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OKLAHOMA STATE REGENTS  
FOR HIGHER EDUCATION

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*Improving our future by degrees*

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*Agenda*

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**April 9, 2015**

#### NOTE

This document contains recommendations and reports to the State Regents regarding items on the April 9, 2015 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to [www.okhighered.org](http://www.okhighered.org) State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on April 9, 2015.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
655 Research Parkway, Oklahoma City

**A G E N D A**

Thursday, April 9, 2015 – 10 a.m.  
State Regents' Conference Room  
655 Research Parkway, Suite 200, Oklahoma City  
Chairman Michael C. Turpen, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of Chancellor.** (No Action, No Discussion).
6. **Special Guest.** Oklahoma City National Memorial & Museum Executive Director Kari Watkins will give an update on the Memorial and the State Regents will present a resolution commemorating the 20<sup>th</sup> anniversary of the bombing of the Alfred P. Murrah federal building.

**STUDENTS**

7. **Awards.**
  - a. Chancellor Hans Brisch Scholarship Program Awards. Presentation of selections for Chancellor's Scholars for the 2015-2016 academic year. (Supplement) Page 1.
  - b. Newman Civic Fellows. Presentations to the 2015 Newman Civic Fellows. Page 3.

**ACADEMIC**

8. **New Programs.**
  - a. University of Oklahoma. Approval to offer the Master of Science in Data Science and Analytics, the Bachelor of Arts in Japanese, the Graduate Certificate in Social Work with American Indians, and the Graduate Certificate in Music Performance. Page 5.
  - b. Southeastern Oklahoma State University. Approval to offer the Master of Music Education in Music Education. Page 21.

- c. Oklahoma State University-Oklahoma City. Approval to offer the Certificate in Information Technology-Computer Forensics/eDiscovery and the Certificate in Information Technology in Networking. Page 29.
  - d. Tulsa Community College. Approval to offer the Associate in Arts in Paralegal Studies and the Certificate in Project Management. Page 35.
9. **Program Deletions.** Approval of institutional requests for a program deletion. Page 45.
10. **Academic Policy.** Posting of revisions to the State Regents' *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy. Page 49.

## FISCAL

11. **EPSCoR.** 2014 Oklahoma EPSCoR Advisory Committee Annual Report. Page 71.
12. **Master Lease Program.**
- a. Approval of listing of projects for submission to the Council of Bond Oversight of the 2015 Master Lease Real Property Projects. Page 75.
  - b. Approval of listing of a project for submission to the Council of Bond Oversight of the 2015B Equipment Property Master Lease Program. Page 78.1.
13. **Contracts and Purchases.** Approval of purchases over \$100,000. Page 79.
14. **Investments.** Approval of new investment managers. Page 81.

## EXECUTIVE

15. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 83.
16. **Executive Session.** Page 85.
- a. Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board's attorney determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
  - b. Enter into executive session.
  - c. Open session resumes.
  - d. Vote to exit executive session.

## CONSENT DOCKET

17. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
  - a. Programs.
    - (1) Program Modifications. Approval of institutional requests. Page 87.
    - (2) Program Suspensions. Ratification of institutional requests. Page 121.
  - b. Reconciliation. Approval of institutional requests for program reconciliation. 123.
  - c. Agency Operations. Ratification of purchases over \$25,000. Page 125.
  - d. Non-Academic Degrees.
    - (1) Approval of a request from the University of Oklahoma to award a posthumous degree. Page 127.
    - (2) Approval of a request from the University of Oklahoma to award four honorary degrees. Page 129.
    - (3) Approval of a request from Oklahoma State University to award an honorary degree. Page 135.
    - (4) Deleted Item. Page 137.
18. **Reports.** Acceptance of reports listed.
  - a. Programs. Status report on program requests. Page 139. (Supplement)
  - b. Annual Reports.
    - (1) 2014-2015 Educational Planning and Assessment System Annual Report. Page 141.
    - (2) Academic Policy Exceptions Quarterly Report. Page 145.
19. **Report of the Committees.** (No Action, No Discussion).
  - a. Academic Affairs and Social Justice and Student Services Committees.
  - b. Budget and Audit Committee.

- c. Strategic Planning and Personnel Committee and Technology Committee.
  - d. Investment Committee.
20. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."
  21. **Announcement of Next Regular Meeting** — The next regular meetings are scheduled to be held on Thursday, May 28, 2015 at 10:30 a.m. and Friday, May 29, 2015 at 9 a.m. at the State Regents Office in Oklahoma City.
  22. **Adjournment.**

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #7-a:**

**Awards.**

**Chancellor Hans Brisch Scholarship Program Awards.**

**SUBJECT:** FY 2015-16 Awards.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the individuals listed below as Chancellor Hans Brisch Scholarship Program Honorees for the 2015-16 academic year and ratify payment of the scholarship award.**

**BACKGROUND:**

The Chancellor's Scholarship Program was established by the Oklahoma State Regents for Higher Education in 1990 with privately raised funds. Most of the approximate \$200,000 fund balance was raised in honor of Chancellor Hans Brisch, either on the occasion of his 50<sup>th</sup> birthday or on the occasion of his 2003 retirement. Chancellor Brisch died in February 2006 at which time the Oklahoma State Regents renamed the program the Chancellor Hans Brisch Scholarship Program as a living legacy to his dedication to the students of Oklahoma. Chancellor Glen D. Johnson continues the tradition of the program which honors not only Chancellor Brisch but the office of Chancellor and all individuals who hold that office.

**POLICY:**

The Chancellor Hans Brisch Scholarship Program policy requires the Scholars to be selected primarily on the basis of (1) outstanding leadership and (2) demonstrated commitment to the enhancement of the community. Community commitment is demonstrated through the student's involvement in the initiation of a high school and/or community program or project that resulted in an improvement of the learning environment of the school or the social betterment of the community. Candidates for the Chancellor's Scholars awards must be entering college freshmen with high academic achievement.

Individuals chosen as Chancellor Hans Brisch Scholars bring a vibrant, energetic presence to Oklahoma campuses, adding to the intellectual environment. The Chancellor Hans Brisch Scholarship Program judges evaluated 47 nominees for the FY 2015-16 award and identified the top 3 candidates. It is recommended that the State Regents approve the FY 2015-16 Chancellor's Scholars recipients as follows:

- Taylor Nicole Hadwiger, Alva High School
- Christian Michael Davis, Bristow High School
- Samuel R. L. Flowers, Ponca City High School

Supplement





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #7-b:**

**Awards.**

**SUBJECT:** Presentation of Certificates for the 2015 Newman Civic Fellows.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the individuals listed below as Newman Civic Fellow for 2015 and ratify payment of the scholarship award.**

**BACKGROUND:**

National Campus Compact is an organization located in Boston, Massachusetts. It was founded in 1985 by the presidents of Brown, Georgetown and Stanford universities who were concerned about student disengagement on campus, in the community, and in political and civic processes. There are 35 state Campus Compact offices that provide services to nearly 1,200 colleges and universities committed to helping students develop the knowledge and skills of civic participation through involvement in public service through various methodologies including service-learning, community service, and other methodologies. Institutional members pay annual membership dues.

Oklahoma Campus Compact (OkCC) was founded in 2000. The Oklahoma State Regents for Higher Education hosts OkCC through the Academic Affairs Division and contributes staffing, some program funding, travel, facilities and equipment, office supplies and postage. All 25 State System institutions, three branch institutions, and eight private/independent institutions are members.

The Newman Civic Fellows program was established by National Campus Compact in honor of Campus Compact co-founder Frank Newman, a man who dedicated his life to creating opportunities for student civic learning and engagement. It is designed to recognize inspiring college student leaders who have demonstrated an investment in finding solutions for challenges facing communities throughout the country through service, research, and advocacy. Newman Civic Fellows make the most of their college experiences to better understand themselves, the root causes of social issues, and effective mechanisms for creating lasting change.

**POLICY ISSUES:**

No policy issues are related to this item.

**ANALYSIS:**

Newman Civic Fellows are nominated by their institutional president. Eleven students from Oklahoma are a part of the group of 201 students from 36 states plus the District of Columbia who comprise the 2015 Newman Civic Fellows. These students were nominated as the best-of-the-best, students who represent the next generation of public problem solvers and civic leaders. They serve as national examples of the role that higher education can—and does—play in building a better world.

The Newman Civic Fellows program is supported by the KPMG Foundation. Added to this support is a monetary scholarship for Oklahoma Newman Civic Fellows as funds are available. For 2015, Oklahoma Campus Compact will award a scholarship of \$500.00 to each Newman Civic Fellow. Campus Compact, the Oklahoma State Regents for Higher Education, and OkCC are pleased with the quality of our Newman Civic Fellows' work at their institutions and for their communities, and commend them with certificates. Through service-learning courses and other opportunities for community engagement, colleges are developing students' critical public problem-solving skills such as the ability to research and analyze community needs, a willingness to lead and participate in public processes and debate, the commitment to raise awareness about community challenges, and the ability to inspire people to become part of solutions. The 2015 Oklahoma Newman Civic Fellows are listed below:

Carly Anderson, Connors State College  
Roxanne Cobb, Oklahoma State University-Oklahoma City  
Christopher Dowling, University of Central Oklahoma  
Rhetta Farrill, East Central University  
Michael Ferguson, Tulsa Community College  
Josi Hasenauer, Northwestern Oklahoma State University  
Raleigh Jobes, Rogers State University  
Michael Larson, Oklahoma State University Institute of Technology  
Tyler Parette, Oklahoma Christian University  
Kristen Ryan, Rose State College  
Addi Shamburg, Northern Oklahoma College

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #8-a:**

**New Programs.**

**SUBJECT:** University of Oklahoma. Approval to offer the Master of Science in Data Science and Analytics, the Bachelor of Arts in Japanese, the Graduate Certificate in Social Work with American Indians, and the Graduate Certificate in Music Performance.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Oklahoma's requests to offer the Master of Science in Data Science and Analytics through traditional and online delivery, the Bachelor of Arts in Japanese, the Graduate Certificate in Social Work with American Indians on the Norman and Tulsa campuses, and the Graduate Certificate in Music Performance with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Master of Science in Data Science and Analytics.** Continuation beyond Fall 2017 will depend upon meeting the following criteria:
  - Majors enrolled: a minimum of 30 students in Fall 2016; and
  - Graduates: a minimum of 10 students in 2016-2017.
  
- **Bachelor of Arts in Japanese.** Continuation beyond Fall 2021 will depend upon meeting the following criteria:
  - Majors enrolled: a minimum of 25 students in Fall 2020; and
  - Graduates: a minimum of 15 students in 2020-2021.
  
- **Graduate Certificate in Social Work with American Indians.** This graduate certificate is embedded within the Master of Social Work in Social Work (211) and will be included in the regular 5-year program review.
  
- **Graduate Certificate in Music Performance.** Continuation beyond Fall 2017 will depend upon meeting the following criteria:
  - Majors enrolled: a minimum of 3 students in Fall 2016; and
  - Graduates: a minimum of 5 students in 2016-2017.

**BACKGROUND:**

**Academic Plan**

The University of Oklahoma's (OU) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- Continue aggressive recruitment of large freshmen classes and improve the processing of graduate student applicants for admission. We are in our first year of implementing the Common Application for undergraduates and in the first year of implementing the College-Net software for processing applications for graduate students.
- Continue an intense focus on undergraduate retention and graduate rates by 1) utilizing data from holistic admissions to provide early invention/mentoring/tutoring for students whose profiles suggest they will profit from aggressive intervention, 2) increase the coordination of undergraduate academic advising across campus, and 3) enhance course offerings during summer session. Additionally, we will continue to work to get undergraduate students taking 30 or more hours per year via the flat rate tuition policy to get them on a 4/5 year timeline to degree completion.
- Continue to manage undergraduate course offerings to adequately meet student needs for courses by requiring course sections to be close to fully enrolled and by adding sections (or increasing course size) as needed to meet student demand by utilizing qualified instructors, lecturers, and other adjunct instructors.

### **APRA Implementation**

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OU has taken the following program actions in response to APRA:

85	Degree and/or certificate programs deleted
78	Degree and/or certificate programs added

### **Program Review**

OU offers 268 degree and/or certificate programs as follows:

14	Certificates
0	Associate of Arts or Sciences Degrees
0	Associate of Applied Science Degrees
114	Baccalaureate Degrees
86	Master's Degrees
54	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### **Program Development Process**

OU's faculty developed the proposals, which were reviewed and approved by institutional officials. OU's governing board approved delivery of the Master of Science in Data Analytics at the October 29, 2014 meeting, the Bachelor of Arts in Japanese, the Graduate Certificate in Social Work with American Indians, and the Graduate Certificate in Music Performance at the December 4, 2014 meeting. OU requests authorization to offer these degree programs and graduate certificates as outlined below.

