



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

January 30, 2014

NOTE

This document contains recommendations and reports to the State Regents regarding items on the January 30, 2014 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on January 30, 2014.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

A G E N D A

Thursday, January 30, 2014 – 9 a.m.
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman James D. "Jimmy" Harrel, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of Chancellor.** (No Action, No Discussion).

FACULTY

6. **Faculty Advisory Council.**
 - a. Presentation of Faculty Advisory Council Annual Report. Page 1.
 - b. Membership. Recognition of Faculty Advisory Council members who have completed their service and recognition of new members elected by the Faculty Assembly to represent faculty. Page 7.

ACADEMIC

7. **New Programs.**
 - a. Oklahoma State University. Approval of request to offer a Master of Agriculture in International Agriculture, a Master of Science in International Agriculture and a Certificate in Customer-Employee Interaction. Page 9.
 - b. Oklahoma Panhandle State University. Approval of request to offer a Bachelor of Science in Criminal Justice and a Certificate in Wind Energy/Maintenance Technology. Page 19.
8. **Program Deletions.** Approval of institutional requests for program deletions. Page 29.

9. **Policy - State Authorization.** Ratification of proposed permanent and emergency rules for state authorization of private higher education institutions operating in the state. Page 31.
10. **Intensive English Programs.** English as a Second Language Program at Tulsa Community College. Page 37.
11. **Oklahoma Campus Compact.** Presentation of the Oklahoma Campus Compact 2013 Voter Registration Contest Award to EOSC. Page 41.
12. **Oklahoma's Promise.** Presentation of the Oklahoma's Promise Year End Report 2012-2013. Page 43.

FISCAL

13. **Experimental Program to Stimulate Competitive Research.**
 - a. Update on the EPSCoR Program status. Page 51.
 - b. Appointment of members to the Oklahoma EPSCoR Advisory Committee. Page 53.
 - c. Ratification of Payment for EPSCoR/IDeA Coalition Dues. Page 55.
 - d. 2013 Oklahoma EPSCoR Advisory Committee Annual Report. Page 57.
14. **GEAR UP.** Approval of incentive support for the implementation of the College Liaison/Coach intervention strategy serving students at participating GEAR UP middle and high schools. Page 63.
15. **Contracts and Purchases.** Approval of purchases over \$100,000. Page 67.
16. **Deleted Item.** Page 69.

EXECUTIVE

17. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 71.
18. **Executive Session.** Page 75.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Return to open session.

19. **Personnel.** Discussion and possible action regarding the positions of assistant vice chancellor for Academic Affairs, director of Workforce and Economic Development Projects and director of Student Performance Data Projects. Page 77.

CONSENT DOCKET

20. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
- a. Programs.
 - (1) Program Modifications. Approval of institutional requests. Page 83.
 - (2) Program Suspension. Approval of institutional requests. Page 95.
 - b. Reconciliation. Approval of institutional requests for program reconciliation. Page 97.
 - c. Electronic Delivery.
 - (1) Approval of request to offer existing degree program via online delivery for Southeastern Oklahoma State University. Page 99.
 - (2) Approval of requests to offer existing degree programs via online delivery for Murray State College. Page 101.
 - d. Agency Operations. Approval of ratification of purchases over \$25,000. Page 105.
21. **Reports.** Acceptance of reports listed.
- a. Programs. Status report on program requests. (Supplement) Page 107.
22. **Report of the Committees.** (No Action, No Discussion).
- a. Academic Affairs and Social Justice and Student Services Committees.
 - b. Budget and Audit Committee.
 - c. Strategic Planning and Personnel Committee and Technology Committee.
 - d. Investment Committee.
23. **Announcement of Next Regular Meeting** —The next regular meetings are scheduled to be held on Wednesday, March 5, 2014 at 10:30 a.m. and Thursday, March 6, 2014 at 9 a.m. at Southwestern Oklahoma State University in Weatherford.
24. **Adjournment.**

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #6-a:

Faculty Advisory Council.

SUBJECT: 2013 Annual Faculty Advisory Report.

RECOMMENDATION:

It is recommended that the State Regents accept the 2013 Annual Faculty Advisory Report.

BACKGROUND:

On June 26, 1990, the Chancellor nominated seven representatives from a statewide assembly of faculty. Bylaws for the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council (FAC). FAC members serve two-year terms. On February 7, 2008, the State Regents expanded membership to double the representation from each type of institution from two to four members representing the research tier (two from the University of Oklahoma and two from Oklahoma State University), from two to four representing the regional tier, from two to four representing the community colleges and from one to two representing the Oklahoma independent institutions.

POLICY ISSUES:

This report details annual activities of the FAC for 2013 as required by the State Regents' Faculty Advisory Council policy.

ANALYSIS:

In 2013, the FAC work plan included the following issues: (1) improve services for current military, veterans and family members including use of prior learning assessment; (2) identify and share best practices for IT services and support for faculty; (3) clarify faculty issues and benefits including work load, adjuncts, salaries, retirement, and health insurance; (4) improve college graduation rates including use of online courses and reducing textbook costs; and (5) improve preparation for higher education of all students including those direct from high school, adults, transfers, and lower division students in areas including math, reading, writing, listening, and financial literacy.

Additional information about each of these issues is provided in the attached annual report.

Attachment

Oklahoma State Regents for Higher Education Faculty Advisory Council 2013 Annual Report

Purpose. The purpose of the FAC is to communicate to the Chancellor and the State Regents the views and interests of all Oklahoma college and university faculty on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing faculty, the FAC shall attempt to accurately represent the positions of faculty and develop recommendations to the State Regents.

Creation. In 1990, seven representatives were nominated and held their first meeting. Bylaws were drafted by the first FAC and approved by the State Regents on December 17, 1990. In June 2002, the State Regents approved the FAC's name change to the Faculty Advisory Council. FAC members serve two-year terms. Until 2008, two members represented the research universities (one from OU and one from OSU); two represent the regional universities; two represent the community colleges; and one represents the independent institutions. In February 2008, the State Regents approved expanding membership to a total of fourteen with the same proportional representation.

2013 MEMBERS

Research Universities

Georgia Kosmopoulou, University of Oklahoma
Kari E. Boyce, University of Oklahoma
Edgar A. O'Rear, III, University of Oklahoma
John N. Veenstra, Oklahoma State University
Warren Finn, Oklahoma State University

Regional Universities

Abbas Johari, Cameron University
Steven J. Maier, Northwestern Oklahoma State University
Jim Ford, Rogers State University
James W. Mock, University of Central Oklahoma

Community Colleges

Aaron Elmer, Murray State College
Albert C. Heitkamper, Oklahoma City Community College
Craig Dawkins, Rose State College
Don Stinson, Northern Oklahoma College

Independent Colleges

Timothy D. Norton, Oral Roberts University
Ram S. Mohan, University of Tulsa

Chairmen

January - March 2013 Steven J. Maier
April - September 2013 John N. Veenstra
October - December 2013 Jim Ford

During the 2013 year, Chancellor Glen D. Johnson worked in partnership with the FAC to serve the interests of higher education faculty and institutions of Oklahoma. Dr. Debra L. Stuart, Vice Chancellor for Educational Partnerships, served as advisor and liaison.

2013 WORK PLAN

In October 2012, the annual statewide survey of higher education faculty leaders was administered. Results were compiled and discussed during the Faculty Assembly held November 3, 2012. The 2013 FAC members used this information to design a work plan that focused on issues of most concern to higher education faculty in Oklahoma.

In 2013, the FAC addressed the following work plan items:

1. **Improve services for current military, veterans and family members including use of prior learning assessment:** Discussion topics included offering services on campus, dealing with PTSD, and contributing to the State Regents' ongoing efforts, including the annual conference.
2. **Identify and share best practices for IT services and support for faculty:** FAC members participated in a panel at the Higher Education I.T. Summit and are working with Chief Information Officer for Higher Education, and the Council on Information Technology (COIT) to promote the sharing of best practices and OneNet support of campus operations.
3. **Clarify faculty issues and benefits including work load, adjuncts, salaries, retirement, and health insurance:** Discussion included the collecting of examples of changes in workload policies or practices and impact of changes in health care options on adjunct contracts.
4. **Improve college graduation rates including use of online courses and reducing textbook costs:** FAC received an update on the State Regents Online Task Force, MERLOT and Affordable Learning Solutions (ALS) and is offering advice on these projects. Key issues are academic integrity and which students benefit most from online and blended courses.
5. **Improve preparation for higher education of all students including those direct from high school, adults, transfers, and lower division students in areas including math, reading, writing, listening, and financial literacy:** The FAC was updated on the work of the Math Success Group and implementation of the Common Core State Standards and assessments.

2013 ACTIVITIES

The FAC holds monthly meetings to discuss the work plan items and matters affecting all higher education institutions in Oklahoma. Copies of the minutes are on the FAC web site at <http://www.okhighered.org/fac>.

Delivered annual report and introduced incoming and outgoing members at December 2013 State Regents' meeting.

Shared ideas with the Student Advisory Board on academic advising, teaching and faculty compensation.

Participated in Higher Education Day at the State Capitol.

Participated in the panel discussion on “IT Services & Support from a Faculty Perspective” at the Oklahoma Higher Education I.T. Summit on March 29, 2013.

Provided comments at the Annual Tuition Hearing on April 18, 2013.

Conducted Faculty Opinion Survey of faculty leaders at all Oklahoma public and independent colleges and universities in October 2013.

Hosted annual Faculty Assembly on November 2, 2013 for discussion with faculty leaders at all Oklahoma public and independent colleges and universities. Chancellor Glen D. Johnson presented the state of Oklahoma higher education.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #6-b:

Faculty Advisory Council.

SUBJECT: Membership Recognition.

This item will be an oral recognition of the Faculty Advisory Council members.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #7-a:

New Programs.

SUBJECT: Oklahoma State University. Approval to offer the Master of Agriculture in International Agriculture, the Master of Science in International Agriculture, and the Certificate in Customer-Employee Interaction.

RECOMMENDATION:

It is recommended that the State Regents approve the Oklahoma State University's request to offer the Master of Agriculture in International Agriculture, the Master of Science in International Agriculture, and the Certificate in Customer-Employee Interaction with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Master of Agriculture in International Agriculture.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 6 students in Fall 2017; and
Graduates: a minimum of 3 students in 2017-2018.
- **Master of Science in International Agriculture.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 6 students in Fall 2017; and
Graduates: a minimum of 3 students in 2017-2018.
- **Certificate in Customer-Employee Interaction.** The certificate is embedded within the Bachelor of Science in Business Administration in Marketing (451) and will be included in the regular 5-year program review due in 2015.

BACKGROUND:

Academic Plan

The Oklahoma State University's (OSU) Academic Plan lists the following institutional priorities and new funding initiatives:

- Online courses are being considered in several departments in order to provide greater enrollment flexibility.
- A degree option, the Masters in International Agriculture, which has attracted significant numbers of students, will be adjusted to a separate degree with no additional resource investment.
- Online instruction culminating in both degrees and certificates, particularly in graduate programs, will continue to be emphasized.

- An online Master of Agriculture in Agricultural Sciences and Natural Resources will be developed to serve new audiences who are primarily practicing professionals desiring to achieve career advancement and professional development. There are sufficient online courses offered by various departments in DASNR and other OSU colleges for students to be able to complete this proposed degree. Further academic efficiencies and initiatives will be identified and implemented with new administrative leadership in the college.
- An increase in the number of interdisciplinary graduate certificates to meet an unaddressed need for short-term, specialized graduate training is under consideration. The Graduate College is specifically well positioned to offer such programs.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU has taken the following program actions in response to APRA:

24	Degree and/or certificate programs deleted
77	Degree and/or certificate programs added

Program Review

OSU offers 224 degree and/or certificate programs as follows:

21	Certificates
0	Associate of Arts or Sciences Degrees
0	Associate of Applied Science Degrees
90	Baccalaureate Degrees
69	Master’s Degrees
44	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OSU’s faculty developed the proposals, which were reviewed and approved by institutional officials. OSU’s governing board approved delivery of the Master of Agriculture in International Agriculture and the Master of Science in International Agriculture at the June 21, 2013 meeting and the Certificate in Customer-Employee Interaction at the September 6, 2013 meeting. OSU requests authorization to offer the programs and certificate as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

**Master of Agriculture in International Agriculture
Master of Science in International Agriculture**

Program purpose. The purpose of these proposed master’s programs is to provide students with the skills necessary to work in globally oriented positions in the agricultural sector.

Program rationale and background. OSU currently offers an International Agriculture option within the Master of Agriculture in General Agriculture (302) program and is one of only eight International Agriculture programs in the nation. Since the addition of the International Agriculture option in Fall 2008, the option has grown from 8 students to 56 students in Fall 2012. However, this option does not provide an adequate designation of the field of study for students. The proposed programs are multidisciplinary in nature and will prepare students for research and advanced positions in global agriculture. Current interest from students, both domestic and international, indicates that the study of international agriculture and preparation for positions in this field requires a multidisciplinary approach in order to fulfill the demand in a global market. In order to support the continued interest and increased growth of the OSU International Agriculture option, as well as to maintain OSU’s ability to compete with other International Agriculture programs throughout the nation, the proposed programs are a necessity.

Employment opportunities. The proposed programs will replace the current International Agriculture option within the Master of Agriculture in General Agriculture (302) program. Graduates of this option have found positions within business, international development, education, non-profit organizations, government sectors, and agricultural commodity groups. Some students have continued their education by pursuing doctoral programs at OSU or other institutions. Other students have entered the Peace Corps doing agricultural development work in other countries, or working in areas recovering from natural disasters. With the projected globalization of the agricultural sectors of major food producing and consuming countries worldwide, it is expected that the demand for graduates with knowledge and skills in International Agriculture will remain strong. OSU is confident graduates of these programs will be successful in finding employment.

Student demand. The proposed programs are expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Master of Agriculture in International Agriculture

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	6	Fall 2017
Minimum Graduates from the program	3	2017-2018

Master of Science in International Agriculture

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	6	Fall 2017
Minimum Graduates from the program	3	2017-2018

Duplication and impact on existing programs. There are no Master of Agriculture in International Agriculture or Master of Science in International Agriculture programs offered in Oklahoma. A system wide letter of intent was communicated by email August 9, 2013. None of the State System institutions

requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed Master of Agriculture in International Agriculture program will consist of 32-36 total credit hours and the proposed Master of Science in International Agriculture program will consist of 30-32 total credit hours as shown in the following tables. No new courses will be added and the curriculum is detailed in the attachments (Attachments A and B).

Master of Agriculture in International Agriculture

Content Area	Credit Hours
Core Courses	17
Focus Area	12
Guided Electives	3 – 7 (credit hours may include those needed to complete a formal report or professional internship)
Total	32-36

Master of Science in International Agriculture

Content Area	Credit Hours
Core Courses	14-20
Focus Area	9
Guided Electives	1 – 9 (credit hours may include those needed to complete a thesis or formal report)
Total	30-32

Faculty and staff. Existing faculty will teach the proposed programs.

Financing. The proposed programs will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Master of Agriculture in International Agriculture and the Master of Science in International Agriculture are shown in the following tables.

A. Funding Sources	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0

A. Funding Sources	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$155,402	\$159,657	\$163,968	\$168,395	\$172,941
Narrative/Explanation: These amounts shown are existing resources being reallocated from the International Agriculture option within the Master of Agriculture in General Agriculture (302) program.					
Student Tuition	\$51,264	\$51,264	\$51,264	\$51,264	\$51,264
Narrative/Explanation: Tuition was calculated based on enrollment for both the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture. OSU anticipates enrolling 6 students in each proposed program for a total of 12 students each year for the first five years. Tuition is projected to be \$178 per credit hour and each student is expected to complete 12 credit hours each academic year.					
TOTAL	\$206,666	\$210,921	\$215,232	\$219,659	\$224,205

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff	\$114,962	\$118,066	\$121,254	\$124,528	\$127,890
Narrative/Explanation: The amounts above reflect funds to support 0.75 FTE Program Director and a full-time Program Coordinator for both the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Faculty	\$0	\$0	\$0	\$0	\$0
Narrative/Explanation: The proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture are multidisciplinary programs; therefore, faculty salaries are supported through other departments.					
Graduate Assistants	\$21,611	\$22,183	\$22,783	\$23,398	\$24,029
Narrative/Explanation: The amounts above will be used to pay a part-time doctoral student assistant. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$3,000	\$3,081	\$3,164	\$3,251	\$3,338
Narrative/Explanation: The amounts above reflect costs for computer items for staff and software needed for analysis of assessment data, presentations, exit interviews, graphics programs, spreadsheets, and promotional material design. These amounts also include funds for office supplies. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$3,000	\$3,081	\$3,164	\$3,251	\$3,338
Narrative/Explanation: The amounts above will be used for building rentals for program functions, office needs, and background checks. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$3,000	\$3,081	\$3,164	\$3,251	\$3,338
Narrative/Explanation: The amounts above will be used for purchase of promotional materials. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					

Printing	\$500	\$513	\$527	\$542	\$556
Narrative/Explanation: The amounts above will be used for printing and duplication of recruitment materials, posters, surveys, and other materials. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Telecommunications	\$500	\$513	\$527	\$542	\$556
Narrative/Explanation: The amounts above will be used for communication related to the proposed programs. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Travel	\$8,839	\$9,079	\$9,324	\$9,801	\$9,834
Narrative/Explanation: The amounts above will be used for travel expenses related to student recruitment. These funds will be shared between the proposed Master of Agriculture in International Agriculture and the Master of Science in International Agriculture.					
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$155,412	\$159,597	\$163,907	\$168,564	\$172,879

Certificate in Customer-Employee Interaction

Program purpose. The purpose of this proposed certificate is to provide students with specialized training on effective customer interaction.

Program rationale and employment opportunities. Strong customer interaction skills have a direct impact on an employee's ability to build customer relationships and improve customer satisfaction. Effective customer-employee interaction improves customer relations, builds trust, and facilitates information exchange. Ultimately, good interactions between employees and customers result in increased profits and customer retention for businesses. This program is aimed toward undergraduate students who typically join organizations at entry-level positions where the focus is on customer-related activities. The objective of this program is to provide these students with a credential, in addition to their undergraduate degree, that will position them for success in their careers. Based on past job placements for OSU undergraduate marketing majors, most students pursue careers that involve significant customer interaction, including sales, services, and retail. Although customer interaction skills can be used in a variety of careers, according to the Oklahoma Employment Security Commission, careers as sales managers and marketing managers are expected to increase approximately 11 and 13 percent, respectively, between 2010 and 2020. Additionally, market research conducted by OSU with recruiters for several major organizations and businesses indicates that recruiters are more likely to hire students who can demonstrate an ability to effectively interact with customers. Additionally, recruiters indicate that new hires are more likely to be successful on the job if they have customer interaction skills upon entering the workforce. Based on the increasing job opportunities for graduates and information provided through market research, the proposed certificate will make students more marketable to hiring organizations.

Student demand. The proposed certificate is expected to fulfill student demand within the Bachelor of Science in Business Administration in Marketing (451) program.

Duplication and impact on existing programs. There are no Certificate in Customer-Employee Interaction offered in Oklahoma. A system wide letter of intent was communicated by email October 11, 2013. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed Certificate in Customer-Employee Interaction program will consist of 15 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachments (Attachment C).

Content Area	Credit Hours
Core Courses	9
Guided Electives	6
Total	15

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Bachelor of Science in Business Administration in Marketing (451) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachments

**OKLAHOMA STATE UNIVERSITY
MASTER OF AGRICULTURE IN INTERNATIONAL AGRICULTURE**

Degree Requirements	Credit Hours
Core Courses	17
AG 5010 Seminar in International Agriculture	2
AGIN 5990 International Experience	3
Students must select 12 credit hours from the following	
AGEC 5343 International Agricultural Markets and Trade	3
AGEC 5723 Planning and Policy for Development	3
AGED 5203 Grant Seeking	3
AGED 5863 Methods of Technological Change	3
AGLE 5303 Foundations of Leadership Theory	3
EEE 5403 Social Entrepreneurship	3
NSCI 5553 International Nutrition and World Hunger	3
PLNT 5313 Simulation Models in Research, Management, and Policy	3
Other courses in International Agriculture or Development which have been approved by the student academic advisory committee	
Focus Area	12
Students will select 12 credit hours to support a focus area in international agriculture. Suggested focus areas include: Sustainability, Commercial Crops, Disaster Planning and Management, International Agricultural Business Development, Food Animals, Agritourism, and Agricultural Outreach, Education, and Extension. Students can select courses in their chosen focus area approved by their advisory committee.	
Electives	3-7
Students will complete the number of credit hours needed to total 32 or 36 credit hours. These credit hours may include those needed to complete a formal report or professional internship.	
Total	32-36

OKLAHOMA STATE UNIVERSITY
 MASTER OF SCIENCE IN INTERNATIONAL AGRICULTURE

Degree Requirements	Credit Hours
Core Courses (total credits complete depends on student's choice of thesis research project, or creative component)	14-20
AG 5010 Seminar in International Agriculture	2
ECON 5213 or Introduction to Econometrics STAT 4043 or Applied Regression Analysis STAT 5013 or Statistics for Experimenters I A quantitative course approved by advisory committee	3
AGEC 5101 or Research Methodology AGED 5983 or Quantitative Research Methods SOIL 5112 or Research Methods in Plant and Soil Sciences HORT 5233 or Experimental Horticulture REMS 5013 Research Design and Methodology Other quantitative or qualitative methods course approve by advisory committee	3
Students must select courses from the following	
AGEC 5343 International Agricultural Markets and Trade	3
AGEC 5723 Planning and Policy for Development	3
AGED 5203 Grant Seeking	3
AGED 5863 Methods of Technological Change	3
AGLE 5303 Foundations of Leadership Theory	3
EEE 5403 Social Entrepreneurship	3
NSCI 5553 International Nutrition and World Hunger	3
PLNT 5313 Simulation Models in Research, Management, and Policy	3
Other courses in International Agriculture or Development which have been approved by the student academic advisory committee	
Focus Area	9
Students will select 9 credit hours to support a focus area in international agriculture. Suggested focus areas include: Sustainability, Commercial Crops, Disaster Planning and Management, International Agricultural Business Development, Food Animals, Agritourism, and Agricultural Outreach, Education, and Extension. Students can select courses in their chosen focus area approved by their advisory committee.	
Electives	1-9
Students will complete the number of credit hours needed to total 30 or 32 credit hours. These credit hours may include those needed to complete a thesis or formal report.	
Total	30-32

**OKLAHOMA STATE UNIVERSITY
CERTIFICATE IN CUSTOMER-EMPLOYEE INTERACTION**

Degree Requirements	Credit Hours
Required Core Courses	9
MKTG 4850 Marketing/Experience Internship	3
MKTG 3313 Personal Marketing and Professional Development	3
MKTG 4693 Marketing Strategy and Customer-Employee Interaction	3
Guided Electives (select 6 credit hours from the following courses)	6
MKTG 3473 Professional Selling	3
MKTG 4773 Services Marketing	3
MKTG 3613 Retailing Management	3
MKTG 3513 Sales Management	3
Total	12

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #7-b:

New Programs.

