OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

December 5, 2013

NOTE

This document contains recommendations and reports to the State Regents regarding items on the December 5, 2013 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to **www.okhighered.org** State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on December 5, 2013.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

A G E N D A

Thursday, December 5, 2013 – 9:15 a.m.
or Immediately Following the 8:15 a.m. meeting
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman James D. "Jimmy" Harrel, Presiding

1.   **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**

2.   **Call to Order.** Roll call and announcement of quorum.

3.   **Minutes of Previous Meetings.** Approval of minutes.

4.   **Report of the Chairman.** (No Action, No Discussion).

5.   **Report of Chancellor.** (No Action, No Discussion).

6.   **Special Guest.** Report on Campus Safety and Security by Dr. Roger Webb, former Oklahoma Commissioner of Public Safety and President Emeritus with the University of Central Oklahoma.

FACULTY

7.   **Faculty Advisory Council.**

    a.   Presentation of Faculty Advisory Council Annual Report. Page 1.

    b.   Membership. Recognition of Faculty Advisory Council members who have completed their service and recognition of new members elected by the Faculty Assembly to represent faculty. Page 7.

ACADEMIC

8.   **New Programs**. Oklahoma State University. Approval to offer the Graduate Certificate in Marketing Analytics. Page 9.

9.   **Program Deletions.** Approval of institutional requests for program deletions. Page 17.

10.   **Policy.**

FISCAL

EXECUTIVE

21.   **Deleted Item**. Page 63.

22.   **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 69.

23.   **Executive Session.** Page 73.

        Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

        Return to open session.

24.   **Personnel.** Discussion and possible action regarding the position of Interim Vice Chancellor for Administration. Page 75.

CONSENT DOCKET

25.   **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.

        a.   Programs. Program Modifications. Approval of institutional requests. Page 79.

        b.   Electronic Delivery.

                (1)   Item Deleted. Page 85.

                (2)   Approval of requests to offer existing degree programs via online delivery for Northern Oklahoma College. Page 87.

        c.   Post Audit. Approval of institutional requests for final approval and review schedule extensions for existing programs. Page 89.

        d.   Governor's Committee on Employment of Persons with Disabilities. Allocation for awards in 2014-2015.   Page 109.

        e.   Regional University Baccalaureate Scholarships. Authorization of freshmen scholarship slots for Fall 2014. Page 111.

        f.   Academic Scholars Program.   Authorization of freshmen Institutional Nominee scholarship slots for Fall 2014. Page 113.

        g.   Agency Operations.

                (1)   Approval of ratification of purchases over $25,000. Page 115.

                (2)   Adoption of an amendment to the agency's Section 125 cafeteria plan. Page 117.

h.   Resolutions. Approval of resolutions for retiring staff. Page 119.

26.   **Reports.** Acceptance of reports listed.

    a.   Programs. Status report on program requests. (Supplement) Page 121.

    b.   Annual Reports.

        (1)   2012-2013 Academic Scholars Year End Report. Page 123.

        (2)   2012-2013 Oklahoma Tuition Aid Grant Year End Report. Page 127.

        (3)   2012-2013 Oklahoma Tuition Equalization Grant Year End Report. Page 135.

        (4)   2012-2013 Regional University Baccalaureate Scholarships Year End Report. Page 141.

        (5)   Policy Reporting Survey Report. Page 145.

        (6)   Report of Financial Operations FY2013 - June 30, 2013. Page 153.

        (7)   Complete College America. Annual Report on Degrees Conferred in Oklahoma Higher Education Page 155.

27.   **Report of the Committees.** (No Action, No Discussion).

    a.   Academic Affairs and Social Justice and Student Services Committees.

    b.   Budget and Audit Committee.

    c.   Strategic Planning and Personnel Committee and Technology Committee.

    d.   Investment Committee.

29.   **Announcement of Next Regular Meeting** —The next regular meetings are scheduled to be held on Wednesday, January 29, 2013 at 10:30 a.m. and Thursday, January 30, 2013 at 9 a.m. at the State Regents' Office in Oklahoma City.

30.   **Adjournment.**

AGENDA ITEM #7-a:

Faculty Advisory Council.

SUBJECT: 2013 Annual Faculty Advisory Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

On June 26, 1990, the Chancellor nominated seven representatives from a statewide assembly of faculty. Bylaws for the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council (FAC). FAC members serve two-year terms. On February 7, 2008, the State Regents expanded membership to double the representation from each type of institution from two to four members representing the research tier (two from the University of Oklahoma and two from Oklahoma State University), from two to four representing the regional tier, from two to four representing the community colleges and from one to two representing the Oklahoma independent institutions.

POLICY ISSUES:

This report details annual activities of the FAC for 2013 as required by the State Regents' Faculty Advisory Council policy.

ANALYSIS:

In 2013, the FAC work plan included the following issues: (1) improve services for current military, veterans and family members including use of prior learning assessment; (2) identify and share best practices for IT services and support for faculty; (3) clarify faculty issues and benefits including work load, adjuncts, salaries, retirement, and health insurance; (4) improve college graduation rates including use of online courses and reducing textbook costs; and (5) improve preparation for higher education of all students including those direct from high school, adults, transfers, and lower division students in areas including math, reading, writing, listening, and financial literacy.

Additional information about each of these issues is provided in the attached annual report.

Attachment

Oklahoma State Regents for Higher Education
Faculty Advisory Council
2013 Annual Report

Purpose. The purpose of the FAC is to communicate to the Chancellor and the State Regents the views and interests of all Oklahoma college and university faculty on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing faculty, the FAC shall attempt to accurately represent the positions of faculty and develop recommendations to the State Regents.

Creation. In 1990, seven representatives were nominated and held their first meeting. Bylaws were drafted by the first FAC and approved by the State Regents on December 17, 1990. In June 2002, the State Regents approved the FAC's name change to the Faculty Advisory Council. FAC members serve two-year terms. Until 2008, two members represented the research universities (one from OU and one from OSU); two represent the regional universities; two represent the community colleges; and one represents the independent institutions. In February 2008, the State Regents approved expanding membership to a total of fourteen with the same proportional representation.

2013 MEMBERS

Research Universities
Georgia Kosmopoulou, University of Oklahoma
Kari E. Boyce, University of Oklahoma
Edgar A. O'Rear, III, University of Oklahoma
John N. Veenstra, Oklahoma State University
Warren Finn, Oklahoma State University

Regional Universities
Abbas Johari, Cameron University
Steven J. Maier, Northwestern Oklahoma State University
Jim Ford, Rogers State University
James W. Mock, University of Central Oklahoma

Community Colleges
Aaron Elmer, Murray State College
Albert C. Heitkamper, Oklahoma City Community College
Craig Dawkins, Rose State College
Don Stinson, Northern Oklahoma College

Independent Colleges
Timothy D. Norton, Oral Roberts University
Ram S. Mohan, University of Tulsa

Chairmen
January - March 2013   Steven J. Maier
April - September 2013   John N. Veenstra
October - December 2013   Jim Ford

During the 2013 year, Chancellor Glen D. Johnson worked in partnership with the FAC to serve the interests of higher education faculty and institutions of Oklahoma. Dr. Debra L. Stuart, Vice Chancellor for Educational Partnerships, served as advisor and liaison.

2013 WORK PLAN

In October 2012, the annual statewide survey of higher education faculty leaders was administered. Results were compiled and discussed during the Faculty Assembly held November 3, 2012. The 2013 FAC members used this information to design a work plan that focused on issues of most concern to higher education faculty in Oklahoma.

In 2013, the FAC addressed the following work plan items:

1. **Improve services for current military, veterans and family members including use of prior learning assessment**: Discussion topics included offering services on campus, dealing with PTSD, and contributing to the State Regents' ongoing efforts, including the annual conference.

2. **Identify and share best practices for IT services and support for faculty**: FAC members participated in a panel at the Higher Education I.T. Summit and are working with Chief Information Officer for Higher Education, and the Council on Information Technology (COIT) to promote the sharing of best practices and OneNet support of campus operations.

3. **Clarify faculty issues and benefits including work load, adjuncts, salaries, retirement, and health insurance**: Discussion included the collecting of examples of changes in workload policies or practices and impact of changes in health care options on adjunct contracts.

4. **Improve college graduation rates including use of online courses and reducing textbook costs**: FAC received an update on the State Regents Online Task Force, MERLOT and Affordable Learning Solutions (ALS) and is offering advice on these projects. Key issues are academic integrity and which students benefit most from online and blended courses.

5. **Improve preparation for higher education of all students including those direct from high school, adults, transfers, and lower division students in areas including math, reading, writing, listening, and financial literacy:** The FAC was updated on the work of the Math Success Group and implementation of the Common Core State Standards and assessments.

2013 ACTIVITIES

The FAC holds monthly meetings to discuss the work plan items and matters affecting all higher education institutions in Oklahoma. Copies of the minutes are on the FAC web site at *http://www.okhighered.org/fac*.

Delivered annual report and introduced incoming and outgoing members at December 2013 State Regents' meeting.

Shared ideas with the Student Advisory Board on academic advising, teaching and faculty compensation.

Participated in Higher Education Day at the State Capitol.

Participated in the panel discussion on "IT Services & Support from a Faculty Perspective" at the Oklahoma Higher Education I.T. Summit on March 29, 2013.

Provided comments at the Annual Tuition Hearing on April 18, 2013.

Conducted Faculty Opinion Survey of faculty leaders at all Oklahoma public and independent colleges and universities in October 2013.

Hosted annual Faculty Assembly on November 2, 2013 for discussion with faculty leaders at all Oklahoma public and independent colleges and universities. Chancellor Glen D. Johnson presented the state of Oklahoma higher education.

AGENDA ITEM #7-b:

Faculty Advisory Council.

SUBJECT: Membership Recognition.

This item will be an oral recognition of the Faculty Advisory Council members.

AGENDA ITEM #8:

     New Programs.

SUBJECT: Oklahoma State University. Approval to offer the Graduate Certificate in Marketing Analytics.

RECOMMENDATION:

> **It is recommended that the State Regents approve the Oklahoma State University's request to offer the Graduate Certificate in Marketing Analytics traditionally and via online delivery with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**
> - **Graduate Certificate in Marketing Analytics.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
>   Majors enrolled: a minimum of 12 students in Fall 2017; and
>
>   Graduates: a minimum of 6 students in 2017-2018.

BACKGROUND:

Academic Plan

The Oklahoma State University's (OSU) Academic Plan lists the following institutional priorities and new funding initiatives:

- Online courses are being considered in several departments in order to provide greater enrollment flexibility.
- A degree option, the Masters in International Agriculture, which has attracted significant numbers of students, will be adjusted to a separate degree with no additional resource investment.
- Online instruction culminating in both degrees and certificates, particularly in graduate programs, will continue to be emphasized.
- An online Master of Agriculture in Agricultural Sciences and Natural Resources will be developed to serve new audiences who are primarily practicing professionals desiring to achieve career advancement and professional development. There are sufficient online courses offered by various departments in DASNR and other OSU colleges for students to be able to complete this proposed degree. Further academic efficiencies and initiatives will be identified and implemented with new administrative leadership in the college.
- An increase in the number of interdisciplinary graduate certificates to meet an unaddressed need for short-term, specialized graduate training is under consideration. The Graduate College is specifically well positioned to offer such programs.

APRA Implementation
In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU has taken the following program actions in response to APRA:

24	Degree and/or certificate programs deleted
76	Degree and/or certificate programs added

Program Review
OSU offers 223 degree and/or certificate programs as follows:

20	Certificates
0	Associate of Arts or Sciences Degrees
0	Associate of Applied Science Degrees
90	Baccalaureate Degrees
69	Master's Degrees
44	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process
OSU's faculty developed the proposal, which was reviewed and approved by institutional officials. OSU's governing board approved delivery of the Graduate Certificate in Marketing Analytics at the September 6, 2013 meeting. OSU requests authorization to offer this certificate as outlined below.

OSU is currently approved to offer the following degree programs via electronic media:

- Bachelor of Science in Electrical Engineering Technology
- Graduate Certificate in Biobased Products and Bioenergy
- Graduate Certificate in Business Data Mining
- Graduate Certificate in Business Sustainability
- Graduate Certificate in Entrepreneurship
- Graduate Certificate in Family Financial Planning
- Graduate Certificate in Grassland Management
- Graduate Certificate in Non-Profit Management
- Master of Business Administration
- Master of General Agriculture
- Master of Science in Agriculture Education
- Master of Science in Biosystems Engineering
- Master of Science in Chemical Engineering

- Master of Science in Computer Science
- Master of Science in Control Systems Engineering
- Master of Science in Electrical Engineering
- Master of Science in Engineering and Technology Management
- Master of Science in Entrepreneurship
- Master of Science in Fire and Emergency Management Administration
- Master of Science in Human Environmental Science
- Master of Science in Industrial Engineering and Management
- Master of Science in Management Information Systems
- Master of Science in Mechanical and Aerospace Engineering
- Master of Science in Telecommunications Management

POLICY ISSUES:

This action is consistent with the Academic Program Approval and the Electronically Delivered and Traditional Off-Campus Courses and Programs policies. Policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the President to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and student demand, and 5) cost and financing.

ANALYSIS:

Graduate Certificate in Marketing Analytics

Program purpose. The purpose of this proposed graduate certificate is to provide students employed in entry-level or mid-management positions who need the knowledge and skills using analytic software to assist in operational and strategic decision making.

Program rationale and background. The last decade has seen rapid advances in computing power and the availability of massive data bases. This increase has created a strong demand for professionals trained in the area of data mining, as well as individuals trained in using analytic software to make data driven decisions. In response to this need OSU worked with SAS Business Analytic Software (SAS) to create the Graduate Certificate in Business Data Mining (464). This graduate certificate has been successful in meeting the needs of a specific population; however, it does not address the needs of individuals who are not interested in learning programming or the technical side of data mining but need the skills to utilize analytic applications to make solid business decisions. Therefore, OSU again collaborated with SAS to develop a curriculum that focuses on the utilization of analytics software rather than the programming or technical knowledge of developing the software. The proposed certificate will target those individuals who have acquired business knowledge, as well as communication, leadership, and management skills, but lack the analytic skills necessary to be successful.

Employment opportunities. Although OSU anticipates that individuals interested in pursuing the proposed graduate certificate will already be employed, a recent study by McKinsey and Company, a management consulting firm, predicts a high demand for managers with analytical skills over the next decade. The study reports that the United States will face a shortage of managers and analysts to analyze big data and make decisions based on these findings. This shortage is also evident through data from the Oklahoma Employment Security Commission, which indicates that, by 2020, employment for marketing research analysts and marketing specialists is expected to increase 36 percent and 13 percent for marketing managers. Additionally, management analyst positions are expected to increase nearly 14 percent through 2020. OSU is confident that students completing the proposed graduate certificate will

be successful in their current positions, as well as increasing the marketability of those individuals seeking employment.

Student demand. The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	12	Fall 2017
Minimum Graduates from the program	6	2017-2018

Duplication and impact on existing programs. There are no Graduate Certificate in Marketing Analytics programs offered in Oklahoma. A system wide letter of intent was communicated by email August 9, 2013. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed graduate certificate program will consist of 12 total credit hours as shown in the following table. Three new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Core Courses	6
Guided Electives	6
Total	**12**

Faculty and staff. Existing faculty will teach the proposed graduate certificate program.

Delivery method and support services. The graduate certificate program will be offered in an online format using the Desire2Learn learning management system and OSU will meet the required academic standards outlined in policy to ensure the quality of the degree program. Academic standards include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites necessary to support the program.

Financing. The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Graduate Certificate in Marketing Analytics are shown in the following tables.

	Year of Program				
A. Funding Sources	**1st Year**	**2nd Year**	**3rd Year**	**4th Year**	**5th Year**
Total Resources Available from Federal Sources	$0	$0	$0	$0	$0
Total Resources Available from Other Non-State Sources	$0	$0	$0	$0	$0
Existing State Resources	$0	$0	$0	$0	$0
State Resources Available through Internal Allocation and Reallocation	$0	$0	$0	$0	$0
Student Tuition	$46,205	$75,353	$81,077	$81,663	$88,491
Narrative/Explanation: Tuition was calculated based on an enrollment of both in-state and out-of-state students. In-state students pay $357 per credit hour for tuition and fees. Out-of-state students pay $889 per credit hour for tuition and fees.					
TOTAL	**$46,205**	**$75,353**	**$81,077**	**$81,663**	**$88,491**

	Year of Program				
B. Breakdown of Budget Expenses/Requirements	**1st Year**	**2nd Year**	**3rd Year**	**4th Year**	**5th Year**
Administrative/Other Professional Staff	$8,000	$10,600	$11,130	$11,130	$12,800
Narrative/Explanation: The amounts above reflect a percentage of professional staff salary.					
Faculty	$10,164	$11,616	$12,120	$12,120	$13,728
Narrative/Explanation: The amounts above reflect costs for development and course pay for the distance learning courses.					
Graduate Assistants	$6,500	$8,500	$9,000	$9,000	$9,000
Narrative/Explanation: The amounts above will be used to pay Graduate Assistants to assist with grading assignments.					
Student Employees	$0	$0	$500	$500	$750
Narrative/Explanation: The amounts above reflect costs for student workers.					
Equipment and Instructional Materials	$2,353	$3,000	$3,800	$3,800	$4,000
Narrative/Explanation: The amounts above reflect costs for video screen capture system and SAS software.					
Library	$0	$0	$0	$0	$0
Contractual Services	$13,538	$31,657	$34,247	$34,247	$36,026
Narrative/Explanation: The amounts above will be used to purchase software tools for teaching.					
Other Support Services	$0	$0	$0	$0	$0
Commodities	$0	$0	$0	$0	$0
Printing	$2,450	$5,000	$5,600	$5,600	$5,787

Narrative/Explanation: The amounts above will be used for printing marketing and instructional materials.					
Telecommunications	$200	$250	$300	$300	$400
Narrative/Explanation: The amounts above will be used for web and telephone conferencing software to communicate with students.					
Travel	$3,000	$4,730	$4,380	$4,380	$6,000
Narrative/Explanation: The amounts above will be used for faculty and/ or graduate assistant travel expenses to professional conferences each year.					
Awards and Grants	$0	$0	$0	$0	$0
TOTAL	**$46,205**	**$75,353**	**$81,077**	**$81,077**	**$88,491**

Attachment

OKLAHOMA STATE UNIVERSITY
GRADUATE CERTIFICATE IN MARKETING ANALYTICS

Degree Requirements		Credit Hours
Required Core Courses		**6**
*MKTG 5733	Introduction to Marketing Analytics	3
*MKTG 5743	Advanced Marketing Analytics	3
Guided Electives (select 6 credit hours from the following courses)		**6**
MKTG 5883	Advanced Data Mining Applications	3
MSIS 5303	Quantitative Methods in Business	3
MSIS 5633	Business Intelligence Tools and Techniques	3
MKTG 5243	Base SAS Programming for Database Marketing	3
MKTG 5313	Marketing Research Methodology	3
*MKTG 5500	Current Topics in Marketing Analytics	3
MKTG 6413	Advanced Marketing Research	3
Total		**12**

*Asterisks denote new courses

AGENDA ITEM #9:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

Oklahoma Panhandle State University (OPSU) requests authorization to delete the program listed below:
- Bachelor of Business Administration in Business Education (006)

POLICY ISSUES:

This action is consistent with the State Regents' Academic Program Review policy.

ANALYSIS:

OPSU requests authorization to delete the Bachelor of Business Administration in Business Education (006). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:
- OPSU reports there is a lack of demand for this program.
- There is currently one student enrolled with an expected graduation date of Spring 2015.
- Two courses will be deleted.
- No funds are available for reallocation as they are used to support other business degrees.

AGENDA ITEM #10-a:

>   **Policy.**

SUBJECT: Oklahoma City Community College.   Approval of alternative method of course placement in English and mathematics.

RECOMMENDATION:

>   **It is recommended that the State Regents approve Oklahoma City Community College's request to use an alternative method of course placement in English and mathematics.**

BACKGROUND:

In 1991, the State Regents adopted the Assessment policy for the purposes of improving teaching and student learning and for public accountability. Current policy requires state system institutions to assess individual student performance in achieving programmatic objectives and to determine academic preparation and course placement. In recognition of varying institutional missions and students served, assessment components are campus-based under the leadership of faculty and consider the needs of student populations.

OCCC requests approval to include use high school performance in English and mathematics courses as an alternative method of assessment for course placement, as described below.

POLICY ISSUES:

Current policy requires state system institutions to use established ACT scores at or above the State Regents' established minimum in the four subject areas of science, mathematics, reading, and English as the initial determinant for individual student readiness for college-level course work. These minimum ACT subject scores provide a standard for measuring student readiness across the state system and are evaluated by the State Regents on an annual basis. Students scoring below the minimum level are required to undergo additional testing to determine the level of readiness for college-level work consistent with the institution's approved assessment plan, or successfully complete developmental coursework in the subject area.

ANALYSIS:

After data analysis, OCCC determined high school performance in English and mathematics courses as the strongest predictor of success in college-level coursework in these subject areas.

Proposed Alternative Method of Course Placement	
Mathematics	**English**
Incoming students, who have maintained grades of B or better in four years of high school mathematics, including at least one course with Algebra II as a pre-requisite, can be placed into the following college-level mathematics courses: MATH 1503, MATH 1513, MATH 1533, or MATH 2013.	Incoming students, who have maintained grades of B or better in four years of high school English and have a reading and English ACT score of 17 or higher, may be placed directly in freshman English composition I.

Analysis of Fall 2012 incoming freshmen data at OCCC indicates a significant relationship between maintaining a B or better in four years of high school mathematics, including at least one course with Algebra II as the pre-requisite, and performance in college-level mathematics. Additionally, those incoming freshmen data indicate a significant relationship between maintaining a B or better in four years of high school English plus a reading and English ACT of 17 or higher and success rate in the first college-level English composition course.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve OCCC's request to implement the proposed alternative method of course placement in English or mathematics for incoming students without administering a secondary institutional assessment, as described in policy.

AGENDA ITEM #10-b:

       Policy.

SUBJECT: Southeastern Oklahoma State University. Approval of request to offer individual courses and existing degree programs at the south campus of Grayson College in Van Alstyne, Texas.

RECOMMENDATION:

       It is recommended that the State Regents approve Southeastern Oklahoma State University's request to offer individual courses and existing degree programs out-of-state to the south campus of Grayson College in Van Alstyne, Texas.

BACKGROUND:

In February 2002, The State Regents' approved Southeastern Oklahoma State University's (SEOSU) request to offer existing degree programs out-of-state via electronic media, with some courses offered onsite should student demand make such offerings economically feasible, to Grayson College (GC) (formerly Grayson County College) in Denison, Texas. The approval allowed SEOSU to finalize its agreement with GC that led to offering multiple existing degree programs at the campus of GC to address the shared commitment of serving the higher education and economic needs of southern Oklahoma and northern Texas.

To continue to address the expanding needs of the residents of southern Oklahoma and northern Texas, SEOSU requests approval to extend the existing approval to include offering individual courses and existing degree programs at the south campus of GC in Van Alstyne, Texas, as described below. The certificate of authorization issued by the Texas Higher Education Coordinating Board in September 2010 authorizes SEOSU to offer courses, grant degrees, grant credit toward degrees, and to use certain protected academic terms in the State of Texas. Additionally, at their April 2013 meeting, SEOSU's governing board approved an extension of its existing approval to include offering individual courses and existing degree programs at the south campus of GC in Van Alstyne, Texas. Subsequently, SEOSU received Higher Learning Commission of the North Central Association of Colleges and Schools' approval in July 2013.

POLICY ISSUES:

The research universities are authorized, on a limited basis, to carry out programs and projects on a national and international scale. Other colleges and universities seeking approval to offer out-of-state courses and programs must ensure, through documentation in a prescribed format, that all applicable State Regents' policies are followed, with special attention given those pertaining to educational standards, fiscal provisions, and reporting. The primary responsibility of a state system college or university is to serve the citizens of the state of Oklahoma; therefore, a college or university must document that offering courses out-of-state will in no way diminish this responsibility.

ANALYSIS:

SEOSU is responding to needs identified through conversations with GC's president and administration. With its close proximity to the Red River and Texas, SEOSU has seen an increasing proportion of its student population coming from that state, many of whom are residents of Denison and Grayson County. The population base of the northern Texas area exceeds 100,000 and SEOSU is the closest publicly supported four-year institution in the three-county area. Moreover, GC serves as a feeder school for SEOSU for baccalaureate and graduate degree programs and SEOSU is uniquely positioned to serve the area and extension of the existing approval does not represent a duplication of effort.

SEOSU's leadership position in the area known as "Texoma" has created an opportunity to further extend the educational opportunities to students south of the Red River and promote the programs and services available at SEOSU to a larger population. The Sherman/Denison area represents the northern end of the North Texas corridor and the demand for academic programs and services continues to increase, to which SEOSU can provide. Strengthening ties to individuals in this area is expected to translate into both increased enrollments and an increase in the number of graduates from Texas who choose to live and/or work in southern Oklahoma. Tuition and fees from these students will represent a revenue stream that flows north to Oklahoma from residents in Texas. Additionally, increasing the numbers of degree holders in the region would have an economic impact to the benefit of southern Oklahoma and is consistent with the Complete College American initiative.

All students, regardless of location or method of delivery, will satisfy State Regents' Institutional Admission and Retention, Assessment, and Undergraduate Degree Requirements policies.

Program Delivery. SEOSU's intent is to eventually deliver five existing degree programs to the south campus of GC in Van Alstyne; however, the current request is to offer the following existing degree programs at the south campus of GC in Van Alstyne:

- Bachelor of Science in Elementary Education (016); and
- Bachelor of Science in Liberal and Applied Studies (102).

Both existing degree programs will be offered via traditional face-to-face, hybrid, and online formats. However, neither program will be advertised as being available online nor will 100 percent of the courses for the major be available through online delivery or other computer-mediated format; therefore, the Electronically Delivered and Traditional Off-Campus Courses and Programs, relative to online delivery of courses and programs, will not be triggered.

Individual Course Delivery. A limited number of individual courses of the Bachelor of Science in Occupational Safety and Health (058), Bachelor of Science in Organizational Leadership (775), and the Bachelor of Arts in Psychology (042) will be offered at the south campus of GC in Van Alstyne using traditional face-to-face, hybrid, or online formats; however, the entire degree programs will not be offered at this time. If demand demonstrates the need for these entire degree programs to be delivered at the south campus of GC in Van Alstyne, SEOSU will submit a request for approval to offer the entire existing degree program at the south campus of GC in Van Alstyne with an updated inter-institutional agreement.

SEOSU's request satisfactorily addresses the criteria listed in the State Regents' policy. These criteria include faculty qualifications and training, adequacy of resources, student services, and funding.

Faculty. All faculty will be regular SEOSU faculty; however, in some instances, GC faculty who meet SEOSU adjunct faculty qualifications may teach courses for which they are qualified. SEOSU's Center

for Instructional Development and Technology will provide training and technical support for faculty. Student-faculty and student-student interaction will be through traditional face-to-face, electronic media, or other means.

Student Support Services. SEOSU and GC agree to share library and student support resources and provide students with dual privileges at both SEOSU and GC. Terms related to how those services will be provided are explicit in the inter-institutional agreement.

Funding. SEOSU does not anticipate hiring additional full-time faculty for the south campus of GC in Van Alstyne; however, additional adjunct faculty may be necessary as demand increases. SEOSU uses a revenue-neutral model for out-of-state locations and the allocation of funds from the State Regents is not used to operate in Texas. The estimated budget provided below is conservative and does not include enrollment growth or increases for tuition and fees. Given these constraints, it is anticipated that operating at the south campus of GC in Van Alstyne will be at least revenue-neutral if not revenue-generating.

Budget Category	Items	Academic Year			Total
		2013-2014[a]	2014-2015	2015-2016	
Costs	Facilities[b]	$5,760	$11,520	$11,520	$28,800
	Supplies	$1,000	$2,200	$2,400	$5,600
	Instructional Travel	$1,000	$2,500	$3,000	$6,500
	Instruction[c]	$35,000	$70,000	$70,000	$175,000
	Support Services[d]	$10,404	$20,808	$20,808	$52,020
	Total	$53,164	$107,028	$107,728	$267,920
Revenue	Tuition and Fees[e]	$61,200	$122,400	$122,400	$306,000
	Total	$61,200	$122,400	$122,400	$306,000
Net Gain		$8,036	$15,372	$14,672	$38,080

a.   Estimated start date of January 1, 2014
b.   Enrollment x contact hours x 0.90
c.   20 courses per year x $3,500/course (adjunct rate for faculty at GC)
d.   Calculated at 17 percent of projected revenue
e.   Tuition and fees – 12 (students) x 10 (courses) x 3 (credit hours/course) x 2 (semesters) x $170 (cost per credit hour)

For the first two semesters, students on the Van Alstyne and Denison campuses will receive out-of-state tuition waivers making the tuition rate comparable to in-state tuition, but without the in-state classification. Following the first two semesters, the out-of-state tuition waiver will be dependent upon the student's grade point average. For tuition and fees, there will be no difference between the Van Alstyne and the Denison campus of GC.

Out-of-state tuition waivers provide SEOSU the ability to attract and graduate out-of-state students with academic abilities and talents who contribute to the economic development, vitality and diversity of Durant's community and SEOSU's campus. Additionally, Oklahoma institutions located near the state's borders are especially sensitive to serving geographical areas where population, tax dollars, and property ownership frequently cross state borders.

Based on staff analysis and institutional expertise, it is recommended that the State Regents approve SEOSU's request to offer individual courses and existing degree programs out-of-state to the south campus of GC in Van Alstyne effective January 2014, as described above.

AGENDA ITEM #10-c:

> **Policy.**

SUBJECT: Academic Scholars Program Proposed Rule Revisions.

RECOMMENDATION:

> **It is recommended that the State Regents approve and adopt the proposed permanent rule revisions for the Academic Scholars Program.**

BACKGROUND:

The Academic Scholars Program was established in 1988 by the Oklahoma Legislature and provides scholarships to academically outstanding students who attend an Oklahoma college or university. The program is intended to keep Oklahoma's best high school students in Oklahoma for college and to attract quality nonresident students to Oklahoma institutions. Both Oklahoma residents and nonresident students can qualify for the program by achieving designation as a National Merit Scholar, National Merit Finalist or United States Presidential Scholar. Oklahoma residents may also qualify by scoring at or above the 99.5 percentile on the ACT or SAT. In 1999, legislation authorized a category called "Institutional Nominees" which allowed public colleges and universities to submit a limited number of scholarship nominees based upon minimum criteria established by the State Regents and the institution.

The program provides participants funding to use toward tuition, fees, room and board, and required textbooks or materials for up to four (4) years of undergraduate and graduate study, at accredited institutions of higher education in Oklahoma. The annual award amounts for all National Merit & ACT/SAT qualifiers are $5,500 for students attending a research university, $4,000 for students attending a regional university, and $3,500 for students attending a community college. The annual award amounts for Institutional Nominees were $2,800 for students attending a research university, $2,000 for students attending a regional university, and $1,800 for students attending a community college. In addition to the cash award paid by the program, public institutions provide tuition waiver scholarships. In 2012-2103, about 2,300 students participated in the program receiving total awards of approximately $10 million.

POLICY ISSUES:

The Academic Scholars Program plays an important role in attracting high-achieving students to Oklahoma's colleges and universities. These students help enhance the academic quality of the state's institutions.

ANALYSIS:

The proposed rule changes address the following issues:

Summer Awards: The proposed revisions clarify that students may receive a full-semester award during the summer if the student enrolls full-time in at least 12 semester credit hours. The summer award will

count toward the student's overall scholarship limit of eight full-time semester awards, so no additional fiscal impact to the program is expected. The proposed change will accommodate those students capable of completing their undergraduate degree in less than four calendar years. The proposed change also recognizes alternate semester structures such as the trimester system at the University of Science and Arts of Oklahoma (USAO) which provides three equal trimesters each academic year allowing students to earn 36 credit hours or more per year.

Clarification of Institution Tuition Waiver Award: State system colleges and universities are required to provide program participants a tuition waiver award in addition to the cash award paid by the program. The proposed revision clarifies that the combined amount of the program award and the institution tuition waiver may not exceed the average costs of tuition and fees, room and board, and required textbooks or materials.