OU is currently approved to offer the following degree programs through online delivery:

- Bachelor of Arts in Administrative Leadership (375);
- Bachelor of Arts in Information Studies (343);
- Bachelor of Arts in Liberal Studies (231);
- Bachelor of Arts in Lifespan Care Administration in Lifecare Administration (394)
- Bachelor of Arts in World Cultural Studies (390);
- Bachelor of Science in Criminal Justice (365);
- Certificate in Human Resource Diversity and Development (340);
- Graduate Certificate in Applications of Educational Research and Evaluation (400);
- Graduate Certificate in Natural Gas Technology (401);
- Master of Arts in Administrative Leadership (373);
- Master of Arts in Liberal Studies (232);
- Master of Environmental Science (076);
- Master of Library and Information Studies (151);
- Master of Prevention Science (374);
- Master of Legal Studies in Legal Studies (149);
- Master of Science in Criminal Justice (391);
- Master of Science in Civil Engineering (038);
- Master of Science in Construction Administration in Construction Administration (243);
- Master of Science in Knowledge Management (347); and
- Master of Science in Natural Gas Engineering and Management in Natural Gas Engineering and Management (344).

#### **POLICY ISSUES:**

This action is consistent with the Academic Program Approval and Electronically Delivered and Traditional Off-Campus Courses and Programs policies.

#### **ANALYSIS:**

##### **Master of Science in Data Science and Analytics**

**Program purpose.** The proposed program is designed to provide students will the skills and knowledge to examine, evaluate, design, build, implement, and deploy analytic tools to resolve complex analytic problems in various scientific domains and industrial sectors.

**Program rationale and background.** The field of data analytics is rapidly growing. Similar programs at the University of Texas-Austin (UTA) and Texas A & M University, which are closely aligned with the proposed program, have seen significant student demand. For example, the program offered at UTA received over 200 applicants in its first cohort and admitted only 30 students. Additionally, there have been a number of institutions nation-wide who have started graduate programs in data analytics to meet the needs of employers.

**Employment opportunities.** Oklahoma has many industries in various sectors, such as aerospace, energy, financial services, healthcare, and meteorology, that have the need for employees equipped with the skill set of a data scientist. Organizations are employing data scientists to determine profitable lines of business, characterize customers, evaluate and predict risks, improve operational efficiencies, and predict system performance. OU indicates that individuals completing the degree can find employment in careers such as data analysts, data architects, database administrators, data scientists, research engineers, and management analysts. According to the Oklahoma Employment Security Commission, careers in

these fields are expected to increase 7 to 24 percent. OU is confident that graduates of the proposed program will find employment and meet the needs of local industry.

**Student demand.** The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	30	Fall 2016
Minimum Graduates from the program	10	2016-2017

**Duplication and impact on existing programs.** There are no Master of Science in Data Science and Analytics programs offered in Oklahoma. A system wide letter of intent was communicated via email on November 18, 2014. Oklahoma State University (OSU) requested a copy of the proposal which was sent December 12, 2014. Neither OSU nor any other State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 30-33 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Core Courses	20
General Elective	10-13 (depending on thesis or non-thesis selection)
<b>Total</b>	<b>30-33</b>

**Faculty and staff.** Existing faculty will teach the proposed program. OU intends to hire two new faculty within the first two years at the rank of assistant professor.

**Delivery method and support services.** OU will utilize the Desire2Learn learning management system. OU will meet academic standards outlined in policy to ensure the quality of the degree program, which include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites. The library, facilities, and equipment are adequate for this program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Master of Science in Data Science and Analytics are shown in the following tables.

A. Funding Sources	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0

A. Funding Sources	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
State Resources Available through Internal Allocation and Reallocation	\$5,616	\$0	\$0	\$0	\$0
<i>Narrative/Explanation: In anticipation of the resources necessary to fund the establishment of a new program, OU implemented cost-saving measures both centrally and within the College of Engineering. The amount shown above reflect funds available through these cost-saving efforts.</i>					
Student Tuition	\$278,274	\$556,546	\$556,546	\$556,546	\$556,546
<i>Narrative/Explanation: The amounts shown above were calculated using approved AY2015 tuition and fees. OU anticipates 15 students enrolled in year 1 and 30 students enrolling in years two through five.</i>					
<b>TOTAL</b>	<b>\$283,890</b>	<b>\$556,546</b>	<b>\$556,546</b>	<b>\$556,546</b>	<b>\$556,546</b>

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$40,244	\$41,451	\$42,695	\$43,976	\$45,295
<i>Narrative/Explanation: The amounts shown reflect salary and benefits for one FTE administrative support professional with a small cost of living adjustment beginning in the second year.</i>					
Faculty	\$164,150	\$301,048	\$310,079	\$319,382	\$328,963
<i>Narrative/Explanation: Year one includes one new full-time assistant professor, including teaching summer courses. Year two includes the addition of one full-time assistant professor, including teaching summer courses. Years three through five include both new assistant professors, adjusted annually for a small cost of living factor.</i>					
Graduate Assistants	\$53,666	\$71,836	\$73,991	\$76,211	\$78,497
<i>Narrative/Explanation: Three graduate assistants will be used in year one. Years two through five include four graduate assistants.</i>					
Student Employees	\$13,830	\$14,245	\$14,672	\$15,112	\$15,564
<i>Narrative/Explanation: Includes salary for one part-time student worker, adjusted annually for a small cost of living factor beginning in year two.</i>					
Equipment and Instructional Materials	\$8,750	\$8,750	\$8,750	\$8,750	\$8,750
<i>Narrative/Explanation: Includes computer equipment and office supplies, advertising for faculty hires, and marketing for program promotion.</i>					
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$500	\$500	\$500	\$500	\$500
<i>Narrative/Explanation The amounts above are budgeted for printing related to normal office functions.</i>					
Telecommunications	\$250	\$250	\$250	\$250	\$250
<i>Narrative/Explanation: The amounts above are budgeted for internal needs for normal office functions.</i>					
Travel	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
<i>Narrative/Explanation: The amounts shown will pay for faculty travel to relevant conferences to promote the university and research related to the proposed program.</i>					

Awards and Grants	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$283,890</b>	<b>\$440,580</b>	<b>\$453,437</b>	<b>\$466,681</b>	<b>\$480,319</b>

### **Bachelor of Arts in Japanese**

**Program purpose.** The proposed program is designed to train students in the languages, literatures, and cultures of Japan and to prepare them for language-related positions in education, international business, international travel, federal government, technological fields, and other associated fields.

**Program rationale and background.** The proposal for a Bachelor of Arts in Japanese is inspired by several factors: 1) the traditionally prominent role of Japan and Japanese culture across a myriad of disciplines and curricula in the academy; 2) the growing importance of Asia and its governing organizations in global economic and political development; and 3) the increasing student demand for additional course offerings in Japanese. On a national level, there are approximately 70 institutions offering an undergraduate degree in Japanese, with only a small number of these programs located in the Midwest and South/Central Regions. OU reports that the minor in Japanese is thriving with enrollment tripling over the past 8 years. OU believes the proposed Bachelor of Arts in Japanese will experience the same interest and growth.

**Employment opportunities.** Although the employment opportunities for graduates of the proposed program cannot be quantified, graduates can seek employment in a variety of fields. Through the teaching of Japanese language, culture, and literature, the goal of the program is to provide students with the unique tools and skills that will enable them to contribute and compete successfully in a variety of ways at the local, national, and international levels. These tools and skills are especially needed as the State of Oklahoma has been an integral part of the global community. For example, in 1985 the cities of Kameoka, Kyoto, Japan and Stillwater, Oklahoma entered into the Sisters Cities Program. In 1990, the then Major Norio Tomoe of Nikaho, Japan and the Mayor Pierre Taron of Shawnee, Oklahoma signed a Sisters Cities Program agreement. Recently Norman, Oklahoma and the cities of Keika and Kyoto followed suit. These agreements open doors for various exchange programs and employment opportunities. Moreover, 73 percent of the State of Oklahoma’s aerospace-related exports go to the state’s five top markets, one of which is Japan, accounting for over 24 percent of Oklahoma’s total aerospace exports. Oklahoma also houses several top Japanese corporations, such as Hitachi, Ltd., and Astellas Pharma, Inc. in Norman and TDK Corporation in Shawnee. OU is confident students completing the proposed program will find employment in their chosen career field.

**Student demand.** The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	25	Fall 2020
Minimum Graduates from the program	15	2020-2021

**Duplication and impact on existing programs.** There are no Bachelor of Arts in Japanese programs offered in Oklahoma. A system wide letter of intent was communicated via email on December 22, 2014. None of the State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.



**Curriculum.** The proposed program will consist of 120 total credit hours as shown in the following table. Two new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
General Education	56
Major Requirements	36
Major Support Requirements	6
General Electives	22
<b>Total</b>	<b>120</b>

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** The library, facilities, and equipment are adequate for this degree program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Bachelor of Arts in Japanese are shown in the following tables.

A. Funding Sources	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$199,614	\$202,608	\$205,647	\$208,732	\$211,863
<i>Narrative/Explanation: The amount shown above reflects current salaries of one tenure-track faculty, one five-year term position, two one-year term positions, and one instructor.</i>					
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$28,538	\$44,426	\$73,901	\$92,376	\$92,376
<i>Narrative/Explanation: The above student tuition amounts were calculated based on an estimated student enrollment of 8, 15, 20, 25, and 25 students completing 12 credit hours per academic year. OU anticipates having both resident and non-resident students enrolling in the program.</i>					
<b>TOTAL</b>	<b>\$228,152</b>	<b>\$258,034</b>	<b>\$279,548</b>	<b>\$301,108</b>	<b>\$304,239</b>

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$199,614	\$202,608	\$205,647	\$208,732	\$211,863

*Narrative/Explanation: The amounts above reflect the salaries of the entire faculty in the Japanese program with an increase of 3 percent for annualized cost of living raises.*

Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$199,614</b>	<b>\$202,608</b>	<b>\$205,647</b>	<b>\$208,732</b>	<b>\$211,863</b>

**Graduate Certificate in Social Work with American Indians**

**Program purpose.** The proposed certificate is embedded within the Master of Social Work in Social Work (211) and will provide students with the knowledge and skills necessary to be a culturally competent generalist to work with the tribal communities.

**Program rationale and employment opportunities.** Oklahoma is experiencing a shortage of social workers and an even higher shortage of social workers trained to provide services to American Indian populations. According to the Oklahoma Employment Security Commission, careers in Social Work are expected to increase 25 percent. Upon completion of the proposed certificate individuals working in the social work field will be able to address this need by having the knowledge and skills needed to impact the health, mental health, and socioeconomic disparities in the American Indian population. OU is confident that students completing the certificate will be highly employable in Oklahoma and be desirable to employers in the continued work with federal policy related to tribal self-determination and sovereign status.

**Student demand.** The proposed certificate program is expected to fulfill student demand within the Master of Social Work in Social Work (211) program.

**Duplication and impact on existing programs.** There are no Graduate Certificate in Social Work with American Indian programs offered in Oklahoma. A system wide letter of intent was communicated via email on December 22, 2014. None of the State System institutions notified State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed certificate program will consist of 15 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

Content Area	Credit Hours
Core Courses	9
Electives	6
<b>Total</b>	<b>15</b>

**Faculty and staff.** Existing faculty will teach the proposed program.

**Financing and program resource requirements.** The proposed certificate program is an embedded certificate within the Master of Social Work in Social Work (211) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

### **Graduate Certificate in Music Performance**

**Program purpose.** The proposed certificate is designed to assist students in being more marketable as professional musicians.

**Program rationale and background.** Although the proposed certificate would be unique to Oklahoma, Graduate Certificates in Music Performance have increased in popularity with programs across the country. For example, the University of North Texas has an enrollment of 50, Texas Christian University has an enrollment of 25, and Penn State University has an enrollment of 20. Additionally, over the past several years, the Commission on Accreditation for the National Association of Schools of Music has noted a national trend in increased enrollments for all music degrees and certificates.

**Employment opportunities.** Paying performance opportunities for professional, classically trained musicians are difficult to quantify. Individuals who want to earn their living performing music are well aware that they are likely to spend much of their professional lives seeking opportunities. Opera impresarios, orchestra managers, theatrical producers at all levels of production are able to command performers of the highest caliber with their decision based on the skills demonstrated in the audition. Students completing the proposed certificate would gain the skills and awareness needed to give them a competitive edge in the audition process.

**Student demand.** The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	3	Fall 2016
Minimum Graduates from the program	5	2016-2017

**Duplication and impact on existing programs.** There are no Graduate Certificate in Music Performance programs offered in Oklahoma. A system wide letter of intent was communicated via email on December 22, 2014. None of the State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 18 total credit hours as shown in the following table. One new course will be added and the curriculum is detailed in the attachment (Attachment D).

Content Area	Credit Hours
Core Courses	14-18
Performance Electives	0-4
<b>Total</b>	<b>18</b>

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** The library, facilities, and equipment are adequate for this degree program.

**Financing.** The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Music Performance are shown in the following tables.