SUBJECT: Oklahoma Panhandle State University. Approval to offer the Bachelor of Science in Criminal Justice and the Certificate in Wind Energy/Maintenance Technology.

RECOMMENDATION:

It is recommended that the State Regents approve the Oklahoma Panhandle State University's requests to offer the Bachelor of Science in Criminal Justice and the Certificate in Wind Energy/Maintenance Technology with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Bachelor of Science in Criminal Justice.** Continuation beyond Fall 2019 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 15 students in Fall 2018; and
Graduates: a minimum of 5 students in 2018-2019.
- **Certificate in Wind Energy/Maintenance Technology.** The certificate is embedded within the Associate in Applied Science in Technology (050) and will be included in the regular 5-year program review due in 2017.

BACKGROUND:

Academic Plan

The Oklahoma Panhandle State University's (OPSU) Academic Plan lists the following institutional priorities and new funding initiatives:

- The Department of Industrial Technology plans to present to the Curriculum Committee a plan for the creation of a Wind Energy Technician program either as an AAS degree option or a certificate program. Needs for additional faculty and funding to support the wind program are still under study.
- The CIS department faculty continue to assess curriculum changes and explore the viability of adding a Networking or a Computer Assurance (Security) option to the CIS degree. This curriculum may be utilized to develop a Network Certification Program.
- Reviewing the feasibility to place the B.S. in Equine Science degree into an option under B.S. in Animal Science.
- This CIS department is conducting an analysis to determine the need for a Business Computer Literacy certification.
- Consideration of revising curriculum to incorporate appropriate WEB 2.0 and social media environments into the classroom learning experience.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OPSU has taken the following program actions in response to APRA:

27	Degree and/or certificate programs deleted
11	Degree and/or certificate programs added

Program Review

OPSU offers 29 degree and/or certificate programs as follows:

0	Certificates
4	Associate of Arts or Sciences Degrees
2	Associate of Applied Science Degrees
23	Baccalaureate Degrees
0	Master's Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OPSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

OPSU's faculty developed the proposals, which were reviewed and approved by institutional officials. OPSU's governing board approved delivery of the Bachelor of Science in Criminal Justice at the April 26, 2013 meeting and the Certificate in Wind Energy/Maintenance Technology at the September 6, 2013 meeting. OPSU requests authorization to offer this program and certificate as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

Bachelor of Science in Criminal Justice

Program purpose. The purpose of the proposed program is to provide training for students interested in pursuing various careers in the criminal and civil court systems, as well as in probation and parole, corrections, and state and federal law enforcement agencies.

Program rationale and background. OPSU currently offers an Associate in Science in Criminal Justice (062), which would serve as a feeder program for students wanting to continue their education. Of the 20 students enrolled in the associate program for Spring 2013, 14 have indicated an interest in pursuing a

four-year degree in criminal justice at OPSU. Additionally, OPSU receives approximately 15-20 inquiries each year for a four-year degree in criminal justice and currently has a list of 207 prospective students who have indicated an interest in criminal justice. Establishing a four-year degree in criminal justice will help raise the retention rates for the associate's degree, as well as draw in new students from other associate degree programs, as well as from the local service area.

Employment opportunities. A recent review for job openings in criminal justice shows an average of 80 to 100 job openings in the five-state area that services OPSU. Graduates with a bachelor's degree in criminal justice can find employment as corrections officers, crime scene analysts, probation/parole officers, domestic violence/child abuse advocates, and juvenile justice specialists, as well as within public safety agencies and the state bureau of investigation. Oklahoma Employment Security Commission data indicate that careers in various criminal justice fields are expected to increase from 10 to 14 percent from 2010 to 2020. OPSU is confident that graduates from this program will find employment within the field.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	15	Fall 2018
Minimum Graduates from the program	5	2018-2019

Duplication and impact on existing programs. The proposed program would duplicate following programs:

Institution	Existing Program
University of Oklahoma	Bachelor of Science in Criminal Justice (365)
Cameron University	Bachelor of Science in Criminal Justice (580)
East Central University	Bachelor of Arts in Criminal Justice (052)
Northeastern Oklahoma State University	Bachelor of Science in Criminal Justice (020)
Northwestern Oklahoma State University	Bachelor of Science in Criminal Justice (022)
Southeastern Oklahoma State University	Bachelor of Arts in Criminal Justice (059)
Southwestern Oklahoma State University	Bachelor of Arts in Criminal Justice (103)
University of Central Oklahoma	Bachelor of Arts in Criminal Justice (028)

A system wide letter of intent was communicated by email May 28, 2013. The University of Oklahoma (OU) requested a copy of the proposal, which was sent October 3, 2013. Neither OU nor any other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 124 total credit hours as shown in the following table. Twelve new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
General Education	41
Program Core	39
Guided Electives	15
General Electives	29
Total	124

Faculty and staff. Existing faculty will teach the proposed program. Adjunct faculty will be used on an “as needed” basis.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Bachelor of Science in Criminal Justice are shown in the following tables.

A. Funding Sources	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$34,576	\$41,491	\$41,491	\$48,406	\$52,863
Narrative/Explanation: Tuition was calculated based on an enrollment of 10, 12, 12, 14, and 15 students enrolling in years 1 - 5.					
TOTAL	\$34,576	\$41,491	\$41,491	\$48,406	\$52,863

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$9,450	\$9,450	\$9,450	\$9,450	\$9,450
Narrative/Explanation: The amounts shown will be used for additional adjunct faculty as needed.					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$100	\$100	\$100	\$100	\$100
Narrative/Explanation: The amounts shown are budgeted for classroom supplies and materials.					
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
TOTAL	\$9,550	\$9,550	\$9,550	\$9,550	\$9,550

Certificate in Wind Energy/Maintenance Technology

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Technology (050) and will provide students with a credential that qualifies them for entry-level employment within local industry.

Program rationale and employment opportunities. The proposed certificate will address an employee shortage at Seaboard Foods where the need for personnel in the maintenance area is high. According to human resources personnel at Seaboard Foods, turnover rate is approximately 25 percent, which requires current employees to work extra hours and results in a high burn-out rate. The proposed certificate will increase the available workforce pool for these positions. Additionally, managers at DeWind, Suzlon, and General Electric wind farms indicate that the future growth of new wind farms in the OPSU service area is unlimited. Furthermore, maintenance personnel in the oil and gas industry report that 80 percent of the senior maintenance technicians will be retiring within the next 10 years. Therefore, the need for skilled workers in this area is in high demand. OPSU believes that the courses required for this certificate will provide students with a credential that gives them a head start on pursuing maintenance careers in the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Technology (050) program.

Duplication and impact on existing programs. The proposed certificate shares some similar content following program:

Institution	Existing Program
Oklahoma State University-Oklahoma City	Certificate in Wind Turbine Technology (106)

A system wide letter of intent was communicated by email December 27, 2012. None of the State System institutions requested a copy of the program or notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Required Core Courses	21
Guided Electives	3
Total	24

Faculty and staff. One additional adjunct will be added to the existing faculty to teach the proposed certificate program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Applied Science in Technology (050) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

**OKLAHOMA PANHANDLE STATE UNIVERSITY
BACHELOR OF SCIENCE IN CRIMINAL JUSTICE**

Degree Requirements	Credit Hours
General Education	41
ENGL 1113 Freshman English I	3
ENGL 1213 Freshman English II	3
COMM 1113 Speech Communication	3
MATH 1513 or College Algebra MATH 1473 Math for Critical Thinking	3
BIOL 1304 Principles of Biology I	4
CHEM 1135 or General Chemistry EASC 1114 or Physical Geology EASC 1214 or Physical Geography EASC 3114 or Historical Geology EASC 2214 or Environmental Geology PHY 2014 General Physics and Lab	4-5
HIST 1313 or U.S. History 1492-1877 HIST 1323 U.S. History 1877- Present	3
POLS 1013 American Government	3
Course in economics	3
Social Science course to be selected from: geography, history, political science, sociology, psychology, or criminal justice	3
Courses selected from two of the following areas: humanities, music appreciation, music history, art appreciation, literature, introduction to theater, philosophy, world history, upper-level foreign language, and/or world religion.	6
Choose courses identified as Liberal Arts and Sciences in the course description section	2
UCSS 1111 Student Success Seminar	1
Program Core	39
CJ 1013 Introduction to Law Enforcement	3
CJ 1033 Criminal Law	3
PSYC 1113 General Psychology	3
SOC 2243 Multicultural Sociology	3
*CJ 2513 Introduction to Corrections	3
*CJ 2813 Introduction to Courts and the Legal System	3
*CJ 3233 Introduction to Forensic Science	3

*CJ 3563	Juvenile Justice	3
PSYC/SOC 3613	Statistics	3
*CJ 3713	Ethics in Criminal Justice Practice	3
POLS 3753	American Constitutional Law	3
*CJ 4303	Victimology	3
SOC 4333	Criminology	3
Guided Electives		15
*CJ 3533	Probation, Parole, and Intermediate Sanctions	3
*CJ 3623	Substantive Criminal Law	3
*CJ 4113	Intimate and Family Violence	3
*CJ 4453	Drugs and Crime	3
*CJ 4463	Gender and Crime	3
*CJ 4833	Violent Crime	3
PSYC 3223	Lifespan Development	3
PSYC 3333	Industrial Psychology	3
PSYC 3513	Psychology of Learning	3
PSYC 3743	Social Psychology	3
PSYC 3913	Experimental Psychology	3
PSYC 3990	Special Topics in Psychology	1-3
PSYC 4000	Problems in Psychology	1-3
PSYC 4083	Principles of Guidance and Counseling	3
PSYC 4443	Abnormal Psychology	3
PSYC 4813	Tests and Measurements	3
PSCY 4990	Seminar in Psychology	1-3
General Electives		29
Students will select courses so that credit hours completed equal 124 total.		
Total		124

*Asterisks denote new courses

ATTACHMENT B

**OKLAHOMA PANHANDLE STATE UNIVERSITY
CERTIFICATE IN WIND ENERGY/MAINTENANCE TECHNOLOGY**

Degree Requirements	Credit Hours
Required Core Courses	21
UCSS 1111 Student Success Seminar	1
HEP 2012 First Aid	2
MATH 1513 or College Algebra MATH 1473 Math for Critical Thinking	3
INDT 1103 Applied Electricity Principles	3
INDT 2203 AC/DC Circuits	3
INDT 3303 Programmable Logic Controllers	3
INDT 3663 Hydraulics and Pneumatics Systems	3
CIS 2223 Micro Applications	3
Guided Electives (select 3 credit hours from the following courses)	3
CIS 1001 Computer Literacy	1
INDT 2100 Select Topics in Technology	1-5
CIS 1983 Logic and Design	3
Total	24

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #8:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

Cameron University (CU) requests authorization to delete the program listed below:

- Associate in Applied Science in Electronic Engineering Technology (540)

Northwestern Oklahoma State University (NWOSU) requests authorization to delete the program listed below:

- Certificate in Administrative Certification (054)

Oklahoma Panhandle State University (OPSU) requests authorization to delete the program listed below:

- Bachelor of Science in Equine Science (060)

Southeastern Oklahoma State University (SEOSU) requests authorization to delete the program listed below:

- Master of Education in Secondary Education (074)

Connors State College (CSC) requests authorization to delete the program listed below:

- Associate in Science in Agriculture Equine (066)

POLICY ISSUES:

This action is consistent with the State Regents' Academic Program Review policy.

ANALYSIS:

CU requests authorization to delete the Associate in Applied Science in Electronic Engineering Technology (540). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- CU reports low enrollment and lack of demand for this program.
- There are currently thirteen students enrolled with an expected graduation date of Spring 2016.
- Fourteen courses will be deleted.
- No funds are available for reallocation as they are used to support other programs within the department.

NWOSU requests authorization to delete the Certificate in Administrative Certification (054). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- NWOSU reports changes in state certification and testing policies which eliminate the need for this program.
- There are currently no students enrolled.
- No courses will be deleted as they are used in the Educational Leadership option under the Master of Education in Elementary Education (Grad) (014) program.
- No funds are available for reallocation as they are used to support other programs within the department.

OPSU requests authorization to delete the Bachelor of Science in Equine Science (060). This program was approved by the State Regents at the June 30, 2004 State Regents' meeting. Reasons for requesting the deletion include:

- OPSU reports the program is unable to meet productivity requirements for enrollment or for graduates as required by State Regents' policy.
- There are currently six students enrolled with an expected graduation date of Spring 2015.
- Three courses will be deleted.
- No funds are available for reallocation as they are used to support other programs within the School of Agriculture.

SEOSU requests authorization to delete the Master of Education in Secondary Education (074). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- SEOSU suspended the program in June 2010 due to changes to the National Council for the Accreditation of Teacher Education accreditation requirements. Since the suspension no students have indicated interest in the program.
- SEOSU reports that most students are interested in pursuing the Master of Education in School Administration (073) program.
- There are currently no students enrolled.
- No courses will be deleted as they are used in other programs.
- No funds are available reallocation as they are used to support other programs with the department.

CSC requests authorization to delete the Associate in Science in Agriculture Equine (066). This program was approved by the State Regents prior to 1990. Reasons for requesting the deletion include:

- CSC reports that in spite of numerous curriculum changes, the program is unable to meet productivity requirements for enrollment or for graduates as required by State Regents' policy.
- CSC has added an Equine Science option to the Associate in Science in Agriculture (001) to accommodate any student interest.
- There are currently ten students enrolled with an expected graduation date of Fall 2013.
- No courses will be added as they will continue to be used.
- No funds are available for reallocation as they are used to support the Equine Science option in the Associate in Science in Agriculture (001) program.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #9:

Policy.

SUBJECT: State Authorization Proposed Permanent and Emergency Rules.

RECOMMENDATION:

It is recommended that the State Regents ratify the decision to begin the permanent rulemaking process by filing a Notice of Rulemaking Intent with the Office of Administrative Rules, approve the filing of an Emergency rule adoption and adopt the proposed permanent and emergency rules for state authorization of private higher education institutions operating in the state.

BACKGROUND:

In October 2010, the United States Department of Education issued new regulations including, but not limited to, 34 CFR 600.9, for programs authorized under Title IV of the Higher Education Act of 1965, as amended, to hold institutions accountable for preparing students for gainful employment, protect students from misleading recruiting practices, ensure that only eligible students receive financial aid, and strengthen federal student aid programs at for-profit, non-profit, and public institutions. State authorization regulations also require States to take an active role in approving institutions that offer educational programs beyond secondary education for purposes of federal program eligibility.

POLICY ISSUES:

The proposed rules establish a process of authorization that serves the diverse institutions that operate educational programs beyond secondary education and creates a framework for authorizing private higher education institutions with a physical presence in the state.

ANALYSIS:

The proposed rules establish the process by which private institutions become authorized to operate in the state to offer educational programs beyond secondary education, as summarized below.

Definitions: The section establishes definitions used within the subchapter.

Authorization to operate in the state: The section establishes the standards to operate in the state and the criteria to offer educational programs beyond secondary education.

Standards for new program authorization: The section establishes and outlines the criteria by which institutions request authorization to offer a new program and for submitting substantive program modifications.

Standards for operation: The section outlines the criteria under which institutions will operate and establishes what private institutions shall and shall not do. Additionally, the section clarifies that private institutions shall establish a clearly understood and published complaint process and sustain a process within the institution for responding appropriately to complaints and for documenting their resolution.

Reporting requirements: The section outlines the reporting requirements of private institutions and clarifies that private institutions shall provide copies of monitoring, progress, programmatic, or final reports relative to accreditation visits at the time they are submitted or are received from their accrediting body. Additionally, the

rules clarify that private institutions shall provide copies of financial reports and/or notices from the United States Department of Education (USDE). The USDE has a robust and well-accepted process for assessing an institution's financial data based on audited financial statements. Relying on this federal information provides a high quality review of an institution's financial viability.

Penalties: The section clarifies the penalties associated with non-compliance of any section of the subchapter.

It is recommended that the State Regents ratify the decision to begin the permanent rulemaking process by filing a Notice of Rulemaking Intent with the Office of Administrative Rules, approve the filing of an Emergency rule adoption and adopt the proposed permanent and emergency rules for state authorization of private higher education institutions operating in the state.

Title 610. State Regents for Higher Education
Chapter 10. Academic Affairs
Subchapter 1. State Authorization [NEW]

Section 610:10-1-1. Purpose [NEW]

The Oklahoma State Regents for Higher Education authorizes private institutions to operate educational programs beyond secondary education under the conditions outlined in the sections below.

Section 610:10-1-2. Definitions [NEW]

The following words and terms, when used in this Subchapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Academic degree" is defined as any associate, baccalaureate, first professional, master's, intermediate (specialist) or doctorate degree and any variations of these words to describe postsecondary education.

"Accreditation" is defined as a status determined by an accrediting agency that is recognized by the Secretary of the United States Department of Education.

"Accreditation report" is defined as a report and/or notice provided by the accrediting agency to an institution which includes, but is not limited to, a comprehensive team summary, monitoring, or progress report.

"Asynchronous" is defined as learning in which students and faculty are not present and available simultaneously. Regular communication and instruction may be facilitated by e-mail, discussion boards, or other electronic formats.

"Avocational program" is defined as an instructional program that does not lead to an academic degree.

"Certificate" is defined as a formal award certifying the satisfactory completion of a postsecondary educational program.

"Financial report" is defined as a report and/or notice provided by the United States Department of Education or independent auditor for assessing an institution's financial viability based on audited financial statements.

"Postsecondary education" is defined as formal instruction whose curriculum is designed primarily for students who are beyond the compulsory age for high school, including programs whose purpose is academic or vocational and excludes avocational and adult basic education programs.

"Private institution" is defined as an educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials. These institutions may be either for-profit or not-for-profit.

"Program" is defined as a sequentially organized series of courses and other educational experiences designed to culminate in a postsecondary certificate or degree (instructional program, academic program, and course of study are considered synonymous).

"Substantive change" is defined as a modification to a postsecondary certificate or degree program requirement from those previously authorized that will change the requirements a student must fulfill to complete the program of study. Substantive changes include, but are not limited to, program deletion, changes in total number of required credit or clock hours to complete the program, changes in required courses for the program, and changes in admission standards for the program.

"Synchronous" is defined as learning that takes place when students and/or faculty are in different geographical locations, but interact (or meet) in real-time using technology.

"University" is defined as a postsecondary institution authorized to offer baccalaureate degrees together with graduate or first professional degrees.

Section 610:10-1-3. Physical presence [NEW]

(a) For the purpose of these rules, any of the following activities constitute a physical presence in the State of Oklahoma. A private institution shall be subject to the rules outlined in this subchapter if it conducts these activities:

- (1) Establishes a physical location in the State of Oklahoma for students to receive synchronous or asynchronous instruction; or
- (2) Requires students to physically meet at a location in the State of Oklahoma for instructional purposes that comprise more than 2 class periods equivalent to six hours; or
- (3) Provides an offering in the nature of a short course or seminar, if instruction for the short course or seminar is greater than twenty (20) classroom hours; or
- (4) Establishes an administrative office in the state, including:

(A) Maintaining an administrative office in the State of Oklahoma for the purpose of providing information to prospective students or the general public about the institution, enrolling students, or providing services to enrolled students;

(B) Providing office space to instructional or non-instructional staff; or

(C) Establishing an institutional mailing address, post-office box, street address, or phone number in the State of Oklahoma.

(b) Experiential learning activities arranged for an individual student, such as clinical, practicum, residency or internship, shall not constitute a physical presence provided that:

(1) Only a small number of students from each institution are physically present simultaneously at a single field site; and

(2) There is no multi-year contract between the institution and the field site.

Section 610:10-1-4. Authorization to operate in the state [NEW]

To operate in the State of Oklahoma, a private institution shall apply for, in a prescribed format, and receive authorization to offer educational programs beyond secondary education and shall be accredited by a national or regional accrediting agency which is recognized by the Secretary of the United States Department of Education. Upon receiving an application for authorization to operate in the State of Oklahoma, the agency shall review the application to determine if the institution satisfies the criteria outlined below.