The proposed rule revisions were posted at the State Regents meeting on September 5, 2013.

Title 610 - State Regents for Higher Education

Chapter 25 - Student Financial Aid and Scholarships

Subchapter 1 - Academic Scholars Program

Section 610:25-1-1 Purpose [no change]

Section 610:25-1-2 Definitions [previously revoked]

Section 610:25-1-3 General principles for operation of program [no change]

Section 610:25-1-4 Eligibility Requirements and Term of Scholarship Award [no change]

Section 610:25-1-5. Criteria for Annual Renewal
(a)   Participants awarded a scholarship under the Academic Scholars Program shall maintain a 3.25 cumulative or retention grade-point average. The cumulative grade point average will include all courses attempted in high school for college credit. For the purpose of this policy, a fiscal year begins in the fall semester and continues through the summer term. The cumulative grade-point average will be determined between the summer and fall term.
(b)   Participants awarded a scholarship under the Academic Scholars Program must enroll full-time each semester (as defined by the State Regents) for continuation in the program. In this context, "full-time" means a minimum of 12 hours per semester. A total of 24 hours must be earned for the program year to retain eligibility for the next program year. Students who, due to extraordinary circumstances during the semester, drop below the minimum of 12 hours of initial enrollment, must earn 24 credit hours for the program year to retain eligibility for the next program year. Students will ~~not~~ be eligible for summer support if they have ~~not~~ earned 24 semester credit hours in the preceding two regular semesters. ~~Students who receive support for the summer semester must earn six hours of credit in order to be eligible for support in the fall semester.~~ Students who receive part-time awards for summer must enroll in at least 6 credit hours and must complete a total of at least 30 credit hours during the full academic year (fall, spring, summer). Students who receive full-time awards for summer must enroll in at least 12 credit hours and must complete a total of at least 36 credit hours during the full academic year (fall, spring, summer). Hours ~~The six hours~~ of enrollment required for summer support may consist of a combination of summer and intersession enrollment. ~~Awards~~ Part-time awards, for enrollment of 6 to 11 credit hours, made for the summer term will count as one-half of a semester used in the program and will be in the amount of one-half of a semester award. Full time awards, for enrollment of 12 or more credit hours, made for the summer term will count as a full semester used in the program and will be in the amount of one semester award.
(c)   In order to receive a payment for enrollment in a summer term, the student must submit the summer term application to the State Regents' office by the specified deadline.
(d)   Credit by examination, the practice of granting students credit for passing tests based on the subject matter of college courses in which they have not enrolled, audited courses and correspondence courses will not be considered toward meeting the full-time enrollment requirement or the requirement to earn 24 hours for the program year.
(e)   A student beginning in the program for the first time in the summer must have achieved a 3.25 cumulative grade-point average at the end of the one year and the summer. The student is not required to meet the 3.25 grade-point average at the end of the first summer.

Section 610:25-1-6 Reinstatement; leave of absence [no change]

Section 610:25-1-7. Fiscal aspects of program

(a)　Award limits. Academic Scholarship awards to qualified nonresident students attending Oklahoma institutions shall not exceed 25 percent of the greater of the number of awards of the preceding year or the amount of the previous year's funding for certified awards for the program.

(b)　Additional aid. Students receiving this scholarship may also receive additional state-supported financial aid, but not in excess of the student's cost of attendance as determined by the institution consistent with regulations for federal financial aid. Likewise, a student may enhance the Academic Scholars award by accepting grants and scholarships from private sources.

(c)　Funding priorities. The Oklahoma State Regents will, as soon as fiscally feasible, set aside in the Oklahoma State Regents' Academic Trust funds for the full scholarship commitment. Funding priority will be given first to prior years' recipients, and secondly, to any students applying for the scholarship for the first-time. For first-time students, priority will be given to Individual Applicant Qualified Students, Presidential Scholars, National Merit Scholars, and National Merit Finalists, and secondly, to Institutional Nominees.

(d)　Amount of Scholarship. The program shall provide participants a scholarship in an amount not to exceed the average costs of tuition and other fees, room and board, and required textbooks or materials for undergraduate and graduate study for students attending regionally accredited public institutions of higher education in Oklahoma.

　　(1)　The institution shall provide the student a tuition waiver that, when combined with the scholarship award, will ~~meet~~ not exceed the costs described in paragraph (d) above.

　　(2)　Students who do not meet the continuing eligibility requirements for the scholarship may be eligible for the tuition waiver if they meet the standard tuition waiver criteria determined by the institution.

　　(3)　Transfer students are eligible for the same level of tuition waiver as all other Academic Scholars.

　　(4)　Institutions may elect to award nonresident students a resident and/or nonresident tuition waiver.

(e)　Payment of funds. Funds made available to students as part of the Oklahoma State Regents Academic Scholars Program shall be paid directly to the institution in which the student is enrolled, in trust for the student, and on the student's behalf and shall contain appropriate restrictions and conditions that such monies are expended only for the purposes authorized by the State Statute authorizing this program.

(f)　Private institutions. For students attending private Oklahoma institutions, the award amount will be the same as the student attending a similar type of public institution as defined by the State Regents.

Section 610:25-1-8　Requirements for graduate and professional study [no change]

AGENDA ITEM #10-d:

> **Policy.**

SUBJECT: Regional University Baccalaureate Scholarship Program Proposed Rule Revisions.

RECOMMENDATION:

> **It is recommended that the State Regents approve and adopt the proposed permanent rule revisions for the Regional University Baccalaureate Scholarship Program.**

BACKGROUND:

The Regional University Baccalaureate Scholarship was created by the State Regents in 1994 to provide support for academically promising students to enroll in baccalaureate degree programs at the public regional universities. The program provides a $3,000 annual award for up to four years and institutions also provide the recipient a tuition waiver. Historically, each of the eleven participating institutions has been allotted fifteen freshmen scholarship "slots" each year.

To qualify for the award students must:
- Be an Oklahoma resident;
- Score at least a 30 on the ACT or achieve the designation of National Merit Semifinalist or Commended Student by the National Merit Scholarship Corporation;
- Maintain a cumulative 3.25 grade point average in college; and
- Maintain full-time enrollment in college.

POLICY ISSUES:

In addition to providing an opportunity for high-achieving Oklahoma students, the program is also intended to enhance the academic quality of Oklahoma's public regional universities.

ANALYSIS:

The proposed rule changes address the following issues:

Summer Awards: The proposed revisions clarify that students may receive a summer award for part-time or full-time enrollment. The summer award will count toward the student's overall scholarship limit of eight full-time semester awards, so no additional fiscal impact to the program is expected. The proposed change will accommodate those students capable of completing their undergraduate degree in less than four calendar years. The proposed change also recognizes alternate semester structures such as the trimester system at the University of Science and Arts of Oklahoma (USAO) which provides three equal trimesters each academic year allowing students to earn 36 credit hours or more per year.

<u>Disability Accommodation:</u> The proposed revisions provide for the accommodation of students with disabilities for eligibility and retention requirements. The disability provisions are based on similar existing rules for the Academic Scholars Program.

<u>Updates of Citations to State Regents' Policy</u>: The proposed revisions also provide clerical updates to references to State Regents' policy.

The proposed rule revisions were posted at the State Regents meeting on September 5, 2013.

Title 610 - State Regents for Higher Education

Chapter 25 - Student Financial Aid and Scholarships

Subchapter 33 - Regional University Baccalaureate Scholarship Program

Section 610:25-33-1 Purpose [no change]

Section 610:25-33-2 Definitions
     The following words or terms, when used in this Subchapter, shall have the following meaning, unless the concept clearly indicates otherwise:
          "Public Regional ~~Institution~~University" as defined by the State Regents' policy in Section <u>3.2.4</u> ~~II-2-24 under Regional and Special Purpose universities~~.

Section 610:25-33-3 General Provisions
(a)   Each regional university will receive an annual allocation to support scholarships to be awarded to students who meet the eligibility criteria in 610:25-33-4, and continuing students who meet the criteria in 610:25-33-5. The university may establish additional eligibility criteria. The scholarship award may be used only at the university making the award; it is not portable.
(b)   Funding for the awards shall be made in a special allocation of state appropriated monies to the regional universities. The regional universities shall make tuition waiver scholarships available to each student~~, as provided in State Regents' policy (IV.A.2.g)~~. The allocation, tuition waiver, and any other state or federal financial aid for which the student qualifies shall comprise a scholarship amount not to exceed the costs of tuition and fees, room and board, and books and supplies required for courses.
(c)   <u>Disability Provision. Provisions contained in this section are consistent with 70 O.S. 1991, Section 2403, as amended, and federal legislation affecting disabled persons. If a person identifies himself or herself as a student with a disability and requests consideration for a scholarship under the Regional University Baccalaureate Scholarship Program by means other than standard testing procedures, the State Regents shall permit the student to be examined under the special testing arrangements provided by either ACT or The College Board provided that he or she meets the qualifications specified by ACT and The College Board, respectively, to be examined. Performance requirements for participation in the Regional University Baccalaureate Scholarship Program remain the same as for other students. Students taking such tests and receiving Regional University Baccalaureate Scholarship awards will be expected to meet the same retention standards as other students. Special provisions may be considered in determining full-time enrollment for students in this category.</u>

Section 610:25-33-4 Eligibility Requirements [no change]

Section 610:25-33-5 Criteria for Continued Eligibility
a)   Participants awarded a scholarship must maintain a cumulative 3.25 grade-point-average. A program year is defined as beginning in the fall semester and continuing through the summer term. The cumulative grade-point-average will be determined at the end of the program year, i.e., between the summer and fall terms.
(b)   Scholarship recipients must maintain full-time enrollment each semester. Full-time enrollment shall mean a minimum of 12 hours per semester and 24 hours in the two regular semesters. Students who, due to extraordinary circumstances during the semester, drop below the minimum of 12 hours of initial enrollment, must earn 24 credit hours for the two regular semesters to retain eligibility for the next program year. <u>Students will be eligible for summer awards if they have earned 24 semester credit hours in the preceding two regular semesters. Students who receive part-time awards for summer must enroll in at least 6 credit hours and must complete a total of at least 30 credit hours during the full academic year (fall, spring, summer). Students who receive full-time awards for summer must enroll in at least 12 credit</u>

31

hours and must complete a total of at least 36 credit hours during the full academic year (fall, spring, summer). Hours of enrollment required for summer awards may consist of a combination of summer and intersession enrollment. Part-time awards, for enrollment of 6 to 11 credit hours, made for the summer term will count as one-half of a semester used in the program and will be in the amount of one-half of a semester award. Full time awards, for enrollment of 12 or more credit hours, made for the summer term will count as a full semester used in the program and will be in the amount of one semester award.

(c)   A student who fails to meet the continued eligibility requirements will be removed from the program without academic scholarship assistance the following semester. Any semester during which the student does not receive an award due to failure to meet the continuing eligibility requirements is counted as a semester used in the program and is deducted from the eight semesters allotted for the program. A student may be reinstated to the program:

> (1)   If the student achieves a 3.25 cumulative grade-point average at the end of the following fall or spring semester or summer term;
>
> (2)   If the student in the following fall or spring semester remedies the credit-hour deficiency by earning twelve credit hours in addition to the number of hours by which the student is deficient; or if the student earns the deficient credits in the following summer term.

(d)   In summary, a student may be reinstated only one time and has one year to remedy the grade-point average or credit-hour deficiency. Maintaining eligibility and familiarity with State Regents' and institutional policy is the responsibility of the student.

(e)   Participants may take a leave of absence from the program by petition to the Oklahoma State Regents for Higher Education. Leaves of absence may not be used to remedy grade-point average or credit-hour deficiency.

Section 610:25-33-6 Fiscal Policies [no change]

AGENDA ITEM #10-e:

Robert S. Kerr Conference Center.

SUBJECT: Revocation of APA Rules,

RECOMMENDATION:

> **It is recommended that the State Regents revoke the APA rules for the Robert S. Kerr Conference Center and complete the process of revocation under the Oklahoma Administrative Code.**

BACKGROUND:

In 1978 the Robert S. Kerr Foundation, Inc. conveyed title to the Robert S. Kerr home together with 40 acres of real estate situated in Poteau, Oklahoma to the State of Oklahoma. The home was to be used by the State Regents for conferences, symposiums, retreats, seminars, meetings, a museum and other educational and cultural purposes. The Robert S. Kerr Conference Center (Center) was maintained and operated by Carl Albert State College with assistance from the State Regents.

The Center is no longer being used by Carl Albert State College (College). For the last several years maintenance and operation of the Center have become a financial burden for the College. Its Board of Regents has rejected an offer from the State of Oklahoma to take title to the property. All museum artifacts have been retrieved by the local historical society. All catering equipment, paintings and artwork have been secured and stored in appropriate locations at the College. Written notice has been provided to the State through the Office of Management and Enterprise Services that the Center is no longer being used.

POLICY ISSUES:

Since the Center is no longer being used there is no need for the administrative rules created concerning the utilization, administration, management and budget of the Center.

ANALYSIS:

The administrative rule for the Robert S. Kerr Conference Center defined operational parameters for the utilization, administration, management and budget of the Center. The revoked regulatory text is attached. The Notice of rulemaking intent was filed on October 8, 2013 and published on November 1, 2013. No public hearing was held and no comments were received. The Notice of rulemaking intent and proposed text were provided to the Secretary of Education and the Governor on October 8, 2013. Their 45 day review period ended without comment on November 22, 2013.

Attachment

TITLE 610 – STATE REGENTS FOR HIGHER EDUCATION
CHAPTER 15 – EDUCATIONAL OUTREACH
SUBCHAPTER 3. ROBERT S. KERR CONFERENCE CENTER [REVOKED]

610:15:3-1. Purpose [REVOKED]

(a) On February 27, 1978, the Kerr Foundation, Inc. presented a deed conveying the title to the Robert S. Kerr home and approximately 40 acres of real estate situated in Poteau, LeFlore County, Oklahoma, to the state. The Declaration of Gift stated the intent of the Foundation as being that said property would be used by the Oklahoma State Regents for Higher Education for education purposes-conferences, symposiums, retreats, seminars, meetings, museums, and other educational and cultural activities.

(b) The Robert S. Kerr home has been completely renovated with the specific purpose of adapting it for use as a conference center and museum. A secondary purpose of the renovation was to make the facility more energy efficient.

(c) The facility and property is to be designated as the Kerr Conference Center.

610:15-3-2. Utilization policy [REVOKED]

The following policy is provided for the efficient operation of the Kerr Conference Center:

(1) The staff of the Oklahoma State Regents for Higher Education in conjunction with Carl Albert State College will provide leadership for the planning of programs and services that are conducted at the Kerr Conference Center.

(2) Although the primary purpose is to use the Kerr Conference Center for educational purposes, such as conferences, symposiums, retreats, seminars and meetings, another important usage will be for cultural activities and special events which promote and call attention to the history of the Kerr Conference Center. For these purposes, the Kerr Conference Center may be used by local and state government, civic groups, church organizations, business organizations and individuals.

(3) Carl Albert State College will be permitted to utilize the Kerr Conference Center in conjunction with operation of their academic program dealing with hotel, tourism and restaurant management.

(4) It is the express intent of the Oklahoma State Regents for Higher Education that all policies and procedures for administration of the Kerr Conference Center be stated in a manner to encourage cooperation with all lodging and restaurant services in the area surrounding Poteau, Oklahoma.

610:15-3-3. Administration and management of Center [REVOKED]

The State Regents for Higher Education and Carl Albert State College will enter into an agreement, renewed annually, whereby Carl Albert State College will be responsible for the day to day operations of the Kerr Conference Center. Responsibilities for administration and management of the Center are as follows:

(1) **Management.** A full time manager will continuously be employed to manage and oversee all aspects of the Kerr Conference Center and to assure that the Kerr Conference Center is appropriately marketed. Unless specifically approved by the State Regents, the manager will not have responsibility for Carl Albert State College's academic program dealing with hotel and restaurant management nor shall the director of the academic program have any responsibility for management of the Kerr Conference Center.

(2) **Security.** The safety and well being of the participants utilizing the Kerr Conference Center and the property belonging to the State of Oklahoma will be the responsibility of Carl Albert State College, Poteau, Oklahoma, by assignment from the Oklahoma State Regents for Higher Education. It is the intent of the State Regents that Carl Albert State College provide an individual on site, either security guard or management personnel, 24 hours a day, 7 days a week.

(3) **Janitorial service, maintenance, and grounds keeping.** The responsibilities for maintaining the Center grounds are as follows:

(A) The cleanliness and upkeep of the buildings, including the museum space and grounds, will be the responsibility of Carl Albert State College, Poteau, Oklahoma. All janitorial services, including the necessary materials, supplies, and equipment will be provided by Carl Albert State College. This service will include cleaning and providing clean linens for all bedrooms, cleaning conference rooms, hallways, entry vestibules, and all other space by the terms of the annual agreement.

(B) The parking lots and all of the land area surrounding the Robert S. Kerr Conference Center will be kept clean and clear of trash and debris by the terms of the annual agreement. All grass will be kept mowed, and shrubs and trees will receive proper care.

(C) In addition, the swimming pool and the area surrounding the swimming pool will be the responsibility of Carl Albert State College and will be maintained and inspected according to standards required by the Oklahoma State Department of Health.

(4) **Utilities.** All utilities, including gas, electricity, water, and garbage, will be the financial responsibility of Carl Albert State College.

(5) **Food services/dining area.** It will be the responsibility of Carl Albert State College to manage and provide food services at the Kerr Conference Center and to obtain the necessary permits and Oklahoma State Health Department licensure to operate a restaurant

(6) **Hotel services.** Sleeping accommodations are available at the Kerr Conference Center for approximately 20 individuals in 10 large bedrooms and 4 rooms in the guest house. The administration and use of these hotel accommodations will be the responsibility of Carl Albert State College. Reservations and the renting of these rooms, as well as maid service, will be provided by personnel employed by Carl Albert State College. Any permits or licensure requirements for the operations of a hotel will be the responsibility of Carl Albert State College.

(7) **Conference scheduling and coordination of services.** Administration and use of the Kerr Conference Center will be the responsibility of Carl Albert State College. Scheduling and coordination of center facilities will be provided by personnel of Carl Albert State College.

(8) **Museum space.** Approximately 2,500 square feet have been specifically designed for use as a museum. This space will be leased to the Eastern Oklahoma Historical Society on an annual basis with the total cost to be negotiated effective July 1 of each fiscal year. The negotiated price will include the use of the approximately 2,500 square feet, all utilities, janitorial services, maintenance, and security. The occupants of the museum space will be provided privacy for this space and will be responsible for housing furniture and equipment in the space within the museum that is known as the Robert S. Kerr Senatorial Office.

610:15-3-4. Operating budget [REVOKED]

A detailed annual operating budget will be developed for the Kerr Conference Center and will be utilized for management purposes in addition to providing the basis for contracting with Carl Albert State College for services. The annual operating budget will be developed by Carl Albert State College officials in conjunction with the Executive Vice Chancellor. The annual operating budget will be approved by the State Regents for Higher Education.

610:15-3-5. Financial and program reports [REVOKED]

The Executive Vice Chancellor will work with officials at Carl Albert State College to develop a financial reporting format for the Kerr Conference Center which will include a monthly statement of income and expense, reflecting cost of sales. Other reports will be developed as deemed necessary. The external audit firm engaged by the State Regents will on an annual basis perform audit tests and procedures as defined in the scope of the audit.

610:15-3-6. Internal control and accounting procedures [REVOKED]

An effective system of internal accounting controls for the Kerr Conference Center must be maintained to guard against irregularities. The following policies must be periodically reviewed with center personnel to assure the efficiency and effectiveness of center operations:

(1) **Cash receipts.** Cash receipts recorded by the Kerr Conference Center, Carl Albert State College, and the Oklahoma State Regents for Higher Education should be reconciled periodically to enable errors to be detected and corrected and to improve the accuracy of financial information. When the State Regents deposit money to the center's account, a copy of the deposit slip will be promptly mailed to the center to facilitate cash reconciliation between the center and the State Regents' staff.

(2) **Meal tickets/guest account sheets.** Source documents, specifically guest account sheets and meal tickets, must be controlled by numerical sequence throughout the year. Kerr Conference Center personnel must review all account sheets and meal tickets to ensure all necessary information is included for billing purposes. All services provided at the Kerr Conference Center must be accounted for by the Kerr Conference Center manager.

(3)   **Cash disbursements.** Reconciliation of cash disbursements reflected in the records of Carl Albert State College and the State Regents must be prepared monthly for the purpose of accuracy.

(4)   **Inventories.** The Kerr Conference Center must maintain an inventory system which includes all furniture, equipment, and supplies. Inventory records must be updated monthly for purchases, changes, and disposals. An actual physical inventory must be conducted at the end of the fiscal year.

(5)   **Accounts receivable aging schedule.** The accounts receivable aging schedule must include not only the guest name and total amount of charges, aged according to number of days past due, but also include the source of guest charges, the date charges were incurred, and progress made in collection procedures. Kerr Conference Center personnel will monitor the accounts receivable and be responsible for collections and any required follow-up.

(6)   **Food inventory and cost control.** In order to prevent the unauthorized use and waste of food products, a regular inventory procedure will be established and maintained to track both purchases and use of food products.

(7)   **Payroll records.** Payroll records for Carl Albert State College personnel that are assigned to the Kerr Conference Center will be maintained in accordance with State Regents' policies and procedures. This includes approval of employee's time sheets by a supervisor before including in a payroll.

610:15-3-7. Changes in policy and procedures [REVOKED]

No changes in the Policy and Procedures for Administration of the Kerr Conference Center will be made without express written consent of the Oklahoma State Regents for Higher Education. All requests for such changes should be presented to the Chancellor, 500 Education Building, State Capitol Complex, Oklahoma City, Oklahoma 73105-4503.

AGENDA ITEM #11:

Summer Academies.

SUBJECT: Approval of 2014 Summer Academy Grants.

RECOMMENDATION:

It is recommended that the State Regents approve the 2014 Summer Academy proposals recommended for funding, as described below.

BACKGROUND:

Six hundred sixty-one thousand dollars ($661,000) was allocated to fund 2014 Summer Academies in the areas of science, mathematics and multidisciplinary studies. Since 1990, Oklahoma institutions of higher education have been awarded Summer Academy grants designed to reach students who will be entering the eighth through twelfth grades with emphasis on the introduction of students to hands-on mathematics, science and multidisciplinary topics, as well as demonstration of academic links with Oklahoma business and industry. All accredited Oklahoma higher education institutions are eligible to submit proposals.

POLICY ISSUES:

The State Regents' Summer Academies provide stimulating learning opportunities to heighten students' interest and confidence in science, mathematics and multidisciplinary studies to further develop and promote their career and educational aspirations.

ANALYSIS:

Prior to 2004 the State Regents' Summer Academy program included in-depth learning experiences through one-, two-, three- and even four-week Academies. Due to a severe cut in grant funding, Academies are now limited to one or two weeks.

Year	Number of Academies and Campuses	Number of participants	Total Grant Awards	Funds Allocated
1990	19 Academies at 14 Campuses	536	$1,330,808	$1,500,000
1991	23 Academies at 19 Campuses	679	$1,603,337	$1,500,000
1992	31 Academies at 20 Campuses	732	$1,694,646	$1,500,000
1993	35 Academies at 19 Campuses	1,078	$1,868,537	$1,500,000
1994	32 Academies at 19 Campuses	896	$1,381,424	$1,252,500
1995	30 Academies at 21 Campuses	977	$1,297,207	*
1996	31 Academies at 21 Campuses	*	$1,200,177	$1,250,000
1997	28 Academies at 19 Campuses	*	$1,180,754	$1,250,000
1998	33 Academies at 21 Campuses	1,098	$1,429,086	$1,500,000
1999	35 Academies at 21 Campuses	881	$1,477,233	$1,500,000

Year	Number of Academies and Campuses	Number of participants	Total Grant Awards	Funds Allocated
2000	32 Academies at 19 Campuses	949	$1,433,806	$1,400,000
2001	34 Academies at 21 Campuses	981	$1,535,708	$1,500,000
2002	39 Academies at 24 Campuses	1,172	$1,364,491	$1,400,000
2003	43 Academies at 25 Campuses	1,212	$1,319,817	$1,311,000
2004	20 Academies at 15 Campuses	728	$ 388,500	$ 300,000
2005	30 Academies at 19 Campuses	1,013	$ 580,389	$ 300,000
2006	18 Academies at 13 Campuses	625	$ 322,840	$ 300,000
2007	31 Academies at 22 Campuses	993	$ 733,712	$ 600,000
2008	22 Academies at 17 Campuses	647	$ 542,097	$ 600,000
2009	22 Academies at 17 Campuses	759	$ 542,284	$ 600,000
2010	29 Academies at 18 Campuses	912	$ 765,058	$ 600,000
2011	23 Academies at 15 Campuses	706	$ 614,958	$ 600,000
2012	29 Academies at 18 Campuses	889	$ 730,495	$ 625,000
2013	33 Academies at 21 Campuses	1,038	$ 685,678	$ 663,000
2014	32 Academies at 20 Campuses	Potential 1,020	$ 752,155	$ 661,000

* no data available

The Summer Academy grant program runs on a rotating basis depending on the funds available. Funding for successive years is contingent upon continued funding of the Summer Academy program and on program efficacy as demonstrated through internal and external evaluation of the programs. The 32 recommended academies include 5 which have completed their first of two -years of funding and required reporting. They are being recommended for their third year. Also included are 26 academies being recommended for their second of a three-year grant.

Outcomes

State Regents' staff receive many appreciative messages relative to the Summer Academy program. This is a small but representative sample:

- "Without your generous financial contribution, the camp would have required a tuition fee. Had this held true, I would not have been able to attend. By funding this camp and others like it, you inspire today's youth to go above and beyond to accomplish their goals. You help students to fulfill their dreams. Perhaps it will be one of us (those who attended this camp) who discover the cure for cancer after being spurred by this very camp to go into the field of science. I hope you continue to inspire the scientists of tomorrow."

- "I learned a lot from the people I met, and had the best memories. My experience was something that I would never give up. I learned that for me the need to study is mandatory and am looking forward to applying for college."

- "Hannah had such a great experience at MSC. Your STEM Academy was her favorite camp this summer. One of the many things she loved about Murray was that she was taught by actual professors and certified teachers… which led us to discuss the benefits of attending a junior college vs an expensive four-year university right out of high school. Thank you!"

- "The PIE academy has given me the opportunity to actually learn and see what real engineers do. This academy as a matter of fact made me officially decide that I want to continue pursuing the engineering field. It was a great experience."

- "PIE Academy was a great experience for me. Most schools do not teach engineering classes or principles until the last 2 years, so it is hard to understand in high school what engineering is. This camp taught what engineering means as well as many new schools of thought never before introduced to me, like physics. This camp has taught me to understand the world + technology in a new way + helped me prepare for + expect the challenges of college."

Attachment

2014 Summer Academy Grants

	Institution	Project Title	Student Slots	2014 Recommended Funding
1	East Central University	Explorations in Computer Science and Robotics	40	$25,000
2	Northeastern Oklahoma A&M College	E.D.U.C.A.T.E. M.E.	30	$19,500
3	Northwestern Oklahoma State University	Exploring the Benefits of Human-Animal Interaction	30	$19,500
4	Southeastern Oklahoma State University	Take Flight - Aviation/Science Academy	60	$25,000
5	University of Tulsa	Technology Education and Collaborative (TEC) - A Summer Technology Academy for 8th and 9th Grade Students	35	$22,750
	Total Third-Year Summer Academies		**195**	**$111,750**
6	Cameron University	Science Detectives	40	$26,400
7	Cameron University	NanoExplorers	24	$31,680
8	Connors State College	Ecological Investigations and Wilderness Adventures	40	$26,400
9	East Central University	Coding Theory, Competitive Strategies, Risk Analysis and Other Mathematical Pursuits	15	$9,900
10	Langston University	An Intensive Summer Academy in Mathematics and Science For Grades 10-12	36	$47,520
11	Murray State College	MSC Summer College STEM Academy	40	$26,400
12	Northeastern State University – Broken Arrow	Get Green for Blue: Outdoor Investigations to Connect Water to You	20	$10,600
13	Oklahoma State University	Biology & Engineering for a Sustainable Tomorrow	25	$13,250
14	Oklahoma State University	Exploring Quantitative Analysis: A Basic Introduction	60	$39,600
15	Oklahoma State University	Camp T.U.R.F (Tomorrow's Undergraduates Realizing the Future)	25	$33,000
16	Oklahoma State University, Okmulgee	Emerging and Converging Technologies Academy	38	$26,400

	Institution	Project Title	Student Slots	2014 Recommended Funding
17	Oral Roberts University	Astronomy, Cryptology, Crystallography, DNA, Facial Recognition, Rocketry, and Spectroscopy	40	$26,400
18	Seminole State College	Peek Into Engineering (PIE)	44	$29,040
19	Southwestern Oklahoma State University	SSMA: Summer Science and Mathematics Academy	25	$33,000
20	Tulsa Community College	Math and Science in Health (MASH)	48	$25,440
21	University of Central Oklahoma	CSI: A High School Summer Forensics Academy	35	$23,100
22	University of Central Oklahoma	Engineering Physics Exploration	30	$15,900
23	University of Central Oklahoma	Discovering Chemistry in Human Health	40	$21,200
24	University of Oklahoma	Design and the Built Environment: Collaborate, Create, Construct	30	$19,800
25	University of Oklahoma	Starship: Imagination	30	$19,800
26	University of Oklahoma	The Oklahoma Mesonet Presents-Meteorology: From Atmosphere to Zulu for Grades 9-10	30	$19,800
27	University of Oklahoma	All Systems Go! Innovating Engineering Systems for the Future	25	$16,500
28	University of Oklahoma	STEM to Store Academy	30	$19,800
29	University of Oklahoma Health Sciences Center	Exploring Math and Science Academy (EMSA)	50	$53,000
30	University of Science and Arts in Oklahoma	Where Does Our Food Come From and How Did it Get Here?	15	$9,875
31	University of Tulsa	Summer Engineering Academy	20	$10,600
Total Second-Year Summer Academies			**855**	**$634,405**
Grand Total 2014 Summer Academies			**1,020**	**$746,155**

AGENDA ITEM #12:

Teacher Education.

SUBJECT: Incentives to increase graduation and retention of secondary mathematics and science teachers through the Teacher Shortage Employment Incentive Program.

RECOMMENDATION:

It is recommended that the State Regents approve the Teacher Shortage Employment Incentive Program benefit of $16,936 for each teacher eligible by 2014.

BACKGROUND:

Senate Bill 1393, passed in 2000, called for the Oklahoma State Regents for Higher Education to establish a financial incentive program to encourage mathematics and science students who commit to teaching one or both subjects in Oklahoma's public secondary schools for five consecutive full years. House Bill 1499 amended Senate Bill 1393 in 2001 by specifying a formula for the incentive amount. The formula stipulates the award cannot exceed three times the average annual cost of undergraduate resident tuition and fees for full-time enrollment at institutions with teacher education programs in the Oklahoma State System of Higher Education.

Current rules require eligible students to sign a Participation Agreement with their college of education before graduation. After teaching secondary mathematics or science for five consecutive full years at Oklahoma Public Schools, participants return the required documentation to be reviewed for eligibility to receive the Teacher Shortage Employment Incentive Program incentive payment. The entire TSEIP incentive amount is paid directly to the eligible candidates to be applied towards their eligible education loans.

POLICY ISSUES:

Procedures for TSEIP awards are guided by Administrative Procedures Act rules. The State Regents recognized the importance of providing incentives to recruit teachers into teaching shortage areas in the 2002 Teacher Supply and Demand Study, which included among its recommendations that "teachers should be paid salary supplements in high demand subject areas." Some of the top teacher shortage areas recognized by the Oklahoma State Department of Education for 2013 were mathematics and science.

ANALYSIS:

Since 2006, when the first round of eligible recipients was awarded the Teacher Shortage Employment Incentive Program incentives, 245 teachers have received over 3.2 million dollars in cash incentives for teaching secondary mathematics and/or science in an Oklahoma public school. As of today, 741 teachers have enrolled for the Teacher Shortage Employment Incentive Program.

Table 1. TSEIP disaggregated database and yearly distribution.