<b>A. Funding Sources</b>	<b>Year of Program</b>				
	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$36,460	\$60,768	\$60,768	\$60,768	\$60,768
<i>Narrative/Explanation: The above student tuition amounts were calculated at the non-resident graduate tuition rate of \$675.18 per credit hour. OU anticipates enrollment of 3, 5, 5, 5, and 5 students in years 1 through 5. OU indicates student will be able to complete the entire curriculum in 1 academic year.</i>					
<b>TOTAL</b>	<b>\$36,460</b>	<b>\$60,768</b>	<b>\$60,768</b>	<b>\$60,768</b>	<b>\$60,768</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>Year of Program</b>				
	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$0	\$0	\$0	\$0	\$0
<i>Narrative/Explanation: Faculty salaries for the proposed certificate are considered part of their in-load.</i>					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$0	\$0	\$0	\$0	\$0

Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Attachments

**UNIVERSITY OF OKLAHOMA  
MASTER OF SCIENCE IN DATA SCIENCE AND ANALYTICS**

Degree Requirements	Credit Hours
<b>Core Courses</b>	<b>20</b>
CS 5005      Computing Structures	5
CS 4513      Database Management Systems (approved for graduate credit)	3
CS 4413      Algorithm Analysis (approved for graduate credit)	3
ISE 5013      Statistical Analysis and System Design	3
ISE 5103      Intelligent Data Analytics	3
ISE 5113      Advanced Analytics and Metaheuristics	3
<b>General Electives – Thesis Option</b>	<b>10</b>
CS or ISE Elective	3
ENGR 5900      Engineering Professional Practice for thesis option students	1
Thesis	6
<b>General Electives – Non-Thesis Option</b>	<b>13</b>
CS or ISE Elective	9
ENGR 5900      Engineering Professional Practice for non-thesis option students	4
<b>Total</b>	<b>30-33</b>

**UNIVERSITY OF OKLAHOMA  
BACHELOR OF ARTS IN JAPANESE**

Degree Requirements	Credit Hours	
<b>General Education</b>	<b>56</b>	
ENGL 1113	Principles of English Composition	3
ENGL 1213 or EXPO 1213	Principles of English Composition Expository Writing	3
	Foreign Language (students are encouraged to take JAPN 1115 and JAPN 1225)	0-13
	Mathematics	3
	Natural Science	7
	Biological Science selected from the following approved General Education designators: BIOL, HES, MBIO, or PBIO	
	Physical Science selected from the following approved General Education designators: AGSC, ASTR, CHEM, GEOG, BEOL, GPHY, METR, or PHYS	
PSC 1113	American Federal Government	3
	Social Science Elective	3
HIST 1483 or HIST 1493	United States, 1492-1865 United States, 1865 to Present	3
	Understanding Artistic Forms	3
	Western Civilization and Culture Elective (excluding HIST 1483 and HIST 1493)	3
	Non-Western Culture Elective	3
	Additionally Core IV Humanities (2 courses at the 3000/4000 level. Must be outside the major and selected from Understanding Artistic Forms, Western Civilization and Culture, or Non-Western Culture)	6
	Senior Capstone Experience	3
	General Education Electives (if needed to total minimum 56 credit hours)	0-13
<b>Major Requirements</b>		<b>36</b>
JAPN 2013	Intermediate Japanese Listening and Speaking	3
JAPN 2113	Intermediate Japanese	3
JAPN 2223	Intermediate Japanese (continued)	3
JAPN 3013	Advanced Japanese Listening and Speaking	3
JAPN 3113	Advanced Japanese Comprehension	3
JAPN 3223 or *JAPN 4543	Advanced Japanese Conversation and Composition I Introduction to Classical Japanese	3
JAPN 4113	Advanced Japanese Reading and Writing	3

JAPN 4223	Advanced Japanese Conversation and Composition II	3
JAPN 4993	Senior Capstone in Japanese	3
MLLL 3623	Pre-Modern Japanese Literature and Culture	3
MLLL 3663	Modern Japanese Literature and Culture	3
One course from the following		
JAPN 4543	Introduction to Classical Japanese	3
*JAPN 4013	Topics in Japanese Culture	3
MLLL 3223	Japan through Film and Literature	3
MLLL 3233	Japanese Literature since 1945	3
<b>Major Support Requirements</b>		<b>6</b>
HIST 3853	Japan to 1850	3
HIST 3863	Japan since 1850	3
<b>Free Electives</b>		<b>22</b>
Students must complete elective course work so that the total number of credit hours completed is 120, of which 48 credit hours must be completed at the 3000/4000 level.		
<b>Total</b>		<b>120</b>



**UNIVERSITY OF OKLAHOMA  
GRADUATE CERTIFICATE IN SOCIAL WORK WITH AMERICAN INDIANS**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b>Core Courses</b>	<b>9</b>
SWK 5343      Social Work with American Indians	3
SWK 5303      American Indian Behavioral Health	3
SWK 5283      Tribal/U.S. Child/Family Welfare Policy	3
<b>Electives</b>	<b>6</b>
The remaining 6 credit hours can be selected from courses within the School of Social Work or Native American Studies and must be approved by the graduate liaison with consultation and approval from the Social Work with American Indians Certificate Coordinator	
<b>Total</b>	<b>15</b>

**ATTACHMENT D**

**UNIVERSITY OF OKLAHOMA  
GRADUATE CERTIFICATE IN MUSIC PERFORMANCE**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b>Core Courses</b>	<b>14-18</b>
	Applied lessons in the appropriate instrument or voice (2 semesters @ 4 credit hours each)
*GRRE 5043	Recitals (taken twice) 6
MUTE 5130 or MUTE 5140 or MUTE 5160 or MUTE 5170 or MUTE 5290	Large Ensemble (not required for voice) 2
MUTE 5271	Chamber Music Ensemble (taken twice) (not required for voice) 2
<b>Performance Electives</b>	<b>0-4</b>
	Students will complete approved graduate level course work to fulfill the performance elective requirement
<b>Total</b>	<b>18</b>

\*Denotes new courses

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #8-b:**

**New Programs.**

**SUBJECT:** Southeastern Oklahoma State University. Approval to offer the Master of Music Education in Music Education.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Southeastern Oklahoma State University's request to offer the Master of Music Education in Music Education, via traditional and online delivery, with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Master of Music Education in Music Education.** Continuation beyond Fall 2020 will depend upon meeting the following criteria:
  - Majors enrolled: a minimum of 7 students in Fall 2019; and
  - Graduates: a minimum of 7 students in 2019-2020.

**BACKGROUND:**

**Academic Plan**

Southeastern Oklahoma State University's (SEOSU) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- Regional Accreditation
  - The Higher Learning Commission (HLC) is scheduled to conduct a comprehensive evaluation visit for continued accreditation at Southeastern on February 24-26, 2014. During the past year, the self-study coordinator and steering committee have been working on the self-study report. Two reports, the *Institutional Data Update* and the *Substantive Change Application for an Additional Location* (new location for program delivery at Grayson College South Campus in Van Alstyne, Texas) were submitted in HLC in April and July of 2012, respectively.
- Specialized Accreditation
  - Southeastern is committed to academic excellence and several disciplines have achieved specialized accreditation. Listed below are current activities regarding specialized accreditation:
  - Association to Advance Collegiate Schools of Business (AACSB) – The John Massey School of Business (JMSB) received initial AACSB accreditation in 2009; this accreditation applies to all undergraduate and graduate programs. The next maintenance of accreditation review is scheduled for October 27-29, 2013, the year of record for the review is 2012-2013.
  - National Association of Schools of Music (NASM) – Music programs at Southeastern have been accredited by NASM since 1978. A team completed a visit for continued accreditation on March

24-26, 2013; Southeastern is preparing its final response to the Commission Action Report from NASM and it will be acted upon in November 2013.

- Aviation Accreditation Board International (AABI) – On July 31, 2013, Southeastern received notice that the interim report was accepted by the AABI Board of Trustees and no further action is required until the next visit in 2017. Undergraduate aviation programs at all four locations (Durant Campus, Tinker Air Force Base, Oklahoma City Community College, and Rose State College) are accredited until 2017. The Aviation Sciences Institute is preparing to seek AABI accreditation for the M.S. in Aerospace Administration and Logistics.
  - Council for the Accreditation of Counseling and Related Educational Programs (CACREP) – In July 2012, Southeastern was notified that that M.A. in Clinical Mental Health Counseling was accredited by CACREP for eight years. The next visit will be in 2020.
  - National Council for Accreditation of Teacher Education (NCATE) – Teacher Education programs at Southeastern were accredited by NCATE in October 2010. The next visit will be in 2017.
  - The Department of Occupational Safety and Health is researching the feasibility of achieving accreditation by the Accreditation Board for Engineering and Technology (ABET). The department chair attended the annual ABET symposium in Spring 2013 that provided information regarding ABET accreditation.
- Choctaw University
    - Representatives from the Office of the Academic Affairs and Choctaw Nation have successfully developed a new academic partnership called Choctaw University. Students enrolled in the Executive Leadership Training Program of the Choctaw Nation have the option to targeted courses for university credit. To support this initiative, 19 new courses in Leadership (LEAD prefix) have been developed to be offered in an eight-week format. Southeastern also is developing a Leadership Option for the B.A. in Communication designed to articulate with the overall objectives and outcomes of the Choctaw University program.
- Bachelor of Science in Liberal and Applied Studies
    - The Bachelor of General Studies (BGS) was modified into the Bachelor of Science in Liberal and Applied Studies (BSLAS) to support this partnership and better meet the needs of our students. The BSLAS allows students to design a course of study that suits their individual educational goals. It empowers students to have more control over their college academic experience, and, because of the broad-based curriculum, allows them to exercise creativity and innovation as they plan for their own careers.
- Bachelor of Science in Organizational Leadership (Reach Higher)
    - Southeastern is expanding its marketing of Reach Higher into movie theaters in Sherman and Paris, Texas, and Ardmore, Oklahoma. Reach Higher is presented at recruiting fairs, job fairs, and various civic and industry organizations thus creating greater awareness of degree completion options available at Southeastern.
- Sustain Current and Develop New Outreach Initiatives
    - Southeastern currently is authorized to deliver degree programs at six off-campus locations in Oklahoma and one location in Texas. On July 23, 2013, Southeastern was notified that its *Substantive Change Application for an Additional Location* for Grayson College South Campus in Van Alstyne, Texas was approved by the Higher Learning Commission. Southeastern currently is preparing the request to be submitted to OSRHE. For the two out-of-state locations, Southeastern uses a financial model that requires all expenditures for program delivery must be offset by on-site revenues. Southeastern uses a combination of full-time anchor faculty at the off-

campus locations, distance education modes of delivery from the main campus, and the hiring of on-site adjunct faculty to deliver these programs in a cost-effective manner.

- Review of the Academic Policies and Procedures Manual
  - Last year, Southeastern initiated a comprehensive review of its Academic Policies and Procedures Manual (APPM). This collaborative effort of the Office of Academic Affairs and the Faculty Senate has made good progress; the reviewed chapters have been updated so that they accurately reflect current practices, more clearly define policies and procedures, and make processes more consistent and efficient. The 2012-13 effort focused primarily on revising the tenure/promotion policy; changes will be applied to applications for tenure/promotion in 2013-14. Additional chapters will be reviewed and revised during 2013-14.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, SEOSU has taken the following program actions in response to APRA:

29	Degree and/or certificate programs deleted
23	Degree and/or certificate programs added

**Program Review**

SEOSU offers 55 degree and/or certificate programs as follows:

1	Certificate
0	Associate of Arts or Sciences Degrees
0	Associate of Applied Science Degrees
41	Baccalaureate Degrees
13	Master’s Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with SEOSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

**Program Development Process**

SEOSU’s faculty developed the proposal, which was reviewed and approved by institutional officials. SEOSU’s governing board approved delivery of the Master of Music Education in Music Education at the October 21, 2014 meeting. SEOSU requests authorization to offer this degree, as outlined below.

SEOSU is currently approved to offer the following degree programs through online delivery:

- Bachelor of Arts in Criminal Justice (059);
- Bachelor of Business Administration in Management (027);

- Bachelor of Science in Computer Information Systems (061);
- Bachelor of Science in Computer Science (052);
- Bachelor of Science in Elementary Education (016);
- Graduate Certificate in Management (113);
- Master of Business Administration (075);
- Master of Education in Elementary Education (072);
- Master of Education in School Administration (073);
- Master of Education in Secondary Education (074);
- Master of Science in Aerospace Administration and Logistics (079); and
- Master of Science in Native American Leadership (112).

#### **POLICY ISSUES:**

This action is consistent with the Academic Program Approval and the Electronically Delivered and Traditional Off-Campus Courses and Programs policies.

#### **ANALYSIS:**

##### **Master of Music Education in Music Education**

**Program purpose.** The purpose of the proposed program is to provide educators the opportunity to develop advanced skills in musicianship, pedagogical techniques, curriculum design, assessment and research. The curriculum for the proposed Master of Music Education (MME) in Music Education has already achieved accreditation from the National Association of Schools of Music.