Section 610:10-1-5. Standards for program authorization [NEW]

(a) An institution shall obtain authorization to offer postsecondary certificate or degree programs using the following procedures:

(1) The institution's president or chief executive officer must submit to the Chancellor a letter of intent to initiate a new program and the letter shall include the following:

(A) The location where the program will be offered.

(B) Documentation of accrediting agency approval, if applicable.

(C) A list of the curriculum with total credit or clock hours for the proposed certificate or academic degree program. The institution must demonstrate that proposed programs conform to accrediting agency requirements relative to commonly accepted minimum requirements for general education for all of its undergraduate programs, and conform to minimum program lengths.

(D) Proposed programs must respond to the needs of the larger economic and social environment. Thus, the institution must provide evidence of employer demand. Evidence of employer demand can be demonstrated by, but is not limited to, employer surveys, current labor market analysis, and future employment projects.

(E) Total of tuition and fees relative to the certificate or degree program.

(b) Faculty resources shall be adequate and appropriate to support the program and the qualifications of faculty will support the objectives and curriculum of the program. Faculty shall be academically or experientially qualified for the content they teach. When faculty members are employed based on equivalent experience, the institution shall define a minimum threshold of experience and an evaluation process that is to be used in the appointment process.

(c) The State Regents' staff will review the institution's program request and will submit one of the following recommendations:

(1) Deny the program with a written explanation to the institution of the reason for this action;

(2) Defer the program request until the institution meets specified criteria or provides additional information; or

(3) Approve the program without qualification.

(d) A private institution shall provide notification of substantive changes to postsecondary certificate and degree programs.

Section 610:10-1-6. Standards for operation [NEW]

(a) A private institution shall:

(1) Make available for review to any enrolled or prospective student, upon request, a copy of the documents describing the institution's accreditation and its state, federal, or tribal approval or licensing.

(2) Establish a clearly understood and published complaint process and sustain a process within the institution for responding appropriately to complaints and for documenting their resolution. The institution shall also provide its students or prospective students with contact information for filing complaints with its accreditor and with its state approval or licensing entity and any other relevant state official or agency that would appropriately handle a student's complaint.

(b) A private institution shall not:

(1) Use fraud or misrepresentation in advertising or in procuring the enrollment of a student;

(2) Use the term "accredited" in the name or advertisement of the institution unless such institution is accredited by a national or regional accrediting agency that is recognized by the Secretary of the USDE. Additionally, the institution shall not use the term to describe its programs unless such programs hold applicable specialized or programmatic accreditation; and

(3) Use the term "university," "degrees," "associates," "baccalaureate," "master's," "doctorate," "undergraduate," "graduate," and any variations of these words to describe the education provided unless such institution is accredited by a national or regional accrediting agency which is recognized by the Secretary of the USDE.

Section 610:10-1-7. Reporting requirements [NEW]

(a) Unless already reporting data through the Unitized Data System, private institutions shall report enrollment, graduation and retention rates, credentials awarded, financial aid information, and other related information in a prescribed format annually.

(b) A private institution shall:

(1) Provide notice and copies within thirty (30) days of any material information related to an action or review by the institution's accrediting body concerning the institution's accreditation status, including but not limited to, reaffirmation or loss of accreditation or any sanction relative to the institution's level of accreditation such as, but not limited to, warning, probation, or show cause. In addition, the institution shall immediately provide notice if the institution's accrediting body is no longer recognized by the Secretary of the USDE.

(2) Provide notice and copies within thirty (30) days of any material information from an independent auditor and/or the institution's accrediting agency related to the fiscal viability of the institution.

(3) Provide notice and copies within thirty (30) days of any material information related to a Title IV program review conducted by the USDE.

(4) Immediately provide notice if an institution will cease operations or if loss of accreditation is imminent. These institutions shall establish and provide a teach-out plan that shall include, but not be limited to, the following:

(A) Former and current student notification;

(B) Processes for addressing issues relative to degree or course completion;

(C) Detailed plans regarding issuing official transcripts and release of student records; and

(D) Contact information and location of the custodian of records.

Section 610:10-1-8. Penalties [NEW]

The authorization to operate educational programs beyond secondary education may be suspended or revoked for any private institution when it fails to comply with any section of this subchapter.

**TITLE 610. STATE REGENTS FOR HIGHER EDUCATION
CHAPTER 10. ACADEMIC AFFAIRS**

RULEMAKING ACTION:

EMERGENCY adoption

RULES:

- Subchapter 1. State Authorization [NEW]
- 610:10-1-1. Purpose [NEW]
- 610:10-1-2. Definitions [NEW]
- 610:10-1-3. Authorization to operate in the state [NEW]
- 610:10-1-4. Standards for program authorization [NEW]
- 610:10-1-5. Standards for operation [NEW]
- 610:10-1-6. Reporting requirements [NEW]
- 610:10-1-7. Penalties [NEW]

AUTHORITY:

State Regents for Higher Education; 70 O.S. § 4103

DATES:

Adoption:

January 30, 2014

Effective:

Immediately upon Governor's approval

Expiration:

Effective through September 14, 2015, unless superseded by another rule or disapproved by the Legislature

SUPERSEDED EMERGENCY ACTIONS:

N/A

INCORPORATIONS BY REFERENCE:

N/A

FINDING OF EMERGENCY:

The State Regents for Higher Education (State Regents) find that a compelling public interest requires the passage of this emergency rule to comply with deadlines in amendments to federal programs and to avoid violations of federal regulations and further to avoid serious prejudice to private educational institutions operating in Oklahoma. The proposed rules must be in place to meet a deadline imposed by the United States Department of Education (USDOE) requiring compliance with 34 C.F.R. §600.9 by July 1, 2014. This Federal regulation requires states to take an “active role” in the approval or licensure of private institutions offering postsecondary education in order for those institutions to be eligible for Title IV funding and other federal programs. Unfortunately the guidance provided to date by the USDOE has been vague and ambiguous and fails to provide a method to adequately judge what policies will pass USDOE muster. The effective date of this regulation has been changed multiple times and a portion of the regulation was vacated by a U.S. District Court and those rules have not been replaced through negotiated rulemaking. All of these factors have made compliance with this regulation a moving target and contributed to the resulting need for emergency rules. The State Regents suggest that the proposed rules are the least intrusive, cost neutral and efficient way to meet the requirements of USDOE and protect the interests of private institutions operating in Oklahoma.

ANALYSIS:

The proposed emergency rule changes address the following issues:

1. Historically Title 70 Section 4103 of the Oklahoma Statutes has allowed private institutions in Oklahoma to qualify for Title IV funding and other Federal programs by demonstrating to the State Regents that the institution has been “accredited by a national or regional accrediting agency which is recognized by the Secretary of the United States Department of Education as a reliable authority as to the

quality of education or training offered by institutions of higher education for the purposes of the Higher Education Act of 1965, as amended” (HEA).

2. The USDOE, due to a variety of factors, including but not limited to, high student loan default rates, gainful employment issues and misleading recruiting practices by some private educational institutions decided that demonstration of so-called “licensure by accreditation” would no longer be sufficient to qualify an institution for programs under Title IV of the HEA.

3. As long as the USDOE relied on accrediting agencies it recognized to protect the federal interest and to insure the quality of education and training being offered by private educational institutions it was unnecessary for the State Regents to exercise its option to promulgate rules.

4. The proposed rules address an emergency created by USDOE in failing to provide clear guidance as to what States are required to do in order to demonstrate an “active role” in approving or authorizing private institutions offering educational programs beyond secondary education. USDOE recognized by extending the effective date of the regulations multiple times but has now insisted on a July 1, 2014 deadline even though a portion of the regulation has been vacated by a U.S. District Court.

5. The State Regents suggest that the proposed rules are the least intrusive, cost neutral and efficient way to meet the requirements of USDOE and protect the interests of private institutions operating in Oklahoma.

The rules are sought on an emergency and temporary basis with the expectation that USDOE will provide further meaningful guidance and will complete the negotiated rulemaking process for those regulations that have been invalidated by court action. Similar permanent rule amendments are being presented simultaneously but may not become effective until the next legislative session.

CONTACT PERSON:

David B. Harting, Associate General Counsel, OSRHE, 655 Research Parkway, Suite 200, Oklahoma City, OK 73104-3506, 405-225-9289.

PURSUANT TO THE ACTIONS DESCRIBED HEREIN, THE FOLLOWING EMERGENCY RULES ARE CONSIDERED PROMULGATED AND EFFECTIVE UPON APPROVAL BY THE GOVERNOR AS SET FORTH IN 75 O.S., SECTION 253 (D):

(see permanent rules)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #10:

Intensive English Programs.

SUBJECT: Approval to offer Intensive English Programs.

RECOMMENDATION:

It is recommended that the State Regents approve the English as a Second Language Program at Tulsa Community College in Tulsa, Oklahoma for four years.

BACKGROUND:

English language centers have been reviewed through the State Regents' Intensive English Program Approval and Review policy, since 1980 (formerly Policy Statement on Admissions of Students for Whom English is a Second Language). Beginning with the 1995 review, out-of-state evaluators with expertise in directing English as a Second Language (ESL) programs have been hired to conduct the reviews.

In Fall 1996, an English Language Institute committee was convened to work with State Regents' staff to revise the policy to include standards for the centers and an approval process. This committee consisted of representatives from proprietary and institutionally-based English language centers. The State Regents approved this policy in April 1997. The policy was reviewed again and updated in 2009.

The approval process includes a self-study report and an external evaluation team visit. The evaluation team prepares a report of findings on each standard and recommends one of the following: (1) approval without qualification with reexamination in five years; (2) provisional approval with reexamination in one, two, three or four years; or (3) deny approval. The evaluators compare the self-study to the standards outlined in the policy and verify the information in the self-study with observations from the on-site visit, providing a written report with recommendations. The center's staff has the opportunity to provide a written response to the evaluators' report.

POLICY ISSUES:

Consistent with State Regents' Institutional Admission and Retention policy, students for whom English is a second language must demonstrate English proficiency by meeting standards described in this policy. Students without the minimal Test of English as a Foreign Language (TOEFL) score (500 for undergraduate and 550 for graduate students) who have earned a TOEFL score of at least 460 for undergraduate or 500 for graduate students, or students without the minimal International English Language Testing System (IELTS) score (5.5 for undergraduate and 6.5 for graduate students) who have earned an IELTS score of at least 5.0 for undergraduate or 5.5 for graduate students, must complete an Intensive English Program (IEP) approved by the State Regents prior to admission.

IEP's are evaluated on criteria for the language program, administration, faculty, student services, finances and physical facilities, following the standards in the Intensive English Program Approval and

Review policy. Embedded in these broad categories are standards for the curriculum, recruitment, assessment and contact hours of the program, standards for the faculty and administrators of the program and standards for advising and orientation services offered to students enrolled in the program.

ANALYSIS:

As required by policy, a team of out-of-state evaluators reviewed the IEP and a summary of the two-person evaluation teams’ credentials is provided followed by an outline of the recommendations for the IEP reviewed.

The English as a Second Language Program (ESL) at Tulsa Community College (TCC) in Tulsa, Oklahoma was reviewed by the following evaluators:

- **Dr. Jim Hamrick**, Director, English Language Institute, University of Tennessee, Knoxville, Tennessee.
Credentials: Doctor of Philosophy in Higher Education from the University of Michigan, Ann Arbor, Michigan; Master of Arts in Teaching in Teaching English as a Second Language from Georgetown University, Washington D.C.; Bachelor of Arts with Honors in English from the University of North Carolina at Chapel Hill, Chapel Hill, North Carolina.
- **Ms. Carol Qazi**, Director and PDSO, International Student Center, Mission College.
Credentials: Master of Arts in English as a Second Language from Arizona State University, Tempe, Arizona; Bachelor of Arts in History from Northern Illinois University, DeKalb, Illinois.

English as a Second Language Program	
Date of Visit:	October 1-2, 2013
Evaluators’ Recommendation:	Provisional approval with reexamination in four years.
Summary of Evaluators’ Report:	<p>➤ TCC’s ESL Program is effective in preparing students with English skills necessary to function in higher education programs. The program has made significant changes and improvements over the years. Faculty and staff are enthusiastic and committed to the program, and administrators have led the program with a track-record and culture of ongoing improvement.</p> <p>➤ The reviewers recommend the following improvements to enhance the ESL Program’s capacity to serve its students.</p> <p>1) The program does not have adequate indicators or measures of student achievement on course objectives. Course grades are assigned on a standard percentage system (<i>A</i> =90%, <i>B</i>=80-89%, etc.), but these grades do not reflect what a student <i>can do</i>. The program has made efforts to document student success in TCC course work subsequent to participation in the program. Student Grade Point Averages in those courses compare favorably to other groups of students; however, these measures do not point to specific linguistic or academic capabilities achieved by students in the ESL program.</p> <p>The program needs to develop measures that indicate student success on specific course objectives, and to ensure that those course objectives are a good fit with the skills required to succeed in TCC courses.</p>

English as a Second Language Program	
	<p>2) Specific course descriptions with distinct learning outcomes should be developed for each course offered. For example, there are two separate courses titled <i>Advanced Listening</i>, two courses titled <i>Advanced Reading</i>, and two titled <i>Advanced Writing</i>. The descriptions and student learning objectives for both courses under each category are identical. Objectives for all courses need to be differentiated to reflect different outcomes and proficiency levels for each course.</p> <p>3) The program should be congratulated for developing several ongoing tools for program assessment. These include regular course evaluations, periodic faculty review of courses, and analysis of student achievement in subsequent course work at TCC. The program needs to refine its assessment tools and ensure that information gleaned from assessment activities guides and informs decisions regarding curriculum and instruction.</p> <p>4) The program needs a “Director” or “Department Head” who has the leadership ability and professional expertise to provide oversight for all program functions, including curriculum development, assessment of student achievement, and supervision of faculty. Daniel Chaboya, who currently fills the “Coordinator” position, has exceptional leadership skills. His job title limits his capacity to garner resources for the program, both in the community and on-campus. The position should be reclassified to one that is consistent with other unit heads on the TCC campus.</p> <p>5) The program needs a cohort of “core” faculty who hold full-time positions and who can provide continuity for program policies, procedures, curriculum development, and mentoring and support for new and adjunct faculty</p> <p>6) The program needs to redouble efforts to hire qualified faculty, and to provide extensive mentoring if it becomes necessary to hire faculty who do not possess minimum qualifications.</p>
Center’s Staff Comments	ESL found no factual corrections were needed and accepted the report.

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AGENDA ITEM #11:

Oklahoma Campus Compact.

SUBJECT: Voter Registration Contest Awards.

RECOMMENDATION:

Presentation of awards for the three institutions who won the annual Oklahoma Campus Compact Voter Registration Contest.

BACKGROUND:

As part of its mission to foster civic engagement Oklahoma Campus Compact (OkCC) sponsors an annual Voter Registration Contest for its thirty-six member institutions. The contest takes place over the week of September 17th to coincide with the federal mandate for educational institutions to observe Constitution Day, the anniversary of the date the United States Constitution was signed in 1787.

The Voter Registration Contest is part of a comprehensive civic engagement effort called Campus Vote Initiative that advances three goals: voter registration; voter education; and voter participation, with education and participation conducted only in even-numbered years. OkCC members from all tiers are eligible to win the Voter Registration Contest in the three enrollment categories listed below:

0 to 3,000 FTE: Red Category
3,001 to 7,000 FTE: White Category
7,001 to 30,000 FTE: Blue Category

POLICY ISSUES:

No policy issues are related to this item.

ANALYSIS:

The three institutions winning the contest in 2013 are: Eastern Oklahoma State College (Red Category), Northern Oklahoma College (White Category), and the University of Central Oklahoma (Blue Category). A new record was set for institutional participation in an off-election year, with 19 institutions taking part. A total of 1,530 students were registered to vote.

Due to poor weather conditions, Eastern Oklahoma State College was not able received their recognition at the December 5, 2013 State Regents' meeting.

Campuses employed many creative ideas to register students to vote, including: the use of a movie night at an outdoor amphitheater with free popcorn and drinks; a student dressed as Uncle Sam who encouraged registration; clubs, organizations, social networks, and campus media outreach; distribution of copies of

the U.S. Constitution; faculty discussing and collecting voter registrations in class; opportunities to “sign” the Constitution on a banner; and free food.

Oklahoma Campus Compact utilizes an advisory committee to analyze the results and build on the success of the Campus Vote Initiative in pursuit of greater civic engagement.

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AGENDA ITEM #12:

Oklahoma's Promise.

SUBJECT: Oklahoma's Promise Program Update and 2012-2013 Year-End Report.

RECOMMENDATION:

It is recommended that the State Regents accept the Oklahoma's Promise Program Update and the 2012-2013 Year End Report.

BACKGROUND:

Oklahoma's Promise was created in 1992. Students must enroll in the program in the 8th, 9th, or 10th grade. The program requires students to complete a 17-unit core curriculum, achieve at least a 2.5 GPA in the core curriculum and a 2.5 GPA overall, attend school regularly, and refrain from drug abuse or delinquent acts. Students completing the requirements qualify for an award equal to public college tuition.

As originally created in 1992, participation was limited to students from families with an income of \$24,000 or less at the time of application in the 8th, 9th, or 10th grade. The family income limit was increased to \$32,000 in 1999 and further increased to \$50,000 in 2000. The income limit has remained unchanged since 2000.

In 2007, the Legislature approved additional requirements for students to receive and retain the benefit in college. Beginning with 2012 high school graduates, the income of the student's parents may not exceed \$100,000 at the time the student begins college. In addition, a minimum college GPA of 2.0 will be required for courses taken through the sophomore year and a minimum 2.5 GPA will be required for courses taken during the junior year and thereafter.

POLICY ISSUES:

Oklahoma's Promise plays an important role in the State Regents' goal to increase the number of college graduates in Oklahoma. The program is designed as an incentive to encourage more students to aspire for college, prepare themselves for academic success in college, and to provide them with financial assistance for college expenses.

ANALYSIS:

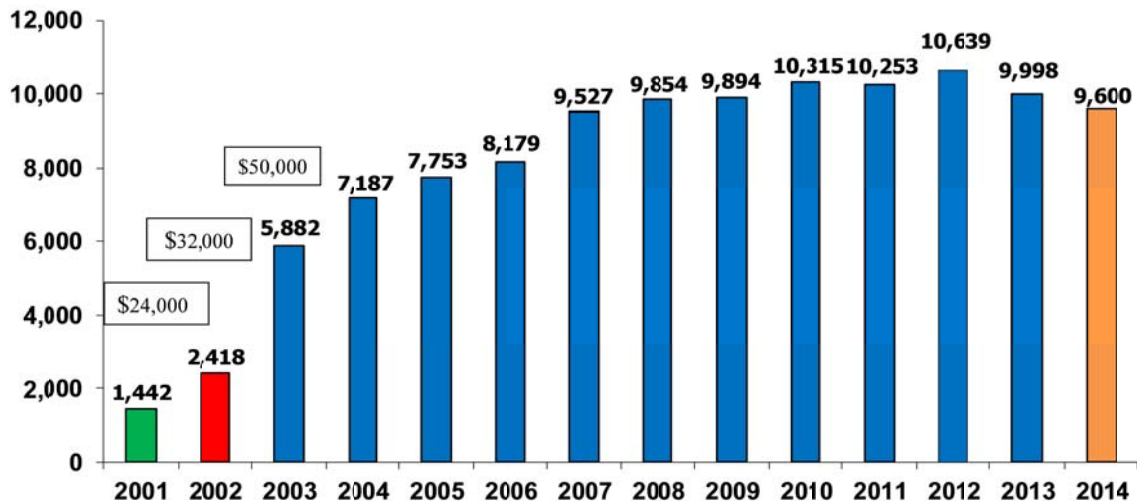
The following pages provide analysis on the number of students participating in the program, their performance in the program, and the costs of the program. The full 2012-2013 Year-End Report is available as a supplement to the agenda item.

Enrollment:

The 2013 Oklahoma's Promise high school graduating class enrolled 9,998 students, a decrease of 641 or 6 percent from the class of 2012. The 2013 class enrollment equates to about 23 percent of its high school sophomore enrollment of approximately 44,200 in 2010-2011. The 2014 graduating class is currently projected to total 9,600 students, down about 400 or 4 percent from the 2013 class.



OKPromise High School Enrollment (By High School Graduation Year)



As of 12-18-13

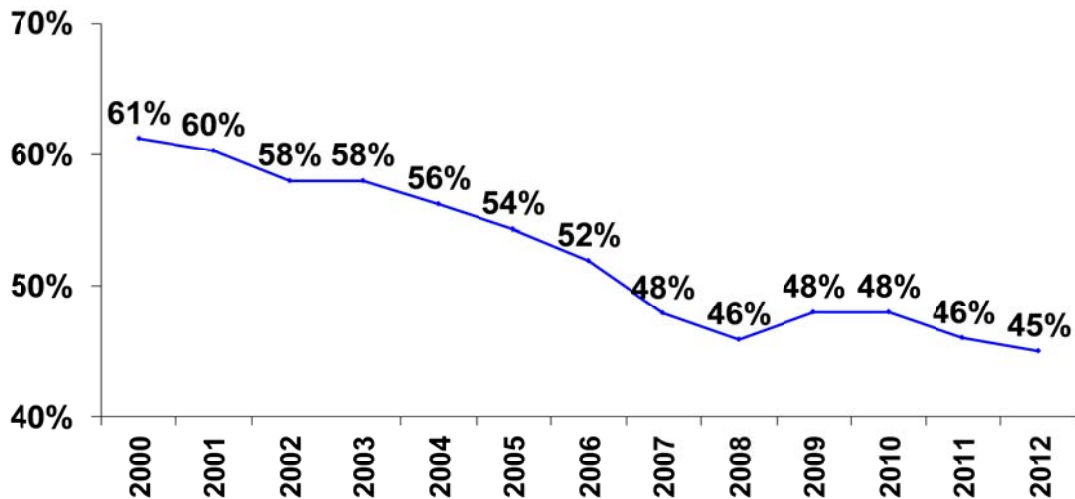
Estimated Eligible Population

The \$50,000 family income limit for program applicants has remained unchanged since 2000. United States Census data indicates that the potential pool of eligible students in Oklahoma shrunk considerably between 2000 and 2012. The percentage of Oklahoma families with incomes under \$50,000 decreased from 61 percent in 2000 to 45 percent in 2012.