TSEIP Year	Total Applicants	*Total Non-Eligible	Total Eligible			Total Payout	Incentive Amount	Total Incentive
			Mathematics	**Science**	**Math/Sci**			
2006	69	27	18	24	0	42	*$10,347*	$434,574
2007	68	39	10	19	0	29	*$11,148*	$323,292
2008	49	28	5	16	0	21	*$12,168*	$255,528
2009	53	30	9	14	0	23	*$13,602*	$312,846
2010	38	17	8	12	1	21	*$13,602*	$285,642
2011	60	27	15	18	0	33	*$14,362*	$473,946
2012	79	40	26	13	0	39	*$15,267*	$595,413
**2013	65	28	21	16	0	37	*$16,227*	$600,399
2014	67						*16,936*	
Total	**548**	**236**	**112**	**132**	**1**	**245**	**--**	**$3,281,640**

*Number of non-eligible candidates who did not meet the Teacher Shortage Employment Incentive Program requirements.

** Preliminary numbers (payments not complete until December 31, 2013).

AGENDA ITEM #13:

> **Oklahoma Campus Compact.**

SUBJECT: Voter Registration Contest Awards.

RECOMMENDATION:

> **Presentation of awards for the three institutions who won the annual Oklahoma Campus Compact Voter Registration Contest.**

BACKGROUND:

As part of its mission to foster civic engagement Oklahoma Campus Compact (OkCC) sponsors an annual Voter Registration Contest for its 38 member institutions. The contest takes place over the week of September 17th to coincide with the federal mandate for educational institutions to observe Constitution Day, the anniversary of the date the United States Constitution was signed in 1787.

The Voter Registration Contest is part of a comprehensive civic engagement effort called Campus Vote Initiative that advances three goals: voter registration; voter education; and voter participation, with education and participation conducted only in even-numbered years. OkCC members from all tiers are eligible to win the Voter Registration Contest in the three enrollment categories listed below:

0 to 3,000 FTE: Red Category
3,001 to 7,000 FTE: White Category
7,001 to 30,000 FTE: Blue Category

POLICY ISSUES:

No policy issues are related to this item.

ANALYSIS:

The three institutions winning the contest in 2013 are: Eastern Oklahoma State College (Red Category), Northern Oklahoma College (White Category), and the University of Central Oklahoma (Blue Category). A new record was set for institutional participation in an off-election year, with 19 institutions taking part and a total of 1,530 students registered to vote.

Campuses employed many creative ideas to register students to vote, including, but not limited to: the use of a movie night at an outdoor amphitheater with free popcorn and drinks; a student dressed as Uncle Sam who encouraged registration; clubs, organizations, social networks, and campus media outreach; distribution of copies of the U.S. Constitution; faculty discussing and collecting voter registrations in class; opportunities to "sign" the Constitution on a banner; and free food.

Oklahoma Campus Compact utilizes an advisory committee to analyze the results and build on the success of the Campus Vote Initiative in pursuit of greater civic engagement.

AGENDA ITEM #14:

E&G Policy.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of $1,594,504.78 to Oklahoma State University Center for Health Sciences (OSU CHS) and $1,594,504.78 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the "Comprehensive Cancer Center Debt Service Revolving Fund," at the Health Sciences Center and the "Oklahoma State University College of Osteopathic Medicine Revolving Fund," at OSU CHS.   The bill stated that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. In 2007, the Oklahoma Legislature updated the purpose for use of the "Comprehensive Cancer Center Debt Service Revolving Fund" to include Cancer Center operations. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents' policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit $3,189,009.56.   This amount is sufficient for a transfer of $1,594,504.78 each to OSU CHS and OUHSC. The OU Health Sciences Center will use their funds for debt service and operations of the Comprehensive Cancer Center. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to $53,867,972.68.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 5, 2013

AGENDA ITEM #15:

        Tuition.

SUBJECT: Tuition Impact Analysis Report.

RECOMMENDATION:

> **It is recommended that the State Regents review and accept the annual Tuition Impact Analysis Report for submission to the Governor, President Pro Tempore and the Speaker of the House as required by statute.**

BACKGROUND:

Oklahoma Statutes (Title 70, O. S. 2005 Supp., Section 3218.2) recognizes the authority of the State Regents to prescribe and coordinate student fees and tuition at institutions in The State System and requires the annual reporting of tuition and fees approved for the current academic year to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education chairs of both houses of the Oklahoma Legislature prior to January 1 each year.

POLICY ISSUES:

This report is consistent with the State Regents' policy.

ANALYSIS:

The *FY14 Tuition Impact Analysis Report* documents institutions' considerations in setting tuition and fees. Included in their consideration is the impact on students' ability to pay, the impact on enrollment, the availability of financial aid, the implementation of cost-effective measures, and institutions' communication with students. Additional information documents the portion of costs students pay, State Regents' initiatives, and the national perspective. Attachments are included documenting public hearings, legislative peer limits, and detailed listings of the tuition and fee rates. Following are observations from the report:

- All tuition and mandatory fees are within the legislatively prescribed limits.

- Institutions have seen average increases in tuition and mandatory fees for FY14 of 0.0 percent at the research universities, 5.7 percent at the Regional Universities and 5.0 percent at the two-year community colleges.

- The average national published rate for FY14 tuition and mandatory fees is $8,893 for undergraduate students attending a four-year institution and $3,264 for those attending a two-year institution. Oklahoma's rates are $5,623 and $3,262 respectively.

- Enrollments have shown slight decreases for the fall 2013 term with preliminary figures showing enrollment of 186,067 headcount, a decrease of 2.6 percent from the fall 2012 semester. Research universities have shown enrollment increase of 123 headcount an increase of 0.2 percent from 2012-13.

- Financial aid is readily available and institutions are committed to assisting students discover all sources of available financial aid so that no student eligible for admission will be denied access because of the cost of attendance.

- Institutions continuously monitor administrative and programmatic costs in order to maximize efficiencies in their operational budgets and are implementing energy conservation programs to reduce utility costs and the impact on the environment and increase sustainability.

- Institutions presented information to students in a variety of ways and on a continuing basis. Students overall were supportive of reasonable increases for the purposes of improved and/or expanded student services, uncompromised quality of instruction, and recruitment and retention of quality faculty and staff.

- The investment in higher education has a significant return on investment for the individual and society as a whole, including higher lifetime earnings, increased level of civic participation, and an increase in contributions to tax revenues, among other things.

It is recommended that the State Regents approve the *FY14 Tuition Impact Analysis Report* and authorize its distribution to the Governor and legislative leaders.

(Supplement)

AGENDA ITEM #16:

Revenue Bonds.

SUBJECT: Review of Statement of Essential Facts.

RECOMMENDATION:

> **It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statements of Essential Facts for the University of Oklahoma's General Obligation Revenue Bonds, Series 2014A in an amount of approximately $12,130,000 and Series 2014B (taxable) in an amount of approximately $11,700,000, is substantially accurate.**

BACKGROUND:

For revenue bonds issued pursuant to Title 70, O.S., Supp. 2005, Sections 3305(n) and 3980.1 *et seq.*, a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers and requires that the State Regents examine the Statement of Essential Facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma. These series represent the twenty-fifth and twenty-sixth series to be issued under the "General Obligation" legislation for the University of Oklahoma.

POLICY ISSUES: None

ANALYSIS:

The proceeds received from the sale of the Series 2014A/B bonds will be used (1) to construct, renovate, remodel, expand and equip infrastructure and acquire real property in support of research activities on the Norman campus, (2) to reimburse the University for improvements recently made and anticipated for funding through 2014A/B Bonds, (3) to pay a portion of the interest on the 2014A/B Bonds during construction period, and (4) to cover certain costs of issuance.

The bonds to be issued as fully registered bonds will be payable each January 1 and July 1 each of the years 2014 through 2044, with interest payments commencing on July 1, 2014, and semiannually each year thereafter. The bonds are special obligations of the Board of Regents of the University of Oklahoma. These bonds are being issued on parity with the following general obligation bond issuances: 2006A, 2007A, 2007B, 2007C, 2007D, 2009A, 2009B, 2009C, 2010A, 2010B, 2011A, 2011B, 2011C, 2011D, 2011E, 2011F, 2012A, 2012B, 2012C, 2012D, 2013A, 2013B, and 2013C. These bonds are the twenty-fifth and twenty-sixth issued under the University's General Bond Obligation authorization.

The University has pledged, as security for the bonds the General Revenues of the University including income to be received from usage of the facilities. No reserve requirement will be established with respect to these series of bonds. The pledged revenues as anticipated by the University's Board will provide sufficient revenue to pay principal of and interest on the Bonds.

The Statement of Essential Facts as reflected in the Preliminary Official Statement for the projects has been reviewed and found to be substantially accurate. Projected revenue, as described in the Statement, will assure that revenues will be adequate to cover debt service requirements. The University of Oklahoma maintains compliance with their Board of Regents' "Debt Policy," and will support the bonds by an achievable financial plan that will include servicing the debt, meeting new or increased operating costs, and maintaining an acceptable debt service coverage ratio.

The projects to be authorized through these series of Bonds include:

Campus Streets and Drives	$7,500,000
Real Property Acquisitions	$7,200,000
Renovations and Repairs	$4,630,000
Utility System Capital Projects	$4,500,000
Total	$23,830,000

A copy of the Preliminary Official Statement is available for review.

Financial data was provided by the University of Oklahoma and reviewed by Mr. Mike Newman, Financial Consultant to the university and Chris Kuwitzky, Associate Vice President and Chief Financial Officer, and internally reviewed by Sheri Mauck, Associate Vice Chancellor for Budget and Finance and Amanda Paliotta, Vice Chancellor for Budget and Finance.

AGENDA ITEM #17:

       Grant.

SUBJECT: Acceptance of the College Access Challenge Grant Program funds and approval of matching funds.

RECOMMENDATION:

> **It is recommended that the State Regents accept the second year of College Access Challenge Grant Program funds, a congressionally-authorized formula grant from the United States Department of Education, totaling $1,443,609 and approve non-federal matching funds of $721,805 for FY14.**

BACKGROUND:

The College Access Challenge Grant Program (CACGP) is a formula grant program based on poverty levels (HR 2669 College Cost Reduction and Access Act of 2007 budget reconciliation) that is designed to foster partnerships among federal, state and local government entities and philanthropic organizations to significantly increase the number of underrepresented students who enter and remain in postsecondary education. CACGP provides grants to states to meet the needs of students and families from underrepresented populations. The grant requires a one-third match with non-federal funds and in-kind contributions.

At the September 2008, 2009, 2010 and October 2011 and 2013 meetings, the State Regents accepted the first-, second-, third-, fourth-, and fifth-year CACGP funds of $915,418, $851,377, $1,694,527, $1,598,928, and $1,647,998 respectively, and approved matching funds. The non-federal matching funds for the first two years were committed for services to maintain and upgrade the student portal, OKcollegestart.org. For the third through fifth years, matching funds came from the contract with ACT for services to support the Educational Planning and Assessment System (EPAS) and concurrent enrollment tuition waivers.

POLICY ISSUES:

The State Regents are authorized (70:3206) to "accept Federal grants and use the same in accordance with Federal requirements; and accept and disburse grants, gifts, devises, bequests and other monies and property from foundations, corporations and individuals. . ."

This action is consistent with State Regents' leadership on federal initiatives. Further, it fulfils the State Regents' role in coordinating federal, state, and local resources toward the goal of student success.

ANALYSIS:

The purpose of using the College Access Challenge Grant Program (CACGP) funds is to expand existing projects that will significantly increase the number of students from underrepresented groups who are

enrolled, retained and complete degrees in higher education. This expansion will insure that students and families living in poverty are reached and supported. Despite concerted efforts to generate more college graduates, some Oklahomans are still falling through the cracks, including first-generation college students; lower than average income; ethnic backgrounds of Hispanic, African American, and Native American; transfers among institutions; and working adults.

The activities funded in 2013-2014 will promote the following goals: (1) to increase the completion rates of students who have started and not completed a college degree; (2) to increase the college-going rate of high school students through use of a student information portal (OKcollegestart.org); (3) to improve the college preparation of students from underrepresented groups by providing counselor professional development and by providing information to students and parents regarding benefits and financing options; and (4) to improve success of students attending college.

The following is a description of the activities as reported in the application to the United States Department of Education, excluding indirect and administrative costs ($96,804). The matching funds are $600,000 of the State Regents contract with ACT and $121,805 from tuition waivers for concurrently enrolled students.

(1)   Scholarships will be provided to Pell-eligible students as an incentive to complete their baccalaureate or associate degrees ($547,000).
(2)   To improve the existing bachelor's degree completion program and develop an associate degree completion curriculum, professional development will be provided to college staff using consultants from CAEL, NCAT, and Online Quality ($12,105).
(3)   A field-based Coordinator, Student Portal Program Planner, and staff assistant will be hired to provide professional development for all middle school and high school counselors to use upgrades to the student information portal, Okcollegestart.org, especially targeting school districts in the 19 high poverty counties and 3 urban school districts identified in Oklahoma. They also will collect and provide counselor and student feedback to the vendor for new or improved student portal services. Working with the vendor, Xap, Inc., this professional development activity will focus on specific issues related to the use of OKcollegestart.org as it improves student to college planning and financial resources ($237,700).
(4)   The maintenance contract with Xap, Inc., vendor of the student information portal (OKcollegestart.org), will be continued ($450,000).
(5)   Based on the success of the previous two years, 10 retreats will be sponsored for inexperienced counselors across the state and experienced counselors from the 19 counties and 3 urban school districts with poverty rates of greater than 16%, the Oklahoma average. The same counselors will attend a summer institute including national consultants with expertise in issues related to working with students living below the poverty line. The counselor institute will focus on sharing ideas and building a network of support for counselors working in areas with high numbers of children in poverty. The Ruby Payne Group will provide expertise and materials. ACT staff will provide OK EPAS tools and ACT reports demonstrating how those data can be used to assist schools and individual students for test preparation and college readiness. There will be time dedicated to meeting and sharing with others, building the "Professional Learning Community" of counselors, working together to improve the quality of counseling programs across the state. Thirdly, counselors will be provided funding to attend the Regional ACT Symposium ($75,000).
(6)   To support the statewide college access network in Oklahoma (OK-CAN), emphasize the importance of completing the FAFSA. ($10,000)
(7)   To improve success of students attending college by using national consultants and piloting data-driven plans at urban community colleges to improve retention of students from underrepresented groups and to close the gap between their success in college and other groups. The planned

retention activities address developmental education, first-year persistence and financial aid ($15,000).

It is recommended that the State Regents accept the second year of CACGP funds from the United States Department of Education totaling $1,443,609 and approve non-federal matching funds of $721,805 for FY14.

AGENDA ITEM #18:

      EPSCoR.

This will be an oral presentation.

AGENDA ITEM #19:

Contracts and Purchases.

SUBJECT: Approval of FY-2014 Purchases in excess of $100,000.

RECOMMENDATION:

It is recommended that the State Regents approve FY-2014 purchases for amounts that are in excess of $100,000.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of $100,000.

ANALYSIS:

The items below are in excess of $100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over $100,000

OneNet
1) Cisco Equipment in the amount of $800,000 to refresh the Oklahoma State Regents Local Area Network and VoIP Infrastructure equipment that has been in use for over 10 years. The Cisco networking equipment provides the interface for Regents staff to access email, Internet, and file services. The Cisco Voice over Internet Protocol (VoIP) equipment provides phone services for Regents staff including OneNet, OCAP and GEAR UP. The new equipment will provide the State Regents with the ability to leverage the latest technologies and avoid potential maintenance risk with the current dated equipment. (Funded from 718-OneNet).

2) Juniper Networking Equipment in the amount of $250,000 to provide additional redundancy for OneNet Services including DNS, Email, and Web Hosting in Oklahoma City, Tulsa and Lawton. These services support OneNet customers. (Funded from 718-OneNet).

3) Dobson Technologies Transport and Telecom Solutions in the amount of $315,000; The State Regents for Higher Education executed a contract with Dobson Technologies and Telecom Solutions to provide fiber maintenance for the OCAN Statewide Network for 20 years. (Funded from 718-OneNet).

4) Telco Supply in the amount of $180,000 for OCAN fiber maintenance; OCAN Fiber located at Interstate 40 and Choctaw Road was relocated due to road construction. The fiber relocation was an ODOT project that targeted the Broadband Technologies Opportunities Program BTOP for reimbursement. Since the fiber relocation project was completed after the July 30, 2013 BTOP completion deadline, OneNet, who is responsible for operating the network, is responsible for the maintenance expense. (Funded from 718-OneNet).

Change Order's to Previously Approved Purchases

5) Windstream Communications an increase in the amount of $110,000.00 is needed for customer and network infrastructure circuits. The increase is needed due to new customers primarily schools and libraries in the southeastern area of the state who are in the Windstream service area. The new total of the purchase order will be $246,440.24. (Funded from 718-OneNet).

Change Order's to Previously Ratified Purchases for Multiple Funds

6) Bank of America an increase in the amount of $34,000.00 is needed for the P-Card purchase order for FY14. The initial amount has exceeded the estimated cost and an increase is needed. The new total of this purchase order will be $117,550.00 (Funded from 210-CORE, 430-College Access, 701-OCAP, 718-OneNet and 730-GEAR UP).

AGENDA ITEM #20:

    Deleted Item.

This item will be available at the meeting.

AGENDA ITEM #21:

Deleted Item.

Item Deleted.

Item Deleted.

Item Deleted.

Item Deleted.

Item Deleted

AGENDA ITEM #22:

> **Commendations.**

RECOMMENDATION:

> **It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

RECOGNITIONS:

State Regents' staff received the following state and national recognitions:

- **Scott DeBoard**, OCAP Training specialist and **Liz Brandon**, OCAP Training coordinator provided all day Decentralized training for the Oklahoma Association of Student Financial Aid Administrators at Tulsa Community College's Northeast campus.

- **Karla Campbell**, associate vice chancellor and comptroller; **Ami Layman**, assistant director of administration; **Glenda McDaniel**, director of business services; **Jon Domstead**, system auditor; **Marc Boulanger**, finance manager at the Oklahoma College Assistance Program; **Sheri Mauck**, associate vice chancellor for budget and finance; **Rachell Bowers**, payroll and benefits manager; **Kathy Quinn**, director of special programs; **Saeed Sarani**, curriculum advisor; **Ken Ferguson**, director of administration and planning for OneNet; **Liza Hanke**, director of purchasing; and **Brenda Mathes**, administrative specialist I; **Mei-Lin Yang**, assistant comptroller; **Trey Holmes**, accountant II; **Ashley Hines**, accountant I; worked diligently to provide information during the Oklahoma State Regent's and Oklahoma College Assistance Program audit. The audit was a success and was classified as "Clean."

- **Chancellor Glen D. Johnson,** met with Danny Hilliard, University of Oklahoma (OU) vice president for Governmental Relations, in Oklahoma City to discuss higher education issues; attended the *Journal Record*'s 50 Making a Difference and Woman of the Year awards banquet in Oklahoma City to honor Dr. Debbie Blanke, associate vice chancellor for Academic Affairs; attended, provided remarks and introduced Governor Mary Fallin at the Oklahoma Association of Community Colleges (OACC) Annual Conference in Oklahoma City; attended Southeastern Oklahoma State University's (SEOSU) Distinguished Awards Banquet in Durant; participated in Southeastern Oklahoma State University's (SEOSU) Homecoming Parade in Durant; attended and provided remarks at the Dr. Ed Boynton Endowed Scholarship Ceremony at Southeastern Oklahoma State University (SEOSU) in Durant; met with Secretary of Education and Workforce Development Robert Sommers and State Superintendent Janet Baressi in Oklahoma City to discuss higher education, CareerTech, and common education issues; met with Oklahoma State University (OSU) President Burns Hargis and Representative Harold Wright in Stillwater to discuss higher education issues; met with Attorney General Scott Pruitt in Oklahoma City to discuss higher education issues; met with Southern Regional Education Board (SREB) President Dave Spence and Secretary of Education and Workforce Development Robert Sommers in Oklahoma City to discuss higher education issues; attended Jasmine Moran Award Banquet in

Oklahoma City honoring Oklahoma State University (OSU) President Burns Hargis; met with Secretary of Education and Workforce Development Robert Sommers in Oklahoma City to discuss higher education and CareerTech issues; attended and presented at Senator Gary Stanislawski's interim study on online education at the State Capitol in Oklahoma City; attended OETA Board of Directors meeting in Oklahoma City; participated in conference call with Oklahoma EPSCoR State Director Dr. Jerry Malayer to discuss higher education issues; provided remarks and presented awards at the Higher Education Hall of Fame Induction Ceremony at the Jim Thorpe Museum in Oklahoma City; participated in conference call with Secretary of Education and Workforce Development Robert Sommers and Superintendent Janet Baressi to discuss higher education, CareerTech, and common education issues; met with members of the State Regent's Online Education Task Force; met with Oklahoma EPSCoR State Director Dr. Jerry Malayer in Oklahoma City to discuss higher education issues; provided remarks and presented awards at the 30 Under 30 Next Generation Awards banquet at the Petroleum Club in Oklahoma City; participated in conference call with Rich Novak, senior fellow at the Association of Governing Boards of Universities and Colleges (AGB), to discuss higher education issues; met with Secretary of State Larry Parman in Oklahoma City to discuss higher education issues; met with State Regents staff to discuss goals for FY 14; attended the American Association of State Colleges and Universities (AASCU) Board of Directors meeting, Council of State Representatives meeting, and Annual Meeting in Los Angeles, California; provided remarks at Communicators Council meeting in Oklahoma City; spoke at Cameron University (CU) President John McArthur's investiture ceremony in Lawton; participated in conference call with Regional University System of Oklahoma (RUSO) Regent Connie Reilly to discuss higher education issues; participated in conference call with Tulsa Community College (TCC) President Tom McKeon to discuss higher education issues; hosted Annual OSRHE Staff Picnic in Oklahoma City; attended and provided remarks at the grand opening ceremony and dedication of the Alpha Tau Omega (ATO) new chapter house in Norman; attended the Complete College America (CCA) Annual Convening of the Alliance of States in Salt Lake City, Utah; participated in conference call with Oklahoma Panhandle State University (OPSU) President David Bryant to discuss higher education issues; participated in *"The Weekly Roundtable"* radio interview in Oklahoma City; attended the University of Oklahoma (OU) College of Law's Order of the Owl Hall of Fame Induction Ceremony in Norman; met with John Reid, Oklahoma Business Roundtable, in Oklahoma City to discuss higher education issues; participated in conference call with Oklahoma City Community College (OCCC) President Paul Sechrist to discuss higher education issues; participated in Leadership Oklahoma Class XXVII panel discussion in Stillwater with State Superintendent Janet Baressi; served as keynote speaker at the Rose State College (RSC) Foundation dinner at Oklahoma State University (OSU) in Stillwater; provided remarks at the Oklahoma Student Government Association's Student Leadership Congress meeting at the State Capitol in Oklahoma City; served as keynote speaker at the Faculty Advisory Council's Annual Faculty Assembly meeting at the OSRHE offices in Oklahoma City; attended the National Governor's Association (NGA) America Works Regional Summit in Santa Fe, New Mexico as part of Governor Mary Fallin's executive team; attended and presented at Speaker T.W. Shannon's interim study in Oklahoma City; met with members of the Campus Safety and Security Task Force in Oklahoma City; attended the Oklahoma Heritage Association's Hall of Fame Reception in Oklahoma City; presented the Distinguished Service Award to Speaker T.W. Shannon in Oklahoma City; hosted farewell luncheon for Vice Chancellor for Administration Raquel Schmitz in Oklahoma City; attended the Oklahoma Heritage Association Hall of Fame Induction Ceremony and Dinner at the Cox Convention Center in Oklahoma City; attend the Oklahoma College Access Program (OCAP) Thanksgiving luncheon in Oklahoma City; participated in conference call with American Association of State Colleges and Universities' (AASCU) Senior Vice President for Government Relations and Policy Analysis Dr Ed. Elmendorf to discuss higher education issues; participated as guest speaker on *"Inside the Issues"*

at the Cox Cable studio in Oklahoma City; participated in conference call with American Association of State Colleges and Universities' (AASCU) Director of State Relations and Policy Analysis Dan Hurley and former Commissioner of the Utah System of Higher Education Bill Sederburg to discuss higher education issues; met with Secretary of Education and Workforce Development Robert Sommers and State Superintendent Janet Baressi in Oklahoma City to discuss higher education, CareerTech, and common education issues; attended and presented at Representative Wright's interim study in Oklahoma City; met with former Secretary of State Glenn Coffee in Oklahoma City to discuss higher education issues; met with Secretary of Finance, Administration and Information Technology Preston Doerflinger in Oklahoma City to discuss higher education issues; attended the Oklahoma Business Roundtable's Holiday Reception and Dinner in Oklahoma City; attended Oklahoma State Fair Board meeting in Oklahoma City; met with Secretary of Education and Workforce Development Robert Sommers in Oklahoma City to discuss higher education and CareerTech issues; presented Higher Education's legislative agenda and budget request at a Legislative Tour Event at the University of Science and Arts of Oklahoma (USAO) in Chickasha; attended Hi-Light the Night: A Delightful Evening Honoring Governor Bill Anoatubby at the Skirvin Hilton Hotel in Oklahoma City; provided welcoming remarks at the 2013 Oklahoma Women in Higher Education Annual Conference at the University of Central Oklahoma (UCO) in Edmond; attended the Southern Regional Education Board (SREB) Legislative Advisory Council and Regional Working Group meetings in St. Petersburg, Florida; participated in conference call with the Association of Governing Boards of Universities and Colleges (AGB), the State Higher Education Executive Officers Association (SHEEO), and the American Association of State Colleges and Universities (AASCU) to discuss higher education issues; presented at the Oklahoma Science and Technology Research and Development (OSTRaD) Board meeting in Oklahoma City; attended and presented at the Oklahoma State Regents for Higher Education (OSRHE) 2013 Annual Legislative Forum in Oklahoma City; attended the Oklahoma City National Memorial and Museum Board of Trustees meeting in Oklahoma City; attended the University of Oklahoma (OU) President's Associates Dinner in Norman; met with Northeastern Oklahoma A&M College (NEO) President Jeff Hale in Oklahoma City to discuss higher education issues; met with Western Oklahoma State College (WOSC) President Phil Birdine in Oklahoma City to discuss higher education issues; and presented Higher Education's legislative agenda and budget request at a Legislative Tour Event at the University of Central Oklahoma (UCO) in Edmond.

- **Melissa Michie**, Oklahoma Teacher Connection coordinator, served as a speaker at the 8th annual Oklahoma Association of Secondary School Principals fall conference, presenting Building Blocks of Leadership in Students, highlighting the grant curricula for Leadership, Education, and Achievement Program (LEAP) and Academic Commitment to Education (ACE).

- **Von Royal**, executive director of OneNet and Higher Education's chief information officer, provided an update as to the activities within the office of Higher Education CIO, IT issues facing higher education and background/status of OneNet and its projects for the Oklahoma Association of College and University Business Officers(OACUBO) 2013 Fall meeting.

- **Kathy Spengler**, career and technology research analyst, made a presentation on Cooperative Alliances to the Cooperative Alliance Workshop.

- **Goldie Thompson**, Teacher Education and the Oklahoma Teacher Connection director, the author of the article titled, *Teacher Understanding of Care: Mediating the Structure of Schools with the Relational Aspects of the Classroom* was featured in the 2013 fall issue of *Oklahoma Association of Teacher Educators (OATE) Journal*.

AGENDA ITEM #23:

Executive Session.

SUBJECT: Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

AGENDA ITEM #24:

> **Personnel.**

SUBJECT: Personnel Change.

RECOMMENDATION:

> **It is recommended that the State Regents ratify the personnel change as noted below.**

BACKGROUND/POLICY ISSUES:

State Regents' personnel policy (2.8.2) requires Regents' ratification of decisions relating to director level and above personnel.

ANALYSIS OF DIRECTOR-AND-ABOVE ACTIONS.

It is recommended that the State Regents' ratify the following personnel action regarding State Regents Staff:

Interim Vice Chancellor for Administration. It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Kylie Smith as Interim Vice Chancellor for Administration. Ms. Smith is currently the office manager for the Chancellor's Office. This position will report directly to the Chancellor. Ms. Smith will continue with all of her current duties and responsibilities as well as the duties involved in the Interim Vice Chancellor for Administration position. Ms. Smith will assume her position on November 25, 2013 with an increase over her current base salary of $1,000 per month. A copy of the job description is attached.

THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Exempt
Position
#100260
Grade 17

JOB DESCRIPTION
Interim Vice Chancellor for Administration

ESSENTIAL FUNCTION

The Interim Vice Chancellor for Administration is responsible for general agency administration, operational oversight of the Chancellor's Office, and overall coordination of work related to the coordinating board and agency advisory councils.

RESPONSIBILITIES AND DUTIES

ADMINISTRATION

Chancellor's Office. Provides oversight for the operation of the Chancellor's office to ensure the consistency of agency direction with Chancellor and board directives. Monitors agency work, external events, communications, media issues, and reports, including routing of agency mail and inquiries, project staffing, and maintenance and retrieval of records. Provides assistance to the Chancellor in attending meetings and coordinating the work of executive staff, including participation in the regular meetings between the Chancellor and Vice-Chancellors. Coordinates for the Chancellor preparation of agendas for the weekly vice chancellors' meeting; weekly board chairman's conference call; and chancellor's council. Assists the Chancellor with the executive staff performance evaluations to include all direct reports to the Chancellor. Provides regular briefings to the Chancellor. Assists in the preparation of presentations and speeches for the Chancellor on policy-level issues. Coordinates preparation and review of all official Chancellor Communications. Maintains State System Policy Manual, Higher Education Directory, and the System Event Calendar.

Human Resources. Assists the Chancellor in providing oversight of the operation of the State Regents' human resources office, including coordination in the preparation of the agency's personnel budget, salary and benefit issues, personnel policy changes, internal rules and procedures relating to staff, and other human resource issues.

Business Services. Provides oversight for agency administration including risk management, fixed assets, central reception and services, printing/copying/binding, records/archiving, facility issues (leases, renovation, maintenance, rules, parking, space and module/office changes, furnishing/modular furniture), mail and courier service, disaster preparedness and business recovery, health and safety, emergency evacuation plans.

Payroll. Assists the Chancellor in providing oversight of the operation of the State Regents' payroll office. Monitors actual salary/benefit costs and actuarial studies.

Advisory Councils. Serves as liaison to the Council of Presidents. Assists in the coordination of work with other State Regents' advisory councils.

Special Projects: Works directly with the Chancellor and Agency staff to coordinate several "special projects" to include the Wales / Swansea University Study Abroad Project; the statewide legislative tour events that take the Chancellor and senior level staff to approximately 15 Oklahoma communities each winter to present the legislative agenda and budget request; a newly developed and reformatted Annual Report to be presented to the Board of Regents each fall; all agency activity related to the Higher Education Opportunity Reauthorization Act of 2008.

Other. Responsible for recommending hiring, firing, advancement, promotion or other changes in assigned employee status. Performs other duties as assigned by the Chancellor.

BOARD RELATIONS

STATE REGENTS. Interacts with Chancellor and Board Chairman to organize and produce agendas for Regents' regular, special, and committee meetings. Coordinates the work of executive staff on board meeting preparation and presentations. Responsible for updates and adherence to the Regents' Operating Rules and Procedures. Responsible for board records and the historical archives of the board and agency. Provides leadership and supervision for board records maintenance, the data base of board actions, board meeting logistics, and board communications. Prepares the State Regents' work plan and status reports. Interacts with executive staff on work plan and the accomplishment of other board directives. Prepares and/or works with executive staff in writing and presenting position papers, white papers, policy briefs, and other reports for the board. Assists the Chancellor in communications with the board and in ensuring agency compliance with official positions and directives of the board. Prepares speaking points and presentations for Regents for board meetings. Prepares and coordinates speeches and papers for Regents for external policy-level presentations.

REGENTS EDUCATION PROGRAM. Serves as Director of the Regents Education Program and ex officio chairman of the Regents Education Program Advisory Committee. Responsible for development of REP curriculum and oversight of hosting of REP programs, maintaining credit databases, and communications with board members, governor's office, speakers, etc.

GOVERNING BOARDS. Serves as agency liaison to higher education governing boards. Monitors and collects governing board agendas/minutes. Serves as liaison for State Regents' chairman and governing board chairmen and the organization of periodic board chairmen meetings.

ADVISORY GROUPS. Serves as agency liaison for the Council of Presidents. Assists in the coordination of work with other advisory councils.