**Program rationale and background.** SEOSU reports that the region lacks a quality MME program to serve the needs of area music teachers who must continue their education in order to be competitive in the profession. Graduates of SEOSU's Bachelor of Music Education in Music Education (037) are sought after by school districts in Oklahoma and Texas and have been asking for a graduate program to further their education and to advance in their careers. Additionally, 75 percent of the current seniors at SEOSU in the Bachelor of Music Education in Music Education (037) have indicated an interest in beginning a master's degree in their field. The proposed program will serve to meet the needs of music educators in SEOSU's service area.

**Employment opportunities.** The proposed program is not designed to lead to immediate employment. Rather, the individuals interested in pursuing the proposed program will already be employed in their chosen field. However, SEOSU reports that many school districts in the area require that after a specified amount of time teaching, teachers holding bachelor's degree must continue their education and earn a master's degree in order to retain their positions. For example, in Durant, teachers must attain an advanced degree after 5 years of teaching. The proposed program will provide music educators an opportunity to meet the terms of their employment while gaining advanced knowledge and skills in their discipline.

**Student demand.** The proposed degree program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program	7	Fall 2019
Minimum Graduates from the program	7	2019-2020

**Duplication and impact on existing programs.** The proposed program would duplicate the following program:

<b>Institution</b>	<b>Existing Program</b>
University of Oklahoma	Master of Music Education in Music Education (176)

A system wide letter of intent was communicated via email on November 11, 2014. The University of Oklahoma (OU) requested a copy of the proposal, which was sent on December 17, 2014. Neither OU nor any other State System institution notified the State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed degree program will consist of 32-33 total credit hours each as shown in the following table. Nine new courses will be added and the curriculum is detailed in the attachment (Attachment A).

<b>Content Area</b>	<b>Credit Hours</b>
Major Requirements	26
Guided Electives	3-4
Thesis or Capstone	3
<b>Total</b>	<b>32-33</b>

**Faculty and staff.** Existing faculty will teach the proposed Master of Education in Music Education program.

**Delivery method and support services.** SEOSU will utilize the Blackboard learning and course management system and Campus Connect (web-based student information system) to deliver and support the program. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. Blackboard permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among and between students and faculty. Additionally, the library, facilities, and equipment are adequate for this degree program.

**Financing.** The proposed degree program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the degree program.

**Program resource requirements.** Program resource requirements for the Master of Education in Music Education are shown in the following tables.

<b>A. Funding Sources</b>	<b>Year of Program</b>				
	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0

<b>A. Funding Sources</b>	<b>Year of Program</b>				
	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$54,716	\$54,716	\$54,716	\$54,716	\$54,716
<i>Narrative/Explanation: The Department of Music has committed to the reassignment of existing faculty to deliver the proposed program (0.5 FTE in Fall [2 courses], 0.5 FTE in Spring [2 courses], and 1.5 FTE in Summer [3 courses]) for an annual total of \$53,716. Additionally, the Department of Music has committed \$1,000 of departmental funds for the development of in-house marketing materials, printing, and postage.</i>					
State Resources Available through Internal Allocation and Reallocation	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250
<i>Narrative/Explanation: Existing departmental fees will be reallocated for the purchase of library resources and other instructional needs.</i>					
Student Tuition	\$17,592	\$29,320	\$39,320	\$41,048	\$41,048
<i>Narrative/Explanation: The above amounts were calculated based on an enrollment of 3, 5, 5, 7, and 7 students enrolled in years 1 through 5. SEOSU anticipates students completing 6 credits in both Fall and Spring and 8 credits in Summer.</i>					
<b>TOTAL</b>	<b>\$74,558</b>	<b>\$86,286</b>	<b>\$96,286</b>	<b>\$98,014</b>	<b>\$98,014</b>

<b>B. Breakdown of Budget Expenses/Requirements</b>	<b>Year of Program</b>				
	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$65,266	\$65,266	\$65,266	\$65,266	\$65,266
<i>Narrative/Explanation: Reassignment of existing faculty to deliver the program (0.5 FTE in Fall [2 courses], 0.5 FTE in Spring [2 courses], and 1.5 FTE in Summer [3 courses]) = \$53,716 per year; adjunct faculty hired to teach courses following reassignment of existing faculty to MME courses (2 for fall; 2 for spring; and 3 for summer) = \$11,550 per year. Reassignment is possible with a shift in courses and course rotation, the elimination of unnecessary sections of courses, and the limited use of existing adjuncts in the undergraduate program.</i>					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
<i>Narrative/Explanation: Amounts shown will be used for students to have access to electronic media and for expansion of pedagogical materials.</i>					
Contractual Services	\$750	\$750	\$750	\$750	\$750
<i>Narrative/Explanation: Amounts shown will be used for professional journal and website marketing.</i>					
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
<i>Narrative/Explanation: The amounts shown will be used for printing marketing brochures and course support.</i>					
Telecommunications	\$100	\$100	\$100	\$100	\$100
<i>Narrative/Explanation: Faculty will utilize department computers for online delivery of Fall and Spring courses through Blackboard. Blackboard support expenses are included in this estimate of cost.</i>					



Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$68,516</b>	<b>\$68,516</b>	<b>\$68,516</b>	<b>\$68,516</b>	<b>\$68,516</b>

Attachment

**ATTACHMENT A**

**SOUTHEASTERN OKLAHOMA STATE UNIVERSITY  
MASTER OF MUSIC EDUCATION IN MUSIC EDUCATION**

<b>Degree Requirements</b>		<b>Credit Hours</b>
<b>Major Requirements</b>		<b>26</b>
*MUS 5333	History and Philosophy of Music Education	3
*MUS 5343	Music Education Research	3
*MUS 5353	Music Education Curriculum Development and Assessment	3
*MUS 5363	Music Administration and Supervision	3
MUS 5303 or MUS 5313 or MUS 5323	Advanced Methods and Media in Elementary School Advanced Methods and Media in Instrumental Music Advanced Methods and Media in Vocal Music	3
MUS 5960	Directed Readings in Music History and Literature	3
*MUS 5213	Form and Analysis	3
*MUS 5182 or *MUS 5192	Advanced Wind Band Literature Advanced Choral Literature	2
MUS 5203	Advanced Conducting and Score Reading	3
<b>Guided Electives</b>		<b>3-4</b>
*MUS 5233	Orchestration	3
*MUS 5243	Advanced Study in Music Theory	3
MUS 5510	Graduate Applied Music	1-2
MUS 5970	Special Studies	Variable
<b>Thesis or Capstone</b>		<b>3</b>
Students will complete 3 credit hours of a thesis or project-based capstone		
<b>Total</b>		<b>32-33</b>

\*Asterisks denote new courses

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**AGENDA ITEM #8-c:**

**New Programs.**

**SUBJECT:** Oklahoma State University-Oklahoma City. Approval to offer the Certificate in Information Technology-Computer Forensics/eDiscovery and the Certificate in Information Technology-Networking.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma State University-Oklahoma City's requests to offer the Certificate in Information Technology-Computer Forensics/eDiscovery and the Certificate in Information Technology-Networking, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Certificate in Information Technology-Computer Forensics/eDiscovery.** This certificate is embedded within the Associate in Applied Science in Information Technology (094) and will be included in the regular 5-year program review due in 2017.
- **Certificate in Information Technology-Networking.** This certificate is embedded within the Associate in Applied Science in Information Technology (094) and will be included in the regular 5-year program review due in 2017.

**BACKGROUND:**

**Academic Plan**

Oklahoma State University-Oklahoma City's (OSU-OKC) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

The most important academic priorities for OSU-OKC are to increase retention and graduation rates, enhanced student success, and academic excellence.

- **Student Success and Opportunities Center and the Division of Initial College Studies:** These two areas partnered to place academic tutors within several developmental classrooms. These tutors were in the classrooms during the first two weeks of the semester. Student interaction with the tutors increased, both in and out of the classroom, due to students' having established a relationship with the tutors. Due to the early success, the program will be expanded this year.
- **Student Retention and Graduation:** The University recognizes the need to increase the retention and graduation rates of students. In addressing the notion that retention and graduation is more than just a task of Student Services, each academic division will develop a

division plan for addressing student retention and graduation. This plan and metrics will be submitted to the Vice-President of Academic Affairs, and will be evaluated annually.

- **Soft Skills and Professionalism:** Business and industry stakeholders have expressed a trend in their hiring processes, noting the absence of soft skills in many of their new employees. In response to this need, academic programs will examine the need for soft skills instruction within their programs, and develop focused plans on how to address these much-needed skills through courses presently offered within the program.
- **Prior Learning Assessment:** Many non-traditional students enter college with many valuable real-world work experiences. Some of these experiences are complimentary of some of the technical competencies taught in college courses. The Prior Learning Assessment process provides an avenue for students to receive college credit for those experiences. The university will explore PLA to assist students in progressing towards their degree or certificate.
- **Academic Advising Support:** The President has approved of adding an additional academic advisor to the campus who will be focused on the Division of Arts and Sciences. While this is a half-time position, the level of student support through advisement will be enhanced by this addition. Since 2011, the campus has increased the number of academic advisors by over 150%.

### **APRA Implementation**

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU-OKC has taken the following program actions in response to APRA:

51	Degree and/or certificate programs deleted
56	Degree and/or certificate programs added

### **Program Review**

OSU-OKC offers 56 degree and/or certificate programs as follows:

18	Certificates
8	Associate in Arts or Sciences Degrees
29	Associate in Applied Science Degrees
1	Baccalaureate Degree
0	Master's Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU-OKC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### **Program Development Process**

OSU-OKC's faculty developed the proposal, which was reviewed and approved by institutional officials. OSU-OKC's governing board approved the Certificate in Information Technology-Computer

Forensics/eDiscovery and the Certificate in Information Technology-Networking at the September 5, 2014 meeting. OSU-OKC requests authorization to offer these certificates as outlined below.

**POLICY ISSUES:**

This action is consistent with the Academic Program Approval policy.

**ANALYSIS:**

**Certificate in Information Technology-Computer Forensics/eDiscovery**

**Program purpose.** The proposed certificate is embedded within the Associate in Applied Science in Information Technology (094) and will prepare students for careers in computer forensics.

**Program rationale and employment opportunities.** Both private sector companies and public law enforcement need to be prepared for criminal offenses that involve technology, computers and digital media. For law enforcement, computer forensics deals with property-related offenses including identity theft, fraud, and crimes committed online, including harassment and hacking. Private sectors use forensic examiners for claims of intellectual property theft, data theft, corporate fraud and computer misuse. According to the Bureau of Labor Statistics' Occupational Outlook Handbook, careers for Information Security Analysis are expected to increase 37 percent from 2012 through 2022. In Oklahoma, job opportunities in this field are projected to increase 27 percent during the same time period. The proposed certificate will provide students with a credential that will allow them to secure entry-level positions and work while continuing their education. OSU-OKC is confident students will find employment in the field.

**Student demand.** The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Information Technology (094) program.

**Duplication and impact on existing programs.** There are no Certificate in Information Technology-Computer Forensics/eDiscovery programs offered in Oklahoma. A system wide letter of intent was communicated by email November 11, 2014. Cameron University (CU) requested a copy of the proposal, which was sent via email December 3, 2014. Neither CU nor any other State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed certificate program will consist of 43 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
Technical Occupational Specialty	34
Support and Related Courses	9
<b>Total</b>	<b>43</b>

**Faculty and staff.** Existing faculty will teach the proposed program.

**Financing and program resource requirements.** The proposed program is an embedded certificate within the Associate in Applied Science in Information Technology (094) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-

supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

### **Certificate in Information Technology-Networking**

**Program purpose.** The proposed certificate is embedded within the Associate in Applied Science in Information Technology (094) and will prepare students for industry certifications and for entry level jobs in technical support and network analysis.

**Program rationale and employment opportunities.** The proposed certificate will allow students to prepare for industry certificates for various CompTIA Microsoft Technology certifications, and Microsoft Certified Professional certifications. With these credentials, students will be better qualified to obtain entry level positions as Computer User Support Specialists and Computer Network Support Specialists. According to the Oklahoma Employment Security Commission, careers in these fields are expected to grow 3 to 17 percent through 2022. OSU-OKC is confident that students completing the proposed certificate will find employment in their field.