Assuming that about 45 percent of Oklahoma students live in families with incomes of less than \$50,000, roughly half of financially-eligible students are being enrolled in Oklahoma's Promise.



Estimated Percent of Oklahoma Families with Total Income Under \$50,000



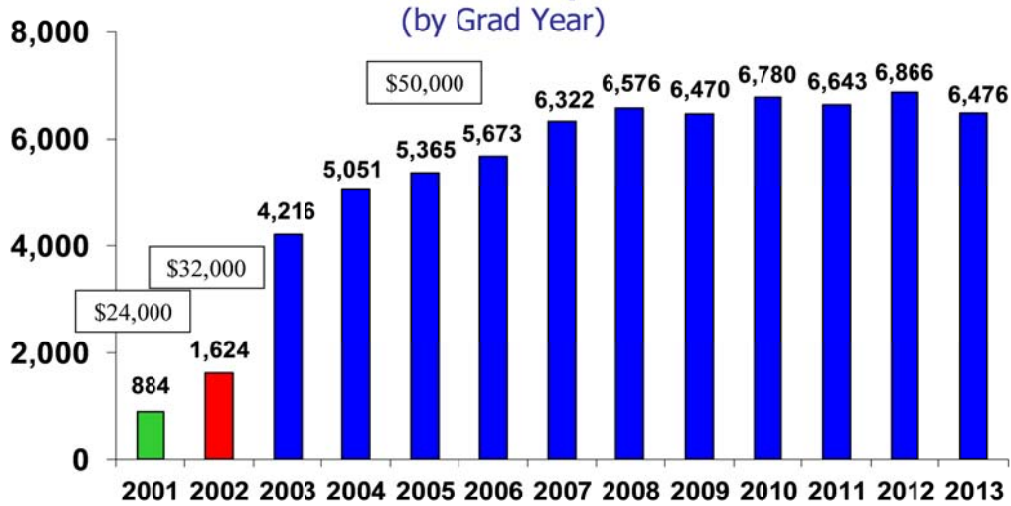
Source: US Census Bureau, 2000 Census, American Community Survey-2001-2012

Number of Students Completing the Program's High School Requirements:

The number of students completing the program's high school requirements in 2013 decreased from the previous year. A total of 6,476 students from the 2013 graduating class completed the program's high school requirements compared to 6,866 from the 2012 class, a decrease of 390 or 5.7 percent.



High School Students Completing OKPromise Requirements



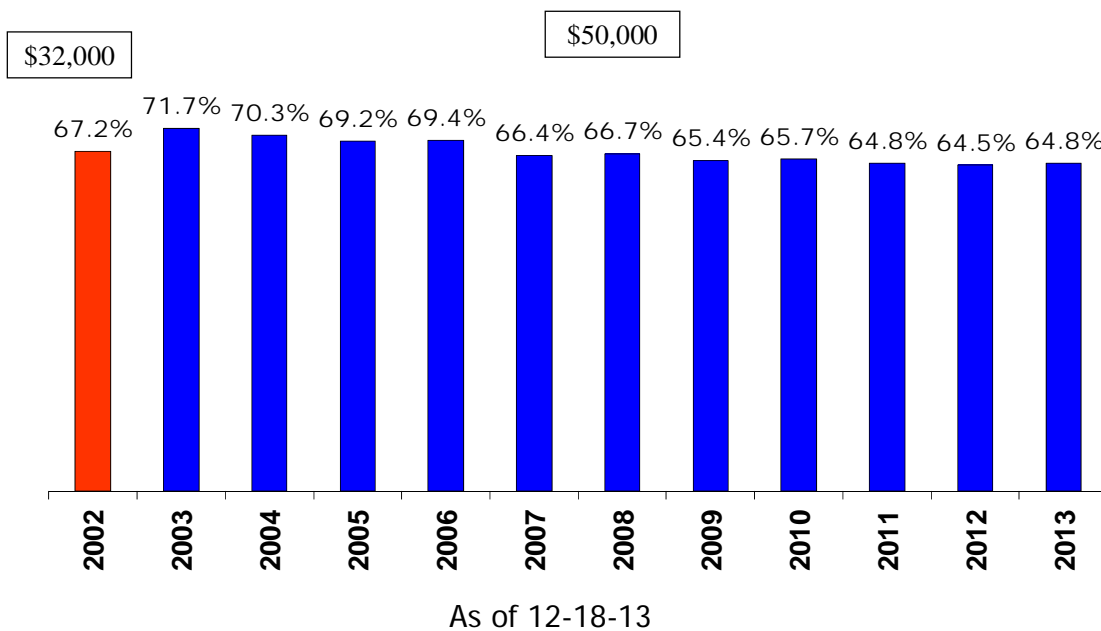
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Percentage of Students Completing the High School Requirements:

The rate at which Oklahoma’s Promise students in the graduating class of 2013 completed the program’s high school requirements (64.8%) was up slightly from the 2012 class (64.5%).



High School Requirement Completion Rates



Other Performance Measures for Oklahoma’s Promise Students

The full Oklahoma’s Promise 2012-2013 Year End Report, available as a supplement, shows that students completing the program continue to be successful academically:

- High school GPA’s exceed the state average
- ACT scores exceed those of their comparable middle- and lower-income peers
- College-going rates exceed the state average for high school graduates
- Lower-than-average college remediation rates
- Higher than average freshmen college GPA’s
- Above-average full-time college enrollment
- Above-average college persistence rates
- Above-average college degree completion rates

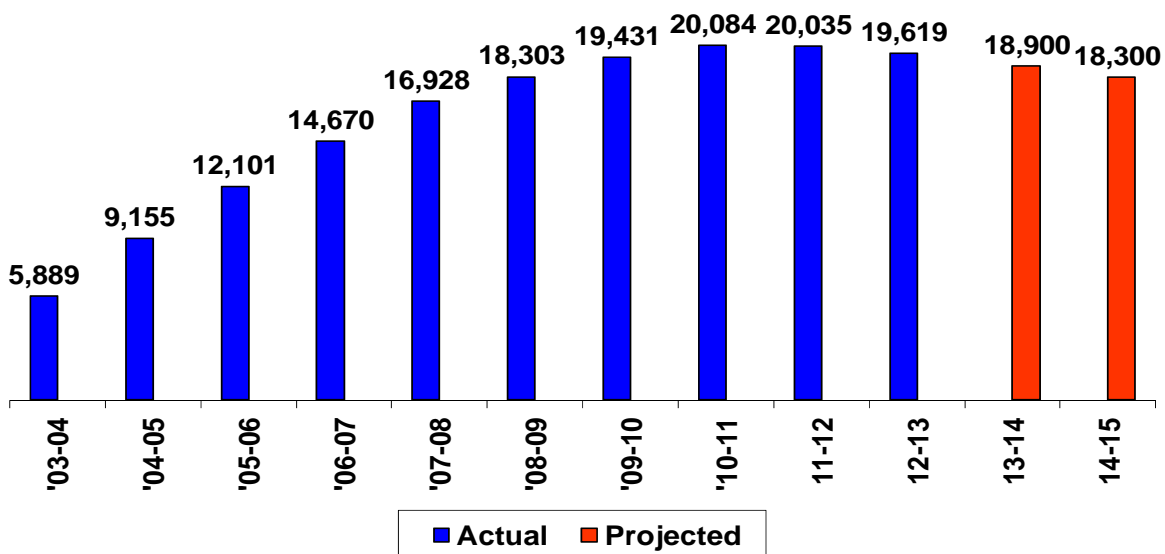
Projected College Recipients:

The number of college students receiving the award has begun to decline and is projected to continue declining in the coming years. For the first time in the history of the program, the number of award recipients in 2011-2012 was slightly less than the prior year. In 2012-2013, the number of recipients dropped by over 400 or 2 percent compared to the previous year. For 2013-2014, another decline of 700 recipients, or 4% percent, is projected. In 2014-2015, an additional reduction of 600 recipients is projected. Factors contributing to the decline in the number of recipients include:

- The declining enrollment in the program of students in the 8th, 9th, and 10th grade. Without an adjustment in the \$50,000 family income limit for applicants, the potential pool of eligible students is expected to continue to shrink in the future.
- The new second family income check beginning with 2012 high school graduates will reduce the number of recipients in each college freshmen class by about 1 percent.
- New “satisfactory academic progress” standards for all Oklahoma’s Promise award recipients beginning in 2012-2013 will further reduce the number of recipients by a small margin.
- New college statutory GPA requirements that go into effect for Oklahoma’s Promise students entering college in fall 2012 will likely reduce the number of recipients when they reach their junior year in college.



Scholarship Recipients



As of 9-24-13

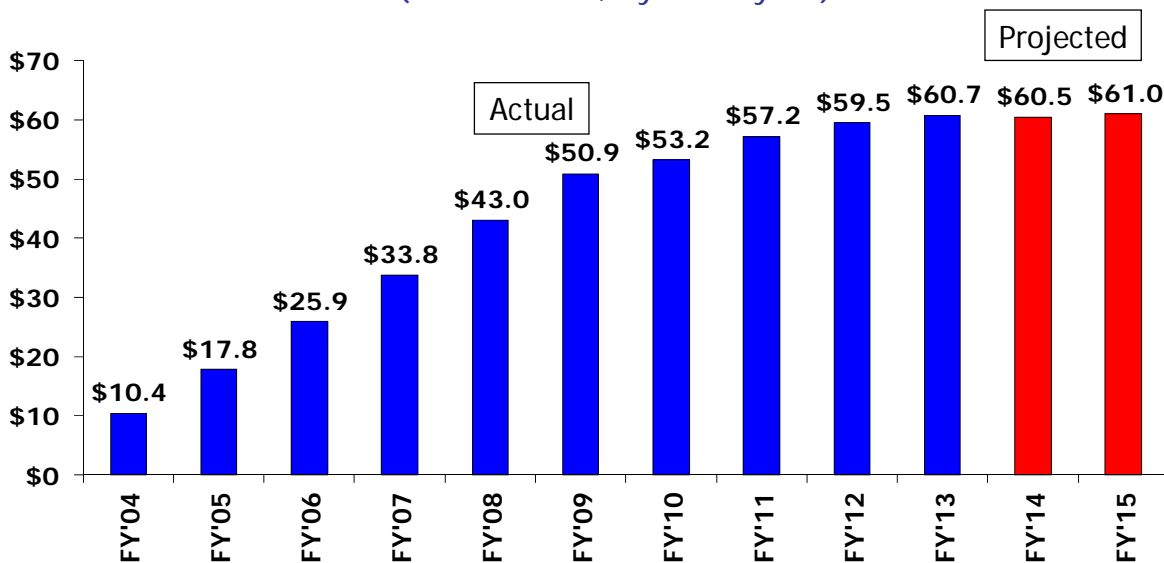
Oklahoma's Promise Cost Projections:

For FY 2015, the State Regents approved a funding estimate of \$61.0 million for the program, a decrease of \$1.7 million or 2.7 percent from the \$62.7 million approved for FY2014 (the most current projection for FY2014 actual expenditures is \$60.5 million). Other variables that impact the projected cost of the program include the persistence/retention rates of students in college and the rate of annual tuition increases.



Scholarship Expenditures

(In \$ millions, by fiscal year)



As of 10-16-13

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January 30, 2014

AGENDA ITEM #13-a:

Experimental Program to Stimulate Competitive Research.

Oral Presentation.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #13-b:

Experimental Program to Stimulate Competitive Research.

SUBJECT: Appointment of members to the Oklahoma EPSCoR Advisory Committee.

RECOMMENDATION:

It is recommended that the State Regents approve the appointment of individuals to the EPSCoR Advisory Committee.

BACKGROUND:

The State Regents have currently eight standing advisory committees to the Chancellor, of which two are created by statute and the others established by State Regents' action. 70 O.S. 2001, §3230.1 et seq. establishes the EPSCoR Committee as an advisory committee to the State Regents. The Student Advisory Board is the other statutory committee.

The purpose of the EPSCoR committee is to promote cooperative research efforts among public and private universities in Oklahoma; promote private sector involvement in university research and encourage technology transfer; promote human resource development in science and engineering within the Oklahoma State System of Higher Education; recommend research projects when only a limited number may be submitted by the State of Oklahoma; and appoint the EPSCoR director.

The statutes provide that the Regents shall appoint members of the EPSCoR Advisory Committee to include: 1) representatives of the state's universities and colleges; 2) representatives of private research entities located in Oklahoma; 3) representatives of private businesses; 4) residents of Oklahoma whose contribution will enhance the goals of the Committee; and 5) a representative of the Oklahoma Center for the Advancement of Science and Technology. Additional committee members are to be appointed by the Governor, the President Pro Tempore of the Senate and the Speaker of the House of Representatives. The Committee is chaired by the Chancellor.

Five federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had limited federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Department of Energy, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 30 jurisdictions that participate in a program at one or more federal agencies.

POLICY ISSUES:

None

ANALYSIS:

Committee membership includes the Vice Presidents for Research of The University of Oklahoma Norman, Oklahoma State University, and the University of Oklahoma Health Sciences Center, members of the private sector, the Director of Legal Affairs of the Noble Foundation, the President of the Oklahoma Medical Research Foundation, the President of Cameron University, the Executive Director of OCAST, the Associate Dean of Engineering and Natural Sciences from The University of Tulsa, and the Vice Provost for Research and Dean of the Graduate School at The University of Tulsa.

The Governor has appointed Dr. Robert Sommers, Secretary of Education and Workforce Development, to the Committee. The Senate President Pro Tempore has appointed Senator Clark Jolley. The Speaker of the House of Representatives has appointed Representative Todd Thomsen to the Committee.

Chancellor Johnson recommends that the following members be approved for appointment to the EPSCoR Advisory Committee for the term indicated below:

<u>Name</u>	<u>Affiliation</u>	<u>Term Expiration</u>
Mike Carolina	Oklahoma Center for the Advancement of Science and Technology	December 2015
Kelvin Droegemeier	University of Oklahoma	December 2015
Janet Haggerty	The University of Tulsa	December 2015
David Hinkle	Choctaw County Courthouse	December 2015
James Tomasek	University of Oklahoma Health Sciences Center	December 2015
John McArthur	Cameron University	December 2015
Steve McKeever	Oklahoma State University	December 2015
Stephen Prescott	Oklahoma Medical Research Foundation	December 2015
Steven Rhines	Noble Foundation	December 2015
Jason Kirksey	Oklahoma State University	December 2015
Robert Bible	College of the Muscogee Nation	December 2015
Blake Sonobe	Oklahoma State Regents for Higher Education	December 2015

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AGENDA ITEM #13-c:

Experimental Program to Stimulate Competitive Research.

SUBJECT: Ratification of Payment for EPSCoR/IDeA Coalition Dues.

RECOMMENDATION:

It is recommended that the State Regents ratify the payment of annual EPSCoR/IDeA Coalition dues in the amount of \$32,500 for the calendar year 2014.

BACKGROUND:

The Oklahoma EPSCoR program helps build the research competitiveness of Oklahoma's universities through strategic support of research instruments and facilities, research collaborations, integrated education and research programs, and high-performance computer networks. Five federal agencies participate in EPSCoR Programs: the National Science Foundation, the National Institutes of Health, the Department of Energy, the National Aeronautics and Space Administration, and the United States Department of Agriculture. The Coalition of EPSCoR states include Alabama, Alaska, Arkansas, Delaware, Hawaii, Idaho, Iowa, Kansas, Kentucky, Louisiana, Maine, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, North Dakota, Oklahoma, Puerto Rico, Rhode Island, South Carolina, South Dakota, Utah, Vermont, West Virginia, Wyoming, and the US Virgin Islands.

POLICY ISSUES:

The recommendation is consistent with State Regents' policy.

ANALYSIS:

The EPSCoR/IDeA Coalition serves as an advocate to Congress on behalf of the EPSCoR states to secure federal funding. Their activities include congressional and public outreach on the need for broadly based research support. The work of the Coalition is evident in the growth of federal funding awarded to the participant states.

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AGENDA ITEM #13-d:

Experimental Program to Stimulate Competitive Research.

SUBJECT: 2013 Oklahoma EPSCoR Advisory Committee Annual Report.

RECOMMENDATION:

It is recommended that the State Regents accept the 2013 Oklahoma EPSCoR Advisory Committee's Annual Report.

BACKGROUND:

In July 2000, the Oklahoma Experimental Program to Stimulate Competitive Research (EPSCoR) Advisory Committee was codified by statute as an advisory committee to the State Regents. The Committee is chaired by the Chancellor. The purpose of the Committee is to promote cooperative research efforts among public and private universities in Oklahoma; promote private sector involvement in university research and encourage technology transfer; promote human resource development in science and engineering within the Oklahoma State System of Higher Education; recommend research projects when only a limited number may be submitted by the State of Oklahoma; and appoint the EPSCoR director. In accordance with Title 70 O.S. 2001 § 3230.4, the Oklahoma EPSCoR Advisory Committee has submitted their annual report, which includes information concerning their activities for the preceding year.

POLICY ISSUES:

The recommendation is consistent with State Regents' policy.

ANALYSIS:

During 2013, Oklahoma participated in federal EPSCoR or equivalent programs administered by the National Science Foundation, National Institutes of Health, National Aeronautics and Space Administration, United States Department of Agriculture, and the Department of Energy. The attached report provides detailed information on Oklahoma's participation in each of these programs.

Annual Report of EPSCoR/IDeA Activities - 2013
Submitted to Oklahoma State Regents for Higher Education
By the Oklahoma EPSCoR Advisory Committee

Oklahoma's EPSCoR/IDeA Program remained robust in 2013, participating in federal EPSCoR/IDeA or equivalent programs administered by the National Science Foundation, National Institutes of Health, National Aeronautics and Space Administration, and the Department of Energy.

National Academy of Sciences

"The [NSF] Director shall contract with the National Academy of Sciences to conduct a study on all Federal agencies that administer an Experimental Program to Stimulate Competitive Research or a program similar to the Experimental Program to Stimulate Competitive Research."

America COMPETES Reauthorization Act of 2010 (111th Congress, 2009–2010, April 22, 2010), <http://www.govtrack.us/congress/bills/111/hr5116>.

In 2013, we contributed data to two national studies of the EPSCoR programs. One was the National Academy of Sciences study referred to above, and the other was a study specific to the National Science Foundation EPSCoR program conducted by the IDA Science and Technology Policy Institute (STPI).

As part of their information gathering, in late 2012, the National Academy of Sciences invited several distinguished individuals from across the United States to give testimony on the value of the EPSCoR and EPSCoR-like programs. One of these individuals was Dr. Donald Capra, who made a very compelling presentation about the impacts of programs in Oklahoma. In addition, during testimony before Congress in late 2013 speaking for the National Science Board, Dr. Kelvin Droegemeier, a member of our State EPSCoR Advisory Committee, spoke about the value of EPSCoR in Oklahoma and across the United States.

The National Academy report was issued in late 2013. Importantly, the Findings and Recommendations section of the report *"supports the continuation of programs that support the proposition stated in the America COMPETES Act: "The Nation requires the talent, expertise, and research capabilities of all States in order to prepare sufficient numbers of scientists and engineers, remain globally competitive and support economic development." America COMPETES Reauthorization Act of 2010...."* There are a series of recommendations that, if implemented, would have impact on the programs in Oklahoma, though to what degree is uncertain until any new rules are put in place. Some recommendations address the agency program structures and suggest a greater coordination in the EPSCoR programs across the federal agencies; other recommendations address eligibility criteria, and review and evaluation criteria. The two potentially most challenging recommendations are: first, after resetting the eligibility criteria, each state would have to reapply for eligibility; and, second, is a recommendation to change the name of the programs.

State EPSCoR Advisory Committee

In an effort to broaden representation and participation of Oklahoma's diverse communities in higher education, science and engineering, and business, we have begun an expansion of the EPSCoR Advisory Committee from 18 to 24 members.

Oklahoma again competed successfully in major EPSCoR/IDeA grant competitions and participated in the following federal EPSCoR/IDeA or equivalent programs during 2013:

National Science Foundation

The National Science Foundation (NSF) Research Infrastructure Improvement Award (RII) Track-1 is the largest of the NSF EPSCoR awards and very significant to our efforts to build competitive infrastructure. In 2013, one RII Track-1 award ended, and was replaced with a new 5-year award.