COMMUNICATIONS

Works with the Chancellor and Director of Communications on the dissemination of public information to the media, state and federal agencies, the higher education community, and educational organizations.

Directs the development of informational campaigns promoting The Oklahoma State System of Higher Education and the individual institutions.

POSITION QUALIFICATIONS

The individual in this position must have a graduate degree from an accredited university and significant experience in education, government, or similar experience. The individual should have a thorough knowledge and understanding of higher education, organizational skills, and excellent verbal, writing, and analytical abilities. The individual must demonstrate leadership with the ability to work effectively with internal and external constituencies.

SUPERVISION

The employee performs work under the supervision of Chancellor.

AGENDA ITEM #25-a:

> **Programs.**

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

> **It is recommended that the State Regents approve modifications to existing programs, as described below.**

BACKGROUND:

> Oklahoma State University (OSU)
> > 2 degree program requirement changes
> > 1 degree program option addition
> > 2 degree program option deletions
>
> Oklahoma Panhandle State University (OPSU)
> > 1 degree program option deletion
> > 1 degree program option addition
>
> Southwestern Oklahoma State University (SWOSU)
> > 1 degree program requirement change
>
> Murray State College (MSC)
> > 1 degree program requirement change
> > 1 degree program name change
>
> Northern Oklahoma College (NOC)
> > 1 degree program option addition
> > 15 degree program option deletions
>
> Oklahoma State University Institute of Technology (OSUIT)
> > 1 degree program option name change

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OSU – Bachelor of Arts in American Studies (416)
> Degree program requirement change

- Change minimum overall Grade Point Average (GPA) required for graduation from 2.50 to 2.00.
- The proposed change aligns the GPA with other programs in the college and with comparable programs in English and history.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Elementary Education (074)
    Degree program requirement change
- Change minimum overall GPA required for graduation from 2.50 to 2.75.
- The proposed change aligns the GPA requirement with other elementary education programs within the State of Oklahoma and aims to improve the pedagogical knowledge of graduates of the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSU – Master of Business Administration (035)
    Degree program option addition
- Add option "Marketing Analytics."
- The proposed option will provide students with the technical knowledge and skills needed to utilize data to make better marketing decisions.
- The proposed option will be offered via electronic delivery.
- OSU is currently approved to offer degree programs via electronic media.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSU – Master of Science in Interdisciplinary Sciences (155)
    Degree program option deletion
- Delete option "Health Care Administration."
- The proposed deletion is due to the approval of the Master of Science in Health Care Administration (006) offered at OSU Center for Health Sciences.
- Students currently enrolled will be transferred to the new degree.
- No courses will be deleted as they will be used for the new degree.
- Total credit hours for the degree will not change.
- Funds supporting the "Health Care Administration" option will be reallocated to the new degree.

OSU – Bachelor of Arts English (085)
    Degree program option deletion
- Delete option "American Sign Language Studies."
- There are currently no students enrolled in the option.
- The proposed deletion is the result of the option not being funded.
- Three courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OPSU – Associate in Applied Science in Technology (050)
Degree program option deletion
- Delete option "Criminal Justice."
- The proposed deletion is the result of the approval of the degree designation change of the Associate of Applied Science in Criminal Justice to the Associate of Science in Criminal Justice (062).
- There are currently no students enrolled in the option.
- No courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OPSU – Bachelor of Science in Animal Science (003)
Degree program option addition
- Add option "Equine Science."
- The proposed option addition will move the curriculum from the Bachelor of Science in Equine Science (060) to an option.
- OPSU reports that there is not enough student interest to warrant a stand-alone equine degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Doctor of Pharmacy in Pharmacy (142)
Degree program requirement change
- Change credit hours required for PHARM 5843 from 3 to 4 (5844).
- The proposed change is the result of continued expansions in rules and regulations governing the practice of pharmacy and will allow adequate coverage of new and emerging issues.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 206 to 207.
- No funds are available for reallocation.

MSC – Associate in Science in Physical Education (024)
Degree program name change and degree program requirement change
- Change program name to "Health, Wellness, and Human Performance."
- Remove PHS 1114 as a required course for "Scientific Reasoning" and add CHM 1114 or PHY 1113.
- Change credit hours required for "Scientific Reasoning" from 8 to 7-8.
- Remove 3 credit hour requirement of "Arts and Sciences" and 2 credit hours of "Health, Wellness, and Physical Education."
- Add ORI 1011 and 3-4 credit hours of "General Education Electives."
- Add HWP 1112, HWP 1132, HWP 2962, HWP 2712, HWP 2822, and NUT 1553 to "Program Core Requirements."
- Change credit hours required for "Program Core Requirements" from 6 to 19.
- Change credit hours required for "Recommended Program Electives" from 17 to 2.
- The proposed name change better reflects the focus of the degree and will aid in promoting the program.
- The proposed curricular changes will promote additional 2 + 2 agreements with four-year institutions.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 63 to 62.

- No funds are available for reallocation.

NOC – Associate in Applied Science in Business Management (028)

Degree program option addition
- Add option "Accounting."
- The proposed option addition will provide students a means by which the courses completed in this emphasis area can be officially designated on the transcript and provides a credential that will assist graduates in job placement.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Science in Arts and Sciences (027)

Degree program option deletions
- Delete options "Interdisciplinary Education" and "Astronomy."
- The proposed option deletion is the result of a degree program inventory review. The "Astronomy" option was added to the Associate in Science in Mathematics and Physical Science (040) in 2012 and the "Interdisciplinary Education" option has been inactive since the 2004-2005 academic year.
- There are currently no students enrolled in the options.
- No courses will be deleted as they are used for other programs.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Science in Pre-Professional (053)

Degree program option deletions
- Delete option "Pre-Professional/Pre-Pharmacy."
- The proposed deleted option was added to the Associate in Science in Biological Sciences (006) in 2012.
- There are currently no students enrolled in the option.
- No courses will be deleted as they are used for other programs.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Science in Computer Science (049)

Degree program option deletion
- Delete option "Information Assurance and Forensics."
- The proposed deleted option was part of a grant that has not been funded since 2007.
- There are currently no students enrolled in the option.
- No courses will be deleted as they are used for other programs.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Arts in Social Science (061)

Degree program option deletion
- Delete option "Pre-Law."

- The proposed option deletion is the result of a degree program inventory review. Students interested in entering the discipline of law typically pursue the Associate in Science in Arts and Sciences (027).
- There are currently no students enrolled in the option.
- No courses will be deleted as they are used for other programs.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Arts in Child Development (081)
Degree program option deletions
- Delete options "Early Childhood Education" and "Administration Management."
- The proposed deleted options were created as part of an articulation agreement with Oklahoma State University. This agreement has been revised and the options are no longer needed.
- There are currently no students enrolled in the options.
- No courses will be deleted as they are used within the program.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Applied Science in Digital Media Animation and Design (071)
Degree program option deletions
- Delete options "Multimedia Authoring" and "Three Dimensional."
- The proposed option deletions are the result of curriculum changes over the years and eliminating the need for two options.
- There are currently no students enrolled in the options.
- No courses will be deleted as they are used within the program.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Applied Science in Information Technology (083)
Degree program option deletion
- Delete option "Telecommunications."
- The proposed deleted option has not been active since 2006.
- There are currently no students enrolled in the option.
- No courses will be deleted as they are used within the program.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

NOC – Associate in Applied Science in Engineering and Industrial Technology (070)
Degree program option deletions
- Delete options "Die Cast Process Technology," "Engineering Technology," "Manufacturing Technology," "Marine Propulsion Technology," and the "Quality Technician."
- The proposed deleted options were created to accommodate an industry partner that has moved operations out of the area.
- There are currently no students enrolled in the options.
- No courses will be deleted as they are used for other programs.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

OSUIT – Associate in Applied Science in Engineering Technologies (080)

Degree program option name change

- For the "Electrical/Electronics Technologies" option:
    - Change option name to "Instrumentation Technology."
    - The proposed name change will better define the program for student recruitment and transfer into the Bachelor of Technology in Instrument Engineering Technology (095).
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are available for reallocation.

AGENDA ITEM #25-b (1):

Item Deleted.

AGENDA ITEM #25-b (2):

> **Electronic Delivery.**

SUBJECT: Northern Oklahoma College. Approval of request to offer existing degree program via online delivery.

RECOMMENDATION:

> **It is recommended that the State Regents approve Northern Oklahoma College's request to offer the existing Associate in Applied Science in Business Management (028) via electronic media.**

BACKGROUND:

Northern Oklahoma College (NOC) is currently approved to offer the following degree programs via electronic media:

Associate in Arts in Enterprise Development (675);
Associate in Science in Enterprise Development (676);
Associate in Science in Arts and Sciences - General Studies Option (027); and
Associate in Science in Business Administration (009).

NOC's governing board approved offering the Associate in Applied Science in Business Management degree program at their October 15, 2013 meeting and NOC requests authorization to offer the existing program via electronic media, as outlined below.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education's (OSRHE) Electronically Delivered and Traditional Off-Campus Courses and Programs policy. This policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the president to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and demand, and 5) cost and financing.

ANALYSIS:

NOC satisfactorily addressed the policy requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Associate in Applied Science in Business Management

Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in business related occupations look favorable with about as fast as average growth rate for entry level positions. Through 2020, the OESC projects a 18.60 percent increase and the BLS 2012-2013 Occupational Outlook Handbook projects a 12 percent increase.

NOC's adult students have time management constraints based on the need to balance work, home, and family while completing a higher education degree. NOC will help alleviate this time management constraints by offering the degree program through the electronic media format.

Delivery method. NOC will utilize the learning and course management system, Blackboard, for the instructional delivery of the existing Associate in Applied Science in Business Management degree program. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. Blackboard permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among and between students and faculty.

Funding. The program will be funded through existing allocations and the tuition and fee structure and no new funding from the State Regents will be required to deliver the existing degree program via electronic media.

A system wide letter of intent was distributed electronically to presidents on July 9, 2013 and no institution requested a copy of the proposal to deliver the existing Associate in Applied Science in Business Management via electronic media.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve NOC's request to offer the existing Associate in Applied Science in Business Management via electronic media, as described above.

AGENDA ITEM #25-c:

Post Audit.

SUBJECT: Approval of institutional requests for final approval of existing programs.

RECOMMENDATION:

It is recommended that the State Regents approve institutional requests for final approval and extension of the review schedule of existing degree programs, as described below.

BACKGROUND:

The State Regents approve new programs provisionally with institutionally established and State Regents' approved criteria to be met prior to final approval. Examples of final program approval criteria include: minimum number of enrollments, graduates, and/or full-time equivalent enrollments (FTE's), accreditation from a regional or national accrediting agency, post-graduation employment rates, specific academic achievement profiles, and/or minimum ranking or pass rates on standardized tests or licensure examinations.

A summary of the recommendations is provided below. The accompanying table outlines the criteria, productivity and recommendation for each degree program.

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

As noted above, the following recommendations are included in the table (Attachment A), that lists the degree program, date of approval, criteria established by the institution and approved by the State Regents, productivity level, and recommendation for the program.

Recommendation: Final Approval

University of Oklahoma (OU)
• Master of Arts in Administrative Leadership (373)
This program exceeded the productivity criteria for enrollment (achieved 226 of the 55 required) and for graduates (achieved 35 of the 23 required). OU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OU
• Bachelor of Arts in Chinese (358)

This program exceeded the productivity criteria for enrollment (achieved 30 of the 15 required) and for graduates (achieved 6 of the 5 required). OU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

University of Oklahoma Health Sciences Center (OUHSC)
- Doctor of Philosophy in Nursing (087)

This program exceeded the productivity criteria for enrollment (achieved 32 of the 12 required) and for graduates (achieved 5 of the 4 required). OUHSC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OUHSC
- Master of Science in Clinical and Translational Science (088)

This program exceeded the productivity criterion for enrollment (achieved 23 of the 12 required) and met the productivity criterion for graduates (achieved 5 of the 5 required). OUHSC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Oklahoma State University (OSU)
- Doctor of Philosophy in Geology (469)

This program exceeded the productivity criteria for enrollment (achieved 13 of the 8 required) and for graduates (achieved 3 of the 2 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OSU
- Master of Fine Arts in Creative Writing (471)

This program exceeded the productivity criterion for enrollment (achieved 43 of the 12 required) and met the productivity criterion for graduates (achieved 6 of the 6 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OSU
- Graduate Certificate in Online Teaching (487)

This program exceeded the productivity criteria for enrollment (achieved 15 of the 3 required) and for graduates (achieved 7 of the 3 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Cameron University (CU)
- Bachelor of Arts in English Education (125)

This program exceeded the productivity criteria for enrollment (achieved 48 of the 25 required) and for graduates (achieved 8 of the 6 required). CU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

CU
- Bachelor of Science in Information Technology (414)

This program exceeded the productivity criteria for enrollment (achieved 122 of the 50 required) and for graduates (achieved 15 of the 7 required). CU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

CU
- Associate in Applied Science in Information Technology (514)

This program exceeded the productivity criteria for enrollment (achieved 33 of the 30 required) and for graduates (achieved 20 of the 8 required). CU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Northeastern State University
- Master of Science in Nursing Education (149)

This program exceeded the productivity criteria for enrollment (achieved 24 of the 20 required) and for graduates (achieved 9 of the 8 required). NSU has demonstrated a strong program, has achieved initial accreditation, and is meeting area needs. Final approval is recommended.

Rogers State University (RSU)
- Bachelor of Science in Community Counseling (120)

This program exceeded the productivity criteria for enrollment (achieved 65 of the 2 required) and for graduates (achieved 11 of the 9 required). RSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Eastern Oklahoma State College (EOSC)
- Certificate in Administrative Office Technology (078)

This program exceeded the productivity criterion for enrollment (achieved 33 of the 10 required) and met the productivity criterion for graduates (achieved 5 of the 5 required). EOSC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Oklahoma City Community College (OCCC)
- Associate of Applied Science in Orthotics and Prosthetics Technician (123)

This program did not meet the productivity criteria for enrollment (achieved 13 of the 18 required) or for graduates (achieved 2 of the 5 required). OCCC reports that this program is part of a Cooperative Agreement with an area technology center and serves a small but specific population. Both OCCC and the technology center are working to expand recruitment of the program. However, although OCCC encourages degree completion, due to industry requirements, students tend to complete the technical courses and then seek employment. As such, OCCC will continue to struggle to meet productivity criteria. OCCC has demonstrated a need for the program and is meeting industry needs. Based on the special population served by this program and the exceptions for low producing programs allowed by State Regents' policy, final approval is recommended.

OCCC
- Certificate in Clinical Research Coordinator (154)

This program did not meet the productivity criteria for enrollment (achieved 11 of the 18 required) or for graduates (achieved 2 of the 5 required). OCCC reports that this program is embedded within the Associate in Applied Science in Clinical Research Coordinator (153), which received final approval at the December 6, 2012 State Regents' meeting. OCCC is the only institution in the State of Oklahoma that offers this credential and is serving the needs of local industry and students pursuing other health related programs who simultaneously enroll in courses required for the program. OCCC continues to increase awareness and recruitment for the certificate. OCCC has demonstrated a need for the program and is meeting area needs. Based on the special population served by this program and the exceptions for low producing programs allowed by State Regents' policy, final approval is recommended.

OSU Institute of Technology (OSUIT)
- Associate in Science in Allied Health Sciences (101)

This program exceeded the productivity criteria for enrollment (achieved 119 of the 25 required) and for graduates (achieved 18 of the 12 required). OSUIT has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OSU-Oklahoma City (OSU-OKC)
- Associate in Applied Science in Emergency Medical Services – Municipal Fire Protection (088)

This program exceeded the productivity criteria for enrollment (achieved 134 of the 20 required) and for graduates (achieved 10 of the 6 required). OSU-OKC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Rose State College (RSC)
- Associate in Applied Science in Applied Technology (114)

This program did not meet the productivity criteria for enrollment (achieved 11 of the 20 required) or for graduates (achieved 1 of the 8 required). RSC reports that this program is part of a Cooperative Agreement with five area technology centers and serves a specific population of students. RSC reports that students often complete the technical courses for the program but either seek other educational opportunities or do not continue with degree completion due to employment opportunities. As such, this program will continue to struggle to meet minimum productivity criteria for enrollment and graduates. RSC has demonstrated this program is meeting student needs. Based on the special population served by this program and the exceptions for low producing programs allowed by State Regents' policy, final approval is recommended.

RSC
- Associate in Applied Science in Emergency Medical Technician/Paramedic (115)

This program exceeded the productivity criterion for enrollment (achieved 23 of the 20 required) but did not meet the productivity criterion for graduates (achieved 4 of the 8 required). This program was established as part of a Cooperative Agreement with an area technology center to serve a specific population of students. RSC reports that this program is meeting the needs of area fire fighters who are mandated to complete basic Emergency Medical Technician certification. While not all fire-fighters immediately continue their degree attainment once certification requirements are met, this partnership allows for an easier transition once the student is ready to finish. As a result, this program will continue to struggle to meet minimum productivity criteria for graduates. RSC has demonstrated this program is meeting student and industry needs. Based on the special population served by this program and the exceptions for low producing programs allowed by State Regents' policy, final approval is recommended.

Tulsa Community College (TCC)
- Associate in Science in Nutritional Science (273)

This program exceeded the productivity criteria for enrollment (achieved 118 of the 30 required) and for graduates (achieved 10 of the 8 required). TCC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

TCC
- Associate in Applied Science in Digital Media (216)

This program exceeded the productivity criteria for enrollment (achieved 204 of the 19 required) and for graduates (achieved 15 of the 10 required). TCC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

TCC
- Certificate in Business Computer User (355)

This program exceeded the productivity criteria for enrollment (achieved 19 of the 15 required) and for graduates (achieved 37 of the 10 required). TCC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Recommendation: Review Schedule Extension

OU
- Doctor of Philosophy in Bioengineering (354)

This program did not meet the productivity criterion for enrollment (achieved 12 of the 13 required) but exceeded the productivity criterion for graduates (achieved 5 of the 3 required). This program was provisionally approved at the June 30, 2003 State Regents' meeting and was granted an initial extension of the review schedule at the December 4, 2008 State Regents' meeting. OU reports that enrollment in the program has been strong; however, in the 2009-2010 academic year, two professors left the university and several of their student advisees followed them. The remaining student advisees were required to find a new advisor, delaying their progress towards graduation. Additionally, the absence of these two faculty members reduced the number of graduate research positions available, which affected the program's ability to recruit new students. OU reports that bioengineering has been named a Strategic Research Area by OU's administration and one new faculty has been added in medical imaging with additional faculty expected to be added later.   Based on current enrollment, expected graduates, and continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 13 in Fall 2015; and
- ✓ Graduates: 3 in 2015-2016.

OU
- Bachelor of Arts in Judaic Studies (369)

This program did not meet the productivity criteria for enrollment (achieved 2 of the 12 required) or for graduates (achieved 0 of the 5 required). This program was provisionally approved at the October 23, 2008 State Regents' meeting. OU reports that the department intends to review the program and determine the best course of action to develop the curriculum into an option within the Bachelor of Arts in History (117). Based on time needed to review viable options for the program and implement changes, an extension of the review schedule is recommended, with continuation beyond Fall 2015 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 12 in Fall 2014; and
- ✓ Graduates: 5 in 2014-2015.

OU
- Graduate Certificate in Administrative Leadership (366)

This program did not meet the productivity criterion for enrollment (achieved 18 of the 24 required) but exceeded the productivity criterion for graduates (achieved 14 of the 12 required). This program was provisionally approved at the September 11, 2008 State Regents' meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. OU reports that, although the program was approved in 2008, focused marketing efforts did not begin until Spring 2012 following approval of an extension of the review schedule. Additionally, OU reports an anomaly in the record-keeping system in which a student pursuing the Master of Arts in Administrative Leadership (373) cannot be coded as seeking the Graduate Certificate until the student has almost completed the certificate requirements. OU indicates there are several students on track for completing the certificate in Spring 2014 and expect to meet the productivity criteria by then. Based on the current enrollment, expected graduates, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2015 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 24 in Fall 2014; and
- ✓ Graduates: 12 in 2014-2015.

OSU

- Doctor of Philosophy in Fire and Emergency Management Administration (470)

This program exceeded the productivity criterion for enrollment (achieved 30 of the 14 required) but did not meet the productivity criterion for graduates (achieved 2 of the 5 required). This program was provisionally approved at the May 23, 2008 State Regents' meeting. OSU reports that although the program was approved in Spring 2008, the first students were not admitted until Fall 2009. The first cohort of students was very small, admitting only 2 students. Admission into the program continues to grow; however, majority of the students are full-time professionals in the field and take only one or two courses per semester. OSU indicates that 6 students have successfully passed their qualifying exams and 4 of these have achieved doctoral candidate status. Additionally, OSU anticipates 3 more students will achieve candidacy in the Fall semester. Based on the current enrollment, expected graduates, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 14 in Fall 2015; and
- ✓ Graduates: 5 in 2015-2016.

OSU

- Graduate Certificate in Bioinformatics (481)

This program exceeded the productivity criterion for enrollment (achieved 7 of the 6 required) but did not meet the productivity criterion for graduates (achieved 2 of the 3 required). This program was provisionally approved at the June 24, 2010 State Regents' meeting. OSU reports that the students pursuing this graduate certificate also are enrolled in other programs, which increases time to graduation. Additionally, OSU has had difficulty with current students enrolling in the courses but not applying for admission or graduation. OSU also indicates that availability of courses outside of Stillwater has been an issue for students interested in the program. Faculty are responding to these requests by developing courses to be offered via electronic delivery. Faculty also are addressing the issue of poor availability of core courses. Based on current enrollment and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 6 in Fall 2015; and
- ✓ Graduates: 3 in 2015-2016.

Northwestern Oklahoma State University (NWOSU)

- Bachelor of Science in Agriculture Education (065)

This program met the productivity criterion for enrollment (achieved 29 of the 15 required) but did not meet the productivity criterion for graduates (achieved 4 of the 7 required). This program was provisionally approved at the September 11, 2008 State Regents' meeting. NWOSU reports enrollment growth beyond expectations; however, students are taking longer to complete degree requirements due in part to students obtaining employment that provide both high wages and good benefits. Additionally, NWOSU did not start admitting students into the program until Fall 2009. With students taking more than four years to complete degree requirements, NWOSU believes they will be able to meet the productivity criteria for graduates in two years. Based on the current enrollment, expected graduates, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 18 in Fall 2015; and
- ✓ Graduates: 6 in 2015-2016.

CU
- Bachelor of Music Education in Music Education (681)

This program did not meet the productivity criterion for enrollment (achieved 21 of the 25 required) or for graduates (achieved 1 of the 8 required). This program was provisionally approved at the April 9, 2010 State Regents' meeting. CU reports that the demand for graduates in this discipline remains high, with several vacancies in music education advertised in the Lawton-Ft. Sill/Southwest Oklahoma area. However, since 2010, there has been a turnover of music faculty at CU, including key positions in both the choir and band directors. CU has replaced these faculty and both are committed to recruitment, retention, and graduation of students in this program. The choir director has expressed intent to organize a campus chapter of the Oklahoma Music Educators Association to create more synergy among students enrolled in the program. CU also plans to implement advising strategies that will include meeting with current students after their first semester in the program to review requirements and establish individualized goals and strategies to meet these goals, as well as continued monitoring of student progress to discuss degree completion timelines and address any academic concerns. CU will also strengthen their outreach efforts by placing upper division students in strategically identified volunteer internship opportunities within the area public schools. Based on current enrollment, expected graduates, recruitment and retention strategies, and continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 25 in Fall 2015; and
- ✓ Graduates: 8 in 2015-2016.

NSU
- Bachelor of Business Administration in Supply Chain Management (145)

This program did not meet the productivity criteria for enrollment (achieved 26 of the 30 required) or for graduates (achieved 5 of the 12 required). This program was provisionally approved at the February 8, 2007 State Regents' meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. NSU reports that enrollment continues to grow and several significant changes have occurred within the last two years. NSU has provided release time for a faculty member to recruit for the program. NSU also has implemented a dual-advising model which will continually monitor and advise students throughout their program. These two efforts should increase the number of students enrolling in the program, as well as retain them to graduation. Additionally, NSU has increased the availability of online courses, providing more opportunities for students to take courses at their convenience and has increased internships and job-shadowing in conjunction with the Tulsa business community. Based on the current enrollment, recruitment and retention efforts, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 30 in Fall 2015; and
- ✓ Graduates: 12 in 2015-2016.

RSU
- Bachelor of Arts in Public Administration (123)

This program did not meet the productivity criteria for enrollment (achieved 21 of the 30 required) or for graduates (achieved 1 of the 14 required). This program was provisionally approved at the December 4, 2008 State Regents' meeting. RSU reports that although the program was approved in 2008, the first students did not enroll until Fall 2009. Enrollment has steadily increased since that time. However, the

students pursuing this degree are typically employed full-time, have families, and are enrolled as part-time students. Furthermore, RSU's degree requires more credit hours in the major than other Public Administration programs in the state. These two factors result in students needing more time to complete degree requirements. RSU is also working on a redesign of their website and other marketing materials to recruit additional students into the program. Additionally, RSU is considering adding a new option in Tribal Governance to appeal to and serve those individuals working in tribal administration. Based on the current enrollment, student demographics, recruitment efforts, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2015 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 30 in Fall 2014; and
- ✓ Graduates: 14 in 2014-2015.

RSU
- Bachelor of Science in Game Development (117)

This program exceeded the productivity criterion for enrollment (achieved 30 of the 20 required) but did not meet the productivity criterion for graduates (achieved 2 of the 9 required). This program was provisionally approved at the May 23, 2006 State Regents' meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. RSU reports that the rigor of the curriculum has caused many students to pursue other majors. In response, in 2012, RSU implemented an Introduction to Game Development course to provide students with the fundamentals of the discipline. Additionally, RSU's Academic Council recently approved the department to pursue development of online curriculum with the objective of attracting more qualified students from other areas. Based on current enrollment, recruitment efforts, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2017 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 20 in Fall 2016; and
- ✓ Graduates: 9 in 2016-2017.

Southwestern Oklahoma State University (SWOSU)
- Associate in Science in Wildland Firefighting (156)

This program did not meet the productivity criteria for enrollment (achieved 16 of the 30 required) or for graduates (achieved 8 of the 15 required). This program was provisionally approved at the May 22, 2009 State Regents' meeting. SWOSU reports that although the productivity criteria were not met, interest in the discipline is strong, as is reflected through the enrollment in the Wildland Fire Management specialization available within the Bachelor of Science in Parks and Recreation Management (049), as well as in the Wildland Fire Management minor. SWOSU reports that this program is the only one of its kind in the Great Plains region and intends to hire an additional faculty member to provide the support necessary to increase graduation rates and overall program interest. Based on current enrollment, expected graduates, and expected continued interest, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 30 in Fall 2015; and
- ✓ Graduates: 15 in 2015-2016.

University of Central Oklahoma (UCO)
- Master of Arts in Substance Abuse Studies (196)

This program exceeded the productivity criterion for enrollment (achieved 41 of the 40 required) but did not meet the productivity criterion for graduates (achieved 7 of the 15 required). This program was provisionally approved at the May 28, 2010 State Regents' meeting. UCO reports that although enrollment in the program is strong, majority of the students work full-time and are part-time students. Therefore, students tend to progress through the program at a slower pace than anticipated. UCO indicates that 13 students had applied for graduation in the past year; however, due to the obstacles of being a working adult, several did not complete their requirements on time. UCO is confident that these students will be able to complete their degree within the year. Based on current enrollment and expected graduates, an extension of the review schedule with revised criterion for graduates is recommended, with continuation beyond Fall 2014 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 40 in Fall 2013; and
- ✓ Graduates: 8 in 2013-2014.

UCO
- Bachelor of Arts in Humanities (193)

This program did not meet the productivity criteria for enrollment (achieved 35 of the 50 required) or for graduates (achieved 6 of the 12 required). This program was provisionally approved at the May 23, 2008 State Regents' meeting. UCO reports that this is currently the only Bachelor of Arts in Humanities program in the state. UCO has recently established a recruitment and retention committee to oversee program improvement efforts, to include reviewing class rosters for undeclared majors, participating in major and career fairs, and updating the departmental website to provide career information for humanities graduates. The committee will also work on graduation rates by increasing contact with current students, expanding scholarship opportunities, reviewing curriculum and graduation requirements, and seeking more internship and employment opportunities for students. Based on current enrollment and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 50 in Fall 2015; and
- ✓ Graduates: 12 in 2015-2016.

UCO
- Associate in Applied Science in Contemporary Music Business (198)

This program did not meet the productivity criteria for enrollment (achieved 51 of the 70 required) or for graduates (achieved 18 of the 40 required). This program was provisionally approved at the May 27, 2011 State Regents' meeting. UCO reports that this program has not had the opportunity to be marketed to a wider demographic than the Oklahoma City area and that students have a misperception that they must be able to play a musical instrument or have a background in production to enter the program. The Academy of Contemporary Music at UCO (ACM@UCO) has a minimal staff and marketing has been limited to newspaper advertisements and recruitment from the main UCO campus. As of Fall 2013, a marketing director and full-time academic advisor and recruiter have been hired to promote the program across the state, region, and nation. Based on current enrollment, planned recruitment efforts, and expected graduates, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 35 in Fall 2015; and
- ✓ Graduates: 20 in 2015-2016.

UCO

Function change.

As stated in the May 27, 2011 agenda item, UCO's request for a function change is required to be reviewed in conjunction with the final review of this associate in applied science degree. The function change was approved based on the specialized nature of the programs and with the understanding that no additional two-year programs for any discipline would be proposed by UCO. This review for continuation of the function change will consider productivity, academic quality, student outcomes, and fiscal viability. UCO submitted a function review report, including the following summarized information:

- o Productivity – As previously noted, the Associate in Applied Science in Contemporary Music Business (198) did not meet productivity criteria and UCO has requested significantly reduced productivity expectations.
- o Academic Quality – UCO indicated that activities are in process to assess academic quality (through focus group information gathering) and UCO is evaluating these data to propose and implement changes, but no other specific information was provided.
- o Student Outcomes – UCO reported difficulties in providing measureable results due in part to the independent operation and remote location of the associate in applied science degree programs from the College of Fine Arts and Design. As previously indicated, UCO has now added a Director of Advisement and Recruitment as well as a Director of Marketing. In addition, the Chief Academic Officer will help in the outcomes assessment of the program.
- o Fiscal Viability – UCO indicated the programs' startup costs have been paid and the infrastructure is in place, with long term fiscal viability directly reliant on future productivity (enrollments). Quality improvements from focus groups will be implemented along with a new Coordinator of Student Services and Advisement and possibly a Coordinator of PR/Marketing to increase recruiting/promotion of the program.

Based on the information provided by UCO, the function change review does not demonstrate strong evidence that the function change is meeting all expectations. Most elements are implementing changes with no results yet. An extension of the function change review to coincide with the final review of the Associate in Applied Science in Contemporary Music Business (198) in Fall 2016 is recommended.

Carl Albert State College (CASC)

- Associate in Arts in Film Studies (063)

This program did not meet the productivity criteria for enrollment (achieved 11 of the 25 required) or for graduates (achieved 5 of the 13 required). This program was provisionally approved at the September 14, 2006 State Regents' meeting and was granted an initial extension of the review schedule at the December 2, 2010 State Regents' meeting. CASC reports that this program is one of the few film studies in the state and is continually reviewing the program for improvements with the goal of increasing enrollment, retention, and graduation rates. Some of the improvements include: purchasing additional filmmaking equipment, establishing campus film festivals, organizing a Film Club, evaluating syllabi and course objectives, and expanding course offerings to include screenwriting, documentary film, and genre courses. CASC is also developing graduation plans to be used by academic advisors, as well as working on marketing strategies to increase visibility and investigating transfer and workforce opportunities for graduates. Based on current enrollment, recruitment and retention efforts, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2015 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 25 in Fall 2014; and
- ✓ Graduates: 13 in 2014-2015.