**Student demand.** The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Information Technology (094) program.

**Duplication and impact on existing programs.** The proposed program may share some similar content with the following programs:

Institution	Existing Program
Tulsa Community College	Certificate in Information Technology (133)
Oklahoma City Community College	Certificate in Computer Networking Support (121)

A system wide letter of intent was communicated by email November 11, 2014. Cameron University (CU) requested a copy of the proposal, which was sent via email December 3, 2014. Neither CU nor other State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed certificate program will consist of 33 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Technical Occupational Specialty	30
Support and Related Courses	3
<b>Total</b>	<b>33</b>

**Faculty and staff.** Existing faculty will teach the proposed program.

**Financing and program resource requirements.** The proposed program is an embedded certificate within the Associate in Applied Science in Information Technology (094) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

ATTACHMENT A

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY  
CERTIFICATE IN INFORMATION TECHNOLOGY-COMPUTER FORENSICS/eDISCOVERY**

<b>Degree Requirements</b>		<b>Credit Hours</b>
<b>Program Requirements</b>		<b>34</b>
CIS 2513	Principles of Information Systems Security	3
ITD 2801	Certification Practicum	1
ITD 1113	Windows Expert User	3
ITD 1533	LAN Fundamentals	3
ITD 1543	Introduction to Computer Forensics	3
ITD 1103	Information Technology Fundamentals	3
ITD 2163	Computer and Technology Laws	3
ITD 2623	Advanced LAN Fundamentals	3
PLSC 1103	Introduction to Forensic Science	3
PLSC 1213	Rules of Evidence	3
ITD 1523	Support and Trouble Shooting	3
ITD 2173	Computer Forensics and Investigation	3
<b>Support and Related Courses</b>		<b>9</b>
CIS 2613	CIS Project Management	3
CIS 1603	Professional Ethics for Computer Technology	3
ITD 2143	Digital Investigations and Reporting	3
<b>Total</b>		<b>43</b>

**ATTACHMENT B**

**OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY  
CERTIFICATE IN INFORMATION TECHNOLOGY-NETWORKING**

<b>Degree Requirements</b>		<b>Credit Hours</b>
<b>Program Requirements</b>		<b>30</b>
ITD 2933	Information Technology Capstone	3
ITD 1103	Information Technology Fundamentals	3
ITD 1113	Windows Expert User	3
ITD 1523	Support and Troubleshooting PC	3
ITD 1533	LAN Fundamentals	3
ITD 2213	Networking I	3
ITD 2313	Networking II	3
ITD 2433	Linux	3
ITD 2623	Advanced LAN Fundamentals	3
ITD 2723	Network Security	3
<b>Support and Related Courses</b>		<b>3</b>
ITD 2193	Technical Support Communities	3
<b>Total</b>		<b>33</b>



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #8-d:**

**New Programs.**

**SUBJECT:** Tulsa Community College. Approval to offer the Associate in Arts in Paralegal Studies and the Certificate in Project Management.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Tulsa Community College's requests to offer the Associate in Arts in Paralegal Studies and the Certificate in Project Management, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Associate in Arts in Paralegal Studies.** Continuation beyond Fall 2019 will depend upon meeting the following criteria:  
Majors enrolled: a minimum of 50 students in Fall 2018; and  
Graduates: a minimum of 7 students in 2018-2019.
- **Certificate in Project Management.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:  
Majors enrolled: a minimum of 10 students in Fall 2017; and  
Graduates: a minimum of 5 students in 2017-2018.

**BACKGROUND:**

**Academic Plan**

Tulsa Community College's (TCC) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

**Strategic Goal #1 - Learning Effectiveness and Student Success**

- Create a fall semester One-College-Wide orientation and professional development for all 1,100 part-time instructors.
- Child Development Academic Program will receive reaccreditation from NAEYC.
- Participate in the implementation of the annual college-wide systematic process that assesses and supports effective teaching and learning.
- Receive HLC Accreditation for an additional location for TCC to conduct classes. This will permit TCC to offer all classes leading to an associate degree at the site.
- The Child Development Center (CDC) will provide mentoring and hands-on learning experiences to TCC students majoring in Child Development.
- The Vet Tech Center will provide mentoring and hands-on learning experiences to TCC students majoring in Veterinary Technology.

- Provide day and evening access to the Developmental Reading/Writing lab to promote student persistence and success.
- Actively support and increase course offerings in the online and/or blended format.
- Actively support and increase course offerings at various community campuses.
- Increase chemistry offerings as needed at West Campus.
- Provide fall and spring information sharing sessions for university Teacher Education Transfer Program and teacher education students at TCC.
- Continue to explore ways of cutting down the cost of textbooks for students (e.g. alternative textbook options).
- Explore a Corrections Education orientation to college class that features “Who Owns The Ice House” and uses Chef Jeff Henderson’s TCC presentations.

### **Strategic Goal #2 – Organizational Development and Accountability**

- Lead fundraising for teaching/learning projects at West Campus (The Henge and Cross Timbers Nature Trail).
- Create a West Campus taskforce to investigate the feasibility of developing a community garden to benefit teaching and learning in the Child Development Center (CDC) and college classes.
- Seek continued and additional outside funding for Child Development and Corrections Education.
- Continue to foster partnerships with area high schools to include concurrent science courses based on the CALC project model.
- Continue to foster an undergraduate research program in the sciences and child development as advocated by the Council of Undergraduate Research Workshop sponsored by the Oklahoma State Regents for Higher Education and as directed by the Early Child Care Initiative Legislative Appropriation.

### **Strategic Goal #3 – Community Engagement**

- Continue to foster partnerships to offer higher education opportunities for rural communities.

#### ***Metro Campus:***

Update and remodel classrooms and labs for an improved teaching and learning environment at Metro Campus.

The Advance Placement (LPN/Paramedic to RN) program and Diagnostic Medical Sonography program were successfully launched in Fall 2013 at the new Tulsa Technology Center in Owasso. The Cardiovascular Technology program will begin at the Owasso Campus in Fall 2014.

Allied Health, with the help of the TCC Foundation, will develop a donor recognition program for those community partners who donate thousands of hours to the clinical education of allied health students every year.

The TCC Honors Program is developing a day-long research workshop for Honors students to learn skills and opportunities for undergraduate research.

Metro Campus has an extensive global education focus. The Metro Liberal Arts and Communications divisions offer extensive opportunities to study Asian culture and language, most visibly represented in the community by the bi-annual China Symposium. Metro Communications offers a great number of important languages, including Chinese, Spanish, French and Russian, and faculty in these areas work with institutions in other countries to provide study abroad and other collaborative options for students.

Metro BIT Division continues to maintain all programs using high-level equipment and software. Updated facilities would contribute to improved delivery of already successful programs and courses.

The Digital Media Program continues to deliver cutting-edge options in the state of the art Center for Creativity.

To address the increasing demand for GIS technologies within the college and throughout the community, we have a state of the art GIS lab and now the ability to use the software anywhere in the TCC system.

***Student Affairs:***

**Academic Advisement Models**

As the needs and complexities of our student body changes, we are continuing to explore different academic advisement models to better meet the needs of our students. We will use the research through our new partnership with the Education Advisory Board Community College Forum to identify effective practices and programs. We are developing some pilot initiatives that we could launch as early as spring 2014 at certain campus locations. And, we have identified and are planning to acquire some potential technological tools that could assist with these efforts.

**APRA Implementation**

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, TCC has taken the following program actions in response to APRA:

90	Degree and/or certificate programs deleted
78	Degree and/or certificate programs added

**Program Review**

TCC offers 96 degree and/or certificate programs as follows:

32	Certificates
27	Associate of Arts or Sciences Degrees
37	Associate of Applied Science Degrees
0	Baccalaureate Degrees
0	Master's Degrees
0	Doctoral Degrees
0	First Professional Degrees

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with TCC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

**Program Development Process**

TCC's faculty developed the proposal, which was reviewed and approved by institutional officials. TCC's governing board approved delivery of the Associate in Arts in Paralegal Studies and the Certificate in Project Management at the November 13, 2014 meeting. TCC requests authorization to offer these degrees, as outlined below.

**POLICY ISSUES:**

This action is consistent with the Academic Program Approval policy.

**ANALYSIS:**

**Associate in Arts in Paralegal Studies**

**Program purpose.** The purpose of the proposed program is to provide students with the skills needed to become a Paralegal or transfer to a four-year institution to complete a bachelor’s degree in a related discipline. Although Paralegals are not licensed or certified in the State of Oklahoma, students would be eligible and encouraged to pursue certification through organizations such as the National Association for Legal Professionals or the Association of Legal Assistants.

**Program rationale and background.** The proposed program curriculum is currently offered as an option within the Associate in Arts in Social Science (015) program and complies with standard G-302 of the American Bar Association guidelines. The five-year average of students enrolled in the option is 57. In the Fall 2014 semester, 52 students were enrolled. TCC has worked with Northeastern State University to articulate the curriculum to NSU’s Legal Studies option available within the Bachelor of Science in Criminal Justice (020) provided students graduate with an Associate in Arts degree. Therefore, the proposed program will provide students with an easier transition to complete a bachelor’s degree in the discipline.

**Employment opportunities.** The Occupational Outlook Handbook indicates that an associate degree is typically required for employment as a Paralegal or Legal Assistant. TCC also reports that area employers have expressed the same requirement as the minimum educational credential when hiring. According to the Oklahoma Employment Security Commission, statewide career opportunities for Paralegals and Legal Assistants are expected to increase 18 percent through 2022. Similarly, the Northeast Workforce Investment Area reports an approximate 19 percent increase in job openings for Paralegals and Legal Assistants. TCC is confident that students completing the proposed degree will find employment or be successful in transferring to a four-year institution.

**Student demand.** The proposed degree program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<b>Productivity Category</b>	<b>Criteria</b>	<b>Deadline</b>
Minimum Enrollment of majors in the program	50	Fall 2018
Minimum Graduates from the program	7	2018-2019

**Duplication and impact on existing programs.** There are no Associate in Arts in Paralegal Studies programs offered in Oklahoma; however the proposed program may share some similar content with the following program:

<b>Institution</b>	<b>Existing Program</b>
Rose State College	Associate in Applied Science in Paralegal Studies (027)

A system wide letter of intent was communicated via email on August 13, 2014. The University of Oklahoma (OU) requested a copy, which was sent December 17, 2014. Neither OU nor any other State

System institutions notified State Regents' staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed degree program will consist of 64 total credit hours each as shown in the following table. One new course will be added and the curriculum is detailed in the attachment (Attachment A).

Content Area	Credit Hours
General Education	37
Major Requirements	27
<b>Total</b>	<b>64</b>

**Faculty and staff.** Existing faculty will teach the proposed Associate in Arts in Paralegal Studies program.

**Support services.** The library, facilities, and equipment are adequate for this degree program.

**Financing.** The proposed degree program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the degree program.

**Program resource requirements.** Program resource requirements for the Associate in Arts in Paralegal Studies are shown in the following tables.

A. Funding Sources	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$3,690	\$3,782	\$3,877	\$3,974	\$4,073
<i>Narrative/Explanation: The amounts shown reflect paralegal course fees of \$73.80 (lab fee and TCC law library fee) per course for 2 courses. Amounts assume one course per year per student.</i>					
Existing State Resources	\$0	\$0	\$0	\$0	\$0
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$30,173	\$61,850	\$63,403	\$64,983	\$66,609
<i>Narrative/Explanation: Resident tuition at TCC for 2014-2015 is \$87.22 for 13.5 credit hours per student. TCC anticipates a 2.5 percent annual increase which was calculated for years 1 through 5. TCC anticipates enrolling 25, 50, 50, 50, and 50 students in years 1 through 5.</i>					
<b>TOTAL</b>	<b>\$33,863</b>	<b>\$65,632</b>	<b>\$67,280</b>	<b>\$68,957</b>	<b>\$70,682</b>

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0

Faculty	\$24,121	\$49,448	\$50,684	\$51,951	\$53,250
<i>Narrative/Explanation: The amounts shown reflect the 2014-2015 budgeted salary used as a baseline with a 2.5 percent projected annual increase. First year salary is 50 percent of total due to the teach out of year two students currently enrolled under the existing Legal Studies option available under the Associate in Arts in Social Science (015) program.</i>					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$323	\$331	\$339	\$347	\$356
<i>Narrative/Explanation: The amounts shown reflect costs for handouts and supplies used in the classroom.</i>					
Library	\$7,590	\$7,780	\$7,975	\$8,174	\$8,378
<i>Narrative/Explanation: The amounts shown reflect amount contracted for the TCC law library and Westlaw subscription.</i>					
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing and Supplies	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$84	\$86	\$88	\$90	\$92
<i>Narrative/Explanation: The amounts shown reflect amount budgeted for long distance telephone charges for calls made to current and prospective students or colleagues in the state and region.</i>					
Travel	\$165	\$169	\$173	\$177	\$181
<i>Narrative/Explanation: The amounts shown reflect mileage reimbursement for the program director to travel to professional meetings.</i>					
Awards and Grants	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$32,283</b>	<b>\$57,814</b>	<b>\$59,259</b>	<b>\$60,739</b>	<b>\$62,257</b>

### Certificate in Project Management

**Program purpose.** The purpose of the proposed certificate is for students seeking project management skills to complement their chosen career fields and for professionals preparing for Project Management Institute Certification.

**Program rationale and background.** The proposed program was developed using currently existing courses and will provide a recognizable credential that documents students' knowledge and skills in project management. TCC reports that many students have requested that TCC provide a certificate or degree in project management. Additionally, TCC indicates that several small businesses have inquired whether TCC offers a program in project management. Many of these small businesses are in need of project managers and are not able to afford hiring a certified Project Management Professional but are interested in investing in staff who have completed training in the discipline.

**Employment opportunities.** The proposed certificate is not designed to lead to immediate employment upon completion. Rather, the certificate will provide working professionals and current students interested in project management as part of their career path an opportunity to gain the knowledge and skills needed to be successful. The knowledge and skills learned from the certificate can be used in a variety of career fields. A search conducted on okjobmatch.com resulted in approximately 200 job openings needing individuals for project management positions. Additionally, according to TCC, a search of Tulsa area job sites indicated more than 1,200 posting for project management skills. TCC is confident that students completing this certificate will increase their marketability for employment and career advancement.