In 2008, Oklahoma was awarded a five year renewal of the RII Track-1 grant at a funding level of \$15 million from NSF and \$1.1 million annually in matching funds from the OSRHE. This project was focused on the development of biofuels and sought to enhance the production of hydrocarbon fuels from switchgrass, with emphases on increasing plant biomass yield and on enhancing the conversion of biomass to both microbial and thermocatalytic methods. This program built on both genomics and nanotechnology infrastructure developed during the previous NSF EPSCoR awards (2002-2005 and 2005-2008). *Since the current award began in 2008 participating researchers leveraged RII research activities by receiving 87 new competitive grant awards totaling \$69.8 million in addition to EPSCoR and OSRHE funds. In particular, the seven new faculty hired via OSRHE funds for this program have obtained over \$7.0 million in funding while advising 30 graduate students in their research projects. More than 100 new scientific publications and 9 patents have been generated.*

An external reviewer of this program, writing to NSF, reported the following:

Significant scientific research findings attributed to this project:

- *Developed the largest set of switchgrass molecular markers in the world.*
- *Increased switchgrass fermentation rate by 30% and genetic rate of fermentation by 40-50%.*
- *Discovered a reproductive trait never before found which allowed the development of a hybrid switchgrass.*
- *Identified genes responsible for resistance to rust disease in switchgrass.*
- *Identified catalysis and reaction conditions that move toward hydrocarbon (i.e., diesel fuel).*
- *Expanded expertise in pyrolysis leading to the characterization of compounds involved and how compounds are converted.*
- *Discovery of new processes involving an emulsion process with two phase particles including hydrophobic and hydrophilic components. This work led to the Center for Interfacial Reaction Engineering.*

The RII program integrates research and education offering research opportunities for college faculty, undergraduate and graduate students, in addition to educational outreach initiatives aimed at K-12 public schools. Events such as the Annual Oklahoma Research Day, Research Day at the Capitol, Women in Science Conferences and other grantwriting workshops receive support. The EPSCoR staff developed many of these initiatives in partnership with other NSF grants and State programs that also seek to enhance Oklahoma's R&D competitiveness and serve to support the broadening of participation of underrepresented minorities, with emphasis on the current RII science theme where appropriate. An estimated 14,220 K-12 students, 1,798 K-12 teachers, 7,397 university students, 2,072 university faculty members, 59 business and industry representatives and 50 technology center employees were served directly through EPSCoR outreach programs over the past five years. The RII program also includes the Oklahoma Cyberinfrastructure Initiative (OCII), which provides cyberinfrastructure resources to users at 24 institutions (including 11 of Oklahoma's 13 public universities).

The new RII Track-1 for \$20 million over five years was awarded to begin in June 2013. The OSRHE will provide matching support at a level of \$800,000 per year for five years for a total amount of \$4 million. The new program theme is "Enhancing the Resilience of Socio-Ecological Systems to Climate Variability in Oklahoma". This project will continue our efforts to develop the capacity and capability to conduct nationally and internationally competitive research in the State of Oklahoma. Specifically, we

will (1) build research and education capacity and capability on existing strengths at universities, research foundations, and federal laboratories in Oklahoma; (2) use the central research theme – resilient socio-ecological systems under climate variability – to create strategic fidelity and sustainability among the proposed infrastructure, education, and outreach activities; (3) strategically recruit faculty in areas to further strengthen research on the vulnerability and resilience of ecosystem services in Oklahoma; and (4) develop a risk-based decision support system that provides researchers, educators, and practitioners the data, models, tools, and scenarios to explore and understand the impacts of decisions related to ecosystem services in a changing climate. This project will position Oklahoma for national and international leadership in adapting socioecological systems to sustain ecosystem services in a changing and increasingly extreme climate. It will also contribute to the health and welfare of Oklahoma’s ecologically based industries, our sense of place, sustainability, and native biodiversity.

The NSF Research Infrastructure Improvement, Track-2 (RII Track-2) award program is a three-year, \$6 million grant involving partnership between two or more EPSCoR jurisdictions. Following a process of internal pre-proposals and matching priorities across several potential partner states, we are working with the State of South Carolina on a proposal entitled: “Emerging Materials: Redesign for Risk Minimization”. The proposal will be submitted at the end of January 2014 and if successful in the review process would begin in summer 2014. The program involves utilizing multi-disciplinary expertise in life, physical, and engineering sciences to quantify environmental health consequences of the production, use, and disposal of emerging materials in our society. The generated knowledge of adverse impacts will be used to drive substance redesign to minimize these unintended consequences while maintaining the societal benefits of the original design. The goal of this program is to bring together these diverse disciplines for optimizing materials development and to train a workforce capable of addressing the challenges of emerging substance design, assessment and redesign. The interactive process of quantitative risk assessment to facilitate informed subsequent syntheses followed by redesign and reevaluation sets this program apart from other related research efforts.

Understanding complex ecological systems and forecasting their response to global climate change is one of the "Grand Challenges" designated by the National Academy of Sciences. Taken together, our portfolio of NSF EPSCoR projects in the RII Track-1 and RII Track-2 programs and the RII C2 program build on previous program efforts and position Oklahoma for national and international leadership in adapting and sustaining ecological systems in a changing and increasingly extreme climate. These programs also contribute to Oklahoma’s STEM education efforts, the health and welfare of Oklahoma’s ecologically based industries, sustainability, and native biodiversity.

National Institutes of Health

The National Institutes of Health (NIH) administers two programmatic activities under its Institutional Development Award (IDeA) Program. The IDeA program is an NIH award program similar to the NSF EPSCoR program.

IDeA Network of Biomedical Research Excellence (INBRE): In 2008, a five-year, \$18 million dollar renewal application for the Oklahoma INBRE was submitted to NIH and approved for funding from 2009-2014. The OSRHE committed \$500,000 in matching funds annually through FY 2014. The lead INBRE institution is The University of Oklahoma Health Sciences Center with the Oklahoma Medical Research Foundation being a significant partner along with 14 other institutions including Oklahoma State University, The University of Oklahoma – Norman, Tulsa University, Langston University, Northeastern State University, Southwestern Oklahoma State University, the University of Central Oklahoma, Cameron University, Southeastern Oklahoma State University, Oklahoma City Community College, Redlands Community College, Tulsa Community College, and Comanche Nation College. While INBRE continues to fund research projects for faculty all over Oklahoma, a major new thrust of the

INBRE is the reform of the undergraduate biology/chemistry/math/computer science/engineering curricula in Oklahoma's regional universities. The reform is modeled after a National Academy of Science report (Bio2010) for reforming didactic education and combining disciplines. The funds committed by the OSRHE has also allowed INBRE to reach out and fund numerous programs, research, equipment, and release time for faculty to write grants and reform curriculum at Northwestern Oklahoma State University, Rogers State University, East Central University, Oklahoma Panhandle State University, and the University of Science and Arts of Oklahoma. Faculty funded by INBRE throughout the state of Oklahoma have leveraged pilot project research funding to accumulate over 103 external grants totaling more than \$20 million in awards.

In 2013, a new five-year, \$18 million dollar renewal application for the Oklahoma INBRE was submitted to NIH. If successful in the review process, the continuation of the program for an additional five years will begin in summer 2014.

Centers for Biomedical Research Excellence (CoBRE): At the beginning of 2013, Oklahoma was the recipient of eight COBRE grants. Four of these were based at The University of Oklahoma Health Sciences Center, three at the Oklahoma Medical Research Foundation, and the most recent award was based at OU-Norman. Aggregate funding for Oklahoma's CoBRE grants is approximately \$110.9 million. *Participating researchers have leveraged CoBRE activities by receiving \$108.2 million in new competitive grant awards in addition to IDEa and OSRHE funds.* In 2013, the newest CoBRE grant was awarded to the Center for Veterinary Health Sciences to examine causes and consequences of respiratory diseases in humans and animals.

National Aeronautics and Space Administration

The NASA EPSCoR Research Infrastructure Development (RID) program enables jurisdictions to build and strengthen relationships with NASA researchers. The RID has a three-year base period of performance with a potential single, two-year renewable period of performance. In 2012, Oklahoma again competed successfully for support for its RID core, receiving \$125,000 annually for 3 years (through 2016). The University of Oklahoma is the lead institution with Oklahoma State University and Tulsa University serving as research partners. The OSRHE approved matching funds of \$63,000 annually. The aggregate funding for this program from federal, university and OSRHE sources totals approximately \$750,000.

The NASA EPSCoR Cooperative Agreement Notice (CAN) for Research Awards solicits topic-specific proposals addressing high-priority NASA research and technology development needs. Awards are up to \$750,000 for a three-year performance period.

In April 2013, a new proposal entitled: "A Nanostructured Energy Harvesting and Storage System for Space and Terrestrial Applications", a multi-institutional effort led by Dr. Dale Teeters of Tulsa University, was submitted to the NASA EPSCoR program, and in July received approval for funding at \$250,000 per year for 3 years (2013-2016). The OSRHE approved a commitment of \$50,000 annually in matching funds for the three-year award. In August 2012, a proposal entitled: "Advanced Digital Radar Techniques for the Next Generation of Synthetic Aperture Radar (SAR) and Student Training ", was submitted to the NASA EPSCoR program by the University of Oklahoma, and in November received approval for funding at \$250,000 per year for 3 years (2012-2015). The OSRHE approved a commitment of \$50,000 annually in matching funds for the three-year award. In February, 2011, a proposal entitled: "NASA Education Research Program - Solid-state Radar Transceiver Optimization through Adaptive Pulse Compression for Spaceborne and Airborne Radars", was submitted to the NASA EPSCoR program by the University of Oklahoma, and funded at \$250,000 per year for 3 years (2011-2014). The OSRHE approved a commitment of \$50,000 annually in matching funds for the three-year award.

Department of Energy

In 2010, a team of researchers from OU, OSU and TU received a three-year \$2.9 million DOE EPSCoR Implementation Grant to establish a new “Center for Interfacial Reaction Engineering”, which will focus on applications of biofuel and fossil fuel upgrading using new technologies. *New processes are based on specialized nanoparticle technology developed in Oklahoma used to accelerate reactions at the interface of water and oil.* The product of the reaction is an emulsion used to convert biomass in the refinery process or in enhanced oil recovery processes. These catalysts can be recovered even from complex mixtures, such as those that result when biomass products are upgraded into fuels. No matching funds were committed for this program. Oklahoma remains eligible to compete for one additional award of this type from DOE.

Department of Defense

Over the five years preceding 2009, Oklahoma received 16 DEPSCoR awards, more than any other DEPSCoR state. Unfortunately, since 2010, the DEPSCoR program does not appear at all in the current Defense Department funding authorization. The national EPSCoR Coalition is working with legislators and the Defense Department to bring back authorization of DEPSCoR in future years, possibly in 2015.

Five-Year Return on Investment

Since FY 2009, the Oklahoma State Regents for Higher Education have invested \$9.9 million for EPSCoR projects. University participants in Oklahoma EPSCoR programs over this time period have invested \$2.4 million towards EPSCoR projects in Oklahoma. The five-year award total for Oklahoma EPSCoR is approximately \$135 million in aggregate funding.

Future Outlook

Oklahoma continues at the highest levels of funding among the EPSCoR/IDeA states in virtually all of the national EPSCoR or EPSCoR-equivalent programs. One of major program grants, the NSF RII Track-1, is in place through 2018; the other major grant, the IDeA INBRE is in the pipeline for another five year renewal and, if successful, will be in place through 2019. With the continued support of the State Regents, Oklahoma EPSCoR/IDeA is poised to continue as one of the key components of Oklahoma’s research and development portfolio, enhancing both economic development and educational opportunities for our students.

If implemented, recommendations from the National Academy of Sciences report on EPSCoR programs will need to be addressed. The review by the STPI group is independent and not coordinated with the National Academies report and may contain additional findings and recommendations. We will have to deal with these in due course.

The budget outlook for EPSCoR/IDeA for FY 2014 and beyond is very uncertain. There appeared to be some progress in Federal budget negotiations in late 2013. There is strong support for EPSCoR in Congress and we hope to maintain level funding in the programs. It should be kept in mind that aggregate funding for EPSCoR programs across all federal agencies amounts to less than 1 percent of the nondefense R&D budget.

We have an excellent infrastructure for program administration; under the leadership of Drs. Darrin Akins (OUHSC; NIH-IDeA), Victoria Duca-Snowden (OU; NASA), James Wicksted (OSU; NSF and DOE EPSCoR), and their respective associates and staff members, Oklahoma has a wealth of expertise and experience to support these efforts.

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AGENDA ITEM #14:

GEAR UP.

SUBJECT: Approval of GEAR UP Partnership support to Oklahoma Institutions of Higher Education in support of implementing a College Liaison/Coach at six Community College sites.

RECOMMENDATION:

It is recommended that the State Regents approve the incentive support for implementation of the College Liaison/Coach intervention strategy serving students at participating GEAR UP middle and high schools.

BACKGROUND:

Oklahoma State Regents' GEAR UP program has continuously investigated successful student intervention strategies implemented in other states that serve as models for replication. Such is the case in the Virginia Community College System's (VCCS) Career Coach Program. This program has demonstrated over a six year period a sixty-seven percent (67%) increase in the number of high school students who plan to continue working toward postsecondary education as well as a seven (7%) increase in community college enrollments from Virginia high schools with career coach activities in the school. Such results prompted GEAR UP to select a similar Liaison/Coach intervention strategy as a part of the 2011 GEAR UP grant proposal. National research finds that the one critical factor that predicts a first generation college student pursuing and persisting in higher education is having a strong relationship with somebody who can support and encourage them in college life/work. Statistics show that first generation college students are more likely to attend a community college near their home and their parents are more accepting of their student pursuing higher education through the community college system.

GEAR UP students will receive support by College Liaison staff members who will be strategically placed in six Oklahoma community colleges with the highest enrollment of target student local education agencies (LEAs). These Liaisons will assist students in meeting their social services needs by connecting them to existing college services such as tutoring, mentoring, counseling, and student advising to ease the college transition. In addition, these Liaisons will assist the LEAs in organizing college campus tours and will arrange for financial aid presentations and assist students in meeting college entrance requirements such as completing college admissions forms, the FAFSA application and hold one-on-one meetings with GEAR UP students and their parents/families as students' transition from high school to college. In addition, the College Liaisons will promote student attendance in summer college bridge programs.

Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a U.S. Department of Education initiative created to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education. The Oklahoma State Regents for Higher Education's ongoing GEAR UP project (2011-2018) provides partnership support to six Oklahoma Institutions of Higher Education to implement and sustain a College Liaison/Coach position at the community college campus. The goal of GEAR UP is to ultimately increase college access for participating Oklahoma middle and high school students.

POLICY ISSUES:

The U.S. Department of Education’s Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) endorses partnerships with higher education institutions. These partnerships create activities for early student intervention and facilitate college readiness. Included in these activities are the developments of special programs that place additional trained “liaison/coaches” in positions of direct student support. These liaison/coaches are knowledgeable about achieving postsecondary education goals and support the public school counselor but do not replace any school personnel. The federal GEAR UP program endorses the involvement of colleges and universities as well as community-based organizations as partners to ensure local sustainability of supporting strategies for college readiness.

ANALYSIS:

A quick review of schools demographic and academic performance data indicates the need for increased student/parent support in both preparation and access for post-secondary education.

School District	MS/HS Enrollment	College Going Rate	Remediation Rate	Free/Reduced Lunch Rate
Caney Valley	383	37%	41%	63%
Catoosa	1,148	41%	53%	60%
Checotah	846	48%	39%	80%
Henryetta	579	48%	52%	78%
McLoud	819	45%	35%	60%
Newkirk	468	34%	35%	69%
Okmulgee	693	48%	71%	84%
Roland	618	25%	51%	73%
Sapulpa	2,245	53%	48%	59%
Stilwell	863	38%	56%	71%
Ardmore	1,412	49%	40%	84%
Davis	559	53%	35%	51%
Kingston	568	41%	47%	93%
Little Axe	600	31%	41%	71%
Madill	891	54%	46%	72%
Marietta	486	48%	40%	72%
Tecumseh	1,152	36%	37%	69%
Duncan	1820	47%	38%	58%
Elk City	860	52%	39%	53%
Hobart	409	50%	38%	67%
Guymon	1,171	41%	47%	72%
Woodward	1,230	46%	38%	61%
Harrah	1,129	49%	37%	53%
Luther	484	50%	54%	67%

While the day-to-day functions of the College Liaison/Coach will vary as the coach collaborates with high school and college campus staff. The College Liaison/Coach will primarily assist and support the GEAR UP students with college preparation, career goals and options. As well as working with specified high schools and their students, the College Liaison/Coach will work with parents, high school counselors and administrators to inform them of specific college requirements, financial planning, scholarships, and student support services. They will work with the community college faculty advisors to identify academic options, choose academic strategies, and help with student enrollment. The College Liaison/Coach will also act as a resource for academic information, financial aid information and decision-making strategies once the student arrives on the campus. This position will work with students from GEAR UP schools in the areas of identifying student support services that will aid in the transition to college. The College Liaison will assist the college in tracking and understanding the perspective of a GEAR UP student and will work with specified College Registrars to implement degree completion activities. The GEAR UP College Liaison/Coach will be expected to work with each entity; GEAR UP schools, colleges, and students/parents in an effective, positive, and professional manner to convey to a diverse population the features and benefits of a higher education degree.

Six community colleges will receive Oklahoma GEAR UP support in 2014. The following table lists the institutions that are receiving project funding and the amount of funding for 2014. The outcomes are consistent with GEAR UP's overall goal – to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

Total funding for the strategy is \$300,000.00 in federal dollars, all derived from the State Regents current GEAR UP grant award. No state grant dollars are involved.

	Higher Education Site	Community	Amount
1	Rose State College McLoud Harrah Luther Tecumseh Little Axe	Midwest City	\$50,000
2	Murray State College Ardmore Davis Madill Marietta Kingston	Tishomingo	\$50,000
3	Tulsa Community College Catoosa Okmulgee Sapulpa	Tulsa	\$50,000
4.	Northern Oklahoma College Caney Valley Guymon Woodward Newkirk	Tonkawa	\$50,000
5.	Connors State College Checotah Henryetta Roland Stillwell	Warner	\$50,000
6.	Western State College Duncan Hobart Elk City	Altus	\$50,000
Total			\$300,000

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AGENDA ITEM #15:

Contracts and Purchases.

SUBJECT: Approval of FY-2014 Purchases in excess of \$100,000.

RECOMMENDATION:

It is recommended that the State Regents approve FY-2014 purchases for amounts that are in excess of \$100,000.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

ANALYSIS:

The items below are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000

OneNet

- 1) Juniper equipment in the amount of \$150,000.00 for network equipment required to provide Internet access for the Oklahoma State Department of Mental Health. The \$150,000 hardware equipment request for the Oklahoma Department of Mental Health (ODMH) will be paid for through a service fee included within the circuit cost for each of the ODMH locations (28). The return-on-investment (ROI) was calculated at approximately 18 months where the cost of equipment will be recuperated via an applied monthly service fee. (Funded from 718-OneNet).

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AGENDA ITEM #16:

Deleted Item.