OCCC

- Certificate in Geographic Information Systems (151)

This program did not meet the productivity criteria for enrollment (achieved 5 of the 10 required) or for graduates (achieved 4 of the 6 required). This program was provisionally approved at the October 23, 2008 State Regents meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. OCCC reports that the certificate is embedded within the Associate of Applied Science in Computer Aided Technology (011) but the option of obtaining a certificate has not been marketed. Additionally, the courses in the program have been taught primarily by adjunct faculty who have not advised students to pursue this option. However, starting Fall 2013 a full-time professor will begin teaching in the program and advising students regarding the availability of the certificate as they pursue their associate degree. Based on current enrollment, changes to advisement, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2017 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 10 in Fall 2016; and
- ✓ Graduates: 6 in 2016-2017.

OCCC
- Certificate in Game Design (152)

This program did not meet the productivity criteria for enrollment (achieved 3 of the 10 required) or for graduates (achieved 3 of the 6 required). This program was provisionally approved at the October 23, 2008 State Regents meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. This certificate is embedded within the Associate of Applied Science in Computer Aided Technology (011). OCCC reports that the program has experienced a setback due to the loss of the full-time professor who was in charge of the program. Hiring a replacement has taken over a year and during that time, the certificate option was not marketed to students. OCCC has hired a new professor and expects recruitment to resume. Based on current enrollment, changes in personnel, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2017 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 10 in Fall 2016; and
- ✓ Graduates: 6 in 2016-2017.

OSUIT
- Associate in Applied Science in Power Plant Technology (100)

This program exceeded the productivity criterion for enrollment (achieved 38 of the 24 required) but did not meet the productivity criterion for graduates (achieved 4 of the 14 required). This program was provisionally approved at the April 17, 2008 State Regents' meeting. OSUIT reports that initial support from industry partners was not as strong as anticipated and laboratory and classroom space was limited and not conducive to learning. OSUIT has hired a new faculty member with a strong background in the power plant industry and education. OSUIT also has secured appropriate classroom space, as well as making curricular improvements and creating relationships with new industry partners. Based on current enrollment, continued interest, and changes made to the program, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 24 in Fall 2015; and
- ✓ Graduates: 14 in 2015-2016.

OSUIT
- Associate in Applied Science in Gaming (099)

This program exceeded the productivity criterion for enrollment (achieved 47 of the 20 required) but did not meet the productivity criterion for graduates (achieved 7 of the 8 required). This program was provisionally approved at the February 8, 2010 State Regents' meeting and was granted an initial extension of the review schedule with revised productivity at the December 2, 2010 State Regents' meeting. OSUIT reports that the vision of the program was to provide the College of the Muscogee Nation (CMN) students with the opportunities and resources needed to learn sound gaming management principles and apply that learning to better meet tribal gaming business needs. Enrollment in the program has been steady; however new management recently was assigned to one of the casinos, which was a major contributor to student enrollment. Additionally, logistical issues arose that created a delay as the new casino management became acclimated to the partnership. OSUIT has created activities at casinos, schools and with other tribal nations to increase recruitment efforts. Meetings have been held with the Osage, Otoe-Missouria, Wyandotte, Seneca, and Chickasaw Nations to explore ways that this program can meet their needs. Additionally, a recruitment booth has been established at the Annual Oklahoma Indian Gaming Association and National Indian Gaming Association conferences. With these recruitment efforts, OSUIT believe they will meet the productivity goals within three years. Based on current enrollment, recruitment efforts, partnership with CMN, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 20 in Fall 2015; and
- ✓ Graduates: 8 in 2015-2016.

OSU-OKC
- Associate in Applied Science in Dietetic Technology (105)

This program exceeded the productivity criterion for enrollment (achieved 24 of the 18 required) but did not meet the productivity for graduates (achieved 4 of the 6 required). This program was provisionally approved at the June 26, 2008 State Regents' meeting. OSU-OKC reports that although the program was approved in Summer 2008, the department head was not hired until December 2009. Additionally, due to accreditation standards and regulations set forth by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), OSU-OKC could not recruit students until Candidacy for Accreditation had been received. To initiate this process OSU-OKC submitted a self-study in March 2010 and underwent a site visit in June 2010. The Dietetic Technology program achieved Candidacy for Accreditation in November 2010. Although the accreditation process delayed the recruitment of students, the program has seen steady growth between Spring 2011 and Fall 2012. In addition to the issues due to accreditation, OSU-OKC currently only offers a full-time option to pursue the degree, which may detract students from the program and hinders program growth. OSU-OKC anticipates achieving full accreditation in Spring 2014, at which time the department head also will request ACEND to approve a part-time option. The part-time option would provide students with more flexibility and be especially attractive to working students. Based on current enrollment, obtainment of Candidacy for Accreditation, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 18 in Fall 2015; and
- ✓ Graduates: 6 in 2015-2016.

OSU-OKC
- Associate in Applied Science in Renewable/Sustainable Energy (110)

This program exceeded the productivity criterion for enrollment (achieved 28 of the 18 required) but did not meet the productivity criterion for graduates (achieved 4 of the 8 required). This program was

provisionally approved at the April 22, 2010 State Regents' meeting. OSU-OKC reports that although enrollment growth is steady, almost 50 percent of the students enrolled in the program are part-time and need more time to graduate. Renewable/Sustainable Energy is a growing field and OSU-OKC is currently participating in the "Oklahoma Works" grant program, which is slated to end September 30, 2014. This statewide initiative was designed to expand training and employment opportunities in Oklahoma's technology industry. OSU-OKC was awarded $176,806 to increase the level and quality of equipment used during a student's education within the Renewable/Sustainable Energy program, along with providing for the development of recruiting material and media ad placement to ensure public awareness of the program. Additionally, availability of course work required for this degree has hindered students' progress toward degree completion. At this time, 88 percent of the course work is available online or in the evening; however, the main introduction course in the program is only available in a traditional daytime format. OSU-OKC is pursuing development of additional online and evening courses to remove this barrier. Based on current enrollment, expected graduates, and continued student demand, and extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 18 in Fall 2015; and
- ✓ Graduates: 8 in 2015-2016.

OSU-OKC
- Certificate in Renewable/Sustainable Energy (109)

This program did not meet the productivity criteria for enrollment (achieved 2 of the 14 required or for graduates (achieved 0 of the 6 required). This program was provisionally approved at the April 22, 2010 State Regents' meeting. OSU-OKC reports that the purpose of the certificate was to educate individuals who have already earned a degree and are only seeking a certificate in the emerging field. This certificate program is embedded within the Associate in Applied Science (AAS) in Renewable/Sustainable Energy (110), which has experienced steady enrollment growth; however, OSU-OKC has found that students typically pursue one or the other program, but not both. OSU-OKC intends to expand recruitment efforts to increase enrollment, as well as enhance student advisement, including advisement of current students in the AAS program, regarding the benefits of receiving the certificate. Additionally, availability of course work required for this degree has hindered students' progress toward degree completion. At this time, 88 percent of the course work is available online or in the evening; however, the main introduction course in the program is only available in a traditional daytime format. OSU-OKC is pursuing development of additional online and evening courses to remove this barrier. Based on current enrollment, expected graduates, and continued student demand, and extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 14 in Fall 2015; and
- ✓ Graduates: 6 in 2015-2016.

TCC
- Associate in Science in Environmental Science and Natural Resources (279)

This program exceeded the productivity criterion for enrollment (achieved 46 of the 25 required) but did not meet the productivity criterion for graduates (achieved 3 of the 10 required). This program was provisionally approved at the October 23, 2008 State Regents' meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. TCC reports that students often do not see the value of an associate degree and transfer to a four-year institution before graduating. TCC plans to implement several strategies to increase graduation rates. Strategies include contacting students nearing program completion to advise them of the value of the degree and inform

them of the process for applying for graduation. TCC will also promote the program at the Southeast Campus Science Club and other student events, as well as designate a Faculty Advisor for the program. Based on current enrollment, proposed strategies, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 25 in Fall 2015; and
- ✓ Graduates: 10 in 2015-2016.

TCC
- Certificate in Biotechnology (261)

This program did not meet the productivity criteria for enrollment (achieved 2 of the 7 required) or for graduates (achieved 1 of the 5 required). This program was provisionally approved at the June 29, 2006 State Regents' meeting and was granted an initial extension of the review schedule at the December 1, 2011 State Regents' meeting. TCC reports that biotechnology is a new and growing field and much groundwork still needs to be done to educate the community, secondary school teachers, and current undecided students about the careers and opportunities related to the discipline. TCC continues to market the program to area high schools. Through funding from Oklahoma INBRE, TCC has marketed the program to 100 high school students each year, and to 40 secondary teachers through workshops developed in partnerships with local companies such as Bio-Rad and Sargent Welch.   TCC plans to continue offering concurrent biotech courses at two area high schools where demand, faculty, and facilities currently exist. TCC has also reviewed student transcripts and noticed that a number of students pursuing the Associate in Applied Science in Biotechnology (262) program qualify for the certificate because they also completed an internship, and is helping these students with the graduation process. TCC also has created partnerships with OSU Center for Health Sciences, as well as with the Tulsa Area Bioscience Educators and Research Consortium and the INBRE Summer Research Internship program, to provide apprenticeship opportunities. Based on current enrollment, proposed recruitment and graduation strategies, and expected graduates, an extension of the review schedule is recommended, with continuation beyond Fall 2016 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 7 in Fall 2015; and
- ✓ Graduates: 5 in 2015-2016.

Attachment

ATTACHMENT A

Productivity Criteria

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OU – Doctor of Philosophy in Bioengineering (354)	June 30, 2003	13 F2012	12	3 2012-13	5	2013	2016	Review Schedule Extension
OU – Master of Arts in Administrative Leadership (373)	October 22, 2009	55 F2012	322	23 2012-13	89	2013	2018	Final Approval
OU – Bachelor of Arts in Judaic Studies (369)	October 23, 2008	12 F2012	2	5 2012-13	0	2013	2015	Review Schedule Extension
OU – Bachelor of Arts in Chinese (358)	September 15, 2005	15 F2012	30	5 2012-13	6	2013	2018	Final Approval
OU – Certificate in Administrative Leadership (366)	September 11, 2008	24 F2012	18	12 2012-13	14	2013	2015	Review Schedule Extension
OUHSC – Doctor of Philosophy in Nursing (087)	September 13, 2007	12 F2012	32	4 2012-13	5	2013	2018	Final Approval
OUHSC – Master of Science in Clinical and Translational Science (088)	October 23, 2008	10 F2012	23	5 2012-13	5	2013	2018	Final Approval
OSU – Doctor of Philosophy in Fire and Emergency Management Administration (470)	May 23, 2008	14 F2012	30	5 2012-13	2	2013	2016	Review Schedule Extension

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OSU – Doctor of Philosophy in Geology (469)	May 23, 2008	8 F2012	13	2 2012-13	3	2013	2018	Final Approval
OSU – Master of Fine Arts in Creative Writing (471)	June 26, 2008	12 F2012	43	6 2012-13	6	2013	2018	Final Approval
OSU – Graduate Certificate in Bioinformatics (481)	June 24, 2010	6 F2012	7	3 2012-13	2	2013	2016	Review Schedule Extension
OSU – Certificate in Online Teaching (487)	April 19, 2012	3 F2012	15	3 2012-13	7	2013	2018	Final Approval
CU – Bachelor of Arts in English Education (125)	April 26, 2007	25 F2012	48	6 2012-13	8	2013	2018	Final Approval
CU – Bachelor of Music Education in Music Education (681)	March 11, 2010	25 F2012	21	8 2012-13	1	2013	2016	Review Schedule Extension
CU – Bachelor of Science in Information Technology (414)	March 13, 2008	50 F2012	122	7 2012-13	15	2013	2018	Final Approval
CU – Associate in Applied Science in Information Technology (514)	March 13, 2008	30 F2012	33	8 2012-13	20	2013	2018	Final Approval
NSU – Master of Science in Nursing Education (149)	June 24, 2010	20 F2012	24	8 2012-13	9	2013	2017	Final Approval

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
NSU – Bachelor of Business Administration in Supply Chain Management (145)	February 8, 2007	30 F2012	26	12 2012-13	5	2013	2016	Review Schedule Extension
NWOSU – Bachelor of Science in Agriculture Education (065)	September 11, 2008	15 F2012	29	7 2012-13	4	2013	2016	Review Schedule Extension
RSU – Bachelor of Arts in Public Administration (123)	December 4, 2008	30 F2012	21	14 2012-13	1	2013	2015	Review Schedule Extension
RSU – Bachelor of Science in Community Counseling (120)	April 26, 2007	20 F2012	65	9 2012-13	11	2013	2018	Final Approval
RSU – Bachelor of Science in Game Development (117)	March 23, 2006	20 F2012	30	9 2012-13	2	2013	2016	Review Schedule Extension
SWOSU – Associate in Science in Wildland Firefighting (156)	May 22, 209	30 F2012	16	15 2012-13	8	2013	2016	Review Schedule Extension
UCO – Master of Arts in Substance Abuse Studies (196)	May 28, 2010	40 F2012	41	15 2012-13	7	2013	2014	Review Schedule Extension
UCO – Bachelor of Arts in Humanities (193)	May 23, 2008	50 F2012	35	12 2012-13	6	2013	2016	Review Schedule Extension
UCO – Associate in Applied Science in Contemporary Music Business (198)	May 27, 2011	70 F2012	51	40 2012-13	18	2013	2016	Review Schedule Extension

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
CASC – Associate in Arts in Film Studies (063)	September 4, 2006	25 F2012	11	13 2012-13	5	2013	2015	Review Schedule Extension
EOSC – Certificate in Administrative Office Technology (078)	March 11, 2010	10 F2012	33	5 2012-13	5	2013	2018	Final Approval
OCCC – Associate in Applied Science in Orthotics and Prosthetics Technician (123)	August 27, 1999	18 F2012	13	5 2012-13	2	2013	2018	Final Approval
OCCC – Certificate in Clinical Research Coordinator (154)	June 25, 2009	18 F2012	11	5 2012-13	2	2013	2018	Final Approval
OCCC – Certificate in Geographic Information Systems (151)	October 23, 2008	10 F2012	5	6 2012-13	4	2013	2017	Review Schedule Extension
OCCC – Certificate in Game Design (152)	October 23, 2008	10 F2012	3	6 2012-13	3	2013	2017	Review Schedule Extension
OSUIT – Associate in Science in Allied Health Sciences (123)	September 8, 2011	25 F2012	119	12 2012-13	18	2013	2018	Final Approval
OSUIT – Associate in Applied Science in Power Plant Technology (100)	April 17, 2008	24 F2012	38	14 2012-13	4	2013	2016	Review Schedule Extension
OSUIT – Associate in Applied Science in Gaming (099)	February 8, 2007	20 F2012	47	8 2012-13	7	2013	2016	Review Schedule Extension

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OSU-OKC – Associate in Applied Science in Dietetic Technology (105)	June 26, 2008	18 F2012	24	6 2012-13	4	2013	2016	Review Schedule Extension
OSU-OKC – Associate in Applied Science in Emergency Medical Services-Municipal Fire Protection (088)	October 26, 2006	20 F2012	134	6 2012-13	10	2013	2018	Final Approval
OSU-OKC – Associate in Applied Science in Renewable/Sustainable Energy (110)	April 22, 2010	18 F2012	28	8 2012-13	4	2013	2016	Review Schedule Extension
OSU-OKC – Certificate in Renewable/Sustainable Energy (109)	April 22, 2010	14 F2012	2	6 2012-13	0	2013	2016	Review Schedule Extension
RSC – Associate in Applied Science in Applied Technology (114)	June 30, 1999	20 F2012	11	8 2012-13	1	2013	2018	Final Approval
RSC – Associate in Applied Science in Emergency Medical Technician/Paramedic (115)	June 30, 1999	20 F2012	23	8 2012-13	4	2013	2018	Final Approval
TCC – Associate in Science in Nutritional Science (273)	October 23, 2008	30 F2012	118	8 2012-13	10	2013	2018	Final Approval
TCC – Associate in Science in Environmental Science and Natural Resources (279)	October 23, 2008	25 F2012	46	10 2012-13	3	2013	2016	Review Schedule Extension
TCC – Associate in Applied Science in Digital Media (216)	June 27, 1997	19 F2012	204	10 2012-13	15	2013	2018	Final Approval

Program Name	Date Approved	Headcount Enrollment		Graduates		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
TCC – Certificate in Business Computer User (355)	March 10, 2011	15 F2012	19	10 2012-13	37	2013	2018	Final Approval
TCC – Certificate in Biotechnology (261)	June 29, 2006	7 F2012	2	5 2012-13	1	2013	2016	Review Schedule Extension

AGENDA ITEM #25-d:

Governor's Committee on Employment of Persons with Disabilities.

SUBJECT: Approval of funds for scholarships for 2014-2015.

RECOMMENDATION:

> **It is recommended that the State Regents approve an allocation of $3,000 for scholarships to be awarded for 2014-2015 by the Governor's Committee on Employment of People with Disabilities.**

BACKGROUND:

The Governor's Committee on Employment of People with Disabilities, through their liaison in the Office of Disability Concerns, has requested that the State Regents sponsor three $1,000 scholarships to be awarded to outstanding high school seniors with disabilities. The scholarship recipients would be selected by the Committee and honored at an award ceremony in spring 2014. The Committee has made similar requests for the past ten years, which the Regents have approved.

POLICY ISSUES:

This action complements the State Regents' policy to reward outstanding student achievement and to provide access to higher education for a diverse population of students. The students awarded the scholarship must meet college admission requirements.

ANALYSIS:

The scholarships are a one-time award and nonrenewable. The scholarships may only be used at an institution of higher education in Oklahoma. The $3,000 would be allocated from the Scholarship Reserve Fund (710-26120), which consists of residual private donations for scholarship programs that have now expired. As of November 1, 2013, the fund had an available balance of $ 4,143.38. Due to the low balance in the fund, 2014-2015 may be the last year that the awards can be approved.

The Committee reports that the State Regents' commitment of three scholarships in the past nine years led to an equal commitment from the Department of Career and Technical Education as well as three additional scholarships funded from private sources. The Committee also reports that the visibility of the scholarships has helped raise the expectations of students with disabilities and has encouraged the U.S. Department of Labor to continue funding for the high school program in which these students participate.

AGENDA ITEM #25-e:

Regional University Baccalaureate Scholarship.

SUBJECT: Approval of Freshman Scholarship Slots for 2014-2015.

RECOMMENDATION:

It is recommended that the State Regents authorize fifteen (15) freshmen scholarship slots for each participating institution in the Regional University Baccalaureate Scholarship program for Fall 2014.

BACKGROUND:

The Regional University Baccalaureate Scholarship was created by the State Regents in 1994 to provide support for academically promising students to enroll in baccalaureate degree programs at the public regional universities. The program provides a $3,000 annual award for up to four years and institutions also provide the recipient a tuition waiver. Historically, each of the eleven participating institutions has been allotted fifteen freshmen scholarship "slots" each year.

To qualify for the award students must:

- Be an Oklahoma resident;
- Score at least a 30 on the ACT or achieve the designation of National Merit Semifinalist or Commended Student by the National Merit Scholarship Corporation;
- Maintain a cumulative 3.25 grade point average in college; and
- Maintain full-time enrollment in college.

POLICY ISSUES:

In addition to providing an opportunity for high-achieving students, the program is also intended to enhance the academic quality of Oklahoma's public regional universities.

ANALYSIS:

The following table shows a history of appropriations and expenditures for the program in recent years. Deficits in FY2007 to FY2010 were funded from program carryover funds and internal agency transfers from other programs.

Regional University Baccalaureate Scholarship
History of Appropriations and Expenditures

	Appropriation	*Expenditures*	*Difference*
2003-2004	$800,229	$730,500	$69,729
2004-2005	$800,229	$725,250	$74,979
2005-2006	$800,229	$780,000	$20,229
2006-2007	$800,229	$828,000	($27,771)
2007-2008	$800,229	$844,500	($44,271)
2008-2009	$800,229	$900,000	($99,771)
2009-2010	$800,229	$919,500	($119,271)
2010-2011	$1,035,823	$947,250	$88,573
2011-2012	986,068	$938,250	$47,818
2012-2013	986,068	$977,250	$8,818

The following table shows the number of freshmen slots filled by each institution since 2005.

Freshman Regional University Baccalaureate Scholars, 2005-2013

	2005	2006	2007	2008	2009	2010	2011	2012	2013
University of Central Oklahoma	16	16	15	15	15	13	9	15	15
East Central University	6	12	12	12	15	12	12	14	15
Northeastern State University	16	17	15	15	15	15	15	15	13
Northwestern Oklahoma State University	1	4	2	3	7	6	4	5	9
Southeastern Oklahoma State University	11	6	4	6	5	8	7	8	3
Southwestern Oklahoma State University	16	17	15	15	15	15	15	15	15
Cameron University	5	8	9	9	15	8	7	12	9
Langston University	0	0	0	0	0	0	0	1	0
Rogers State University	5	7	9	11	10	9	8	15	12
Oklahoma Panhandle State University	2	1	0	0	1	1	0	0	2
University of Science and Arts of Ok.	9	10	10	15	14	13	14	10	6
TOTAL	**87**	**98**	**91**	**101**	**112**	**100**	**91**	**110**	**99**

AGENDA ITEM #25-f:

> **Academic Scholars Program.**

SUBJECT: Institutional Nominees for 2014-2015.

RECOMMENDATION:

> **It is recommended that the State Regents approve the authorized number of Institutional Nominees for each institution for 2014-2015.**

BACKGROUND:

The 1999 Legislature created a new avenue by which students can qualify for Academic Scholars Program (ASP) awards— Institutional Nominees. The statutes authorize the State Regents to establish criteria for student eligibility as an Institutional Nominee.

Each year since 1999 the State Regents have authorized the number of freshmen Institutional Nominee "slots" for each state system institution.

POLICY ISSUES:

The statutes and policy authorizing the ASP state the objectives of the program to:

> (1) retain top-ranked students from Oklahoma in Oklahoma colleges and enable these institutions to compete aggressively for top Oklahoma scholars;
> (2) attract high caliber out-of-state students to attend Oklahoma colleges and universities; and
> (3) enhance the academic quality in Oklahoma colleges and universities.

The Institutional Nominee category allows all state system institutions to participate in the program while maintaining high academic standards for eligible scholarship recipients. Institutional Nominees are not authorized for private/independent colleges and universities in Oklahoma. Institutional Nominees must meet one of the two minimum qualifying criteria shown below.

Tier	ACT or SAT Equivalent		GPA and Class Rank
Research Universities ($2,800 award)	32 or SAT Equivalent	or	GPA 3.9 and Top 2% or rank first or second in their graduating class
Regional Universities ($2,000 award)	30 or SAT Equivalent	or	GPA 3.8 and Top 4% or rank first or second in their graduating class
Community Colleges ($1,800 award)	29 or SAT Equivalent	or	GPA 3.7 and Top 5% or rank first or second in their graduating class

In addition to the cash award shown above paid by the State Regents, state system institutions provide the student a full or partial tuition waiver.

ANALYSIS:

The proposed allocation of 255 freshmen Institutional Nominees for 2014-2015 is unchanged from the 2013-2014 allocation.   By institutional tier, the allocation is distributed as follows:

Tier	Total IN Slots	% of Total
Comprehensive Universities	160	63%
Regional Universities*	47*	18%
Two-Year Colleges	48	19%
	255	100%

*Each regional university is also authorized up to 15 freshmen slots for a $3,000 scholarship under the separate Regional University Baccalaureate Scholarship (RUBS) program. The RUBS scholarship requires a minimum 30 ACT.

Proposed Allocation of Institutional Nominees

	2013-14	2014-15 Proposed	Change
University of Oklahoma	80	80	0
Oklahoma State University	80	80	0
Oklahoma State University - Oklahoma City	3	3	0
Oklahoma State University - Okmulgee	3	3	0
University of Central Oklahoma	5	5	0
East Central University	5	5	0
Northeastern State University	5	5	0
Northwestern Oklahoma State University	5	5	0
Southeastern Oklahoma State University	5	5	0
Southwestern Oklahoma State University	5	5	0
Cameron University	5	5	0
Langston University	3	3	0
Rogers State University	3	3	0
Oklahoma Panhandle State University	3	3	0
University of Science and Arts of Oklahoma	3	3	0
Carl Albert State College	3	3	0
Connors State College	3	3	0
Eastern Oklahoma State College	3	3	0
Murray State College	3	3	0
Northeastern Oklahoma A&M College	3	3	0
Northern Oklahoma College	3	3	0
Oklahoma City Community College	5	5	0
Redlands Community College	3	3	0
Rose State College	5	5	0
Seminole State College	3	3	0
Tulsa Community College	5	5	0
Western Oklahoma State College	3	3	0
GRAND TOTAL	**255**	**255**	**0**

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 5, 2013

AGENDA ITEM #25-g (1):

> **Agency Operations.**

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

> **It is recommended that the State Regents ratify purchases in amounts in excess of $25,000 but not in excess of $100,000 between September 20, 2013 and November 6, 2013.**

BACKGROUND:
Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:
The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of $25,000.

ANALYSIS:
For the time period between September 20, 2013 and November 6, 2013, there are 2 purchases in excess of $25,000 but not in excess of $100,000.

Purchases Between $25,000.00 and $99,999.99.

OneNet
1) Star Search Rural Television Company in the amount of $83,520.00 for T1 circuits to provide services to OneNet customers. (Funded from 718-OneNet).

2) Bill Knight Ford in the amount of $34,583.00 for a 2014 Ford F250 to replace vehicle #75. This vehicle is equipped with CNG bio-fuel to be utilized for transportation to various OneNet sites across the state of Oklahoma including hub sites and customer sites as required. Vehicle #75 was purchased in November of 2008 at a purchase price of $22,671.00 and is a 2009 Chevrolet Silverado pickup with an odometer reading of 189,149. Once we receive the 2014 Ford F250 the 2009 Chevrolet Silverado will be sent to surplus property. (Funded from 718-OneNet).

AGENDA ITEM #25-g (2):

       Agency Operations.

SUBJECT: Amendments to the agency's Section 125 Cafeteria Plan Document.

RECOMMENDATION:

> **It is recommended that the State Regents adopt two amendments to the agency's Section 125 cafeteria plan document which 1.) will allow employees to use all or part of the Wellness Benefit to make after-tax purchases of products not included in the plan or to receive it as taxable income, and 2.) will allow employees to carry over from each plan year to the following plan year up to Five Hundred Dollars ($500.00) in a health flexible spending account.**

BACKGROUND:

The State Regents have offered a Section 125 cafeteria plan (i.e., flexible benefit plan) to its employees since 1989. A Section 125 plan allows an employee to pay certain expenses (e.g., medical and child care) with pre-tax dollars from his or her agency pay. The plan year for the State Regents Section 125 plan is from January 1 to December 31.

1.) Since FY 2012, the State Regents have provided an annual Wellness Benefit of $1,200.00 to agency employees which they could only use to make pre-tax purchases of products (such as health insurance dependent coverage) which are included in the plan. The first amendment will allow agency employees to use all or part of the Wellness Benefit to make after-tax purchases of products not included in the plan or to receive it as taxable income. The employee must pay the employee share of the tax on that amount, and the agency must pay the employer share of the tax on that amount. The maximum amount that the agency would pay for that tax, if every employee chose to receive the entire amount of his/her Wellness Benefit as an after-tax benefit, would be approximately $19,000.00. This amendment would create an arrangement (i.e., a benefits allowance) similar to that provided to employees of other state agencies. Our outside tax counsel has advised that the amendment, and the use of the Wellness Benefit as provided for by the amendment, is permissible under applicable tax laws and regulations.

2.) On October 31, 2013, the U.S. Department of the Treasury and the Internal Revenue Service issued a notice modifying the long-standing "use-or-lose" rule for health flexible spending arrangements (FSA). The modification permits employers to allow plan participants to carry over up to Five Hundred Dollars ($500.00) of their unused health FSA balances remaining at the end of a plan year, provided that any existing grace period provisions in the plan are deleted (see attached). The existing State Regents Section 125 plan includes a grace period of seventy (70) days after the end of a plan year within which employees can use any money which remains in the health FSA at the end of that plan year; if the money is not used within the grace period, it is forfeited. The second amendment would delete the provision regarding a grace period and would add a provision regarding the carryover. Our outside tax counsel has advised that the amendment is permissible under applicable tax laws and regulations.

POLICY ISSUES:

None

ANALYSIS:

In order to allow agency employees more choice in the use of the Wellness Benefit and in the use of the health FSA, it is recommended that the State Regents adopt the attached amendments. It is further recommended that the Chancellor be authorized and directed to execute the resulting plan document, and to execute any subsequent technical amendments made necessary by changes in applicable tax laws and regulations.

**2013 FIRST AMENDMENT TO THE ADOPTION AGREEMENT FOR THE
STATE REGENTS FOR HIGHER EDUCATION
FLEXIBLE BENEFIT PLAN**

Pursuant to the authority vested in the undersigned, the State Regents for Higher Education Flexible Benefit Plan (the "Plan") is hereby amended as follows:

I.

Effective January 1, 2014, Section E of the Adoption Agreement for the Plan is amended to read as follows:

"**E. EMPLOYER CONTRIBUTIONS**

Non-Elective Contributions:	The maximum amount available to each Participant for the purchase of elected benefits with non-elective contributions will be $1,200.
	The Employer may at its sole discretion provide a non-elective contribution to provide benefits for each Participant under the Plan. This amount will be set by the Employer each Plan Year in a uniform and non-discriminatory manner. If the aggregate of this non-elective contribution amount and the Participant Elective Contribution Amount exceeds the cost of benefits elected by the Participant, excess amounts will be paid to the Participant as taxable cash.
Elective Contributions (Salary Reduction):	The maximum amount available to each Participant for the purchase of elected benefits through salary reduction will be:
	100% of compensation per entire plan year.
	Each Participant may authorize the Employer to reduce his or her compensation by the amount needed for the purchase of benefits elected, less the amount of non-elective contributions. An election for salary reduction will be made on the benefit election form."

II.

Section F.7 of the Adoption Agreement for the Plan is amended to read as follows:

7. Medical Expense Reimbursement Plan – The terms, conditions, and limitations for the Medical Expense Reimbursement Plan will be as set forth in Section VIII of the Plan Document and described below:

Minimum Coverage - $300.00 per Plan Year or a Prorated Amount for a Short Plan Year

Maximum Coverage - $2,500.00 per Plan Year or a Prorated Amount for a Short Plan Year

Recordkeeper: American Fidelity Assurance Company

Restrictions: As outlined in Policy G-905/R1.

Restrictions: <u>Carryover</u>: The provisions in Section 8.07 of the Plan to permit a Carryover with respect to the Medical Expense Reimbursement Plan elected."

<center>III.</center>

Section II of the Plan is amended by adding a new paragraph 2.02A following paragraph 2.02, as follows:

      "2.02A **Carryover**   The amount equal to the lesser of (a) any unused amounts from the immediately preceding Plan Year or (b) five hundred dollars ($500), except that in no event may the Carryover be less than five dollars ($5)."

<center>IV.</center>

Section 8.03(e) of the Plan is amended by removing that Section in its entirety and in its place including the following:

      "(e)   <u>Forfeiture</u>. Subject to Section 8.06 and 8.07, any amounts remaining to the credit of the Participant at the end of the Plan Year and not used for Eligible Medical Expenses incurred during the Participant's participation during the Plan Year shall be forfeited and shall remain assets of the Plan. With respect to a Participant who terminates employment with the Employer and who has not elected to continue coverage under this Plan pursuant to COBRA rights referenced under Section 8.03(f) herein, such Participant shall not be entitled to reimbursement for Eligible Medical Expenses incurred after his termination date regardless if such Participant has any amounts of Employer Contributions remaining to his credit. Upon the death of any Participant who has any amounts of Employer Contributions remaining to his credit, a dependent of the Participant may elect to continue to claim reimbursement for Eligible Medical Expenses in the same manner as the Participant could have for the balance of the Plan Year."

<center>V.</center>

Sections 8.03(h) of the Plan is amended by removing that Section in its entirety and in its place including the following:

      "(h)   <u>Uniform Coverage Rule</u>. Notwithstanding that a Participant has not had withheld and credited to his account all of his contributions elected with respect to a particular Plan Year, the entire aggregate annual amount elected with respect to this Medical Expense Reimbursement Plan (increased by any Carryover to the Plan Year), shall be available at all times during such Plan Year to reimburse the participant for Eligible Medical Expenses with respect to this Medical Expense Reimbursement Plan. To the extent contributions with respect to this Medical Expense Reimbursement Plan are insufficient to pay such Eligible Medical Expenses, it shall be the Employer's obligation to provide adequate funds to cover any short fall for such Eligible Medical Expenses for a Participant; provided subsequent contributions with respect to this Medical

<center>118.2</center>

Expense Reimbursement Plan by the Participant shall be available to reimburse the Employer for funds advanced to cover a previous short fall."