**Student demand.** The proposed certificate is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	10	Fall 2017
Minimum Graduates from the program	5	2017-2018

**Duplication and impact on existing programs.** The proposed program may share some similar content with the following program:

Institution	Existing Program
East Central University	Certificate in Business –Project Management/ Management (504)

A system wide letter of intent was communicated via email on August 13, 2014. The University of Oklahoma (OU) requested a copy, which was sent December 17, 2014. Neither OU nor any other State System institutions notified State Regents’ staff of a protest to the proposed program. Due to distance between institutions and level of instruction, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed certificate program will consist of 9 total credit hours each as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

Content Area	Credit Hours
Major Requirements	9
<b>Total</b>	<b>9</b>

**Faculty and staff.** Existing faculty will teach the proposed Certificate in Project Management program.

**Support services.** The library, facilities, and equipment are adequate for this certificate program.

**Financing.** The proposed certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the certificate program.

**Program resource requirements.** Program resource requirements for the Certificate in Project Management are shown in the following tables.

A. Funding Sources	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Total Resources Available from Federal Sources	\$0	\$0	\$0	\$0	\$0
Total Resources Available from Other Non-State Sources	\$0	\$0	\$0	\$0	\$0
Existing State Resources	\$0	\$0	\$0	\$0	\$0

A. Funding Sources	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
State Resources Available through Internal Allocation and Reallocation	\$0	\$0	\$0	\$0	\$0
Student Tuition	\$8,046	\$8,247	\$8,453	\$10,396	\$12,433
<i>Narrative/Explanation: TCC anticipates student enrollment of 10, 10, 10, 12 and 14 students in years 1 through 5 with students completing the certificate within one academic year. Current tuition was used in the calculation with an expected 2.5 percent increase each year.</i>					
<b>TOTAL</b>	<b>\$8,046</b>	<b>\$8,247</b>	<b>\$8,453</b>	<b>\$10,396</b>	<b>\$12,433</b>

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Administrative/Other Professional Staff	\$0	\$0	\$0	\$0	\$0
Faculty	\$7,971	\$8,170	\$8,374	\$8,583	\$8,798
<i>Narrative/Explanation: The amounts shown reflect a proportion of the salary and benefits for a full-time faculty to teach nine credit hours.</i>					
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Student Employees	\$0	\$0	\$0	\$0	\$0
Equipment and Instructional Materials	\$0	\$0	\$0	\$0	\$0
Library	\$0	\$0	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0	\$0	\$0
Other Support Services	\$0	\$0	\$0	\$0	\$0
Commodities	\$0	\$0	\$0	\$0	\$0
Printing and Supplies	\$0	\$0	\$0	\$0	\$0
Telecommunications	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0
Awards and Grants	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,971</b>	<b>\$8,170</b>	<b>\$8,374</b>	<b>\$8,583</b>	<b>\$8,798</b>

Attachments



**TULSA COMMUNITY COLLEGE  
ASSOCIATE IN ARTS IN PARALEGAL STUDIES**

Degree Requirements	Credit Hours
<b>General Requirements</b>	<b>37</b>
ENGL 1113      Composition I	3
ENGL 1213      Composition II	3
SPCH 1113      Speech Communication	3
	6
Select six credit hours of General Education Humanities from the list in the TCC Catalog.	3
Select three credit hours of General Education Mathematics from the list in the TCC Catalog.	7
Select seven credit hours of General Education Science from the list in the TCC Catalog. One course must include a lab.	3
POLS 1113      American Federal Government	3
HIST 1483 or      U.S. History 1492 to Civil War Era HIST 1493      U.S. History Civil War Era to Present	3
CSCI 1203      Computer Concepts and Applications	3
	3
Additional General Education Requirements. Students must select at least one three credit hour course from the general education list in Fine Arts, Foreign Languages, Philosophy, Psychology, or Social Science.	<b>27</b>
<b>Core Courses</b>	<b>37</b>
PLGL 1213      Introduction to the Legal	3
PLGL 1313      Civil Procedure I	3
PLGL 2303      Civil Procedure II	3
PLGL 2333      Introduction to Legal Research and Writing	3
PLGL 2353      Advanced Legal Research and Writing	3
PLGL 2353      Contracts	3
PLGL 2363      Real Property Law	3
*PLGL 2383      Capstone	3
ACCT 2213      Financial Accounting	3
<b>Total</b>	<b>64</b>

\*Denotes New Course

**ATTACHMENT B**

**TULSA COMMUNITY COLLEGE  
CERTIFICATE IN PROJECT MANAGEMENT**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b>General Requirements</b>	<b>9</b>
BUSN 2503      Principles of Project Management	3
BUSN 2513      Project Management Applications	3
BUSN 2523      Project Management Certification Preparation	3
<b>Total</b>	<b>9</b>

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #9:**

**Program Deletions.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the following requests for program deletions as described below.**

**BACKGROUND:**

Oklahoma State University-Oklahoma City (OSU-OKC) requests authorization to delete the program listed below:

- Associate in Applied Science in Turfgrass Management (085)

Northeastern State University (NSU) requests authorization to delete the programs listed below:

- Bachelor of Arts in Visual Communication (144)
- Certificate in Writing Program Administration (143)

Southwestern Oklahoma State University (SWOSU) requests authorization to delete the programs listed below:

- Associate in Science in Hospitality, Restaurant, and Gaming Management (157)
- Certificate in Hospitality, Restaurant, and Gaming Management (161)
- Associate in Applied Science in Criminal Justice (152)

University of Central Oklahoma (UCO) requests authorization to delete the program listed below:

- Master of Fine Arts in Creative Writing (192)

Oklahoma City Community College (OCCC) requests authorization to delete the program listed below:

- Certificate in Digital Media Design (117)

Seminole State College (SSC) requests authorization to delete the programs listed below:

- Associate in Science in Office Management (227)

**POLICY ISSUES:**

These actions are consistent with the State Regents' Academic Program Review policy.

**ANALYSIS:**

OSU-OKC requests authorization to delete the Associate in Applied Science in Turfgrass Management (085). This program was approved at the February 7, 2002 State Regents' meeting. Reasons for requesting the deletion include:

- OSU-OKC reports consistent low graduation rates in the program.
- OSU-OKC has modified the Associate in Applied Science in Horticulture Technology (011) to add Turfgrass Management as an option (see modification item).
- There are currently 22 students enrolled in the program with an expected graduation date of Fall 2015.
- No courses will be deleted as they will continue to be offered under the new option.
- No funds are available for reallocation.

NSU requests authorization to delete the Certificate in Writing Program Administration (143). This certificate was approved at the June 30, 2005 State Regents' meeting. Reasons for requesting the deletion include:

- NSU reports that the curriculum is duplicative of the education and training students receive through the Master of Arts in English (122) and students are better served in the master's program.
- NSU also reports that since the curriculum is part of the Master of Arts in English, students do not typically declare the certificate as a major; and, therefore, it is difficult to determine the number of students currently enrolled. NSU indicates that anecdotal records indicate 5 or 6 students currently on track to complete the certificate in Spring 2015.
- No courses will be deleted.
- No funds are available for reallocation.

NSU requests authorization to delete the Bachelor of Arts in Visual Communication (144). This program was approved at the September 14, 2006 State Regents' meeting. Reasons for requesting the deletion include:

- NSU reports that the focus of the curriculum is too specialized for today's integrated multi-media industry and no longer adequately prepares students for employment.
- There are currently 31 students enrolled in the program with an expected graduation date of Spring 2016.
- Students will be allowed to finish their degree requirements or transition to the Bachelor of Arts in Media Studies (050) degree.
- No courses will be deleted.
- No funds are available for reallocation.

SWOSU requests authorization to delete the Associate in Science in Hospitality, Restaurant, and Gaming Management (157). This program was approved at the May 29, 2009 State Regents' meeting. Reasons for requesting the deletion include:

- SWOSU reports low student demand for the program.
- There are currently two students enrolled in the program with an expected graduation date of Spring 2015.
- Eighteen courses will be deleted.
- Funds will be reallocated to the General Operations fund.

SWOSU requests authorization to delete the Certificate in Hospitality, Restaurant, and Gaming Management (161). This certificate was approved at the March 1, 2012 State Regents' meeting. Reasons for requesting the deletion include:

- SWOSU reports low student demand for the certificate.
- There are currently no students enrolled in the certificate.
- Sixteen courses will be deleted.
- Funds will be reallocated to the General Operations fund.

SWOSU requests authorization to delete the Associate in Applied Science in Criminal Justice (152). This program was approved at the September 13, 2007 State Regents' meeting. Reasons for requesting the deletion include:

- SWOSU reports this program was part of an agreement with the local correctional facility but does not meet the Higher Learning Commission's guidelines for contractual agreements.
- There are currently no students enrolled in the program.
- Seven courses will be deleted.
- Funds will be reallocated to the General Operations fund.

UCO requests authorization to delete the Master of Fine Arts in Creative Writing (192). This program was approved at the June 28, 2007 State Regents' meeting. Reasons for requesting the deletion include:

- UCO reports there has been low student demand for the program and is no longer a viable program.
- There are currently 14 students enrolled with an expected graduation date of Spring 2015.
- Eighteen courses will be deleted.
- No funds are available for reallocation as faculty have offered the courses as part of their regular teaching load and will now be reassigned to teach courses in programs with greater student demand.

OCCC requests authorization to delete the Certificate in Digital Media Design (117). This certificate was approved at the June 28, 2007 State Regents' meeting. Reasons for requesting the deletion include:

- OCCC reports low enrollment in the certificate and that there is curriculum overlap between this program and options available under the Associate in Applied Science in Computer-Aided Technology (011) and the Associate in Applied Science in Graphic Communications (006) programs.
- OCCC indicates the Graphics Communication program has undergone a redesign and will incorporate courses to support Digital Media Design.
- There are currently three students enrolled in the certificate with an expected graduate date of Spring 2016.
- No courses will be deleted.
- No funds are available for reallocation.

SSC requests authorization to delete the Associate in Science in Office Management (227). This program was approved prior to 1990. Reasons for requesting the deletion include:

- SSC reports this program was approved for suspension at the March 31, 2005 State Regents' meeting due to low demand.
- SSC indicates that current enrollment patterns and student interest have shown the program is no longer viable.
- There are currently no students enrolled in the program.
- No courses will be deleted as they are used in other programs.
- No funds are available for reallocation as the program has not been funded since its suspension.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #10:**

**Academic Policy.**

**SUBJECT:** Posting of revisions to the State Regents' *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy.

**RECOMMENDATION:**

**It is recommended that the State Regents post revisions to the *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy, as described below.**

**BACKGROUND:**

In 1988, the State Regents adopted the Educational Outreach General Policy – Policies and Procedures Pertaining to Off-Campus Programs and Courses. This policy served as the umbrella policy for both electronic media and off-campus courses and programs. In 1994, the Council on Instruction and State Regents' staff recommended that the electronic media and off-campus policies be separated because the policy was outdated and did not allow for institutional flexibility to serve the increasing population of post-traditional learners, particularly as it relates to emerging technology and innovations. The Off-Campus Policy was adopted in September 1994 and the separate Electronic Media Policy was adopted in June 1995.

In 1999, the State Regents adopted the Oklahoma Learning Site Policies and Procedures following a 1998 National Center for Higher Education Management Systems report that found 63 of Oklahoma's 77 counties had an unmet need for access to higher education. The Learning Site Policy was designed to encourage the creation of a proactive, equitable means of using higher education resources to address the unmet higher education needs in communities around the state. This policy was designed to operate under the umbrella of the Electronic Media Policy.

In 2003 the State Regents adopted the Policies and Procedures Pertaining to the Delivery of Electronically Delivered and Traditional Off-Campus Courses and Programs. This policy revision effectively combined the three existing policies: Policies and Procedures Pertaining to the Electronic Delivery of Courses and Programs, Policy and Procedures Pertaining to Off-Campus Programs and Courses, and Oklahoma Learning Site Policies and Procedures. Substantive changes were made by eliminating large sections of duplicative or unnecessary policy sections and merged sections (academic standards, fiscal provisions, reporting) that involved the electronic media program approval process.

In 2009 the State Regents approved revisions to the policy that included the addition of new definitions, clarified what constitutes electronically delivered and traditional off-campus courses and programs, set the trigger for program approval at 100 percent of the courses for the major offered through online delivery, streamlined the program approval process, strengthened the program proposal content section by adding language requiring specificity, removed the continuing approval requirement, and removed fiscal provisions for electronic and traditional off-campus instruction.

## **POLICY ISSUES:**

The revisions of the State Regents' Electronically Delivered and Traditional Off-Campus Courses and Programs policy provides increased guidance to state system institutions and adds a process for participation in the State Authorization Reciprocity Agreement (SARA).