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AGENDA ITEM #17:

Commendations.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

RECOGNITIONS:

State Regents' staff received the following state and national recognitions:

- **Pamela Boatright**, System Safety, Health and Environmental Resource Center coordinator, received the award for Best Community Advocate from the Department of Mental Health and Substance Abuse Service, Prevention Services 3rd Annual Prevention Reception and Awards presentation for her work to provide suicide prevention and best practices information to our colleges universities in Oklahoma.
- **Tony Hutchison**, vice chancellor for Strategic Planning, Analysis and Workforce and Economic Development, was selected to serve on the National Education Commission of the States Remediation Reform Steering Committee.
- **Chancellor Glen D. Johnson** met with Secretary of Education and Workforce Development Robert Sommers and State Superintendent Janet Baressi in Oklahoma City to discuss higher education, CareerTech, and common education issues; participated in interview with Kathryn McNutt of *The Oklahoman*; met with Secretary of Commerce Larry Parman in Oklahoma City to discuss higher education issues; participated in taping for Northwestern Oklahoma State University's announcement of the Stock Exchange Bank/Bruce and Sheryl Benbrook Endowed Lectureship in Business at Northwestern Oklahoma State University's (NWOSU) Woodward Campus; participated in conference call with State Higher Education Executive Officers Association (SHEEO) President George Pernsteiner to discuss higher education issues; participated in conference call with American Association of State Colleges and Universities (AASCU) President Muriel Howard and Cameron University (CU) President John McArthur to discuss higher education issues; participated in Oklahoma Educational Television Authority (OETA) Executive Committee conference call; presented the Distinguished Service Award to Secretary of Finance, Administration and Information Technology Preston Doerflinger in Oklahoma City; participated in conference call with American Association of State Colleges and Universities (AASCU) Associate Vice President for Governmental Relations and State Policy Dan Hurley to discuss higher education issues; taped remarks for reception honoring Bob Allen's retirement as President of the OETA Foundation; participated in conference call with Secretary of Agriculture Jim Reese to discuss higher education issues; presented the Distinguished Service Award to Senator Rob Johnson at Oklahoma State University (OSU) in Stillwater; presented Higher Education's legislative agenda and budget request at a Legislative Tour Event at

Oklahoma State University (OSU) in Stillwater; participated in panel presentation with Dan Hurley at the American Association of State Colleges and Universities (AASCU), Association of Public and Land-Grant Universities (APLU), and the Council for the Advancement and Support of Education (CASE) Higher Education Governmental Relations Conference in San Francisco; Participated in Oklahoma State University (OSU) Fall Commencement program in Stillwater as part of the Platform Party; attended Governor Fallin's Merry Holiday event in Oklahoma City; Met with Secretary of Finance, Administration and Information Technology Preston Doerflinger in Oklahoma City to present State Regents' FY15 budget request and discuss higher education issues; presented the Distinguished Service Award to Representative Scott Inman at Rose State College (RSC) in Midwest City; Presented Higher Education's legislative agenda and budget request at a Legislative Tour Event at Rose State College (RSC) in Midwest City; attended Governor Fallin's National Governor's Association America Works Initiative team meeting at the State Capitol in Oklahoma City; participated in conference call with Oklahoma Educational Television Authority (OETA) Executive Director Dan Schiedel; attended Oklahoma Educational Television Authority (OETA) Board of Directors meeting in Oklahoma City; met with Attorney General Scott Pruitt in Oklahoma City to discuss higher education issues; attended Rose State College Board of Regents' holiday dinner at Rose State College (RSC) in Midwest City; Hosted Oklahoma State Regents for Higher Education staff holiday luncheon in the Presbyterian Health Foundation Conference Center in Oklahoma City; met with Treasurer Ken Miller in Oklahoma City to discuss higher education issues; met with Lieutenant Governor Todd Lamb in Oklahoma City to discuss higher education issues; met with Representative John Enns and Representative David Dank in Oklahoma City to discuss higher education issues; attended retirement reception for Oklahoma State Regents for Higher Education Director of Research and Analysis Michael Yeager in Oklahoma City; met with Congressman James Lankford in Oklahoma City to discuss higher education issues; met with Oklahoma State University (OSU) Vice President and General Counsel Gary Clark in Oklahoma City to discuss higher education issues; participated in conference call with State Higher Education Executive Officers Association (SHEEO) President George Pernsteiner to discuss higher education issues; Presented Higher Education's legislative agenda and budget request at a Legislative Tour Event at the Enid Campus of Northwestern Oklahoma State University (NWOSU); met with Northern Oklahoma College (NOC) President Cheryl Evans and Northwestern Oklahoma State University (NWOSU) President Janet Cunningham in Enid to discuss higher education issues; met with Innovation to Enterprise (i2E) President and Chief Executive Officer Scott Meacham in Oklahoma City to discuss higher education issues; Met with Secretary of Education and Workforce Development Robert Sommers, State Superintendent Janet Baressi, and Secretary of Commerce Larry Parman in Oklahoma City to discuss higher education, CareerTech, and common education issues; met with Oklahoma State University (OSU) President Burns Hargis, Regent Tucker Link, and Oklahoma City University (OCU) President Robert Henry in Oklahoma City to discuss higher education issues; met with Greater Oklahoma City Chamber's Director of Entrepreneurial Development Josh O'Brien in Oklahoma City to discuss higher education issues; attended Regional University System of Oklahoma (RUSO) board reception and dinner in Oklahoma City; participated in conference call with Secretary of Education and Workforce Development Robert Sommers to discuss higher education issues; presented the Distinguished Service Award to Representative Fred Jordan at the University of Oklahoma (OU) – Tulsa in Tulsa; presented Higher Education's legislative agenda and budget request at a Legislative Tour Event at University of Oklahoma (OU) – Tulsa in Tulsa; Taped radio promo for the Governor's Cup competition on behalf of Innovation to Enterprise (i2E) in Oklahoma City; participated in conference call with Northeastern Oklahoma A&M College (NEO) President Jeff Hale to discuss higher education issues; and presented the Distinguished Service Award to Representative Mike Turner at Oklahoma City Community College (OCCC) in Oklahoma City.

- **Melissa Michie**, the Oklahoma Teacher Connection coordinator, has been awarded the highest honors with a 4.0 GPA, graduating with a Master's degree in Guidance and Counseling in Education from the University of Central Oklahoma in December 2013.
- **Kylie Smith**, interim vice chancellor for Administration, graduated from the University of Oklahoma with a Master's Degree in Public Administration.
- **Deena Thomas**, outreach coordinator, was invited and has accepted an invitation from State Superintendent, Dr. Janet Barresi, to serve on the 2014 Character Education Task Force.

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AGENDA ITEM #18:

Executive Session.

SUBJECT: Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

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AGENDA ITEM #19:

Personnel.

SUBJECT: Personnel Changes.

RECOMMENDATION:

It is recommended that the State Regents ratify the personnel changes as noted below.

BACKGROUND/POLICY ISSUES:

State Regents' personnel policy (2-1-3) requires Regents' ratification of decisions relating to director level and above personnel.

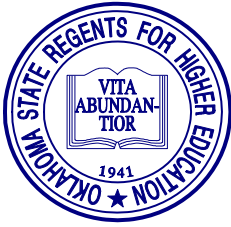
ANALYSIS OF DIRECTOR-AND-ABOVE ACTIONS.

It is recommended that the State Regents' ratify the following personnel actions regarding State Regents Staff:

Assistant Vice Chancellor for Academic Affairs. It is recommended that the Oklahoma State Regents ratify the appointment of Mr. Daniel Archer to the assistant vice chancellor for Academic Affairs position. This position will report directly to the vice chancellor for Academic Affairs. Mr. Archer assumed his position on January 13, 2014 with a salary of \$80,000. A copy of the job description and resume are attached.

The Director of Workforce and Economic Development Projects. It is recommended that the Oklahoma State Regents ratify the appointment of Mr. Randy McCrary to the director of Workforce and Economic Development Projects position. Mr. McCrary is currently the assistant director of Research and Analysis. This position will report directly to the assistant vice chancellor of Workforce and Economic Development. Mr. McCrary assumed his position on January 1, 2014 with a salary of \$60,000. A copy of the job description is attached.

The Director of Student Performance Data Projects. It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Gayle Northrop to the director of Student Performance Data Projects position. Ms. Northrop is currently an Applications System Analyst III. This position will report directly to the assistant vice chancellor of Student Performance Data and Research. Ms. Northrop assumed her position on January 1, 2014 with a salary of \$66,000. A copy of the job description is attached.



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JOB DESCRIPTION

Assistant Vice Chancellor for Academic Affairs

Exempt
Position #100072
Grade 13

ESSENTIAL FUNCTION

This position provides leadership and management support to the division including maintenance of academic policies, completion of agenda items, oversight of accreditation activities, and liaison to local, state, and national organizations including Southern Regional Education Board (SREB), Higher Learning Commission (HLC), other accrediting agencies, and other projects as assigned.

RESPONSIBILITIES AND DUTIES

Academic Policy

- Manage timely execution of the entire policy review process from analysis of necessary changes through Council on Instruction (COI) Committees, Presidents Council, and Oklahoma State Regents for Higher Education (OSRHE).
- Maintain the latest approved version of the Academic Affairs Policy Manual and the Academic Affairs Procedures Manual for print and web site versions.
- Serve as liaison to local, state, and national organizations including internal OACRAO and OACADA, SREB, HLC, etc. regarding state regulations, policies, and initiatives.
- Produce policy reports as required or assigned.
- Oversee and coordinate online-delivery policy issues.

Administration/Supervision

- Organize agenda and committee work for the State System's Council on Instruction.
- Coordinate and review of OSRHE agenda items for the Academic Affairs division.
- Oversee of correspondence for the Vice Chancellor for Academic Affairs and Chancellor related to academic affairs issues.
- Supervise assigned division staff.
- Responsible for recommending hiring, firing, advancement, promotion or other changes in assigned employee(s) status.

Accreditation

- Oversee compliance with accreditation criteria and federal regulations of all higher education institutions operating in Oklahoma.
- Oversee approval and monitor accreditation status for higher education institutions to operate in Oklahoma.
- Represent the Chancellor on the Oklahoma Board of Private Vocational Schools (OBPVS) and the State Accrediting Agency (SAA).
- Represent the agency on accreditation and federal regulation issues regionally and nationally.

Other duties as assigned

POSITION QUALIFICATIONS

Master's degree and work experience at a college or university are required. Doctorate degree desired. Proven analytical, problem-solving, supervisory, and organizational and writing skills required. Some travel in-state and out-of-state travel required.

SUPERVISION

The employee performs work under the supervision of the Vice Chancellor for Academic Affairs.

DANIEL R. ARCHER

417 Branch Line Road ♦ Yukon, OK 73099 ♦ 405-350-0805 ♦ darcher11@yahoo.com

EXPERIENCE

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

WEATHERFORD, OK

Registrar: May 2010-Present

Lead nine employees in an office serving students seeking undergraduate, graduate, and professional degrees. Responsible for overseeing admission, course evaluation, record keeping, registration, graduation, academic athletic eligibility reporting, and veteran services.

- ♦ Streamlined degree check system process by transitioning from a paper based system to an automated, electronic system.
- ♦ Transformed record keeping process by phasing out a paper-based record keeping system and implementing an electronic, paperless record keeping system.
- ♦ Created an automated admission system that eliminated the need for manual office data application entry and improved the speed of communication with students through the use of automated admission letters.
- ♦ Provided new faculty training sessions and produced step by step instruction documents to outline admission/registration information, important dates, and how to use campus technology.
- ♦ Oversaw university-wide commitment to meet the distance education and internship regulations in all states outside of Oklahoma.
- ♦ Established University's Office of International Student Affairs.

OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY

OKLAHOMA CITY, OK

Academic Advisor/International Advisor: 2006-2010

Provided academic counseling services in a centralized advising office that serves undecided, underprepared, and degree seeking students in 35 different associate degree programs.

- ♦ Guided students through the major selection process and provided assistance with course transferability issues, academic career planning, degree completion requirements, and academic policy interpretation.
- ♦ Counseled 60 international students on issues pertaining to travel, Optional Practical Training, reinstatements, change of status requirements, foreign transcript evaluation, and employment eligibility.

OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY

OKLAHOMA CITY, OK

Records Supervisor: 2005-2006

Gained supervisory experience by managing five employees in an office responsible for transcript data entry, final degree checks, verifications, telephone enrollment, and record keeping.

- ♦ Developed departmental training tactics that addressed various functions of the SCT Database and the Family Educational Rights and Privacy Act.
- ♦ Completed all final degree checks for all graduation candidates.

OKLAHOMA CITY COMMUNITY COLLEGE

OKLAHOMA CITY, OK

Registration Clerk: 2001-2004

Assisted students by checking course availability, building schedules, and processing registrations and enrollment verifications.

EDUCATION

OKLAHOMA STATE UNIVERSITY

STILLWATER, OK

M.S., Educational Leadership (Higher Education Emphasis): 2009

UNIVERSITY OF OKLAHOMA

NORMAN, OK

B.A., Journalism (Public Relations Emphasis): 2004

ADDITIONAL LEADERSHIP

OKLAHOMA ACADEMIC ADVISING ASSOCIATION

President: 2009-2010

Oversaw membership activities of a state-wide professional organization for academic advisors.

- ♦ Administered conference planning, budgeting, communications, record keeping, and various organizational endeavors.

Secretary: 2006-2009

Prepared and organized all organizational communication.

- ♦ Developed promotional materials, kept all meeting records, and managed the content of the organization's website.



THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

JOB DESCRIPTION

Director of Workforce and Economic Development Projects

Exempt
Position #100023
Grade 10

ESSENTIAL FUNCTION

The Director of Workforce and Economic Development Projects will be tasked with the research, analysis, development and communication of Oklahoma's workforce pipeline information for the Oklahoma State Higher Education System and its partners. The Director will analyze higher education data and compare it to external labor market data to identify trends, evaluate them and provide insight that educates and aids in decision making. The Director will be required to advocate for the use and communication of data and should display inquisitiveness and a proactive approach to providing information.

RESPONSIBILITIES AND DUTIES

- Cultivate awareness of the higher education workforce pipeline as it relates to the labor market within Oklahoma, regionally, nationally and globally.
- Review raw data, verify it for accuracy, provide analysis, and write reports that include summary tables, graphs, and charts.
- Provide higher education workforce pipeline overview for OSRHE websites.
- Workforce analytics – evaluate supply and demand and the intersect of internal and external data regarding the workforce.
- Support institution-level requests related to labor market data.
- Support college and career readiness program reporting.
- Support training and use of tools that provide labor market information.
- Create and communicate regular labor topic updates to institutions and external partners.
- Track metrics and publish related reports on a regular basis.
- Provide support to other infrastructure project work as required.
- Support other initiatives as they develop.
- Supervise Research Assistant – Intern/Research Analyst position in work related to workforce and economic development functions.
- Responsible for recommending hiring, firing, advancement, promotion or other changes in assigned employee status.

POSITION QUALIFICATIONS

Bachelor's degree and five (5) year of experience in a college, university, school, or educational agency required. Master's degree preferred. Must have a high level of organizational skills, ability to work cooperatively with institutional representatives and other staff. Superior writing, verbal, data presentation, human relations, and analytical skills a must. Research skills (quantitative and qualitative) and experience in design and development of information systems required. Some travel required.

SUPERVISION

The employee performs work under the supervision of the Assistant Vice Chancellor for Workforce and Economic Development.



THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

JOB DESCRIPTION

Director of Student Performance Data Projects

Exempt
Position #100325
Grade 11

ESSENTIAL FUNCTION

The Director of Student Performance Data Projects will be tasked with the research, analysis, development and communication of Oklahoma's student performance data information for the Oklahoma State Higher Education System and its partners. The Director will analyze data to identify trends, evaluate them and provide insight that educates and aids in decision making. The Director will be required to advocate for the use and communication of data and should display inquisitiveness and a proactive approach to providing information. Work with the State Regents' Unitized Data System (UDS) and the National Center for Education Statistics (NCES) Integrated Postsecondary Education Data System (IPEDS).

RESPONSIBILITIES AND DUTIES

- Serve as State IPEDS Coordinator.
- Review raw data, verify it for accuracy, provide analysis, and write reports that include summary tables, graphs, and charts.
- Provide higher education student performance overview for OSRHE websites.
- Support institution-level requests related to student performance data.
- Support training and use of tools that provide student performance data information.
- Create and communicate regular topic updates to institutions and external partners.
- Track metrics and publish related reports on a regular basis.
- Provide support to other infrastructure project work as required.
- Support other initiatives as they develop.
- Responsible for recommending hiring, firing, advancement, promotion or other changes in assigned employee status.

POSITION QUALIFICATIONS

Bachelor's degree in computer science or management information systems and three (3) years of experience in software development OR an equivalent combination of education and experience. Master's degree preferred. Knowledge of modern computer technologies, programming languages, software development techniques, and security practices. Thorough understanding of database principles, design, and programming with Structure Query Language (SQL) required. Skill in creating, understanding, and applying system requirements. Experience developing and utilizing appropriate testing techniques and protocols. Strong analysis and troubleshooting skills. Ability to work successfully in a team environment. Must be a self starter and able to work independently when required.

Experience with Microsoft and Oracle technologies and web-based application development with VB.NET / ASP.NET preferred. Clear focus and commitment to a high level of customer service. Strong verbal and written communication skills.

SUPERVISION

The employee performs work under the supervision of the Assistant Vice Chancellor for Student Performance Data and Research.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #20-a (1):

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

- Oklahoma State University (OSU)
 - 1 degree program requirement change
- Cameron University (CU)
 - 1 degree program requirement change
- Northwestern Oklahoma State University (NWOSU)
 - 1 degree program requirement change
 - 1 degree program name change
- Oklahoma Panhandle State University (OPSU)
 - 1 degree program option addition
- Rogers State University (RSU)
 - 8 degree program requirement changes
 - 6 degree program option additions
 - 1 degree program option deletion
- Southwestern Oklahoma State University (SWOSU)
 - 2 degree program requirement changes
 - 1 degree program option name change
 - 6 degree program option deletions
- Northeastern Oklahoma A&M College (NEOAMC)
 - 3 degree program requirement changes
 - 1 degree program option addition
- Oklahoma State University – Oklahoma City (OSU-OKC)
 - 3 degree program requirement changes
 - 1 degree program option deletion
- Tulsa Community College (TCC)

- 9 degree program requirement changes
- 1 degree program name change
- 4 degree program option additions
- 2 degree program option name changes
- 3 degree program option deletions

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OSU – Doctor of Veterinary Medicine (400)

Degree program requirement change

- Add VMED 7221.
- The proposed change is the result of a recommendation from the college curriculum committee to provide a stand-alone course in biostatistics, analysis of the medical literature, and epidemiology.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will change from 164 to 165.
- No funds are requested from the State Regents.

CU – Master of Science in Educational Leadership (670)

Degree program requirement changes

- Remove EDUC 5103 and add EDUC 5303.
- Require students to submit evidence of one-year of teaching experience as a licensed teacher for admission into the program.
- The proposed course change will better serve the needs of students in the areas of technology and action-based research.
- The proposed admission criteria change raises the standards and ensures students have a better knowledge base before beginning their course work.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NWOSU – Certificate in Personal Finance (071)

Degree program name change

- Change program name to “Personal Finance Planning.”
- The proposed name will more accurately describe the content of the certificate.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NWOSU – Bachelor of Science in Agriculture Education (065)

Degree program requirement changes

- Remove “MCAG 1413” from “Agriculture Core” courses and add AGRI 2113.
- Remove 6 credit hours of “Agriculture Enrichment” courses and add 6 credit hours of “Agriculture Electives.”
- Remove EDUC 2103 as an alternative course to AGED 3103.

- The proposed changes update the curriculum to better prepare students for their careers in agriculture education.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OPSU – Bachelor of Science in Animal Science (003)

Degree program option addition and degree program requirement changes

- Add option “Equine Science.”
- The proposed option will replace the Bachelor of Science in Equine Science (060) program. OPSU indicates there is interest in the curriculum but not enough to support a stand-alone program. The proposed option will continue to meet the needs of those students interested in this discipline.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Bachelor of Science in Community Counseling (120)

Degree program requirement change

- Remove COMM 2723 and ENGL 3113 and add CC 3213 and SBS 3113 or SBS 3213.
- The proposed change results from recommendations from alumni working in the field.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Associate in Applied Science in Emergency Medical Services (094)

Degree program requirement changes

- Remove EMS 1003, EMS 2112 and EMS 2224 and add HLSC 1051 and BIOL 2215.
- Change credit hours required for EMS 1104 from 4 to 3 (1103) and for EMS 2244 from 4 to 1 (2241).
- Add EMS 2115, EMS 2213, EMS 2245, and EMS 2221.
- The proposed changes result from changes in the National Emergency Medical Services curriculum standards.
- Four new courses will be added and no courses will be deleted.
- Total credit hours change from 69 to 76.
- No funds are requested from the State Regents.

RSU – Bachelor of Science in Sport Management (122)

Degree program requirement changes and degree program option additions

- Add options “Sport Business” and “Fitness Management.”
- Add CS 1133, MGMT 3013, and SPMT 3423 to “Program Core Requirements.”
- Remove “Required Minor” and allow students to complete either general electives or a minor.
- The proposed changes will allow students to specialize in an area that better suits their career goals.
- Five new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Bachelor of Science in Game Development (117)

Degree program requirement changes

- Remove ART 1213, ART 2553, ART 3553, ART 4433, CS 3333, CS/MATH 3433, CS 3573, and IT 3723 from “Program Core Requirements.”
- Add CS 1413, CS 2553, CS 3343, CS 3553, BADM 2843, CS 1213, ENGL 4453, IT 1411, and IT 2143.
- Change credit hours required for CS 4504 from 4 to 3 (4503).
- The proposed changes result from survey responses received from current students, industry advisory board members, and instructors and will provide students with courses more relevant for employment in the field.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Associate in Arts in Elementary Education (011)

Degree program requirement change

- Remove PSY 3033 as an alternative course to PSY 3043.
- The proposed change requires students to complete Child Psychology, which is more in line with the goals and objectives of the degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Bachelor of Science in Social Science (110)

Degree program requirement changes

- For the “History” option:
 - Remove HIST 2483/HIST 2493 and add HIST 3223.
 - The proposed change provides students with major topics and schools of interpretation in United States (U.S.) history and prepares students to study any topic in U.S. history.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Bachelor of Science in Business Administration (113)

Degree program option addition and degree program option deletion

- Add option “Supply Chain Management.”
 - The proposed option provides students with course work that will prepare them for careers in the field.
- Delete option “Manufacturing Management.”
 - The proposed deletion is the result of low student demand for the option.
 - There are currently six students enrolled who will be advised to pursue one of the other remaining options.
 - No funds are available for reallocation as they will be used to support the new option.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Bachelor of Technology in Applied Technology (107)

Degree program option addition and program requirement change

- Add option “Renewable Energy Management.”
- Remove MGMT 3303, MGMT 3423, TECH 3023, TECH 3203, and TECH 4003 from “Program Core Courses” and add ACCT 2013 and TECH 3213.
- Change credit hours required for “Program Core Courses” from 37 to 38.
- Add 9 credit hours of “Selected Electives.”
- The proposed changes add an option that provides students with the knowledge and skills needed to meet the demand for skilled workers in the industry.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSU – Bachelor of Fine Arts in Visual Arts (119)

Degree program requirement changes

- Add ART 1151 to “Common Core.”
- Add ART 4313 as an alternative course to ART 3513.
- Change credit hours required for “Common Core” from 36 to 37.
- The proposed changes will provide an introduction course to better inform students of facilities and requirements.
- The proposed changes also provide students flexibility in meeting the Art Theory requirement.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 128 to 129.
- No funds are requested from the State Regents.