<div align="center">VI.</div>

Section 8.07 of the Plan is amended by renumbering that Section as Section 8.08 and Section VIII is amended by adding a new paragraph 8:07 as follows:

"8.07 <u>Carryover</u>: If the Employer elects in Section F.7 of the Adoption Agreement to permit a Carryover with respect to the Medical Reimbursement Plan, the provisions of this Section 8.07 shall apply. Notwithstanding anything to the contrary herein and in accordance with Internal Revenue Service Notice 2013-71, the Carryover for a Participant who has an amount remaining unused as of the end of the run-off period for the Plan Year, may be used to pay or reimburse Eligible Medical Expenses during the following entire Plan Year. The Carryover does not count against or otherwise affect the Maximum benefit set forth in Section 8.03 (b). Eligible Medical Expenses incurred during a Plan Year shall be reimbursed first from unused contributions for the current Plan Year, and then from any Carryover carried over from the preceding Plan Year. Any unused amounts from the prior Plan Year that are used to reimburse a current Plan Year expense (a) reduce the amounts available to pay prior Plan Year expenses during the run-off period, (b) must be counted against any Carryover amount from the prior Plan Year, and (c) cannot exceed the maximum Carryover from the prior Plan Year. If the Employer elects to apply Section 8.06 in Section F.7 of the Adoption Agreement, this Section 8.07 shall not apply."

Except as otherwise provided in this 2013 First Amendment to the Adoption Agreement for the State Regents for Higher Education Flexible Benefit Plan ("Amendment"), the Plan is hereby ratified and confirmed in all respects. Except as otherwise provided herein, this Amendment shall be effective as of January 1, 2013.

EXECUTED as of the _____ day of _____, 2013.

OKLAHOMA   STATE   REGENTS   FOR   HIGHER EDUCATION

By: _____
       Name: _____
       Title: _____

AGENDA ITEM #25-h:

Resolutions.

This item will be available at the meeting.

AGENDA ITEM #26-a:

      Programs.

SUBJECT: Current Status Report on Program Requests.

RECOMMENDATION:

      This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2013 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents' Academic Program Approval policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2013-2014).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.

AGENDA ITEM #26-b (1):

> **Annual Reports.**

SUBJECT: Academic Scholars Program 2012-13 Year End Report

RECOMMENDATION:

> **This item is an information item only.**

BACKGROUND:

In 2012-13, the State Regents allocated $8,329,363 from appropriations made by the 2013 Oklahoma Legislature for the Academic Scholars Program (ASP).   Funding was also available from the Academic Scholars Trust Fund. The program provides participants funding to use toward tuition, fees, room and board, and required textbooks or materials for up to four (4) years of undergraduate and graduate study, at accredited institutions of higher education in Oklahoma.

To automatically qualify for the Academic Scholars Program, Oklahoma residents and nonresidents must have received the designation of National Merit Scholar, National Merit Finalist, or Presidential Scholar. Oklahoma residents may also qualify automatically by achieving a score in the top one-half percentile on the ACT or SAT. In addition, each public institution is authorized to award a certain number of freshmen scholarships to Institutional Nominees.

The annual award amounts for all automatic qualifiers in the 2012-13 academic year were $5,500 for students attending a research university, $4,000 for students attending a regional university, and $3,500 for students attending a two-year college. The annual award amounts for Institutional Nominees were $2,800 for students attending a research university, $2,000 for students attending a regional university, and $1,800 for students attending a two-year college.

POLICY ISSUES:

This item also fulfills a statutory requirement to report the number of Academic Scholars Program participants that remain in Oklahoma within five years of leaving the program.

ANALYSIS:

Following are some highlights from the report:

♦ In fall 2012, 267 freshmen, attending 5 Oklahoma institutions, were designated National Merit Scholars by the National Merit Corporation. This is a decrease of 12 students from the 279 that were designated in fall 2011.

♦ In fall 2012, a total of 2,299 students at Oklahoma public and private colleges and universities were enrolled in the Academic Scholars Program, an increase of 17 students from the 2,282 students enrolled in fall 2011.

♦ In 2012-13, total program expenditures were $10,043,250, an increase of $15,225 when compared to 2011-12. However, with the non-resident participation limit reduced from 25 percent to 20 percent, the refund amounts from institutions were up by $409,193 from 2011-12. The increase in the refund amount allowed for the program to operate within its allocation.

♦ The 2012 freshman class totaled 630 students— 392 "automatic qualifiers" and 238 Institutional Nominees— compared to 649 students- 405 "automatic qualifiers" and 244 Institutional Nominees in the 2011 freshmen class.

♦ Since 2001, an average of 13 percent of program participants lose the scholarship after one year in the program. The rate for the most current year was 12 percent. On average, about 76 percent of participants retain the scholarship through their fourth year of eligibility; the most current class was 74 percent.

♦ For the 1,879 participants entering into the program between 2005-2007, 78 percent (1,470) received at least a baccalaureate degree from an Oklahoma institution.

♦ Through June 30, 2011, approximately 69 percent of all the program's graduates remain in Oklahoma one year after graduation. The retention rate for Oklahoma residents in the program (78%) is significantly higher than for non-residents (40%).

♦ About 86 percent of the program participants attend three universities—University of Oklahoma (53%), Oklahoma State University (22%) and the University of Tulsa (11%). The remaining participants attend public regional universities (7%), public two-year colleges (3%) and other private universities (4%). The three largest participating institutions also account for 92 percent of the total program expenditures.

♦ Available data indicates that program participants generally come from higher income families. Nearly 49 percent of participants did not apply for federal financial aid, indicating a lack of financial need or eligibility for federal student aid. Of the 51 percent of participants that reported parental income on the 2012-13 federal application, nearly 80 percent reported a family income of $50,000 or higher; 45 percent reported family income of $100,000 or more.

♦ Participation rates for ethnic minority students have remained low over the past five years; the rate for ethnic minority students in the program in 2012-13 was 0.5 percent for Black students, 3.24 percent for Hispanic students, and 3.24 percent for American Indian students.

Income and Expenditures:

As shown in the following table, since FY1999 expenditures for the program have exceeded income for most years, resulting in the significant reduction of the program's trust fund reserve. Beginning in FY2009, enforcement of a state law limiting nonresident student participation to 25 percent resulted in some institutions refunding a portion of their awards back to the program. The refunds totaled to $990,800 for 2008-2009 (academic year), $1,181,069 for 2009-2010, $1,323,588 for 2010-2011, and $1,355,396 for 2011-2012. Beginning in 2012-2013 the nonresident participation limit was reduced from 25 percent to 20 percent resulting in an increased refund amount of $1,764,589.

As the result of a combination of increased funding and reduction in annual expenditures, the program trust fund reserve has become relatively stable at between $1.5 - $2.5 million. This level of reserve is necessary for cash-flow purposes and for administering the required nonresident student refunds.

Academic Scholars Program Trust Fund Since FY1991

	July 1 Beginning Balance	Income (Appropriations & Earnings)	Expenditures (Scholarships)	June 30 Ending Balance
FY1991 actual	639,813	5,832,502	(2,496,831)	3,975,484
FY1992 actual	3,975,484	5,905,075	(3,961,605)	5,918,954
FY1993 actual	5,918,954	7,065,282	(4,448,775)	8,535,461
FY1994 actual	8,535,461	7,186,466	(5,667,975)	10,053,952
FY1995 actual	10,053,952	7,528,142	(6,196,481)	11,385,613
FY1996 actual	11,385,613	7,580,924	(6,633,100)	12,333,437
FY1997 actual	12,333,437	7,587,304	(7,054,025)	12,866,716
FY1998 actual	12,866,716	8,807,708	(8,206,589)	13,467,835
FY1999 actual	13,467,835	7,810,845	(8,361,875)	12,916,805
FY2000 actual	12,916,804	7,315,802	(8,273,375)	11,959,231
FY2001 actual	11,959,231	7,452,255	(8,618,000)	10,793,486
FY2002 actual	10,793,486	7,751,371	(9,184,770)	9,360,087
FY2003 actual	9,360,087	8,247,898	(9,649,667)	7,958,318
FY2004 actual	7,958,318	7,583,656	(10,240,649)	5,301,325
FY2005 actual	5,301,325	7,533,668	(9,458,314)	3,376,679
FY2006 actual	3,376,679	8,191,816	(9,613,731)	1,954,764
FY2007 actual	1,954,764	8,962,854	(9,021,637)	1,895,981
FY2008 actual	1,895,981	8,984,007	(9,249,679)	1,630,309
FY2009 actual	1,622,745	8,503,721	(8,867,628)	1,258,838
FY2010 actual	1,258,838	8,865,141	(8,537,761)	1,586,218
FY2011 actual	1,586,218	10,002,768	(8,975,704)	2,613,282
FY2012 actual	2,613,282	9,022,125	(10,127,113)	1,508,294
FY2013 actual	1,508,294	8,477,690	(7,833,528)	2,152,456

The full Academic Scholars Program 2012-2013 Year End Report is available upon request as a supplement.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 5, 2013

AGENDA ITEM #26-b (2):

> **Annual Reports.**

SUBJECT: 2012-2013 Oklahoma Tuition Aid Grant (OTAG) End of Year Report.

RECOMMENDATION:

> **This item is for information only.**

BACKGROUND:

The 1971 Oklahoma Legislature enacted the Oklahoma Higher Education Tuition Aid Act authorizing the establishment of a need-based state tuition aid grant program. The Federal Congress amended the Higher Education Act of 1965 to provide incentive grants to states to assist them in providing grants to students. However, those federal matching funds were discontinued in 2011-2012. Grants up to $1,000 per academic year for attendance at public institutions and $1,300 per year at private non-profit institutions are awarded. The maximum award for students attending public institutions has been $1,000 since 1982.

POLICY ISSUES:

This report reflects end-of-year data for awards provided to eligible students consistent with State Regents' policy.

ANALYSIS:

The 2012-2013 end of year report reflects information regarding the disbursement of the Oklahoma Tuition Aid Grant (OTAG) awards to 22,158 individual students totaling $19,060,154.

All funds expended for the 2012-2013 OTAG program came from state appropriations.

Following are a few highlights for the 2012-2013 report year:

- State appropriations for OTAG in 2012-2013 were $19,115,722, an increase of $588,620 from the prior year.

- Distribution of funds by type of institution:

Public Colleges and Universities	88%
Private Colleges and Universities	8%
Career-Technology Centers	4%

OTAG Dollars by Tier

Public Career
Technology, $731,146

Private Non-Profit,
$1,579,527

Public Research,
$3,673,000

Public Community,
$7,098,910

Public Regional,
$5,977,571
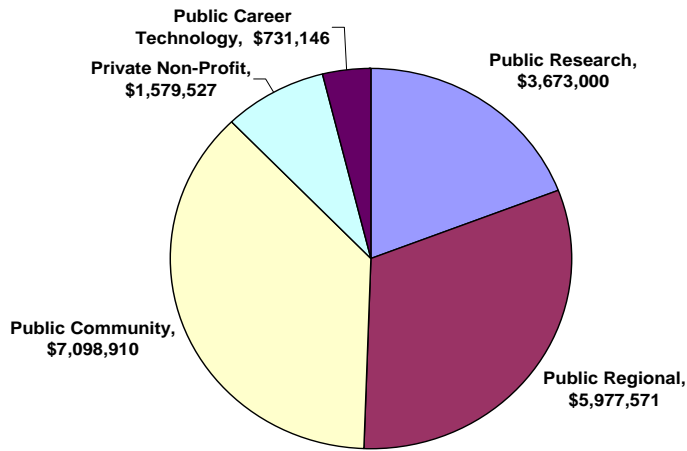
The *average* household income of OTAG recipients was:

Independent Students	$15,846
Dependent Students	$23,584
All Students	$19,210

Independent students are students at least 24 years old and also students under age 24 that are defined by federal standards as financially independent. Dependent students are students under age 24 that are defined by federal standards as financially dependent.

The following chart shows the *median* household income of OTAG recipients in 2012-2013.

Median Income of 2012-2013 OTAG Recipients

- OTAG Independent Students: $12,104
- OTAG Dependent Students: $24,720
- All OTAG Recipients: $17,782
- 2012 Oklahoma Households*: $44,312
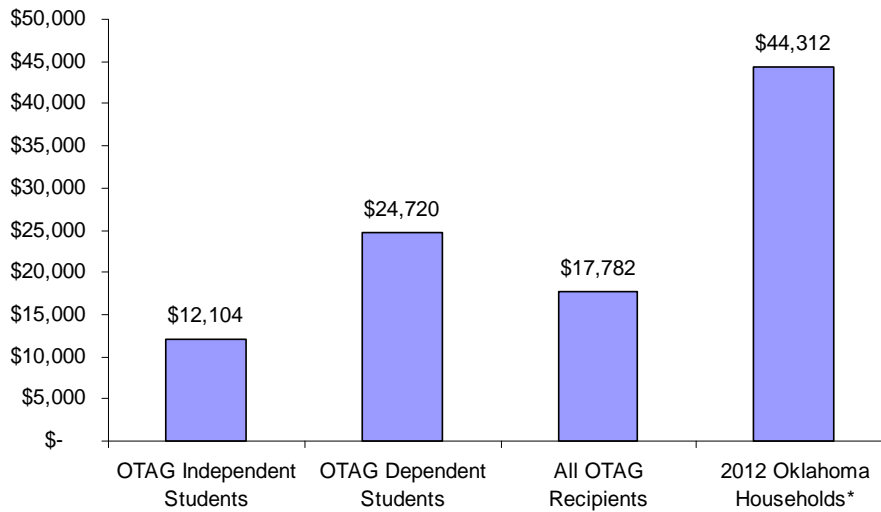
*Data for Oklahoma Households from U.S. Census Bureau, 2012 American Community Survey.

- Of students receiving an award, slightly more (56%) were "traditional" students than "non-traditional" students based on age. Adult students are at least 24 years old and Traditional students are under 24 years old.

Distribution of OTAG Awards
Traditional Students vs. Adult Students

Adult Students (24 and Over), 44%

Traditional Students (Under Age 24), 56%
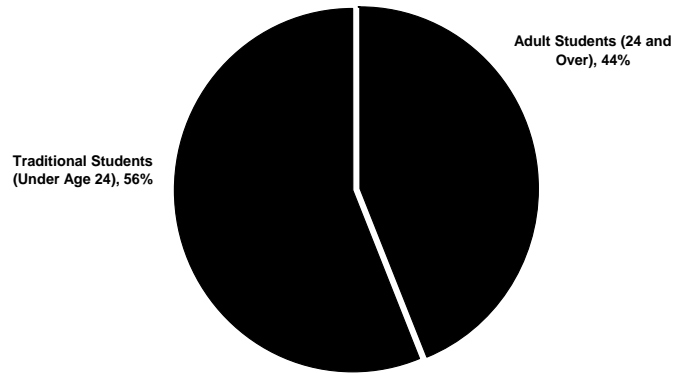
Of the 2012-2013 award recipients for whom institutions provided data to the OSRHE Unitized Data System, the following information is provided:

- Approximately 74 percent of award recipients were lower classmen (freshmen and sophomores), and approximately 26 percent were upper classmen (juniors and seniors).

- Female students received 66 percent of the awards funded, and male students received 34%.

- The distribution of awards by race was:

Distribution of OTAG Awards by Race

Native American, 15.6%

Hispanic, 5.9%

Black, 13.6%

Asian, 3.6%

Other or Unknown, 7.4%

White, 54.0%
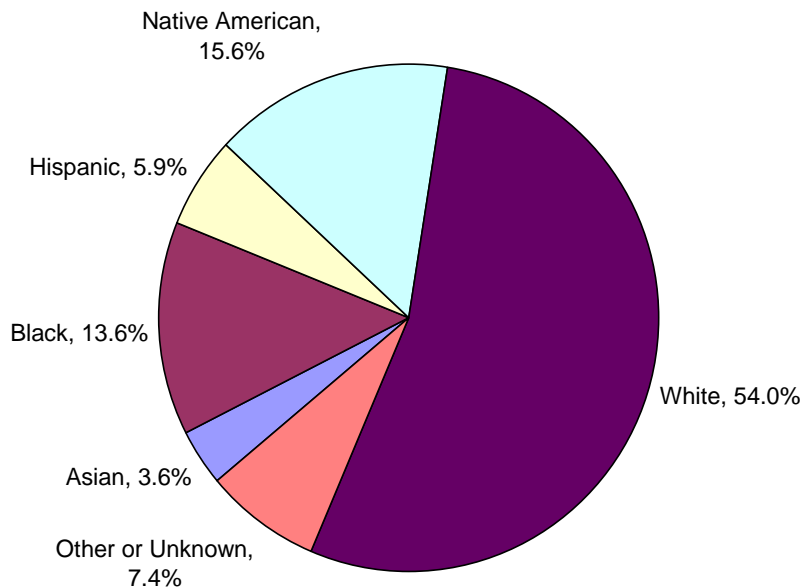
Undocumented Immigrant Students:

2012-13 was the eighth year in which OTAG funds were awarded to undocumented immigrant students in accordance with SB 596 enacted by the 2003 Oklahoma Legislature. An additional $1,000 in state funds was disbursed to 1 undocumented student. This compares with $2,000 disbursed to 2 undocumented students attending in 2011-2012. The enactment of HB 1804 in the 2007 legislative session brought stricter eligibility requirements for undocumented students, and the volume of applicants and awards declined considerably beginning in 2009-2010.

Average OTAG Awards by Enrollment Status
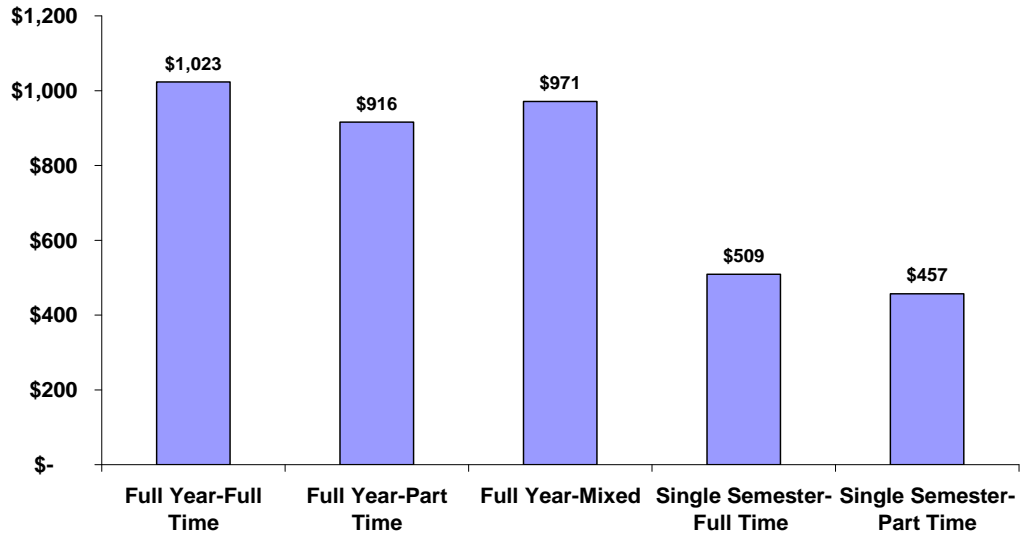
Enrollment Status Distribution of OTAG Awardees 2012-2013
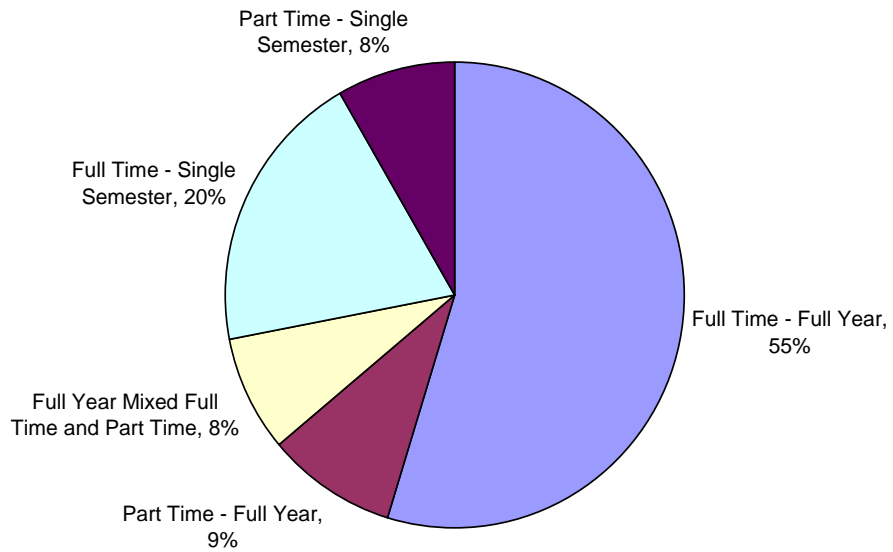
Oklahoma State Regents for Higher Education
Oklahoma Tuition Aid Grant Program
Two-Year Comparison of Awards
2011-2012 and 2012-2013

Institution	2011-12 Awards	2011-12 $ Paid	2012-13 Awards	2012-13 $ Paid
Research Universities				
Oklahoma State University	1,806	$ 1,640,000	2,017	$ 1,803,500
University of Oklahoma	1,867	$ 1,730,000	1,974	$ 1,800,500
University of Oklahoma Health Sciences Center	65	$ 62,000	76	$ 69,000
Total Research Universities	**3,738**	**$ 3,432,000**	**4,067**	**$ 3,673,000**
Regional Universities				
Cameron University	702	$ 613,500	825	$ 687,500
East Central University	608	$ 534,406	688	$ 576,569
Langston University	375	$ 346,500	299	$ 268,000
Northeastern State University	1,248	$ 1,095,075	1,198	$ 1,000,436
Northwestern Oklahoma State University	202	$ 163,478	225	$ 187,996
Oklahoma Panhandle State University	72	$ 63,500	50	$ 42,500
Rogers State University	953	$ 827,500	878	$ 740,000
Southeastern Oklahoma State University	420	$ 369,346	541	$ 435,000
Southwestern Oklahoma State University	517	$ 461,000	509	$ 437,240
University of Central Oklahoma	1,522	$ 1,351,500	1,694	$ 1,454,330
University of Science & Arts of Oklahoma	171	$ 151,849	172	$ 148,000
Total Regional Universities	**6,790**	**$ 5,977,654**	**7,079**	**$ 5,977,571**
Community Colleges				
Carl Albert State College	448	$ 367,006	485	$ 383,805
Connors State College	478	$ 377,943	402	$ 325,849
Eastern Oklahoma State College	336	$ 275,220	311	$ 236,120
Murray State College	453	$ 368,650	413	$ 333,580
Northeastern Oklahoma A&M College	341	$ 295,558	404	$ 333,254
Northern Oklahoma College	660	$ 512,654	653	$ 495,990
Oklahoma City Community College	1,257	$ 887,577	1,140	$ 854,642
Oklahoma State University, Oklahoma City	838	$ 690,379	819	$ 667,500
OSU Institute of Technology, Okmulgee	492	$ 427,000	652	$ 566,000
Redlands Community College	228	$ 178,510	225	$ 180,487
Rose State College	682	$ 527,198	820	$ 613,559
Seminole State College	284	$ 239,908	342	$ 284,304
Tulsa Community College	2,314	$ 1,760,137	2,192	$ 1,714,251
Western Oklahoma State College	137	$ 102,542	143	$ 109,569
Total Community Colleges	**8,948**	**$ 7,010,282**	**9,001**	**$ 7,098,910**

	2011-12 Awards	2011-12 $ Paid	2012-13 Awards	2012-13 $ Paid
Independent Institutions				
Bacone College	199	$ 216,450	96	$ 96,850
Family of Faith College	3	$ 3,250	2	$ 2,600
Hillsdale Freewill Baptist College	27	$ 32,500	27	$ 31,200
Mid-America Christian University	153	$ 159,250	216	$ 216,450
Oklahoma Baptist University	150	$ 178,100	221	$ 252,850
Oklahoma Christian University	91	$ 107,250	99	$ 115,700
Oklahoma City University	99	$ 117,650	88	$ 105,300
Oklahoma Wesleyan University	110	$ 124,150	123	$ 139,100
Oral Roberts University	108	$ 133,900	127	$ 159,250
St. Gregory's University	40	$ 46,800	61	$ 59,150
Southern Nazarene University	159	$ 173,550	150	$ 167,050
Southwestern Christian University	96	$ 113,100	64	$ 67,600
The University of Tulsa	115	$ 137,150	143	$ 166,427
Total Independent Institutions	**1,350**	**$ 1,543,100**	**1,417**	**$ 1,579,527**
Career Technology Centers				
Autry Technology Center	23	$ 15,792	26	$ 17,476
Caddo Kiowa Technology Center	43	$ 30,871	19	$ 12,850
Canadian Valley Technology Center	47	$ 29,532	45	$ 30,080
Central Oklahoma Technology Center	29	$ 19,244	43	$ 26,938
Chisholm Trail Technology Center	17	$ 11,900	8	$ 6,350
Eastern Oklahoma County Tech. Center	2	$ 1,620	5	$ 3,661
Francis Tuttle Technology Center	89	$ 53,700	88	$ 50,095
Gordon Cooper Technology Center	47	$ 31,876	47	$ 33,888
Great Plains Technology Center	25	$ 16,500	40	$ 27,500
High Plains Technology Center	3	$ 1,720	4	$ 2,876
Indian Capital Technology Center	92	$ 66,072	107	$ 82,590
Kiamichi Technology Center	147	$ 88,793	104	$ 62,730
Meridian Technology Center	39	$ 30,111	60	$ 41,306
Metro Technology Center	81	$ 54,105	81	$ 57,105
Mid-America Technology Center	7	$ 4,323	4	$ 2,750
Mid-Del Technology Center	5	$ 5,000	2	$ 809
Moore Norman Technology Center	40	$ 22,950	47	$ 26,550
Northeast Technology Center	54	$ 30,933	44	$ 24,900
Northwest Technology Center	7	$ 4,790	4	$ 2,011
Pioneer Technology Center	22	$ 18,530	17	$ 14,324
Pontotoc Technology Center	13	$ 10,984	21	$ 14,468
Red River Technology Center	10	$ 6,286	9	$ 6,286
Southern Oklahoma Technology Center	24	$ 13,892	33	$ 21,952
Southwest Technology Center	9	$ 5,000	9	$ 5,230
Tri-County Technology Center	20	$ 17,950	39	$ 28,850
Tulsa Technology Center	114	$ 83,393	136	$ 95,866
Wes Watkins Technology Center	38	$ 33,185	24	$ 16,500
Western Oklahoma Technology Center	11	$ 8,000	23	$ 15,205
Total Career Technology Centers	**1,058**	**$ 717,052**	**1,089**	**$ 731,146**
Grand Total of All Institutions	**21,884**	**$ 18,680,088**	**22,653**	**$ 19,060,154**

Notes:

In 2012-2013 the award cutoff is FAFSA receipt dates through 3/10/2012 and 1700 EFC. **Spring awards were allowed through 3/20/2012.**

In 2011-12 the award cutoff was FAFSA receipt dates through 3/15/2011 and 1700 EFC.

AGENDA ITEM #26-b (3):

Annual Reports.

SUBJECT: 2012-2013 Oklahoma Tuition Equalization Grant (OTEG) End of Year Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

In 2003, the Oklahoma Legislature enacted the Oklahoma Tuition Equalization Grant (OTEG) Act to provide grants to Oklahoma residents attending not-for-profit, independent institutions in Oklahoma. At that time, institutional eligibility was limited to institutions that were accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. A statutory amendment enacted in the 2008 Oklahoma legislative session expanded the accreditation requirements to include institutions accredited by any national accrediting body recognized by the United States Department of Education. Recipients must have family incomes of no more than $50,000. Grants of $2,000 per academic year ($1,000 per semester) can be awarded to students for up to five consecutive years of full-time undergraduate study. Funding was provided for the program to award students beginning in 2004-2005.

POLICY ISSUES:

This report reflects 2012-2013 end-of-year data for awards provided to eligible students consistent with State Regents' policy.

ANALYSIS:

The 2012-2013 end-of-year report reflects information regarding the allocation of OTEG funds to institutions and the disbursement of funds to students. The amount allocated to each institution was based on the institution's actual percentage of the total program awards for the prior year. A total of $3,440,000 was allocated to the institutions, and $3,433,000 was disbursed to 2,108 eligible students. A summary of the distribution of funds and awards at each institution is attached.

Following is a summary of the disposition of 2012-2013 OTEG funds:

FY13 State Appropriation	$3,406,858
Carryover Funds	35,000
Total Funds Available for Awards	$3,441,858
Funds Allocated to Institutions	$3,440,000
Funds Expended by Institutions	-$3,433,000
Unexpended funds	$7,000

The $7,000 in unexpended funds was carried forward for awards in the 2013-2014 award year.

Highlights for the 2012-2013 report year include:

- Independent students (generally adult students over age 24 and those under 24 that are defined by federal standards as financially independent) received 38 percent of the awards; dependent students (generally students under 24 that are defined by federal standards as financially dependent on parents) received 62 percent.

- Non-traditional students (age 24 and older) received 25 percent of the awards. Traditional Students (under age 24) received 75 percent of the awards. This is based strictly on age without reference to dependent/independent status.

Distribution of OTEG Awards
Traditional vs. Non-Traditional

25%

75%

Non-Traditional (At Least 24 Years Old)

Traditional (Under 24 Years Old)
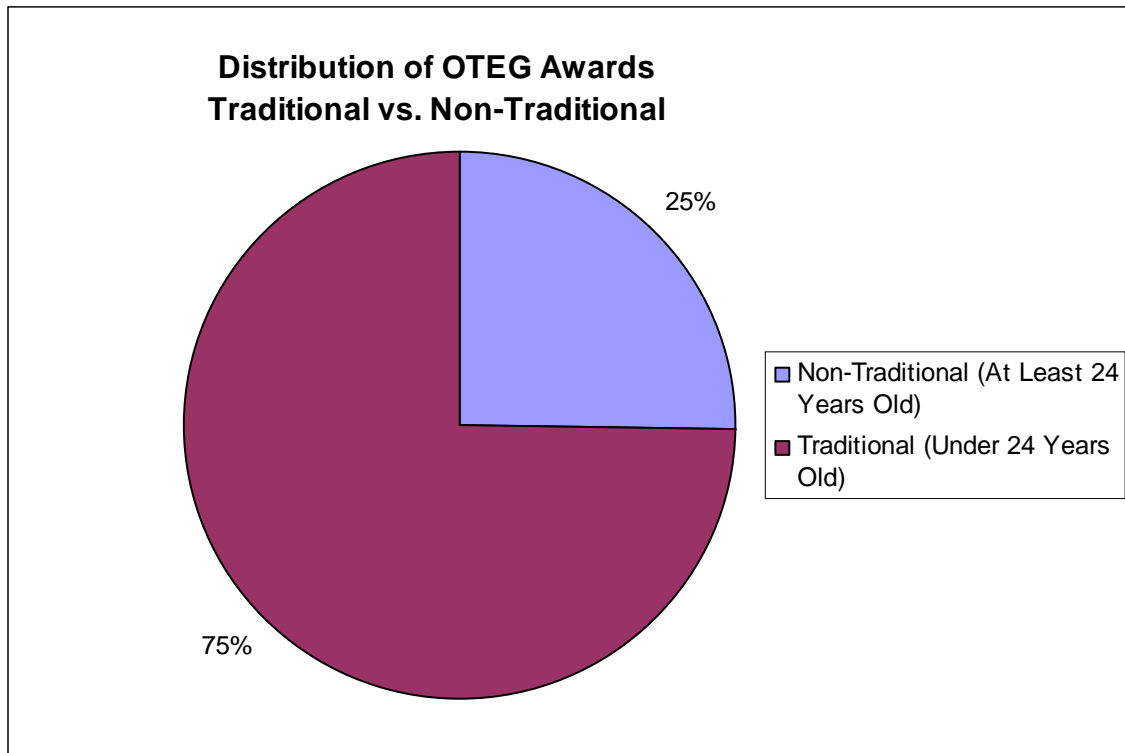
- The *average* household income of OTEG recipients was:

Independent Students	15,927
Dependent Students	25,392
All Students	21,822

- This chart shows the *median* household income of OTEG recipients in 2012-2013.