## **ANALYSIS:**

Throughout the history of this policy, there has been a need to address changes amidst a dynamic policy environment affected by the emergence of technological innovation and changes regarding distance education. The proposed policy revisions reflect an initiative to streamline the understanding and application of policy and to provide guidance regarding the policy and approval process for institutional participation in SARA.

Revisions to the policy were developed by the Council on Instruction (COI) Electronic Media Committee. These policy changes were approved by COI and the Council of Presidents in January 15, 2015 and March 11, 2015, respectively. An excerpt of the proposed changes is attached and a summary is provided below.

- **Policy Title** – changed from Electronically Delivered and Traditional Off-Campus Courses and Programs to Distance Education and Traditional Off-Campus Courses and Programs.
- **3.16.1 Purpose** – updated language to align with current nomenclature regarding distance education.
- **3.16.2 Definitions** – Added definitions for "blended course," "Council of Regional Accrediting Commission," "Distance Education," "Financial Responsibility Index Score," "National Council for State Authorization Reciprocity Agreement," "Physical Presence," "Private Institution," "Regional Compact," "State," "State Authorization Reciprocity Agreement," and "State Portal Agency".
- **3.16.5 Academic Standards** – updated language to align with current nomenclature regarding distance education and added a section to policy that addresses faculty training for teaching distance education and a section that addresses identity verification of students.
- **3.16.6 Institutional Assessment** – updated language to address program assessments of distance education programs in accordance with institutional internal assessment plans.
- **3.16.7 Copyright and Intellectual Property** – section was updated to include images, graphic materials, tables, videos, and audios.
- **3.16.8** – changed title of this section from Courses and Programs Offered Out-of-State by Oklahoma Colleges and Universities to Out-of-State Activity by Oklahoma Institutions, added a requirement of approval for those institutions who offer courses at out-of-state physical locations and a new section that addresses delivering distance education out-of-state.
- **3.16.9 State Authorization Reciprocity Agreement** – this new section establishes the policies for eligibility, compliance, SARA violations, and Post SARA Activity.
- **3.16.23 Reporting** – directs institutions to utilize the Unitized Data System to annually report distance education and traditional off-campus courses to the State Regents.

Attachment



### 3.16 ~~ELECTRONICALLY DELIVERED DISTANCE EDUCATION AND~~ ~~TRADITIONAL OFF-CAMPUS COURSES AND PROGRAMS~~

#### 3.16.1 Purpose

The purpose of this policy is to establish standards and procedures for offering ~~electronic media~~ distance education and traditional off-campus courses and programs and for the operation of designated learning sites. ~~The policy builds on the programmatic strengths and the existing capabilities of the State System institutions respectively.~~ Institutions are responsible for ascertaining and ~~aggressively~~ proactively meeting the educational needs in their respective communities as guided by their function statement. In serving those needs, institutions are encouraged to utilize the programmatic and course content expertise of ~~sister~~ peer institutions. ~~The electronic delivery of Distance education~~ programs and courses should be used to enhance efficiency while increasing institutional sharing of resources, all for the purpose of enhancing access to postsecondary education opportunities to Oklahoma citizens. Above all, the policy is intended to promote systemwide cooperation and collaboration among State System institutions.

#### A. Scope

The use of ~~electronic media~~ distance education and traditional off-campus instruction should be applied to the multiple goals of the ~~Oklahoma college and university~~ State System:

1. to extend access to place bound and nontraditional students through ~~the electronic delivery of~~ distance education courses and programs ~~and inform business, government, and community organizations about the benefits of this delivery format;~~
2. to inform business, government, and community organizations about the benefits of this delivery format;
3. to improve the achievement and skill level of students, whether in traditional campus programs, or in traditional off-campus settings, or by means of ~~electronic media~~ distance education by actively engaging them in the learning process;
4. to facilitate Oklahoma's economic development by strengthening pathways to academic degrees and certificates, providing needed increasing the number of college graduates, offering appropriate academic programs and marketing the State System and its institutions as an economic asset of the state; and
5. to enhance institutional resource efficiency, all for the purpose of improving student participation and enrollment by increasing access to postsecondary education and expanding use of distance education for the citizens of Oklahoma.

#### B. ~~Electronic~~ Distance Education and Traditional Off-Campus Courses and Programs

The policy applies to courses and programs delivered by Oklahoma State System institutions both within and outside of the state of Oklahoma. This policy incorporates language and standards from ~~Middle States Association of Colleges and Schools Commission on Higher Education~~

~~and the Higher Learning Commission of the North Central Association Commission of Colleges and Universities (HLC) the Council of Regional Accrediting Commissions (C-RAC) Guidelines for the Evaluation of Distance Education (On-line Learning).~~

C. Learning Sites

~~D~~ A 1998 study conducted by the National Center for Higher Education Management Systems (NCHEMS) found that 93 percent of Oklahoma's population is within 30 miles of an existing campus or site. However, it also found that 63 of Oklahoma's 77 counties have unmet higher education needs of some kind. These educational needs are in low population areas and are episodic in nature; thus the creation of centers, branch campuses, or other traditional higher education infrastructure is not warranted. These higher education needs will be met through this policy.

3.16.2 Definitions

The following words and terms, when used in the ~~Chapter~~ policy, shall have the following meaning, unless the context clearly indicates otherwise:

"Asynchronous" learning occurs when students and faculty are not present and available at the same time. Regular communication and instruction may be facilitated by e-mail, discussion boards or other electronic formats.

~~"Blended" programs or courses utilize both on-site and electronic delivery distance education methods. Blended programs must meet quality standards outlined in 3.16.5 and are not exempt from online program approval if offered as defined in sections~~ distance education activity is utilized to an extent which requires approval under sections 3.16.4011 or 3.16.412.

"Blended course" is a course in which at least 50 percent, but less than 75 percent, of the instruction occurs via distance education and the remaining portion occurs on-site.

"Council of Regional Accrediting Commissions (C-RAC) Guidelines" refers to the Interregional Guidelines for the Evaluation of Distance Education Programs (Online Learning) for best practices in postsecondary distance education developed by learning practitioners of distance education.

~~"Electronic Media Distance Education"~~ for the purpose of this policy includes courses and programs offered through videotape, CD ROM, telecourses, web-based (online), Interactive Television, or other digital methodologies.

"Distance Education Course" is a course in which at least 75 percent of the instruction and interaction occurs through a distance education format.

"Financial Responsibility Index Score" is a United States Department of Education (USDE) issued score to determine a private institution's financial stability for Title IV participation.

"Learning Site" is a site designated by the State Regents with the function and responsibility of ensuring that higher education needs are met either through programs offered by the designated institution or importing courses from sister institutions. Designated learning sites include the 25 public colleges and universities, and the University Centers of Southern Oklahoma, (UCSO) and the University Center in Ponca City (UCPC).

“Major” for the purpose of this policy is defined as courses in the discipline of the student’s declared major, excluding support courses, general education courses, and elective courses.

“National Council for State Authorization Reciprocity Agreements (NC-SARA)” is the administrative entity responsible for establishing SARA policies and standards and coordinating SARA efforts within the four regional higher education interstate compacts.

“Online Delivery” for the purpose of this policy is defined as teaching and learning that occurs in an online environment through the use of the Internet or other computer-mediated format that results in the awarding of a degree.

“Online Program” for the purpose of this policy is defined as (1) a program that is offered in such a manner that an individual can take 100 percent of the courses for the major through online delivery or other computer-mediated format, or (2) the program is advertised as available through online delivery.

“Physical Presence” is a measure by which a state defines the status of an educational institution’s presence within the state.

“Private Institution” is defined as an educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported by other than public funds, and operated by other than publicly elected or appointed officials. These institutions may be either for-profit or not-for-profit.

“Program” is a sequentially organized series of courses and other educational experiences designed to culminate in an academic degree or certificate. For purposes of this policy, instructional program, academic program, and course of study will be considered synonymous. Programs offered through ~~electronic media~~ distance education must also meet the requirements outlined in section 3.16.1011 of this policy.

“Regional Compact” refers to the Midwestern Higher Education Compact, New England Board of Higher Education, Southern Regional Education Board, or Western Interstate Commission for Higher Education.

“State” means any state, commonwealth, district, or organized territory of the United States.

“State Authorization Reciprocity Agreement (SARA)” is an agreement among member states, districts and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs.

“State Portal Agency” means the single agency designated by each SARA member state to serve as the interstate point of contact for SARA questions, complaints, and other communications.

“Synchronous” learning takes place when learners and/or instructors are in different geographical locations but are able to interact (or meet) in real-time using specific enabling technology.

“Traditional Off-Campus Courses and Programs” are those taught for credit at a location which is remote from the ~~main~~ originating campus of the ~~a~~ State System ~~college or university institution~~ and is not considered part of the ~~college or university’s~~ institution’s physical plant.

### 3.16.3 Applicability of Credit

Credit awarded for the completion of courses offered through ~~electronic media~~ distance education and traditional off-campus instruction is fully applicable toward the satisfaction of requirements for academic degrees and certificates consistent with State Regents' and institutional residence and degree requirements.

### 3.16.4 Program and Course Principles and Procedures

The principles and procedures in this section apply to ~~electronically delivered~~ distance education and traditional off-campus programs or courses as indicated.

Note: Courses and programs offered at higher education centers, branch campuses, or constituent agencies are not considered traditional off-campus or ~~electronic media~~ distance education offerings as defined in this policy. Branch campuses and constituent agencies may offer courses or programs as indicated in the State Regents' *Functions of Public Institutions Policy* policy.

- A. Online and Traditional Off-Campus Programs. ~~College and university~~ Institutional requests for new online or traditional off-campus educational programs ~~will~~ shall be submitted in the same manner as on-campus program requests. (See the State Regents' *Academic Program Approval Policy* policy).
- B. Online Programs. Existing programs offered through online delivery ~~will~~ shall be submitted as specified in 3.16.4011 and 3.16.4112.
- C. ~~Electronic~~ Distance Education Programs in Other Formats. Existing courses and programs offered through ~~electronic delivery~~ distance education formats that do not meet the requirements outlined in 3.16.4011 do not require program approval. However, courses offered through these methodologies remain within the jurisdiction of this policy and must meet ~~3.16.5~~ requirements as specified in 3.16.5.
- D. Traditional Off-Campus. The principles outlined below apply to section 3.16.4213.
  1. Courses and programs authorized for offering on-campus at State System ~~colleges and universities~~ institutions will form the basis for traditional off-campus offerings at State System ~~colleges and universities~~ institutions. ~~Colleges and universities~~ Institutions may offer approved on-campus courses within their geographic service area without separate approval by the State Regents.
  2. An ~~college or university~~ institution may offer approved on-campus courses outside its geographic service area without separate approval by the State Regents ~~provided~~ provided that an ~~college or university~~ institutional off-campus agreement exists with the ~~college or university~~ institution closer to the class site and is on file at the State Regents' office. Courses outside an ~~college's or university's~~ institution's geographic service area shall be for a specified time period as outlined in the off-campus agreement.

### 3.16.5 Academic Standards

The section applies to ~~electronically delivered~~ distance education, blended, and traditional off-campus courses and programs. Certain standards may address particular delivery methods as appropriate. Overall, the expectation is that there is no difference in the academic quality, academic standards including admission and retention standards, and student evaluation standards for courses and programs regardless of delivery method. All State Regents' and institutional policies, standards, and guidelines for on-campus instruction apply to ~~electronic distance education~~ and traditional off-campus instruction. Some of the language in this section is from the ~~Higher Learning Commission's Best Practices for Electronically Offered Degrees and Certificate Programs~~ C-RAC Guidelines for the Evaluation of Distance Education (On-line Learning).

~~Electronic media~~ Distance Education and traditional off-campus courses and programs must meet the following academic standards.

- A. Faculty. The work shall be taught by a person qualified for appointment to the faculty of the ~~college or university~~ institution proposing to award the credit. All appointments must be recommended by the academic unit awarding the credit and approved through the established procedures for academic appointments.
  1. ~~Faculty should receive training and faculty development to achieve competency in the technology required for teaching at a distance.~~ The institution shall provide training to ensure technological competency required for teaching at a distance and create professional development opportunities which are based on best practices in distance learning pedagogy.
  2. The originating institution ~~will~~ shall appoint qualified faculty with content expertise as to provide oversight to ~~and~~ ensure that the course objectives, curriculum, and academic requirements are equivalent to those for the courses and programs ~~as presented on-campus~~ taught in a traditional format on-campus.
- B. Faculty/Student interaction. Institutions offering ~~electronically delivered distance education~~ courses and programs ~~must~~ shall make provisions for appropriate real-time or delayed interaction ~~between faculty and students and among other students enrolled in the class and~~ between faculty and students.
- C. Academic integrity. The integrity of student coursework and credibility of credits and degrees awarded must be ensured. Methods for ensuring academic integrity shall be in place, including methods for administering exams.
- D. Student confidentiality. There shall be methods in place to ensure the confidentiality and privacy of students' personal data.
- E. Identity verification. Institutions shall have an appropriate method to verify the identity of students taking distance courses. More detailed information regarding identity verification can be found in the Academic Affairs Procedures Handbook.
- F. Advertising. Institutions that advertise to recruit students must provide adequate and accurate information. This includes, but is not limited to the following: admissions requirements, ~~equipment standards~~ computer and software requirements, estimated or average program costs, skills needed to

complete the programs, curriculum design and time frame for which courses are offered, estimated time to ~~completion~~, ~~required trips to campus~~, expectations for any required face-to-face, on-ground work (internships, specialized laboratory work), other services available, etc.