RSU – Associate in Arts in Secondary Education (012)

Degree program option addition

- Add option “Social Studies.”
- The proposed option will provide a specified curriculum for students interested in seeking a four-year degree in Social Studies Education.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

RSU – Associate in Arts in Liberal Arts (023)

Degree program option addition

- Add option “English-Secondary Education.”
- The proposed option will provide a specified curriculum for students interested in seeking a four-year degree in English Education.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Master of Business Administration (086)

Degree program option deletion

- Delete option “Accounting.”
- SWOSU reports that there is no interest in the option and no students are enrolled.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Bachelor of Music in Music (037)

Degree program option deletion

- Delete option “Juvenile Services.”
- SWOSU reports this option was never offered and has had no student interest.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Bachelor of Science in Health Science (137)

Degree program option deletion

- Delete option “Medical Science.”
- SWOSU reports that changes in course prefixes of Allied Health courses to Biology resulted in there no longer being a need for this option.
- SWOSU indicates that no students are enrolled in the option.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Master of Education in Special Education (081)

Degree program option deletion

- Delete option “Severe/Profound Disabilities.”
- SWOSU reports this option has not been offered for several years and that no students are enrolled.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Master of Education in Education (064)

Degree program option deletions, degree program option name change, and degree program requirement change

- Delete options “Technology Education” and “English Secondary Education.”
 - SWOSU reports these options have not been offered for several years and that no students are enrolled.
- For the “Two-Dimensional Studio” option:
 - Change option name to “Art.”
 - Remove COUN 5513, EDSPY 5723, SPCED 3132, and EDUC 5003 from “Required Professional Education Core.”
 - Change credit hours required for “Art” courses from 15 credit hours of Art electives to require the following 23-24 credit hours: ART 3753, ART 3483, ART 3513, ART 3113 or ART 4313, ART 3353 or ART 4253, ART 4333 or ART 3383, ART 4353 or ART 4383, and ART 4452 or ART 4553.
 - Add ART 5001-4 or ART 5011-4, and ART 4651.
 - The proposed name better describes the content of the curriculum.
 - The proposed curriculum changes update and improve the program.
- For the “Reading Specialist” option:
 - Remove PSYC 5633 and add SECED 5833.
 - The proposed change is the result of a recommendation from the International Reading Association.

- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

SWOSU – Bachelor of Science in Athletic Training (143)

Degree program requirement change

- Add SPRTM 4163 as an alternative course to KINES 1153.
- The proposed change provides students with more flexibility in meeting degree requirements.
- One new course will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

NEOAMC – Associate in Science in Physical Education and Recreation (040)

Degree program requirement change

- Remove HHP 2413 as an alternative course to HHP 1713 and HHP 1753.
- The proposed change removes a course that is no longer offered.
- One course will be deleted and no courses will be added.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

NEOAMC – Associate in Arts in Mass Communications (053)

Degree program requirement changes

- Remove FYI 1011, MCOM 1013, MCOM 2154, TH 1533, TH 2533, TH 2543, TH 2663, and TH 2673 from “Program Requirements.”
- Add 6 credit hours of “Core Requirements” and include MCOM 1013 and MCOM 1123.
- Change credit hours required for “Program Requirements” and allow students to select 17 credit hours from the following courses: ART 2163, MCOM 1031, MCOM 1041, MCOM 2031, MCOM 2041, MCOM 1313, MCOM 1113, MCOM 2113, MCOM 2213, MCOM 2643, MIS 2133, or 6 credit hours of approved electives.
- The proposed changes will update the curriculum to align with requirements at four-year institutions and to allow students flexibility in course selection.
- One new course will be added and no courses will be deleted.
- Total credit hours for the major will change from 22 to 23.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NEOAMC – Certificate in Farm/Ranch Management (077)

Degree program requirement change

- Change “Program Requirements” from 9 credit hours of electives to 10 credit hours of required courses to include the following: ANSI 1124, FRMT 2223, and FRMT 1013.
- Require 9 credit hours of “Technical/Occupations Specialty” to be selected from the following: EQNE 1103, EQNE 2123, EQNE 233, FRMT 1113, FRMT 1213, and FRMT 2203.
- The proposed changes will ensure that students are learning the material needed to be competent in the field.
- No new courses will be added and no courses will be deleted.
- Total credit hours of the degree will not change.
- No funds are requested from the State Regents.

OSU-OKC – Associate in Applied Science in Information Technology (094)

Degree program requirement changes

- For the “Computer Forensics” option:
 - Remove CIS 2803 and PLSC 2413 from “Technical Occupational Specialty” courses and add ITD 2801 and CIS 2603.
 - Change credit hours required for “Technical Occupational Specialty.”
 - Remove PLSC 2213 and PLSC 2533 from “Support and Related Course” and add CIS 2613 and ITD 2143.
- For the “Network” option:
 - Remove CIS 2803 from “Technical Occupational Specialty” courses and add ITD 2933.
 - Remove BUS 1011 and BUS 2113 from “Support and Related Courses” and add CIS 2603 and CIS 2613.
 - Change credit hours required for “Support and Related Courses” from 9 to 7.
- The proposed changes update the curriculum to better prepare students for employment.
- Total credit hours of the degree will change from 63 to 61.
- No funds are requested from the State Regents.

OSU- OKC – Associate in Applied Science in Cardiovascular Ultrasound (098)

Degree program requirement changes

- Remove BIOL 1012 and BIOL 2214 from “Support and Related Courses” and add BIOL 1515.
- Change credit hours for “Support and Related Courses” from 10 to 7.
- Remove CHEM 1214 from “General Education Requirement.”
- Change credit hours for “General Education Requirements” from 23 to 19.
- The proposed changes align the curriculum with accreditation standards for the Commission on Accreditation of Allied Health Education Programs.
- Total credit hours for the degree change from 69 to 62.
- No funds are requested from the State Regents.

OSU-OKC – Associate in Applied Science in Business Technology in Accounting (022)

Degree program requirement changes

- Change credit hours required for ACCT 2041 from 1 to 3 (2043).
- Change credit hours required for “Technical Occupational Specialty” courses from 29 to 31.
- The proposed change allows students to receive the appropriate amount of credit for the level of student workload in the course.
- Total credit hours for the degree change from 63 to 65.
- No funds are requested from the State Regents.

OSU-OKC – Associate of Applied Science in Engineering Technology in Graphic Design (064)

Degree program option deletion

- Delete option “Writing Emphasis.”
- The proposed deletion is due to low student demand and enrollment in the option.
- There are currently four student enrolled in the option.
- Courses will continue to be offered until all students graduate.
- No funds are available for reallocation as they will continue to be used in the other options.
- No funds are requested from the State Regents.

TCC – Certificate in Medical Assistant (181)

Degree program option deletion

- Delete option “Medical Transcription.”
- TCC reports low enrollment and no student interest in the program.
- There is one student currently enrolled who will be allowed to complete the two remaining courses needed to complete the certificate.
- Three courses will be deleted and no funds are available for reallocation.
- No funds are requested from the State Regents.

TCC – Certificate in Child Development (206)

Degree program option deletion

- Delete option “Residential Child and Youth Professional.”
- TCC reports no enrollment and no student interest in the program.
- Seven courses will be deleted and no funds are available for reallocation.
- No funds are requested from the State Regents.

TCC – Certificate in Information Technology (133)

Degree program option deletion, degree program option name change, and degree program requirement change

- For the “Networking” option:
 - Change option name to “Networking and Cloud Computing.”
 - Remove CSYS 2023 and add ITCV 2293.
 - The proposed name change is due to the similarities in the curriculum of this option and the “Cloud Computing” option.
 - The proposed curriculum change will support those students interested in Cloud Computing.
- Delete option “Cloud Computing.”
 - TCC reports this option is similar to the “Networking” option and the two will be combined.
 - There are 2 students enrolled in the option who will be advised to change to the “Networking and Cloud Computing” option.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Engineering Technology (151)

Degree program option additions, degree program option name change, and degree program requirement changes

- Add options “Geographic Information Systems” and “Process Technology.”
 - The proposed options will allow TCC to meet industry demand for these fields.
- For the “Quality Control Technology” option:
 - Change option name to “Quality Technology.”
 - Add QCTT 1223 to “Quality Technology Courses.”
 - Change credit hours required for “Quality Technology Courses” from 18 to 21.
 - Total credit hours for the option change from 27 to 30.
 - The proposed name change is in response to a request by the advisory board to update the name to language used in the industry.
- For all options:
 - Remove MATH 1715 as an alternative course to MATH 1513 or MATH 1613.
 - Add ENGL 2333 as an alternative course to ENGL 1213, ENGL 2343, or SPCH 1113.
 - Remove PHYS 1114 from “General Education Requirements.”
 - Remove QCTT 1223 from “Core Courses” and add PHYS 1114 or GEOG 1014.

- For the “Manufacturing Engineering Technology” option:
 - Add QCTT 1223 to “Quality Technology Courses.”
 - Change credit hours required for “Quality Technology Courses” from 6 to 9.
 - Total credit hours for the option change from 27 to 30.
- For the “Surveying Technology” option:
 - Remove SURV 2243 and SURV 2262 from “Surveying Technology Courses” and add SURV 2224.
 - Change credit hours required for “Surveying Technology Courses” from 22 to 21.
 - Add GIS/GEOG 2344.
 - Total credit hours for the option change from 25 to 28.
- The proposed changes will ensure a common core among the options and updates curriculum to reflect current industry needs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Electronics Technology (031)

Degree program option addition and degree program requirement changes

- Add option “Electrical Substation Technology.”
- For all options:
 - Add DRFT 1323 and ELET 2244 to “Core Courses.”
 - Change credit hours required for “Core Courses” from 11 to 18.
- For the “Alternative Energy” option:
 - Remove DRFT 1323.
 - Change credit hours for “Controlled Electives” from 7-8 to 4-5.
 - Total credit hours for the option change from 29-30 to 23-24.
- For the “Biomedical Equipment Technology” option:
 - Remove ELET 2215 and ELET 2244 from “Electronics Technology” courses.
 - Change credit hours for “Electronic Technology” courses from 16 to 7.
 - Total credit hours for the option change from 34 to 25.
- For the “Electro-Mechanical Manufacturing” option:
 - Remove DRFT 1323.
 - Change credit hours required for “Controlled Electives” from 17 to 13.
 - Total credit hours for the option change from 29 to 22.
- For the “Electronics Technology” option:
 - Remove DRFT 1323.
 - Remove ELET 2244, and ELET 2514 from “Electronics Technology” courses and add ELET 1503.
 - Change credit hours required for “Electronic Technology” courses from 21 to 16.
 - Change credit hours required for “Controlled Electives” from 5 to 6.
 - Total credit hours for the option change from 29 to 22.
- For the “Nanotechnology” option:
 - Remove ELET 2214 and ELET 2244 from “Electronic Technology” courses.
 - Change credit hours required for “Electronic Technology” courses from 14 to 5.
 - Add ENGR 1463.
 - Total credit hours for the option change from 30-31 to 24-25.
- The proposed changes update the curriculum based on current technology and industry demand.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree change from 60-67 to 60-65.

- No funds are requested from the State Regents.

TCC – Certificate in Electronics Technology (223)

Degree program option addition

- Add option “Electrical Substation Technology.”
- The proposed option is in response to industry requests.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Radiography (070)

Degree program requirement changes

- Remove 3 credit hours of Psychology from “General Education Requirements” and add BIOL 1314.
- Change credit hours required for “General Education Requirements” from 18 to 19.
- Remove BIOL 1314 from “Specialized Course Requirements” and add ALDH 1323.
- Change credit hours required for “Specialized Course Requirements” from 54 to 53.
- The proposed changes were recommended by the advisory committee.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Interior Design (111)

Degree program requirement changes

- Remove ART 1063 and PSYC 1313 from “General Education Requirements” and add INTD 1433 and INTD 1443.
- Remove INTD 1413 from “Interior Design Courses” and add INTD 1303/MKT 1313, INTD 1473, INTD 2443, and INTD 2463.
- Change credit hours required for “Interior Design Courses” from 39 to 48.
- Remove 6 credit hours of Marketing from “Specialized Course Requirements.”
- Change credit hours required for “Controlled Electives” from 3 to 6.
- The proposed changes are the result of requirement changes to the National Council for Interior Design Qualification Examination.
- Five new courses will be added and no courses will be deleted.
- Total credit hours for the degree change from 66 to 72.
- No funds are requested from the State Regents.

TCC – Certificate in Interior Design (194)

Degree program requirement changes

- Remove INTD 1383, INTD 2323, and INTD 2333 from “Interior Design” courses and add INTD 1303/MKTG 1313, INTD 1443, INTD 1473, INTD 1493, INTD 2433, and INTD 2453.
- Change credit hours required for “Interior Design” courses from 27 to 26.
- Remove 3 credit hours of Marketing.
- Change credit hours required for “Controlled Electives” from 6 to 3.
- The proposed changes are the result of requirement changes to the National Council for Interior Design Qualification Examination.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree change from 36 to 39.

- No funds are requested from the State Regents.

TCC – Associate in Applied Science in Child Development (200)

Degree program requirement change

- Remove ACCT 2213 from “Specialized Course Requirements” and add ACCT 1003.
- The proposed change is the result of prerequisite requirements being added to ACCT 2213.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

TCC – Certificate in Horticulture Technology (209)

Degree program requirement change

- For all options:
 - Remove CSCI 1161.
 - The proposed change is the result of a course no longer being offered.
 - No new courses will be added and one course will be deleted.
 - Total credit hours for the degree change from 10 to 9.
- No funds are requested from the State Regents.

TCC – Associate in Science in Nutritional Sciences (273)

Degree program requirement change

- For the “Dietetics” option:
 - Remove ACCT 2213 and add 2 credit hours of “Recommended Electives.”
 - The proposed change aligns the curriculum with articulation to Oklahoma State University.
 - No new courses will be added and no courses will be deleted.
 - Total credit hours for the option will change from 61 to 60.
- No funds are requested from the State Regents.

TCC – Certificate in Quality Control Technology (188)

Degree program name change

- Change program name to Quality Technology.”
- The proposed name change is recommended by the advisory board and updates the name to that which is used in the industry.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #20-a (2):

Programs.

SUBJECT: Ratification of approved institutional request to suspend degree programs.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional requests to suspend existing academic programs, as described below.

BACKGROUND:

Tulsa Community College (TCC) requested authorization to suspend the programs listed below:

- Certificate in Management Leadership (268)
- Certificate in Process Technology (275)
- Associate in Applied Science in Process Technology (276)

POLICY ISSUES:

Suspending programs is consistent with the State Regents' Academic Program Review policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

ANALYSIS:

TCC requested authorization to suspend the Certificate in Management Leadership (268)

- TCC reports that this program has not been able to meet productivity criteria required by State Regents' policy.
- TCC will reinstate or delete the program by December 31, 2016.

TCC requested authorization to suspend the Certificate in Process Technology (275)

- TCC reports that this program has not been able to meet productivity criteria required by State Regents' policy.
- During the suspension, TCC will seek employer support for continuation of the program.
- TCC will reinstate or delete the program by December 31, 2016.

TCC requested authorization to suspend the Associate in Applied Science in Process Technology (276)

- TCC reports that this program has not been able to meet productivity criteria required by State Regents' policy.
- During the suspension, TCC will seek employer support for continuation of the program and will consider restructuring the program as an option under the Associate in Applied Science in Engineering Technology (151).

- TCC will reinstate or delete the program by December 31, 2016.

Authorization was granted by the Chancellor for the above requests. State Regents' ratification is requested.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #20-b:

Reconciliation.

SUBJECT: Approval of institutional requests for degree program inventory reconciliations.

RECOMMENDATION:

It is recommended that the State Regents approve requests for degree program inventory reconciliations for state system institutions, as described below.

BACKGROUND:

The University of Oklahoma (OU) requests a program modification change for the Bachelor of Fine Arts in Music (130) to reconcile institutional practice with the official degree program inventory.

Western Oklahoma State College (WOSC) requests a program modification change for the Associate in Science in Business (065) to reconcile institutional practice with the official degree program inventory.

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OU requests a correction to the modification request for the Bachelor of Fine Arts in Music (130). Program modifications were approved at the June 27, 2013 State Regents' meeting; however the modification request omitted changing the credit hours required for "Advised Music Electives (3000-4000) from 8 to 9 and the credit hours for the major from 48 to 49. This action will correct this error.

WOSC requests a program modification change for the Associate in Science in Business (065). Program modifications were approved at the October 17, 2013 State Regents' meeting. The modification submitted requested to "remove COSC from Required Courses" for the "Computer Information Systems" option. This language was interpreted that all COSC courses should be removed from the option. However, the request was intended to remove only COSC 1313 from Required Courses. This action will correct this error.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
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AGENDA ITEM #20-c (1):

Electronic Delivery.

SUBJECT: Southeastern Oklahoma State University. Approval of request to offer existing degree programs via online delivery.

RECOMMENDATION:

It is recommended that the State Regents approve Southeastern Oklahoma State University's request to offer the existing Master of Science in Aerospace Administration and Logistics (079) via electronic media.

BACKGROUND:

Southeastern Oklahoma State University (SEOSU) is currently approved to offer the following degree programs via electronic media:

- Bachelor of Arts in Criminal Justice (059)
- Bachelor of Business Administration in Management (027)
- Bachelor of Science in Computer Information Systems (061)
- Bachelor of Science in Computer Science (052)
- Bachelor of Science in Elementary Education (016)
- Master of Business Administration (075)
- Master of Education in Elementary Education (072)
- Master of Education in School Administration (073)
- Master of Education in Secondary Education (074)

SEOSU's governing board approved offering degree programs through electronic media at their November 8, 2013 meeting and SEOSU requests authorization to offer the existing programs via electronic media, as outlined below.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education's (OSRHE) Electronically Delivered and Traditional Off-Campus Courses and Programs policy. This policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the president to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and demand, and 5) cost and financing.

ANALYSIS:

SEOSU satisfactorily addressed the policy requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Master of Science in Aerospace Administration and Logistics

Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in aerospace related occupations will remain stable with little to no increase in occupations. Through 2020, the OESC projects the rate of change in employment to increase by 6.59 percent and the BLS Occupational Outlook Handbook projects no change in employment.

Offering the existing program online will help SEOSU better serve its students serving in the military or those employed as civil contractors.

Delivery method. SEOSU will utilize the Blackboard learning and course management system and Campus Connect (web-based student information system) to deliver and support the program. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. Blackboard permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among and between students and faculty. Additionally, the faculty will participate in Quality Matters training to learn best practices for both online course design and pedagogy.

Funding. The program will be funded through existing allocations and the tuition and fee structure and no new funding will be required from the State Regents to deliver the existing degree program via electronic media.

A system wide letter of intent was distributed electronically to presidents on November 15, 2013 and no institution requested a copy of the proposal to deliver the existing degree program via electronic media.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve SEOSU's request to offer the existing Master of Science in Aerospace Administration and Logistics via electronic media as described above.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #20-c (2):

Electronic Delivery.

SUBJECT: Murray State College. Approval of request to offer an existing degree program via electronic media.

RECOMMENDATION:

It is recommended that the State Regents approve Murray State College's request to offer the existing Associate in Science in Business (004) via electronic media.

BACKGROUND:

Murray State College (MSC) is currently not approved to offer degree programs via electronic media. MSC requests authorization to offer the Associate in Science in Business via electronic media, as outlined below. MSC's governing board approved offering the program through electronic media at their August 20, 2013 meeting.

POLICY ISSUES:

This action is consistent with the State Regents' Electronically Delivered and Traditional Off-Campus Courses and Programs policy. For institutions without approval to deliver degree programs electronically, the process calls for the President to send a letter of intent to the Chancellor along with a request to deliver an existing degree program via electronic media that addresses how the institution will meet the academic standards specified in policy and the following criteria: 1) centrality to the institution's mission, 2) academic standards, 3) method of delivery, 4) duplication, 5) demand, and 6) program cost.

ANALYSIS:

MSC satisfactorily addressed the policy requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Centrality of the Proposed Electronic Media Program to the Institution's Mission. This degree program is consistent with MSC's mission, which is to provide opportunities for student learning, personal growth, professional success, and community enhancement.

Academic Standards. The academic standards meet State Regents' policy requirements listed in section 3.16.5. The proposal provided adequate detail regarding faculty, academic integrity, learning resources, admission, retention, assessment, student services, and technical support systems.

Method of Delivery. MSC will utilize the learning and course management system, Blackboard, to deliver and support the program. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. Blackboard permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among

and between students and faculty. Additionally, the faculty will participate in Quality Matters training to learn best practices for both online course design and pedagogy.

Duplication. The table below lists the institutions that offer related programs in business.

School	Program Name	Degree Type
Cameron University	Business	Associate in Science
Carl Albert State College	Business Administration	Associate in Arts
Connors State College	Business Administration	Associate in Science
Eastern Oklahoma State College	Business Administration	Associate in Science
Northern Oklahoma College	Business Management	Associate in Applied Science
Northeastern Oklahoma A&M College	Business Administration	Associate in Science
Oklahoma City Community College	Business	Associate in Science
Oklahoma State University Institute of Technology	Business	Associate in Science
Redlands Community College	Business Administration	Associate in Applied Science
Rogers State University	Business Administration	Associate in Science
Rose State College	Business	Associate in Science
Seminole State College	Business	Associate in Science
Southwestern Oklahoma State University	General Business	Associate in Science
Tulsa Community College	Business	Associate in Applied Science
Western Oklahoma State College	Business	Associate in Science

A system wide letter of intent was distributed electronically to presidents on October 28, 2013 and no institution requested a copy of the proposal to deliver the existing Associate in Science in Business via electronic media.

Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in business related occupations look favorable with about as fast as average growth rate for entry level positions. Through 2020, the OESC projects the rate of change in employment to increase by 18.60 percent and the BLS Occupational Outlook Handbook projects the rate of change in employment to increase by 12 percent.

MSC’s adult students have time management constraints based on the need to balance work, home, and family while completing a higher education degree. MSC will help alleviate this time management constraints by offering the degree program through the electronic media format.