Median Income of 2012-2013 OTEG Recipients
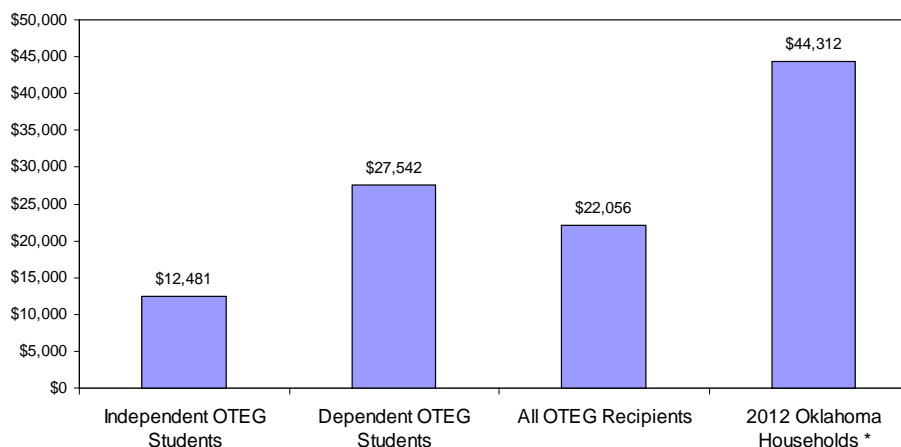
*Data for Oklahoma Households from U.S. Census Bureau, 2012 American Community Survey.

- Institutions were directed to award their allocation of OTEG funds to qualified students who had the highest unmet financial need in meeting their cost of attendance after all other financial aid resources were considered. The average unmet financial need of recipients in 2012-2013 was:

Independent Students	14,189
Dependent Students	13,546
All Students	13,788

- Approximately 52 percent of the award recipients were lower classmen (freshmen and sophomores), and approximately 48 percent were upper classmen (juniors and seniors).

- Female students received 53 percent of the awards, and male students received 47 percent.

- The average cumulative GPA for all 2012-2013 recipients was 2.8.

- The State Regents' Unitized Data System contains records on the status of 8,984 individual students that have received the OTEG award since the program's inception in 2004-2005. As of the end of 2012-13, the students showed the following statuses.

Bachelor's degree (or above) received by 2012-13		2,950	33%
Enrolled 2012-2013	Associates degree received	183	2%
	No degree	1,839	21%
Not enrolled 2012-2013	Associates degree received	493	5%
	No degree	3,519	39%
		8,984	100%

137

- Thirty-three percent of the 2012-2013 recipients received the award during a previous academic year. Because initial recipients of the award are not required to be entering freshmen and recipients must meet eligibility criteria each year to receive the award, persistence rates are difficult to determine; however about 69 percent of the first time recipients prior to 2012-2013 have returned to an OSRHE reporting institution during a later academic year.

- The distribution of awards by race was:

Distribution of OTEG Awards by Race

American Indian or Alaska Native, 14.77%
Asian, Middle Far East, 2.66%
Black or African American, 13.99%
Hispanic or Latino, 6.49%
White, Non-Hispanic, 50.28%
Unknown, 11.81%
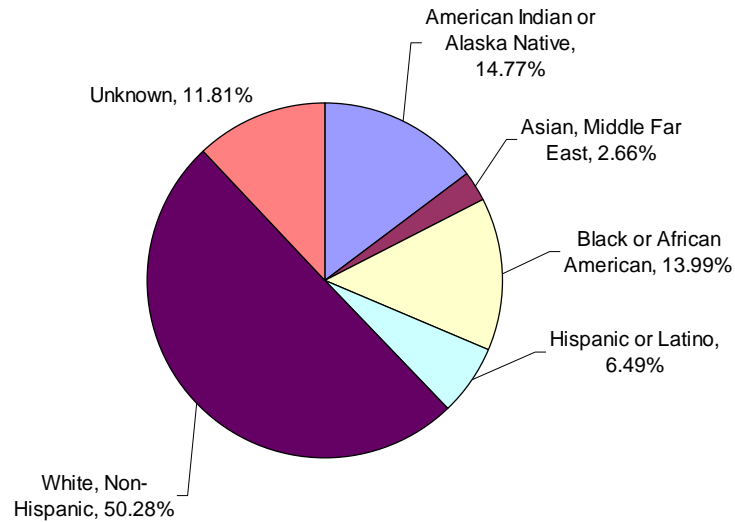
2012-2013 End of Year Report

Institution	Initial Allocation to Institutions[1]	Reallocated Funds Received[2]	Total Funds Disbursed	Number of Recipients	Total Disbursed Over/(Under) Initial Allocation[3]
Bacone College	$564,000	$0	$427,000	275	($137,000)
Family of Faith College	$12,000	$0	$ 9,000	5	($3,000)
Hillsdale Free Will Baptist College	$94,000	$3,000	$ 97,000	59	$3,000
Mid America Christian University	$114,000	$10,000	$124,000	74	$10,000
Oklahoma Baptist University	$394,000	$92,000	$486,000	319	$92,000
Oklahoma Christian University	$196,000	$0	$196,000	110	$0
Oklahoma City University	$438,000	$0	$411,000	238	($27,000)
Oklahoma Wesleyan University	$82,000	$4,000	$ 86,000	52	$4,000
Oral Roberts University	$290,000	$70,000	$360,000	227	$70,000
St. Gregory's University	$158,000	$0	$148,000	90	($10,000)
Southern Nazarene University	$526,000	$0	$517,000	323	($9,000)
Southwestern Christian University	$94,000	$2,000	$96,000	59	$2,000
The University of Tulsa	$ 478,000	$0	$476,000	277	($2,000)
Totals	**$3,440,000**	**$181,000**	**$3,433,000**	**2,108**	**($7,000)**

Notes:

[1]$3,406,858 was provided for the OTEG program in 2012-2013. $3,440,000 was allocated to institutions for awards to students. This amount included $33,142 in interest and carryover funds.

[2]Six institutions did not award all of its allocated funds to eligible students. Six institutions reported they could award additional students, and $181,000 was reallocated to those six institutions.

[3]$7,000 remained unexpended at the end of the year. This amount was carried forward for 2013-2014 awards.

AGENDA ITEM #26-b (4):

Annual Reports.

SUBJECT: Regional University Baccalaureate Scholarship 2011-12 Year End Report.

RECOMMENDATION:

This is an information item only.

BACKGROUND:

The State Regents allocated $986,069 from appropriations made by the 2011 Oklahoma Legislature for the 2011-12 Regional University Baccalaureate Scholarship. The scholarship provides academically promising students awards of $3,000 per year to assist with tuition, fees, room and board, and required textbooks or materials for up to four years of undergraduate study at the eleven regional universities in The Oklahoma State System of Higher Education. In addition, the institutions provide awardees with a tuition waiver scholarship. Participants in the program must be residents of Oklahoma.

POLICY ISSUES:

The program is intended to enhance the academic quality of the state's public regional universities by attracting high performing students. To be eligible, students must achieve either a composite score of 30 on the ACT or be designated as a National Merit Semifinalist or Nation Merit Commended Student by the National Merit Scholarship Corporation. Each regional university is currently authorized to award a maximum of 15 freshmen awards each year. To retain the scholarship in college, students must remain enrolled full-time and maintain a 3.25 cumulative GPA.

ANALYSIS:

Program Participation levels
As shown in the table below, in 2011-12 a total of 311 recipients received awards with a total cost of $938,250. This compares to 323 total recipients and a cost of $947,250 in 2010-11.

Three-fourths (75%) of the program's participants attended one of five institutions—Northeastern State University (16%), University of Central Oklahoma (14%), Southwestern Oklahoma State University (16%), University of Science & Arts of Oklahoma (16%), or East Central University (13%).

Oklahoma State Regents for Higher Education
Regional University Baccalaureate Scholarship
2011-12 Year End Report

	Students	2011-12 Awards
University of Central Oklahoma	44	$133,500
East Central University	39	$122,500
Northeastern State University	49	$147,000
Northwestern Oklahoma State University	13	$41,250
Rogers State University	21	$63,000
Southeastern Oklahoma State University	22	$58,500
Southwestern Oklahoma State University	49	$147,750
Cameron University	27	$78,500
Langston University	0	0
Oklahoma Panhandle State University	1	$3,000
University of Science and Arts of Oklahoma	46	$143,250
TOTAL	**311**	**$938,250**

<u>Completion Rates:</u>

For the 259 participants entering into the program between 2003-2005, 72% (187) earned at least a baccalaureate degree.

RUBS Class of 2003
75% Graduation Rate through Spring 2012

RUBS Class of 2004
71% Graduation Rate through Spring 2012

RUBS Class of 2005
70% Graduation Rate through Spring 2012
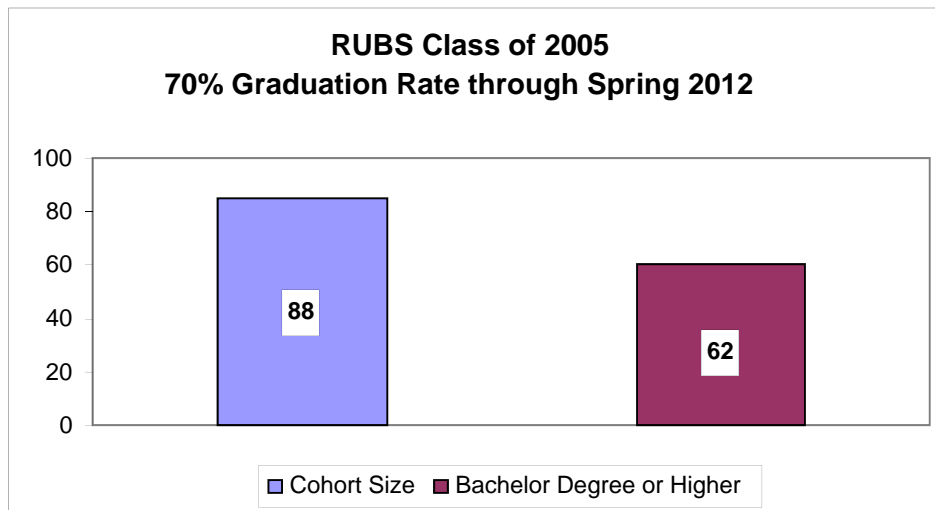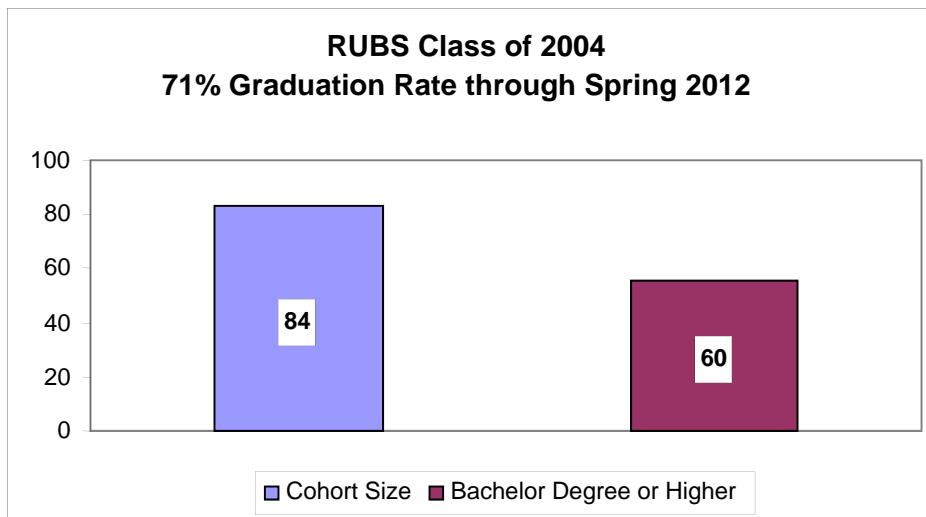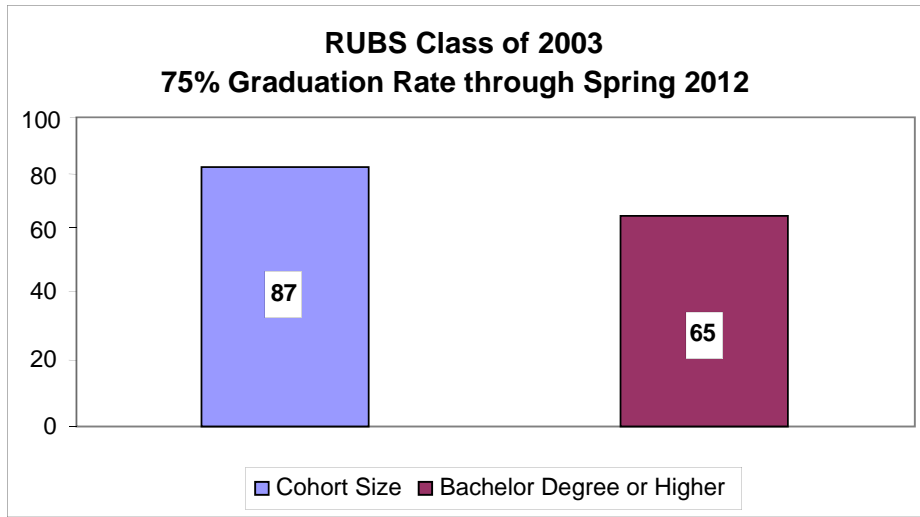
<u>Funding and Expenditure History</u>

The following table shows a history of appropriations and expenditures for the program in recent years. Deficits in FY2007 to FY2010 were funded from program carryover funds and internal agency transfers from other programs.

<div align="center">

Regional University Baccalaureate Scholarship
History of Appropriations & Expenditures

	Appropriation	*Expenditures*	*Difference*
2003-04	$800,229	$730,500	$69,729
2004-05*	$800,229	$725,250	$74,979
2005-06	$800,229	$780,000	$20,229
2006-07	$800,229	$828,000	($27,771)
2007-08	$800,229	$844,500	($44,271)
2008-09	$800,229	$900,000	($99,771)
2009-10	$800,229	$919,500	($119,271)
2010-11	$1,035,823	$947,250	$88,573
2011-12	986,069	$938,250	$47,819

</div>

* In FY2005, an amount of $188,329 was also transferred out of the program's carryover funds for other purposes.

Total Regional University Baccalaureate Scholars, 2005-2011

	2005	2006	2007	2008	2009	2010	2011
University of Central Oklahoma	47	51	48	52	54	53	44
East Central University	32	33	38	38	41	40	39
Northeastern State University	44	48	47	47	46	52	49
Northwestern Oklahoma State University	10	9	7	8	13	15	13
Southeastern Oklahoma State University	21	20	17	20	16	21	22
Southwestern Oklahoma State University	52	55	58	58	52	47	49
Cameron University	20	22	21	21	31	30	27
Langston University	0	0	0	0	0	0	0
Rogers State University	12	15	15	21	18	20	21
Oklahoma Panhandle State University	2	2	2	2	1	1	1
University of Science and Arts of Oklahoma	24	27	32	36	40	44	46
TOTAL	**264**	**282**	**285**	**303**	**312**	**323**	**311**

AGENDA ITEM #26-b (5):

> **Annual Reports.**

SUBJECT: State Regents' Policy Reporting Requirements Survey.

RECOMMENDATION:

> **This item is for information only.**

BACKGROUND:

As a measure of accountability for both the State System institutions and the State Regents, most State Regents' policies require data collection and reporting. Among these policies are the following:

> Academic Forgiveness Provisions (3.12.6)
> Special Admission (3.10.6)
> Retention Standards (3.10.8)
> International Student Admission and Admission of Non-native Speakers of English (3.10.5)
> Student Demonstration of Competencies (3.21.4)

Since the data requested are not available through other sources such as the Unitized Data System (UDS), one survey was designed to minimize reporting demands on institutions for these five policies. This is the thirteenth year of data collection.

POLICY ISSUES:

Academic Forgiveness Provisions
A student may request an academic reprieve or academic renewal from public State System institutions consistent with State Regents' policy. The explanation of grades section of the transcript will note the courses and semester(s) reprieved or renewed. Institutions granting academic reprieves or renewals must submit an annual report to the State Regents.

Special Admission
Students who wish to enroll in courses without intending to pursue a degree may be permitted to enroll in up to nine credit hours without submitting academic credentials or meeting the academic curricular or performance requirements of the institution of desired entry. The president or his/her designee may allow non-degree-seeking students to exceed this initial nine credit-hour limit on an individual student basis. Such exceptions may be made only for non-degree-seeking students who meet the retention standards and must be appropriately documented and reported to the State Regents annually.

Retention Standards
Institutions have the discretion to establish an academic suspension appeals procedure. Such

procedures should allow appropriate discretion in deserving cases and require that the suspended student document any extraordinary personal circumstances that contributed to his/her academic deficiencies. Suspended students can be readmitted only one time. Such students are readmitted on probationary status and must maintain a 2.0 GPA average each semester attempted while on probation or raise their retention GPA to the designated level. Students suspended a second time from the same institution cannot return to the suspending school until they have demonstrated the ability to succeed academically by raising their GPA to the retention standards at another institution.

International Student Admission and Admission of Non-native Speakers of English (ESL)
ESL students seeking enrollment at a State System college or university must present evidence of proficiency in the English language prior to admission, either as first-time students to the system or by transfer from another non-system college or university. Exceptions may be made if the applicant demonstrates proficiency in English prior to admission. Such exceptions must be documented and reported.

Student Demonstration of Competencies
The State Regents' policy requires students to successfully remediate basic skills course requirements within the first 24 hours attempted or have all subsequent enrollments restricted to deficiency removal courses until the deficiencies are removed. The president or his/her designee may allow a deserving student who failed to remediate a basic skills deficiency in a single subject to continue to enroll in collegiate level courses in addition to remedial course work beyond the 24 hour limit providing the student has demonstrated success in collegiate courses to date. Such exceptions must be appropriately documented.

ANALYSIS:

A comprehensive survey was conducted to gather data regarding exceptions to the above mentioned policies. Results were tabulated and are reported by institutional tier (research, regional, and community college). Information was gathered for the academic year from all State System institutions.

Academic Forgiveness Provisions
Circumstances may justify students being able to recover from academic problems in ways which do not forever jeopardize their academic standing. The policy recognizes *there may be extraordinary situations in which a student has done poorly in an entire enrollment due to extenuating circumstances, which, in the judgment of the appropriate institutional officials, warrant excluding those grades in calculating the student's retention and graduation GPAs.* Students must meet specified criteria to be considered for an academic reprieve. Specifically, to request an academic reprieve, three years must have elapsed between the time the grades being requested reprieved were earned and the reprieve request. Prior to the request, the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in a minimum of 12 hours of course work excluding activity or performance courses.

A new provision, adopted in December 2003, allows a student who has had academic trouble in the past and who has been out of higher education for a number of years to recover without penalty and have a fresh start. Under academic renewal, which is optional for all State System institutions, course work taken prior to a date specified by the institution is not counted in the student's graduation/retention GPA. An institution's academic renewal policy must follow these guidelines: 1) At least five years must have elapsed between the last semester being renewed and the renewal request; 2) Prior to requesting academic renewal, the student must have earned a

GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 hours) excluding activity or performance courses; 3) The request must be for all courses completed before the date specified in the request for renewal; 4) The student must petition for consideration of academic renewal according to institutional policy; and 5) All courses remain on the student's transcript, but are not calculated in the student's retention/graduation GPA. Neither the content nor credit hours of renewed course work may be used to fulfill any degree or graduation requirements.

The student may not receive more than one academic reprieve or renewal during his/her academic career.

Approval Rate of Academic Reprieves Granted by Tier
2003-04 to 2012-13

	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
Research	88.6%	87.3%	86.8%	79.2%	73.8%	82.8%	82.9%	93.8%	97.6%	98.0%
Regional	88.6%	82.5%	85.2%	86.9%	83.0%	89.5%	88.2%	86.3%	80.2%	79.5%
Community	75.9%	70.0%	72.2%	69.1%	68.5%	70.8%	68.2%	80.3%	81.1%	74.0%
Total	82.5%	77.2%	79.8%	79.4%	75.9%	79.8%	77.8%	83.9%	81.8%	77.9%
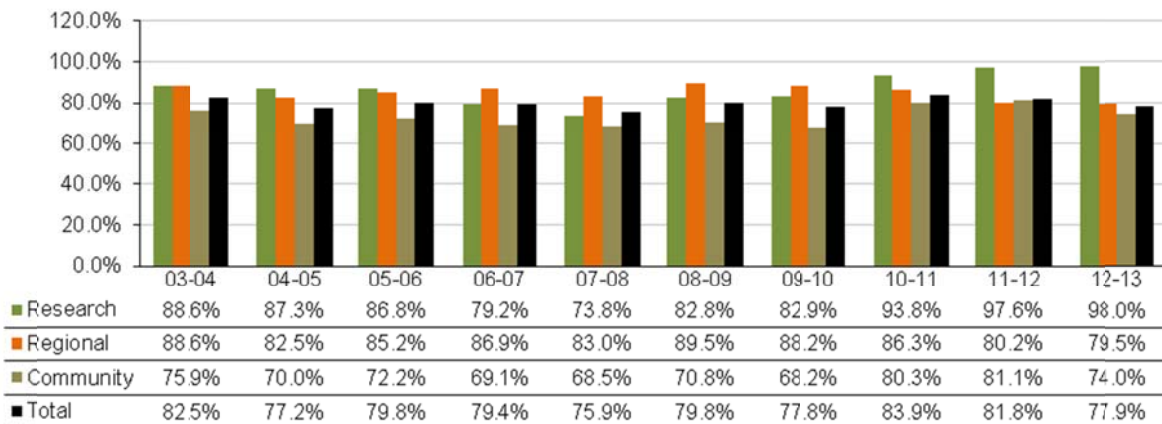
Number of Grade Reprieves by Tier
2003-04 to 2012-13

	03-04		04-05		05-06		06-07		07-08		08-09		09-10		10-11		11-12		12-13	
	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant
Research	44	39	55	48	53	46	48	38	65	48	29	24	41	34	48	45	41	40	50	49
Regional	166	147	211	174	257	219	267	232	224	186	229	205	245	216	333	286	243	195	239	190
Community	191	145	233	163	234	169	191	132	200	137	253	179	286	195	320	257	396	321	350	259
Total	485	412	401	331	499	385	544	434	506	402	489	371	511	408	701	588	680	556	639	498

- The number of requests for academic reprieves system wide averaged 546 per year for the past ten years. In 2012-13, there were 639 requests.
- Approximately fifty-six percent of all 2012-13 requests for academic reprieves were for one semester rather than two.
- In 2012-13, the greatest numbers of requests (54.8 percent) were at the community colleges; 37.4 percent at the regional universities; 7.8 percent were at the research universities.
- System wide in 2012-13, 77.9 percent of reprieve requests were granted. From 2003-04 to 2012-13 reprieve requests granted averaged 79.6 percent.
- Community colleges granted the lowest percentage of academic reprieves in 2012-13, 74.0 percent, down from 81.1 percent in 2011-12. Regional universities granted 79.5 percent of requested reprieves in 2012-13, down from 80.2 percent in 2011-12. Research universities granted 98.0 percent of requested reprieves in 2012-13, up from 97.6 percent in 2011-12.

Number of Academic Renewals
Requested and Granted
2006-07 to 2012-13

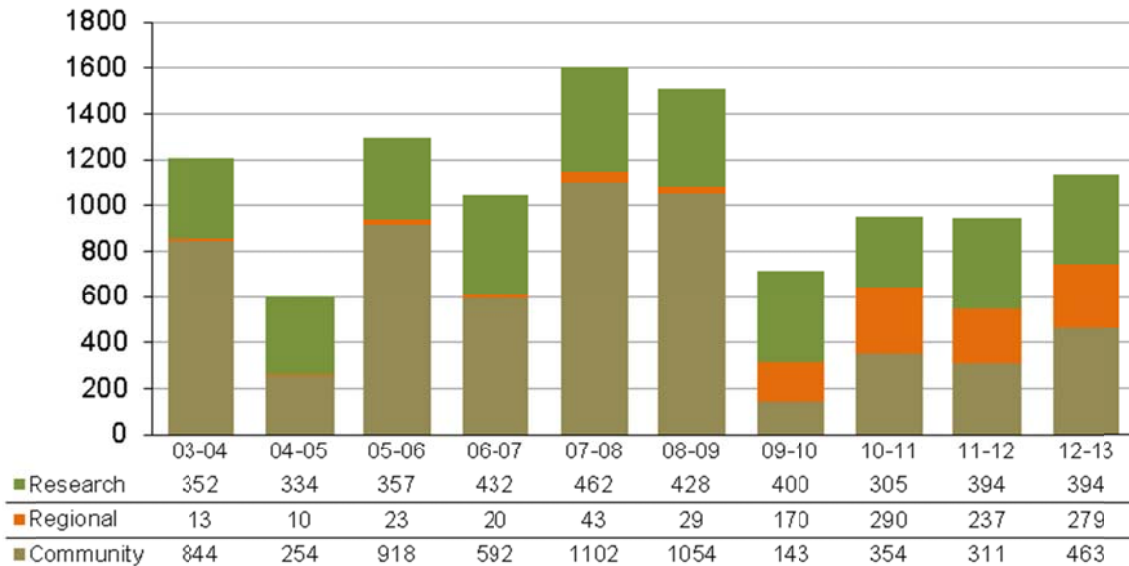|	06-07		07-08		08-09		09-10		10-11		11-12		12-13	
	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant
Research	1	1	0	0	1	1	4	4	2	1	2	2	6	6
Regional	6	5	11	9	9	9	9	7	5	5	3	2	10	6
Community	34	19	19	10	10	9	25	16	39	27	50	38	58	43
Total	41	25	30	19	20	19	38	27	46	33	55	42	74	55

- Seventy-four renewals were requested in 2012-13 with 55 (74.3 percent) granted.
- Since 2006-07 the average rate of renewals granted is 73.3 percent.

Students requesting reprieves must meet specific State Regents' academic requirements. Thus, it is expected that a high percentage of requested reprieves would be granted. Academic renewals have been in place since December 2003.

Special Admission
This policy provision allows institutional flexibility to meet individual student goals for specific personal enrichment or job related courses with appropriate academic control.

Comparison of Non-Degree Seeking Students
Enrolled in More than Nine Credits by Tier
2003-04 to 2012-13

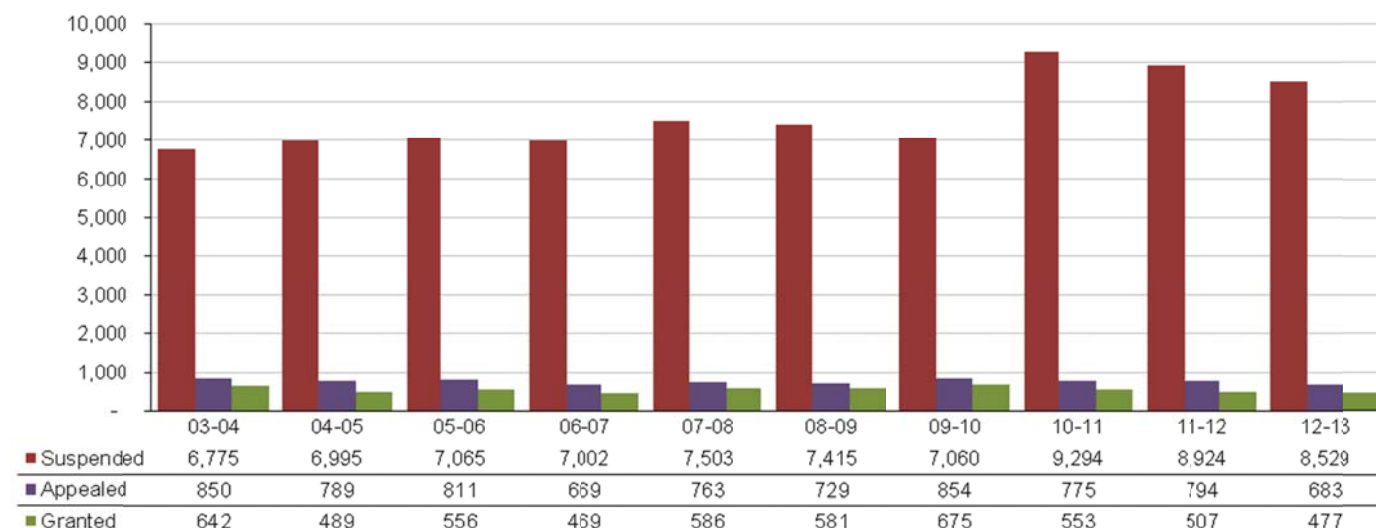|	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
Research	352	334	357	432	462	428	400	305	394	394
Regional	13	10	23	20	43	29	170	290	237	279
Community	844	254	918	592	1102	1054	143	354	311	463

- In 2012-13, 14 institutions reported a total of 1136 students enrolled as non-degree seeking students with more than nine credits, up from 942 students in 2011-12. Community colleges reported 40.8 percent of the exceptions; research universities, 34.7 percent; and regional universities, 24.6 percent.

- Since 2003-04 the number of non-degree seeking students enrolled in more than nine hours has averaged 1101. The number enrolled at research universities averaged 386. At the regional universities the number averaged 111, and at the community colleges, 604.
- Explanations for exceptions included courses for personal enrichment, courses for specific certifications, completed prerequisites toward degree program, clerical errors, special arrangements with administrators, and continuing education courses. Exchange and Cooperative Alliance students and those seeking degrees at other institutions were granted exceptions as were those meeting admission and retention standards.

Retention Standards

Institutions have the discretion to establish an academic suspension appeals procedure. By State Regents' policy, suspended students requesting appeals must document extraordinary personal circumstances that contributed to his/her academic deficiencies. Such events must be highly unusual and appeal decisions should be made only following the thoughtful deliberation of an appropriate committee that may include faculty, students, and administrators.

Total Suspensions
2003-04 to 2012-13

	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
Suspended	6,775	6,995	7,065	7,002	7,503	7,415	7,060	9,294	8,924	8,529
Appealed	850	789	811	669	763	729	854	775	794	683
Granted	642	489	556	469	586	581	675	553	507	477

- From 2011-12 to 2012-13, the number of suspensions decreased 4.4 percent, from 8,924 to 8,529. The number of suspensions appealed decreased 14.0 percent from 794 to 683. The number of appeals that were granted decreased 5.9 percent from 507 to 477.
- Over the past ten years the percentage of suspensions appealed ranged between 8.3 percent in 2010-11 to 12.5 percent in 2003-04.
- Generally, the highest appeals percentages were found at the regional tier (13.4 percent in 2012-13). In 2012-13, the research universities reported an appeal rate of 8.3 percent, and the community colleges reported a rate of 6.0 percent.
- Over the past ten years granted appeals system wide have averaged 71.8 percent. In 2012-13, 69.8 percent of appeals were granted.
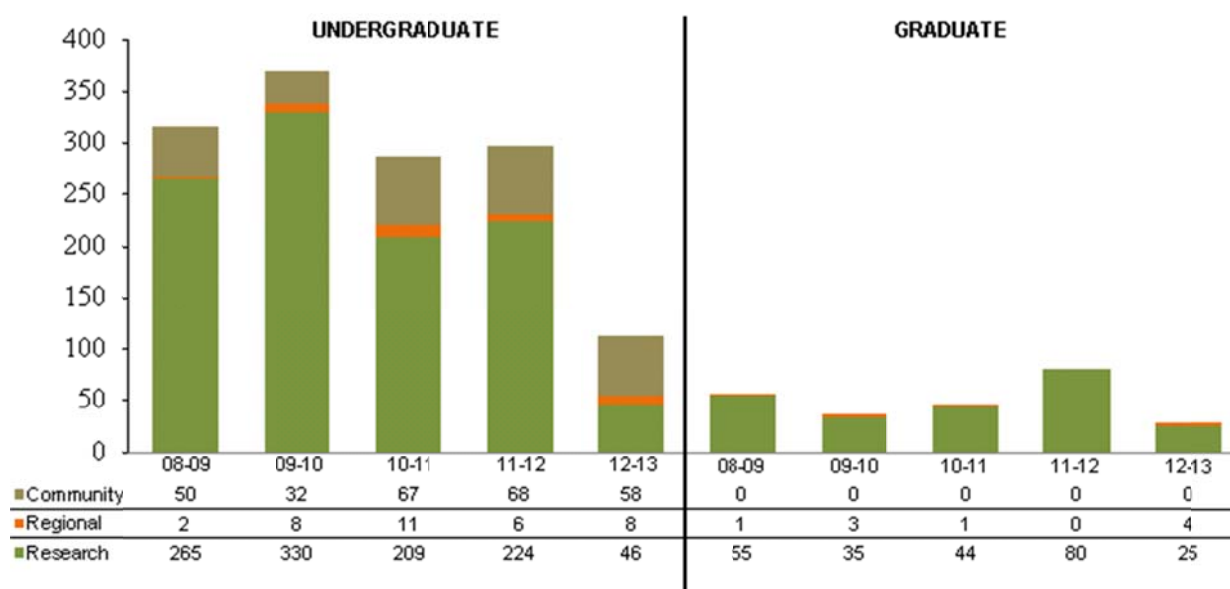
- Community colleges granted the highest percentage of appeals at 73.7 percent in 2012-13, up from 59.7 percentage points from 2011-12; regional universities granted 72.1 percent of appeals in 2012-13, down from 73.0 percent in 2011-12; and research universities granted 36.2 percent in 2012-13, down from 37.9 percent in 2011-12.