Curriculum. The existing degree program to be offered via electronic media will consist of 122-126 total credit hours from the following areas:

Content Area	Credit Hours
General Education	39-40
Core/Major Option	12
Business Specific	12
Total	63-64

Faculty and Staff. Existing and adjunct faculty will teach the existing degree program via electronic media.

Support Services. The library, facilities and equipment are adequate.

Program Cost. This degree program will be offered on a self-supporting basis and the current tuition and fee structure adequately fund the program. MSC anticipates increased student enrollment and no additional funding is requested.

Based on staff review of MSC's proposal, it is recommended that the State Regents approve MSC's request to offer the existing Associate in Science in Business via electronic media as described above.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #20-d:

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between November 7, 2013 and December 31, 2013.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000.

ANALYSIS:

For the time period between November 7, 2013 and December 31, 2013, there is 1 purchase in excess of \$25,000 but not in excess of \$100,000.

Purchases Between \$25,000.00 and \$99,999.99.

Multiple Funds

- 1) Office of Management and Enterprise Services in the amount of \$51,155.43 for insurance premiums for Risk Management insurance coverage for FY14. (Funded From 210-Core, 701-OCAP, and 718-OneNet).

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
January 30, 2014

AGENDA ITEM #21-a:

Programs.

SUBJECT: Current Status Report on Program Requests.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2013 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents' Academic Program Approval policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2013-2014).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Fifty-Fourth Meeting



December 5, 2013

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Fifty-Fourth Meeting
December 5, 2013

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

**Minutes of the Seven Hundred Fifty-Fourth Meeting
of the
Oklahoma State Regents for Higher Education
December 5, 2013**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9:15 a.m. on Thursday, December 5, 2013, at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on November 22, 2013. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Harrel called the meeting to order and presided. Present for the meeting were State Regents Toney Stricklin, Ron White, Jay Helm, Ann Holloway, Ike Glass, Jimmy Harrel and Mike Turpen.
3. **MINUTES OF THE PREVIOUS MEETINGS.** Regent Turpen made a motion, seconded by Regent White, to approve the minutes of the State Regents' Committee-of-the-Whole and the minutes of the State Regents' regular meeting on October 16, 2013, and October 17, 2013. Voting for the motion were Regents White, Helm, Holloway, Glass, Harrel, Turpen and Stricklin. Voting against the motion were none.
4. **Report of the Chairman.** No report.
5. **Report of the Chancellor.** Chancellor Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents and advised them of an upcoming event on December 11th when Oklahoma's Complete College America (CCA) program will be recognized at the White House. He also reported on a recent article that ran in "*The Oklahoman*" written by Kathryn McNutt that was in support of the CCA Program. He then introduced a video created by News Channel 4 highlighting the Super Seven Seniors program at US Grant High

School in Oklahoma City. The program was created by Ms. Susan Turpen, a teacher at US Grant, and recognizes seniors who have passed all seven of their end-of-instruction exams. Chancellor Johnson stated that it is a great showcase of all the great things happening in Oklahoma schools. Chancellor Johnson also recognized two employees who are retiring from the State Regents. Mr. Ed Eckenstien, Web Systems Manager, retired on October 31, 2013 and Mr. Michael Yeager, Director of Research and Analysis and State IPEDS Coordinator will retire January 1, 2014. Chancellor Johnson also recognized Dr. Raquel Schmitz, Vice Chancellor for Administration, who recently resigned in November 2013 to be with her husband in Texas. Chancellor expressed his appreciation and wished them the best in their future endeavors.

- 6. SPECIAL GUEST.** Dr. Roger Webb, President Emeritus of the University of Central Oklahoma and former Oklahoma Commissioner of Public Safety gave a brief report on the Campus Safety and Security Task Force. Dr. Webb started by saying that he is very passionate about the work of the task force and feels as a former university president, that it is the president's responsibility to create a safe environment for their students. He stated that there are two problems that sometimes keep the campus from being a safe environment: 1) no resources for campus safety positions; and 2) not enough safety awareness on campus among students, faculty, staff and administration. Dr. Webb finished by stating that he feels there are three tragic events that shaped how we now look at campus safety: 1) the Columbine High School shooting in 1999; 2) the Virginia Tech shooting in 2007; and 3) the Sandy Hook Elementary School shooting in 2012. These events have raised the public conscience on campus safety.
- 7. FACULTY ADVISORY COUNCIL.** The Faculty Advisory Council members could not attend this meeting due to the weather. This item will be rescheduled for January 2014.
- 8. NEW PROGRAMS.** Regent Stricklin made a motion, seconded by Regent Harrel, to approve the request from Oklahoma State University to offer the Graduate Certificate in Marketing Analytics. Voting for the motion were Regents Helm, Holloway, Glass, Harrel, Turpen, Stricklin and White. Voting against the motion were none.

9. **PROGRAM DELETIONS.** Regent Stricklin made a motion, seconded by Regent Holloway, to approve the following requests for a program deletion:

- Oklahoma Panhandle State University requested to delete the Bachelor of Business Administration in Business Education.

Voting for the motion were Regents Holloway, Glass, Harrel, Turpen, Stricklin, White and Helm.

Voting against the motion were none.

10. **POLICY.** Regent Stricklin made a motion, seconded by Regent Harrel, to approve:

- a. Approval of alternative method of course placement in English and mathematics for Oklahoma City Community College.
- b. Approval of request from Southwestern Oklahoma State University to offer existing degree programs at the Van Alstyne branch campus of Grayson College.
- c. Approval of proposed permanent rule revisions for the Academic Scholars Program.
- d. Approval of proposed permanent rule revisions for the Regional University Baccalaureate Scholarships.
- e. Approval to revoke the APA rules for the Robert S. Kerr Conference Center and complete the process of revocation under the Oklahoma Administrative Code.

Voting for the motion were Regents Glass, Harrel, Turpen, Stricklin, White, Helm and Holloway.

Voting against the motion were none. Regent Helm asked if it would be possible to track the effects of the alternative course placement method at Oklahoma City Community College and have a report back in one year. Chancellor Johnson asked Dr. Sonobe to make a note to have a report in one year showing the outcomes of the new method.

11. **SUMMER ACADEMIES.** Regent White made a motion, seconded by Regent Glass, to approve the 2014 Summer Academy Grants in the amount of \$661,000. Voting for the motion were Regents Harrel, Turpen, Stricklin, White, Helm, Holloway and Glass. Voting against the motion were none.

12. **TEACHER EDUCATION.** Regent Stricklin made a motion, seconded by Regent Helm, to approve the Teacher Shortage Employment Incentive Program benefit of \$16,936 for each teacher eligible by 2014. Voting for the motion were Regents Turpen, Stricklin, White, Helm,

Holloway, Glass and Harrel. Voting against the motion were none.

- 13. OKLAHOMA CAMPUS COMPACT.** Regents recognized the winners of the Oklahoma Campus Compact annual Voter Registration Contest. The 2013 contest winners were Eastern Oklahoma State College (EOSC), Northern Oklahoma College (NOC), and the University of Central Oklahoma (UCO). Nineteen institutions participated in the contest resulting in a total of 1,530 students being registered to vote. Representatives from NOC and UCO were in attendance to receive their award. EOSC representatives were unable to attend because of weather and will be presented their award at a later date.
- 14. E&G BUDGET ALLOCATIONS.** Regent White made a motion, seconded by Regent Stricklin, to approve the allocation of \$1,594,504.78 to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from revenue collected from the taxes places on the sale of cigarettes and tobacco products. Voting for the motion were Regents Stricklin, White, Helm, Holloway, Glass, Harrel and Turpen. Voting against the motion were none.
- 15. TUITION.** Regent White made a motion, seconded by Regent Helm to approve the acceptance of the FY2014 Tuition Analysis Report for submission to the Governor, Senate President Pro Tempore and Speaker of the House. Voting for the motion were Regents White, Helm, Holloway, Glass, Harrel, Turpen and Stricklin. Voting against the motion were none.
- 16. REVENUE BONDS.** Regent White made a motion, seconded by Regent Holloway, to approve the transmittal to the Attorney General the University of Oklahoma's Statement of Essential Facts for the 2013 A/B General Obligation Bond Issuance. Voting for the motion were Regents Helm, Holloway, Glass, Harrel, Turpen, Stricklin and White. Voting against the motion were none.
- 17. GRANT.** Regent White made a motion, seconded by Regent Turpen, to accept the second year of College Access Challenge Grant Program funds totaling \$1,443,609 and approve the non-

federal matching funds of \$721,805 for FY14. Voting for the motion were Regents Holloway, Glass, Harrel, Turpen, Stricklin, White and Helm. Voting against the motion were none.

18. EXPERIMENTAL PROGRAM TO STIMULATE COMPETITIVE RESEARCH. Dr. Malayer could not attend this meeting due to the weather. This item will be rescheduled for January 2014.

19. CONTRACTS AND PURCHASES. Regent White made a motion, seconded by Regent Glass, to approve the following purchases for amounts in excess of \$100,000:

- Cisco Equipment in the amount of \$800,000 to refresh the State Regents Local Area Network and VoIP Infrastructure equipment that has been in use for over 10 years.
- Juniper Networking Equipment in the amount of \$250,000 to provide additional redundancy for Onenet Services.
- Dobson Technologies Transport and Telecom Solutions in the amount of \$315,000 to provide fiber maintenance for the Oklahoma Community Access Network (OCAN) Statewide network.
- Telco Supply in the amount of \$180,000 for OCAN fiber maintenance.
- Change order increase for Windstream Communications in the amount of \$110,000 for customer network infrastructure circuits.
- Change order increase for Bank of America in the amount of \$34,000 for the FY-14 P-Card purchase order.

Voting for the motion were Regents Glass, Harrel, Turpen, Stricklin, White, Helm and Holloway. Voting against the motion were none.

20. DELETED ITEM.

21. DELETED ITEM.

22. COMMENDATIONS. Regent Turpen made a motion, seconded by Regent Glass, to recognize State Regents' staff for service and recognitions on state and national projects. Voting for the

motion were Regents Harrel, Turpen, Stricklin, White, Helm, Holloway and Glass. Voting against the motion were none.

23. EXECUTIVE SESSION. Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.

24. PERSONNEL. Regent Helm made a motion, seconded by Regent Holloway, to approve the hiring of Ms. Kylie Smith as Interim Vice Chancellor for Administration. Voting for the motion were Regents Turpen, Stricklin, White, Helm, Holloway, Glass and Harrel. Voting against the motion were none.

25. CONSENT DOCKET. Regent Stricklin made a motion, seconded by Regent Massey, to approve the following consent docket items.

- e. Programs. Program Modifications. Approval of institutional requests. Page 79.
- f. Electronic Delivery.
 - (1) Item Deleted.
 - (2) Approval of requests to offer existing degree programs via online delivery for Northern Oklahoma College.
- g. Post Audit. Approval of institutional requests for final approval and review schedule extensions for existing programs.
- h. Governor's Committee on Employment of Persons with Disabilities. Allocation for awards in 2014-2015.
- i. Regional University Baccalaureate Scholarships. Authorization of freshmen scholarship slots for Fall 2014.
- j. Academic Scholars Program. Authorization of freshmen Institutional Nominee scholarship slots for Fall 2014.
- k. Agency Operations.
 - (1) Approval of ratification of purchases over \$25,000.
 - (2) Adoption of an amendment to the agency's Section 125 cafeteria plan.
- l. Resolutions. Approval of resolutions for retiring staff.

Voting for the motion were Regents Stricklin, White, Helm, Holloway, Glass, Harrel and Turpen.

Voting against the motion were none.

26. REPORTS. Regent Helm made a motion, seconded by Regent Stricklin, to approve the following reports:

- a. Programs. Status report on program requests.
- b. Annual Reports.
 - (1) 2012-2013 Academic Scholars Year End Report.
 - (2) 2012-2013 Oklahoma Tuition Aid Grant Year End Report.
 - (3) 2012-2013 Oklahoma Tuition Equalization Grant Year End Report.
 - (4) 2012-2013 Regional University Baccalaureate Scholarships Year End Report.
 - (5) Policy Reporting Survey Report.
 - (6) Report of Financial Operations FY2013 - June 30, 2013.
 - (7) Complete College America. Annual Report on Degrees Conferred in Oklahoma Higher Education.

Voting for the motion were Regents White, Helm, Holloway, Glass, Harrel, Turpen and Stricklin.

Voting against the motion were none.

27. REPORT OF THE COMMITTEES.

- a. Academic Affairs and Social Justice and Student Services Committees. The Academic Affairs and Social Justice and Student Services Committees had no additional items for Regents' action.
- b. Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.
- c. Strategic Planning and Personnel and Technology Committee. The Strategic Planning and Personnel and Technology Committee had no additional items for Regents' action.

d. Investment Committee. The Investment Committee had no additional items for Regents' action.

28. NEW BUSINESS. No new business was brought before the Regents.

29. ANNOUNCEMENT OF NEXT REGULAR MEETING. Regent Harrel announced that the next regular meetings are scheduled to be held on Wednesday, January 29, 2014 at 10:30 a.m. and Thursday, January 30, 2014 at 9 a.m. at the State Regents' Office in Oklahoma City.

30. ADJOURNMENT. With no additional items to address, the meeting was adjourned.

ATTEST:

James D. Harrel, Chairman

John Massey, Secretary

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Research Park, Oklahoma City

MINUTES OF THE COMMITTEE-OF-THE-WHOLE Wednesday, December 4, 2013

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Committee-of-the-Whole met at 10 a.m. on Wednesday, December 4, 2013, in the Regents Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on November 27, 2013. A copy of the agenda had been posted as required by the Open Meeting Act.
2. **CALL TO ORDER.** Participating in the meeting were Regents Toney Stricklin, Jay Helm, Jody Parker, Ann Holloway, Ike Glass, Jimmy Harrel and John Massey. Regent Harrel called the meeting to order and presided.
3. **EXECUTIVE SESSION.** Regent Parker made a motion, seconded by Regent Glass, to go into executive session for confidential communications with attorneys concerning pending investigations, claims, or actions, to discuss the employment of the Interim Vice Chancellor for Administration and the annual review of the Chancellor. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Harrel, Massey and Stricklin. Voting against the motion were none.

Following executive session discussions, Regents returned to open session.

4. **BUDGET REPORT.** Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance and Information Technology, Telecommunications and OneNet, provided Regents with a brief budget update. Ms. Paliotta distributed several articles about the upcoming year's budget and what priorities may be funded. There is some good news in that Representative Harold Wright thinks higher education is a priority and has endorsed the State Regents budget. However, Governor Fallin is cautious about the budget as the incoming revenue is not meeting expectations. The State Equalization Board meets December 19, 2013 and Ms. Paliotta stated that after that meeting she would have a better idea of what the budget will look like.
5. **OKLAHOMA COLLEGE ASSISTANCE PROGRAM.** Mr. Rick Edington, Executive Director of the Oklahoma College Assistance Program (OCAP), gave a brief update on the OCAP program. Mr. Edington started by stating that OCAP is a loan guarantee agency and the Oklahoma Student Loan Authority is a state trust that does servicing for up to 50 state and regional banks. Oklahoma student loan players include federal direct student loans, title IV additional servicers and not-for-profit servicers. He also stated that the OCAP portfolio has over \$2 billion in outstanding guarantee volume, with the largest percentage in non-default status and \$400 million in default status. Out of the non-default portfolio, 98 percent are in loan repayment. Mr. Edington stated that revenue streams are increasing and Oklahoma is now ranked 7th among guarantors in the United States. Revenue is used to run OCAP programs and OCAP contributes \$4 million to State Regents initiatives each year. Mr. Edington stated that OCAP supplies education materials on college access, financial literacy, debt management and default prevention and hosts workshops and gateway courses for Federal Family Education Loan Program borrowers.

6. **COMPLETE COLLEGE AMERICA.** Mr. Tony Hutchison, Vice Chancellor for Strategic Planning and Analysis and Workforce and Economic Development, gave a brief update on recent Complete College America (CCA) activities. Several State Regents staff attended the Fall CCA meeting in October 2013 in Salt Lake City. Chancellor Johnson, Dr. Blake Sonobe, Ms. Hollye Hunt, President Janet Cunningham, President Tom McKeon, Superintendent Lindel Fields from the Tri County Technology Center, Representative Harold Wright and Senator John Ford all attended. Mr. Hutchison stated that the meeting focused on the five elements of CCA:
 - a. Performance Funding – Mr. Hutchison stated that this is Oklahoma’s strongest area and has been spoken of as one of the best in the country.
 - b. Corequisite Remediation – This would allow remediation to be built into regular courses, perhaps by adding credit hours to the course so that students would not have to take zero-level courses.
 - c. Full-Time is Fifteen – Mr. Hutchison stated that this type of program would create incentives for students who take 15 credits per semester to graduate on time. Research has shown that more students graduate when they complete 30 or more credits in their first year of college.
 - d. Structured Schedules – This would allow students in the same program of study to take the same courses with the same people and continue through the program together.
 - e. Guided Pathways to Success – Mr. Hutchison stated that with guided pathways, students choose a metamajor where courses can apply toward a number of different specific majors, instead of taking random courses that eventually do not count towards a degree.

7. **REACH HIGHER.** Dr. Debbie Blanke, Associate Vice Chancellor for Academic Affairs, gave a brief update on the Reach Higher program. Dr. Blanke began by stating that Reach Higher is growing and has over 1,000 students currently enrolled for Fall 2013 across the state. The next phase of the program will be to endorse other degree programs and to reach out to business partners to help them understand the value of sending their own students to the program. In an effort to reach out them, State Regents staff have worked to create a video about Reach Higher featuring student testimonials.

8. **SOUTHERN REGIONAL EDUCATION BOARD.** Chancellor Johnson gave a brief update on his recent trip to the Southern Regional Education Board Winter Meeting, stating that some of the highlights from the trip were:
 - a. A spotlight on Oklahoma’s Online Education Task Force;
 - b. The Oklahoma Course Equivalency Project was highlighted as a best practice for seamless course transfer between institutions; and
 - c. Other states were very interested in the Oklahoma’s Promise program and Chancellor Johnson stated that over 19,000 students have received the scholarship since the creation of the program in 1992.

9. **TASKFORCE REPORTS.**
 - a. **Online Education Task Force.** Dr. Blake Sonobe, Vice Chancellor for Academic Affairs, gave a brief update on the work of the Online Education Task Force. Dr. Sonobe stated that the Policy Audit sub-committee and the E-course sub-committee met in November and each presented the work they’ve been doing since the previous meeting. The Policy Audit sub-committee has been working on creating procedures to use when admitting and enrolling students and the E-course sub-committee has been working on a matrix to use in evaluating online courses to ensure that they are high quality courses. Additionally, they are creating a survey to send to institutions to get an accurate snapshot

of what each institution is doing for online courses and share best practices with other state institutions.

- b. **State Regents Campus Safety and Security Task Force.** Ms Angela Caddell, Interim Director of Communications, gave a brief update on the work of the State Regents Campus Safety and Security Task Force. Ms. Caddell stated that the task force last met in October and has three work groups currently working on projects.

The Campus Best Practices workgroup is working on finalizing best practice compilations for each of the key security issues up for review: guns on campus, campus threat assessment, drug, alcohol and mental health counseling, cyber security, weather safety, Title IX and Cleary Act compliance, and student travel. The compendium for each issue will include a set of original documents, notes, summary and best practices. This information will also be available on the State Regents website in January 2014.

The Issue Monitoring Advocacy and Research workgroup will meet to discuss the composition of the legislature with respect to the State Regents view of no guns on campus.

The Training and Plan Development workgroup met to develop an assessment tool to help identify training needs on campus with respect to campus safety and security. They hope the results of this survey will drive campus training needs going forward.

The task force continues to work with their consultant, Dr. Roger Webb, and their next full meeting will be February 5, 2014.

10. LEGISLATIVE UPDATE. Chancellor Johnson stated that there were three interim studies focused on higher education.

The first was regarding online learning. Senator Gary Stanislawski was interested in what higher education was doing in regards to online learning and the State Regents, the University of Oklahoma and Oklahoma State University presented on the issue. Chancellor Johnson stated that it was a good opportunity to showcase to the legislature what Oklahoma is doing with online learning.

The second interim study focused on the configuration of the State Regents. Representative T.W. Shannon asked Chancellor Johnson to present a history of how the State Regents and the State System are configured under the constitution and to discuss the governance and governing boards.

The third interim study focused on affordability. Representative Wright asked Chancellor Johnson to speak about affordability and he seemed to be impressed with the presentation. He also endorsed the State Regents budget for next year.

Ms. Hollye Hunt, Associate Vice Chancellor for Governmental Relations, stated she attended the State Chamber meeting which had a legislative panel featuring, Representative Shannon, Representative Joe Dorman, Senator Brian Bingman and Senator Sean Burrage. The panel discussed potential issues in the upcoming legislative session including, common core, judicial reform and energy sector incentives. Ms. Hunt stated she did not think that higher education would be a target in the next session and feels like the State Regents were well represented at the meeting. Ms. Hunt also stated that there were several legislative tours coming up in December

and January. The events have been very well attended by legislators and community leaders, and it serves as a great opportunity to talk about the State Regents message. Ms. Hunt also stated that at the legislative tour at Oklahoma State University on December 10, 2013, they would be honoring Senator Rob Johnson. Senator Johnson, Senator Burrage and Representative Fred Jordan will not be seeking re-election and they have all been very supportive of higher education.

11. **“BEST OF HIGHER EDUCATION” REPORT.** Regents received the November 2013 update on institutional activities.
12. **ADJOURNMENT.** With no other items to discuss, the meeting was adjourned.

ATTEST:

James D. “Jimmy” Harrell, Chairman

Toney Stricklin,