As previously noted, students must document extraordinary circumstances that lead to suspension. Thus, a high percentage of granted appeals are appropriate to give a second-chance opportunity for deserving students documenting circumstances beyond their control which contributed to or caused academic difficulties.

International Student Admission and Admission of Non-native Speakers of English
The majority of exceptions to the minimum Test of English as a Foreign Language (TOEFL) score admission requirement were granted for ESL students who were military personnel or dependents, had alternative testing or examination, or were participating in exchange programs with foreign institutions which certified the students' proficiency.

Number of ESL Exceptions by Tier
2008-09 through 2012-13

	UNDERGRADUATE					GRADUATE				
	08-09	09-10	10-11	11-12	12-13	08-09	09-10	10-11	11-12	12-13
Community	50	32	67	68	58	0	0	0	0	0
Regional	2	8	11	6	8	1	3	1	0	4
Research	265	330	209	224	46	55	35	44	80	25

- The number of system wide undergraduate ESL exceptions decreased 61.0 percent from 298 in 2011-12 to 112 in 2012-13. From 2011-12 to 2012-13, research universities reported a decrease of 79.5 percent (224 to 46); regional universities increased 33.3 percent (6 to 8); and community colleges decreased 14.7 percent (68 to 58).
- Graduate exceptions at research universities decreased by 68.8 percent, from 80 in 2011-12 to 25 in 2012-13.
- The majority of undergraduate and graduate ESL exceptions were granted at the research universities during the last ten years. Research institutions granted between 41.1 and 89.2 percent of the undergraduate exceptions and granted between 86.2 and 100 percent of graduate exceptions in each of the past ten years.

150

- In 2012-13, the research universities, three regional universities, and seven community colleges granted undergraduate exceptions.

Among the reasons cited for granting ESL exceptions were graduation from English-speaking high schools, active military duty, satisfactory COMPASS scores, and previous successful work at other colleges or universities.

Student Demonstration of Competencies
Generally, students were given exceptions if they were making satisfactory progress toward removing deficiencies, were a transfer student, or were given a second-chance opportunity.

Remediation and Removal of High School Curricular Deficiencies –
Exceptions from Credit Hour Limit
2003-04 to 2012-13
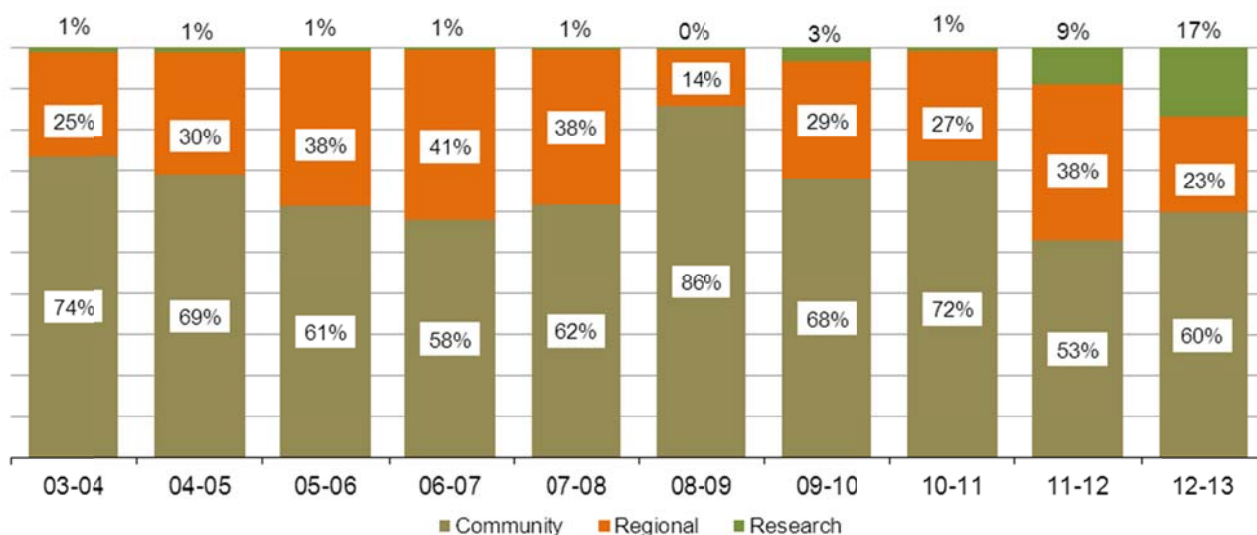
- From 2003-04 to 2012-13, the number of exceptions has averaged 2,027. In 2012-13, the number of exceptions was 2,405, an increase of 66.1 percent over 2003-04 (1,448).
- The number of time limit exceptions granted at research universities increased from 16 in 2003-04 to 406 in 2012-13. From 2011-12 to 2012-13, the research universities experience an increase of time limit exceptions of 93.3 percent, from 210 to 406.
- At the regional universities, a 53.3 percent increase was found in the number of exceptions granted in the ten year span; from 366 in 2003-04 to 561 in 2012-13.
- The number of exceptions granted at community colleges has been variable over the last ten years, averaging 1,377 per year.
- In 2012-13, the research universities, ten regional universities, and eight community colleges reported exceptions.
- From 2003-04 to 2012-13, the number of students granted exceptions averaged 571 at the regional universities and 79 at the research universities.

Among the reasons given for exceptions were: satisfactory progress in other college level work, transferred with deficiencies, advisor or clerical errors, multiple remediation needs, multiple failed attempts at remediation, schedule conflicts, exchange agreements, having only a History deficiency, enrollment in AAS programs, military and auxiliary credits, and demonstrated success in their major field of study.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 5, 2013

AGENDA ITEM #26-b (6):

Annual Reports.

SUBJECT: Report of Financial Operations FY2013 - June 30, 2013.

RECOMMENDATION:

This item is for information only.

ANALYSIS:

There are currently 73 separate cost centers contained in the State Regents' accounting system. A brief description of the purpose and nature of some of the larger cost centers is contained in the report. Financial statements present information regarding each cost center, and all funds are accounted for by both cost center and cash fund.

The cash and investment balance of all funds at June 30, 2013, was $737,226,083. State Regents previously directed that all funds be invested to the fullest extent possible. As of June 30, 2013, 69.0% ($508.4 million) of all funds was invested. The remaining amount of cash was necessary for working capital, was not within State Regents' authority to be invested, or was maintained in interest bearing cash accounts at the State Treasurer's Office. The majority of the invested funds pertain to the Regents' Endowment Fund, the Academic Scholars Fund, and the Supplemental Retirement Fund. Of the total $508.4 million in investments, $32,524,461 is invested with the Common Fund, $1,533,832 is invested with TIAA-CREF, $229,178,270 is invested in Equities and Fixed Income, $9,330,507 is invested in Real Assets, $43,264,594 in Private Equities, and $192,609,458 in Hedge Funds.

State Regents' operations fall into two categories: (1) Core administrative operations involve those activities directly related to carrying out the State Regents' constitutional assignments, and (2) Special Programs Administration includes numerous programs (statutory, federal, other) assigned to the State Regents for administration and oversight, including the Oklahoma College Assistance Program, the Oklahoma Tuition Aid Grant Program, the Oklahoma Teacher Connection Program, the Oklahoma Higher Learning Access Program and the State's telecommunications network, OneNet. These programs contain personnel related expenses, while all other special program operations contain only direct non-personnel expenses of the program.

Oklahoma College Assistance Program - Total loans guaranteed from program inception to the ending of OCAP's authority to guaranty new loans was approximately $8.1 billion of which approximately $1.94 billion remains outstanding and for which OCAP continues to provide services and receive associated revenue streams.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 5, 2013

AGENDA ITEM #26-b (7):

> **Complete College America.**

SUBJECT: Degrees Conferred in Oklahoma Higher Education 2012-13.

RECOMMENDATION:

> **It is recommended that the State Regents accept the 2012-13 Degrees Conferred Report.**

BACKGROUND:

Article XIII-A of the Oklahoma Constitution states that the State Regents *"shall grant degrees and other forms of academic recognition for completion of the prescribed courses in all of such institutions."* This report is a summary of degrees granted.

POLICY ISSUES: None

FINDINGS:

- During the 2012-13 academic year, Oklahoma public higher education institutions conferred a total of 34,451 certificates and degrees. Compared to 2011-12, the number of certificates and degrees conferred increased by 1,516 from 32,935. An accurate comparison of the number of degrees conferred at private institutions is not possible because not all private institutions reported or verified their data in both years.

- The number of bachelor's degrees conferred per person in Oklahoma increased 4.1 times from 1941-42 to 2012-13, from one in 973 to one in 239. The number of master's degrees awarded per person increased 15.5 times, from one in 12,038 to one in 777. The number of doctoral degrees conferred per person increased 92.7 times, from one in 738,333 to one in 7,964.

- During the last 15 years from 1998-99 to 2012-13, the largest number of degrees conferred at public institutions was bachelor's, followed by associate, master's, first-professional, and doctoral, respectively. (Figure 1)

- The number of degrees conferred increased from 1998-99 to 2012-13 for the associate degree (from 6,397 to 10,864), for the bachelor's degree (from 13,038 to 15,950), for first-professional degrees (from 644 to 943), for master's degrees (from 3,797 to 4,909), and for doctoral degrees (from 359 to 479).

- From 1998-99 to 2012-13, the largest number of bachelor's degrees awarded at public institutions was in business and management. For the last fifteen years, with the exception of business and management in 2004-05, education has had the largest number of master's

degrees awarded. In 2012-13, engineering had the highest number of doctoral degrees awarded. In the past, education has accounted for the most doctoral degrees conferred with only a two year interruption in 2008-09 and 2009-10 (with physical science and engineering respectively).

- From 1998-99 to 2012-13, the largest percentage of degrees was awarded to Caucasian students, averaging 76.9 percent at the first-professional level, 72.7 percent at the associate level, 72.2 percent at the bachelor's level, 66.0 percent at the master's level, and 58.7 percent at the doctoral level. In 2012-13, Native Americans ranked second for associate, bachelor, and first-professional degrees conferred. Nonresident Aliens were second in the master's and doctoral levels. (Excluding all Unknowns) (Figure 3)

Degrees from Public Institutions	2008-09	2009-10	2010-11	2011-12	2012-13	One-Year Difference	Five-Year Difference
Certificates	598	686	586	758	1,081	42.61 %	80.77%
Associates	8,291	8,419	8,874	9,872	10,864	10.05%	31.03%
Bachelor's	15,920	15,674	15,545	15,807	15,950	0.90%	0.19%
First-Professional	907	937	944	931	943	1.29%	3.97%
Graduate Certificates	87	120	110	169	225	33.14%	158.62%
Master's	4,456	4,389	4,844	4,942	4,909	-0.67%	10.17%
Doctoral	402	448	400	456	479	5.04%	19.15%
Totals	30,661	30,673	31,303	32,935	34,451	4.60%	12.36%

- Comparing 2012-13 to 2011-12 at public institutions, the number of degrees conferred increased for certificates, associates, bachelors, first professional, graduate certificates, and doctoral for women; and increased at certificates, associates, bachelors, and doctoral for men.

This report will be available on the State Regents' website at www.okhighered.org under Studies, Reports and Data.

FIGURE 1
Fifteen Year History of Degrees Conferred at Public Institutions by Type of Degree
1998-99 to 2012-13
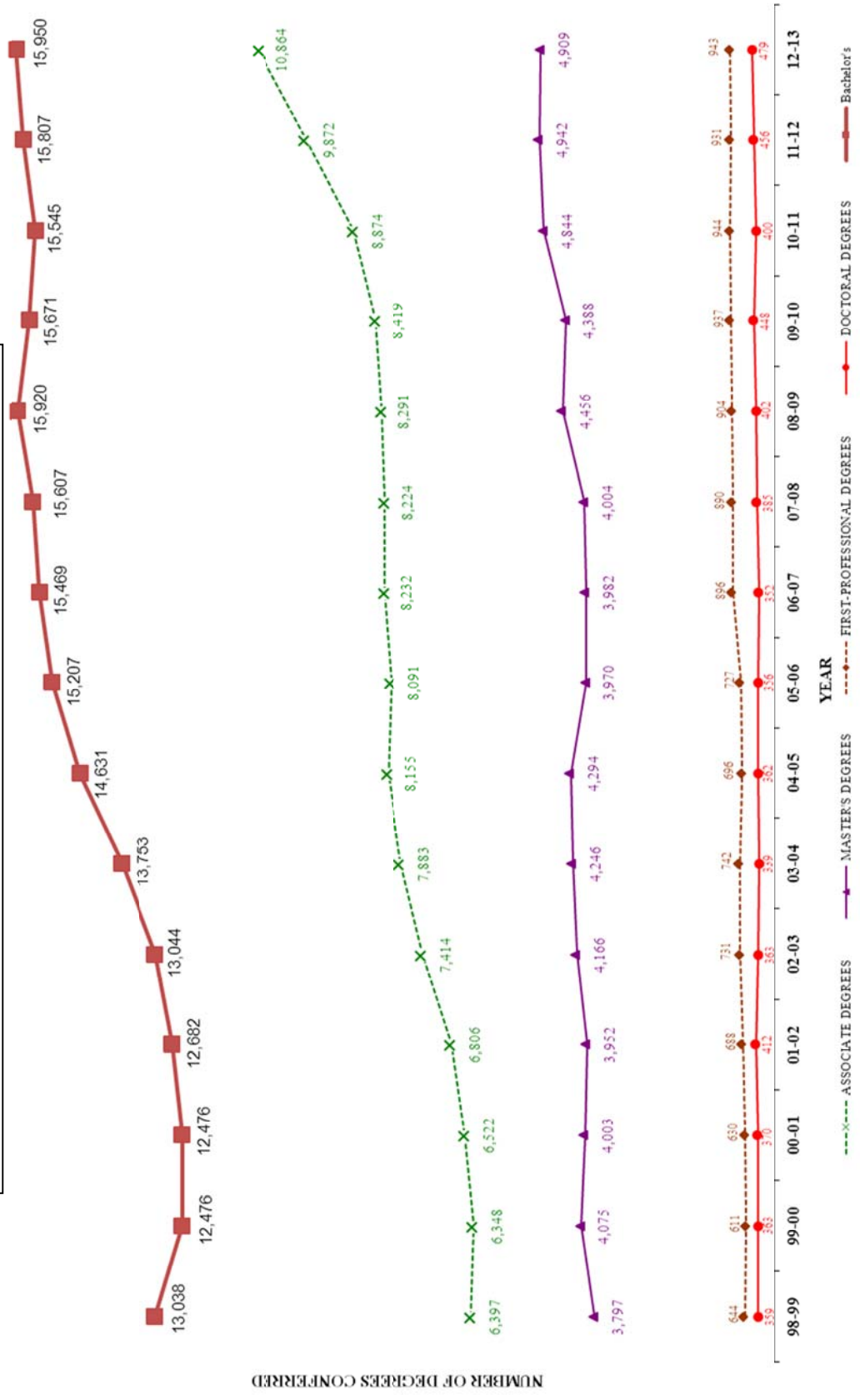
FIGURE 2
Degrees Conferred at Public Institutions
2012-13

Top Three Degree-Producing Institutions

	Certificates			Associate			Bachelor's			First-Professional			Grad Certifications			Master's			Doctoral		
	OCCC	419	38.8%	TCC	2,421	22.3%	OU	4,062	25.5%	OUHSC	488	51.7%	OU	101	44.9%	OU	1,695	34.5%	OSU	238	49.7%
	TCC	376	34.8%	OCCC	1,425	13.1%	OSU	3,652	22.9%	OULAW	186	19.7%	OSU	67	29.8%	OSU	1,099	22.4%	OU	206	43.0%
	OSU-OKC	68	6.3%	RSC	971	8.9%	UCO	2,329	14.6%	OSUVM	89	9.4%	OUHSC	55	24.4%	UCO	598	12.2%	OUHSC	20	4.2%

Top Three Fields of Study

Certificates			Associate			Bachelor's			First-Professional			Grad Certifications			Master's			Doctoral		
Health	316	29.2%	Health	2,374	21.9%	Business	2,980	18.7%	Law	186	19.7%	Business	102	45.3%	Education	1,114	22.7%	Engineering	85	17.7%
Consum. Ed.	239	22.1%	Liberal Arts	1,695	15.6%	Liberal Arts	2,105	13.2%	Pharmacy Medicine,	176	18.7%	Health	55	24.4%	Business	977	19.9%	Psychology	63	13.2%
Mechanics & Repair	174	16.1%	Business	1,600	14.7%	Education	1,404	8.8%	MD	153	16.2%	Liberal Arts	27	12.0%	Liberal Arts	463	9.4%	Education	57	11.9%

Distribution by Gender

	Certificates			Associate			Bachelor's			First-Professional			Grad Certifications			Master's			Doctoral		
Men	499	46.2%	4,047	37.3%	6,873	43.1%	428	45.4%	95	42.2%	2,114	43.1%	296	56.4%
Women	576	53.3%	6,718	61.8%	9,074	56.9%	515	54.6%	130	57.8%	2,789	56.8%	210	43.6%
Unknown	6	0.6%	99	0.9%	3	0.0%	0	0.0%	0	0.0%	6	0.1%	0	0.0%

Distribution by Race/Ethnicity

	Certificates		Associate		Bachelor's		First-Professional		Grad Certifications		Master's		Doctoral	
White	704	65.1%	7,239	66.6%	10,604	68.0%	653	69.2%	123	54.7%	2,931	59.7%	224	46.8%
Black	89	8.2%	725	6.7%	1,004	6.3%	32	3.4%	18	8.0%	356	7.3%	23	4.8%
Hispanic	50	4.6%	498	4.6%	669	3.5%	22	2.3%	7	3.1%	178	3.6%	3	0.6%
Asian	35	3.2%	264	2.4%	422	2.9%	89	9.4%	8	3.6%	90	1.8%	12	2.5%
Native	102	9.4%	1,120	10.3%	1,254	8.2%	44	4.7%	13	5.8%	298	6.1%	14	2.9%
Pacific Isl	1	0.1%	19	0.2%	22	0.1%	0	0.0%	0	0.0%	7	0.1%	0	0.0%
Multiple	22	2.0%	334	3.1%	717	3.5%	26	2.8%	10	4.4%	158	3.2%	5	1.0%
Non-res	12	1.1%	188	1.7%	605	3.4%	10	1.1%	36	16.0%	579	11.8%	173	36.1%
Unknown	66	6.1%	477	4.4%	653	4.1%	67	7.1%	10	4.4%	312	6.4%	25	5.2%

158

Acronym	Institution Name
OCCC	Oklahoma City Community College
OSU	Oklahoma State University
OSU-OKC	Oklahoma State University – Oklahoma City
OSUVM	Oklahoma State University School of Veterinary Medicine
OU	University of Oklahoma
OUHSC	University of Oklahoma Health Sciences Center
OULAW	University of Oklahoma Law Center
RSC	Rose State College
TCC	Tulsa Community College
UCO	University of Central Oklahoma

FIGURE 3
Bachelor's Degrees at <u>Public</u> Institutions by Gender and Race
2012-13

Male: 6,873   Female: 9,074
Unknown: 3
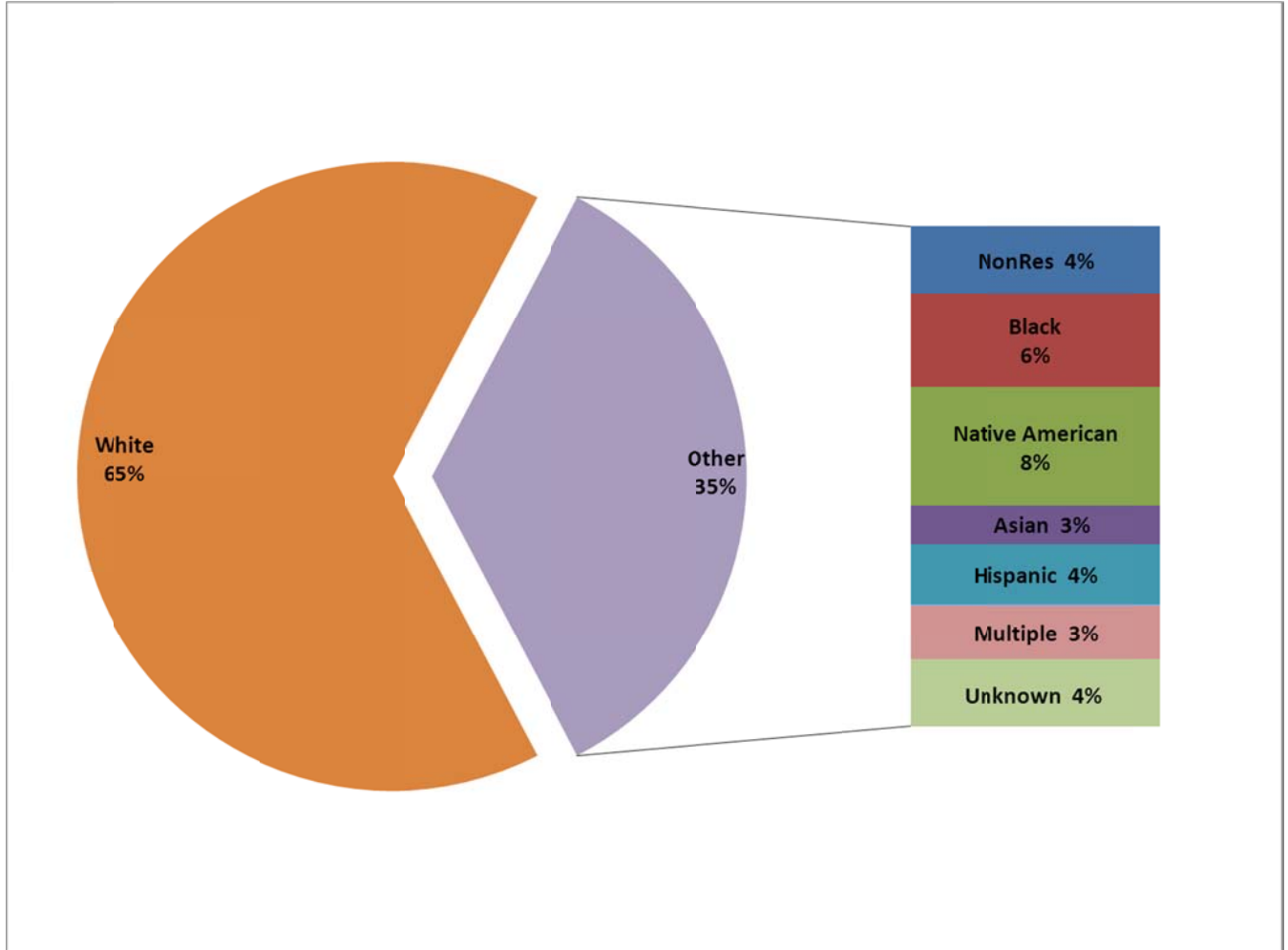
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Fifty-Third Meeting

October 17, 2013

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Fifty-Third Meeting
October 17, 2013

CONTENTS

**Minutes of the Seven Hundred Fifty-Third Meeting
of the
Oklahoma State Regents for Higher Education**
October 17, 2013

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9 a.m. on Thursday, October 17, 2013, at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on October 2, 2013. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.

2. **CALL TO ORDER.** Regent Harrel called the meeting to order and presided. Present for the meeting were State Regents Toney Stricklin, Ron White, Jay Helm, Jody Parker, Ann Holloway, Ike Glass, Jimmy Harrel, Mike Turpen, and John Massey.

3. **MINUTES OF THE PREVIOUS MEETINGS.** Regent Turpen made a motion, seconded by Regent White, to approve the minutes of the State Regents' Committee-of-the-Whole and the minutes of the State Regents' regular meeting on September 4, 2013, and September 5, 2013. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Harrel, Turpen, Massey, White and Stricklin. Voting against the motion were none.

4. **Report of the Chairman.** No report.

5. **Report of the Chancellor.** Chancellor Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents and advised Regents of several upcoming events. He reported on a recent editorial that ran in *"The Oklahoman"* was in support of the Oklahoma's Promise Program. He also advised Regents of the of upcoming conferences with Complete College America and the Governor's Conference on America Works both of which he will be attending.

6. **NEW PROGRAMS.** Regent Glass made a motion, seconded by Regent Turpen, to approve the request from the University of Oklahoma to offer the Doctor of Philosophy in Planning, Design, and Construction. Voting for the motion were Regents Parker, White, Holloway, Glass, Harrel, Turpen, Massey, Stricklin, and Helm. Voting against the motion were none.

7. **OKLAHOMA'S PROMISE.** Regent Glass made a motion, seconded by Regent Parker, to approve Oklahoma's Promise's official funding estimate for FY2015:

    Voting for the motion were Regents Glass, Harrel, Turpen, Massey, Stricklin, Helm, Parker, White and Holloway. Voting against the motion were none.

8. **POLICY.** Regent Stricklin made a motion, seconded by Regent Parker, to approve:

    a. The request to continue the out-of-state student policy exception for the Oklahoma State University Center for Veterinary Health Sciences.

    b. Posting of repeal of State Regents' policy.

    c. Approval of revisions to the State Regents' policy for the Council on Information Technology.

    d. Approval of investment policy change for asset allocation model.

    Voting for the motion were Regents Harrel, Turpen, Massey, Stricklin, Helm, Parker, White, Holloway and Glass. Voting against the motion were none.

9. **E&G BUDGET ALLOCATIONS.** Regent White made a motion, seconded by Regent Parker, to approve a grant to the University of Central Oklahoma to fund Research Day. Voting for the motion were Regents Turpen, Massey, Stricklin, Helm, Parker, White, Holloway, Glass and Harrel. Voting against the motion were none.

10. **MASTER LEASE PROGRAM.** Regent White made a motion, seconded by Regent Massey, to approve the listing of projects for submission to the Council of Bond Oversight of the 2013 REAL Property Master Lease Program. Voting for the motion were Regents Massey, Stricklin, Helm, Parker, White, Holloway, Glass, Harrel and Turpen. Voting against the motion were none.

11. **ENDOWMENT.** Regent Turpen made a motion, seconded by Regent Massey to approve the distribution of 4.5 percent of the June market value totaling $23.2 million for the fiscal year 2013 and $26.7 million for prior years carryover totaling approximately $49.9 million for expenditure from eligible Endowment Trust Fund accounts and the corresponding account reports and schedules for the year ending June 2013. Voting for the motion were Regents Stricklin, Helm, Parker, White, Holloway, Glass, Harrel, Turpen and Massey. Voting against the motion were none.

12. **CONTRACTS AND PURCHASES.** Regent White made a motion, seconded by Regent Massey, to approve the following purchases for amounts in excess of $100,000:

- Visual Image Advertising in the amount of $197,500.00 for advertising for the Reach Higher Program including statewide advertising, two year institution's collaborative media buy and Northeastern State University in Tahlequah advertising buys.

- Staplegun Design, Inc.in the amount of $290,000.00 for a media campaign that is centered on increasing the awareness of and affinity for the Oklahoma Promise scholarship program.

- Student Outreach Solutions Inc. in the amount of $583,333.33 to provide student grace period and cohort management services on both Federal Direct and FFELP loans to certain state system schools and state technology schools with the most recently published 3-year cohort default rates pursuant to 34 C.F.R. 668.183(b) in excess of 10%, with the goal to reduce the cohort default rates for these schools.

- Expenditure request from OneNet in the amount of $220,000.00 to purchase a replacement uninterruptible power supply (UPS) system for the Oklahoma City data center.

- Presidio in the amount of $160,000.00 to purchase high-speed storage for Oklahoma City and Tulsa.

Voting for the motion were Regents Helm, Parker, White, Holloway, Glass, Harrel, Turpen, Massey and Stricklin. Voting against the motion were none.

13. **AUDIT.** Regent White made a motion, seconded by Regent Parker to accept the independent auditor, Stanfield and O'Dell's, FY2012 annual audit reports for State Regents' operations and for the Oklahoma Guaranteed Student Loan Program. The complete reports from Stanfield and O'Dell are on file at the State Regents' office. Voting for the motion were Regents Parker, White, Holloway, Glass, Harrel, Turpen, Massey, Stricklin and Helm. Voting against the motion were none.

14. **INVESTMENTS.** Regent Parker made a motion, seconded by Regent Holloway, to approve new investment managers Cedar Rock Capital and Oaktree US Senior Loan Fund. Voting for the motion were Regents White, Holloway, Glass, Harrel, Turpen, Massey, Stricklin, Helm and Parker. Voting against the motion were none.

15. **COMMENDATIONS.** Regent Massey made a motion, seconded by Regent Glass, to recognize State Regents' staff for service and recognitions on state and national projects. Voting for the motion were Regents Holloway, Glass, Harrel, Turpen, Massey, Stricklin, Helm, Parker and White. Voting against the motion were none.

16. **EXECUTIVE SESSION.** Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.

17.   **CONSENT DOCKET.** Regent Parker made a motion, seconded by Regent Massey, to approve

the following consent docket items.

   a.   Programs.

          (1)   Program Modifications. Approval of institutional requests.

          (2)   Suspensions. Ratification of institutional requests.

   b.   Agency Operations. Approval of ratification of purchases over $25,000.

   c.   Non-Academic Degree. Approval of a request from the University of Central Oklahoma
           to award a posthumous degree.

Voting for the motion were Regents Glass, Harrel, Turpen, Massey, Stricklin, Helm, Parker,

White and Holloway. Voting against the motion were none.

18.   **REPORTS.** Regent Parker made a motion, seconded by Regent Massey, to approve the

following reports:

   c.   Programs. Status report on program requests. (Supplement)

   d.   Annual Reports.

          (1)   Acceptance of the Academic Policy Exceptions Quarterly Report.

          (2)   2012-2013 Annual Accreditation Report.

          (3)   Deleted item.

          (4)   Faculty Salary Report, FY2013.

          (5)   Preparing for College Mass Mailing.

Voting for the motion were Regents Harrel, Turpen, Massey, Stricklin, Helm, Parker, White,

Holloway and Glass. Voting against the motion were none.

19.   **REPORT OF THE COMMITTEES.**

    a.   Academic Affairs and Social Justice and Student Services Committees. The Academic Affairs and Social Justice and Student Services Committees had no additional action items.

    b.   Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.

    c.   Strategic Planning and Personnel and Technology Committee. The Strategic Planning and Personnel and Technology Committee had no additional action items.

    d.   Investment Committee. The Investment Committee had no additional items for Regents' action.

20.   **NEW BUSINESS.** No new business was brought before the Regents.

21.   **ANNOUNCEMENT OF NEXT REGULAR MEETING.** Regent Harrel announced that a Special Budget meeting of the State Regents is scheduled for Thursday, November 7. The next regular meetings are scheduled to be held on Wednesday, December 4, 2013 at 10:30 a.m. and Thursday, December 5, 2013 at 9 a.m. at the State Regents' Office in Oklahoma City.

22.   **ADJOURNMENT.** With no additional items to address, the meeting was adjourned.

ATTEST:

_____   _____
James D. Harrel, Chairman   John Massey, Secretary