- G. Learning resources. Students shall have access to facilities and learning materials (~~textbooks, information resources~~, library, ~~tapes~~, laboratories, equipment, etc.) on essentially the same basis as students in the same program or courses taught at the ~~main~~ originating campus. This includes library privileges for students through interlibrary loan and/or electronic resource access, including online access to catalogs, databases, and other materials.
- H. Academic calendar requirements. The standards observed relating to the number of course meetings and total time spent in the course or in satisfying the course requirements shall be comparable to those observed on the ~~main~~ originating campus. An exception to course meeting time is allowed as defined in the Competency-Based Learning (CBL) section in the State Regents' *Academic Calendars ~~Policy~~ policy*. Institutions utilizing this exception must have documented and validated methods for students to demonstrate competencies, student assessment, and awarding academic credit as required by the CBL section.
- I. Admission, retention, assessment. The standards for student admission, retention, and assessment shall be the same as those standards observed for the same courses or programs on the originating campus. Similarly, the applicable concurrent enrollment policies apply (see the State Regents' *Institutional Admission and Retention and Assessment and Remediation policies*).
- J. Student services. Students shall have access to program guidance and academic support services, including admissions, enrollment, academic advisement, career counseling, enrollment/registration, tutoring, financial aid, and related services on the same basis as the students located on the ~~main~~ originating campus. Online programs ~~must~~ shall make these services available to students in electronic format using the working assumption that these students will not be physically present on-campus.
- K. Technical support system. Students in ~~electronic media~~ distance education or off-campus courses or programs and faculty shall have access to appropriate technical support services. A comprehensive technical support system will be defined and available for all hardware, software and delivery systems specified by the institution as required for the courses and program. The support system must include a process for responding to technical problems in a timely manner.
- L. Equipment and software/tools. Institutions offering courses or programs in the formats outlined in this policy shall provide students with accurate information about the technology requirements necessary to complete the course requirements. Students must be informed in clear and understandable terms of the electronic or computer resources necessary for successful completion of the class, including, but not limited to, word processing and other productivity tools, audio/visual components, e-mail, and Internet services. Institutions that serve as a learning site by hosting ~~electronic media~~ distance education or traditional off-campus courses or programs delivered

by another institution shall provide access to facilities with the electronic or computer resources necessary for successful completion of the class.

### 3.16.6 Institutional Assessment

~~Institutional policies governing faculty evaluation apply, including student evaluation of instruction, apply. Course and program assessment policies of the institution transcribing the course and the State Regents apply. Program assessments including faculty and student evaluations are defined with results to be included in the institution's program review process as required by the State Regents. The results of the review should be used to improve the program as appropriate. The program assessments, which are detailed in the State Regents *Academic Program Review and Assessment and Remediation* policies, shall apply to all programs offered via distance education or at traditional off-campus locations. Additionally, all traditional off-campus and distance education courses and programs shall be reviewed in accordance with the originating institution's internal assessment plan. The result of the annual internal assessment plan shall be used to ensure the continuous improvement of program and course content.~~

### 3.16.7 Copyright and Intellectual Property

Institutions must have policies in place that communicate copyright laws regarding the appropriate use of ~~films, videotapes, recordings,~~ text, images, graphic materials, tables, videos, audios, and other protected works.

### 3.16.8 ~~Courses and Programs Offered Out-of-State Activity by Oklahoma Colleges and Universities~~ Institutions Courses Offered at Physical Locations Out-of-State

A. ~~The research universities are authorized on a limited basis to carry out programs and projects on a national and international scale. Other colleges and universities institutions seeking approval to offer out-of-state courses at physical locations out-of-state must ensure through documentation in a prescribed format that all applicable State Regents' policies are followed, with special attention given those pertaining to educational standards, fiscal provisions, and reporting. (See the State Regents' *Functions of Public Institutions Policy* policy). A State System institution offering courses at physical locations out-of-state shall seek approval and gain authorization from the state agencies or accrediting associations in whose jurisdiction the courses are to be available. Because ~~the~~ primary responsibility of a State System college or university institution is to serve the citizens of the state of Oklahoma, when submitting this request, therefore an college or university institution ~~must~~ shall document that offering courses out-of-state will in no way diminish the performance of that responsibility. That is documentation--when audited and upon State Regents' approval certified--will be provided by the institution college or university when seeking approval from ~~to~~ the appropriate state agencies and accrediting associations in whose jurisdiction the courses are to be available and the college or university shall meet their requirements within those jurisdictions. Upon approval from the appropriate entities, the institution shall comply with any requirements within those jurisdictions.~~

B. Delivering Distance Education Out-of-State/Limited Out-of-State Activity

Based on the State System's commitment to serve the citizens of Oklahoma, institutions shall primarily utilize distance education offerings to meet the needs of students residing within the state. However, an institution offering distance education to students residing out-of-state or conducting limited activity within another state shall:

1. seek approval and gain authorization from the appropriate state agencies in a state in which the institution is conducting limited activity and/or in a state in which a current distance education student resides. Upon approval from the appropriate entities, an institution shall comply with all the requirements within those jurisdictions; or
2. seek approval from the State Regents to participate in the State Authorization Reciprocity Agreement (SARA). Public and private institutions which are approved to participate in the SARA shall only engage in activities which are permissible under the SARA. Therefore, when a public or private SARA institution plans to engage in activity which is not permissible under the SARA, including conducting distance education related activities in non-SARA participating states, the public or private institution shall seek approval and gain authorization from the appropriate state agencies and comply with any requirements as noted above.

### 3.16.9 State Authorization Reciprocity Agreement (SARA)

An Oklahoma public or private institution wishing to participate in the SARA, which meets the eligibility criteria below, shall seek approval from the State Regents. Pursuant to 70 O.S. §3206, the State Regents have the authority to initiate, and preside over, Oklahoma's membership in the SARA. As the state portal agency, the State Regents shall administer the initial approval and ongoing oversight of SARA activities which are performed by Oklahoma public and private institutions. Nevertheless, the State Regents will honor the approval and oversight of SARA state portal agencies permitting out-of-state institutional SARA members to offer distance education and conduct limited activity, which are acceptable under the SARA policies and standards, in Oklahoma. This section outlines the institutional eligibility criteria and compliance standards associated with participation in this voluntary agreement. More detailed information regarding the SARA application and approval process can be found in the *Academic Affairs Procedures Handbook*.

#### A. Eligibility

To be eligible for SARA participation, a public or private institution shall have its principal campus or central administrative unit domiciled in Oklahoma and be a degree-granting institution that is accredited by an agency recognized by the USDE. Additionally, a private institution shall have the minimum requisite USDE issued financial responsibility index score, on the most recent year's review, to participate in the SARA. Private institutions which do not attain the required requisite financial responsibility score on the most recent year's financial review, but receive a score within the range which NC-SARA permits states to grant provisional acceptance, may seek conditional approval. Consistent with the USDE, the State Regents deems public institutions financially



responsible, for the purposes of the SARA, based on their status as state or municipal institutions

B. Compliance

To participate in the SARA, a public or private institution shall adhere to the principles and practices prescribed in the SARA policies and standards document. Additional information relating to the SARA policies and standards can also be found in the *Academic Affairs Procedures Handbook*.

C. SARA Violations

Alleged SARA policy and standard violations shall be reviewed by State Regents staff. Prior to a conducting a formal investigation, the Chancellor will notify the public or private institution president of the alleged violation(s) and address the nature of the review. Upon request, a public or private institution under investigation shall provide all information relating to the alleged violation, which may include issuing temporary access to specific distance courses. At the conclusion of the review, the Chancellor will submit a SARA compliance report to the institution's president detailing the findings of the investigation as well as a recommendation regarding the institution's SARA membership status.

1. Recommendations

The recommendations must be consistent with this policy and will be one of the following:

a. Revocation

The institution has committed an egregious SARA policy and/or standard violation. In instances when violations of this magnitude occur, it is recommended that the institution's SARA membership be revoked.

b. Probationary Status

The institution has committed a non-egregious SARA policy and/or standard violation. It is recommended that the institution continue participating in the SARA on a probationary basis provided that the institution modifies practices and makes adjustments which are necessary to comply with the SARA policy and/or standard. Corrective measures and timelines for improvements will be detailed in the compliance report. The date of a follow-up evaluation to review the institution's compliance with the SARA policy and/or standard that was violated will also be noted in the compliance report. A probationary period shall not exceed 12 consecutive months. Failure to meet the terms and conditions of the probationary status or committing an egregious violation during the probationary period shall result in a recommendation to revoke an institution's SARA membership.

c. Continued SARA Participation

There is no sufficient evidence to substantiate that the institution violated the SARA policy and/or standard that was investigated. Therefore, it is recommended that the institution continue participating in the SARA.

2. Correspondence:

An institution receiving a compliance report with a recommendation to have its SARA membership revoked will have 30 days from the date of the compliance report to inform the Chancellor of any objections it may have thereto. If objections are not received within the 30 day time period, the SARA compliance report will be forwarded to the State Regents for their consideration and action.

3. Institutional Appeal and State Regents Action

The Chancellor will submit the SARA compliance report and any applicable documentation relating to the appeal to the State Regents for their consideration. Throughout the appeals process, the institution shall maintain the SARA status it held prior to the compliance investigation.

In response to an objection, the Chancellor will convene a neutral three-member panel of educators to review the objections. The appeals process will be directed by the Procedures for Denial, Revocation, or Nonrenewal in Accreditation, of the State Regents' *Institutional Accreditation* policy. Upon completion of a hearing, the review panel will submit a report to the State Regents addressing the institution's objections as well as all records that were provided during the proceeding. At the next possible regularly scheduled State Regents meeting, the State Regents will review and discuss the SARA compliance report, the panel review report, and the official documentation pertaining to the objection. The State Regents meeting will also serve as an opportunity for the institution to state remarks to support their objection; however, no new evidentiary materials will be received at this meeting. The State Regents consideration of the matters and action taken thereon will constitute a final State Regents review of the institution's objections to the compliance report. Further information regarding the appeal process can be found in the *Academic Affairs Procedures Handbook*.

D. Post SARA Activity

A public or private institution which has its membership in the SARA revoked, is not reauthorized to continue participation in the SARA, or voluntarily withdraws from SARA participation shall seek approval and gain authorization, from the appropriate state agencies, in each state in which the institution is conducting limited activity and/or in each state in

which a current distance education student resides. Upon approval from the appropriate entities, the public or private institution shall comply with all requirements within those jurisdictions.

### 3.16.10 Courses and Programs Offered in Oklahoma by Out-of-State ~~Colleges and Universities~~ Institutions

Out-of-state ~~colleges and universities~~ institutions planning to offer courses for credit in Oklahoma may do so after satisfying the conditions contained in the State Regents' *Institutional Accreditation ~~Policy~~ policy*.

### 3.16.11 Program Approval Procedures for Online Programs

Institutions that have not been approved previously to offer online programs are required to request approval as follows: (1) if programs are offered in such a manner that an individual student can take 100 percent of the courses for the major through online delivery or other computer-mediated format; or (2) the program is advertised as available through online delivery or other computer-mediated format. For the purpose of this policy, major is defined as courses in the discipline of the student's declared degree program, excluding support courses, general education courses, and elective courses. Criteria for approval are based on qualitative consideration and the compatibility of the requested offering with the institution's mission and capacity as described below. Once an institution establishes that a verifiable structure is in place including appropriate student and faculty support systems and other required quality standards, subsequent programs may be requested through an abbreviated process (see section 3.16.44~~12~~).

#### A. Program Request Procedures

The institution requesting the State Regents' approval of an existing academic program to be offered in an online format will adhere to the following procedures.

1. The institutional president must submit a letter of intent to the Chancellor to initiate the request. The Chancellor will then inform the other institutional presidents of this request and provide the opportunity for comment, questions and protests, as well as request for copies of the proposals when received. This "letter of intent" will be active for a period of one year and must be received by the Chancellor at least 30 days prior to the program request.

2. Submission of a Program Request

~~3~~ Upon the Chancellor's receipt of the Program Request from an institution, copies of the Program Request will be provided to institutions that have asked for a copy. Institutions will have 30 days from the date the copy is sent to provide comment, submit questions, or protest the proposed program.

- a. The institutional governing board must approve the program request prior to the institutional president formally submitting the request to the Chancellor for the State Regents' consideration.

- b. The Chancellor will submit a recommendation to the

State Regents.

- c. The State Regents will take one of three actions:
  - i. disapprove the program with written explanation to the institution of the reasons for this action;
  - ii. defer the program request until the institution meets specified criteria or provides additional information; or
  - iii. approve the program for offering in an online format as long as academic standards and policy are followed.

B. Program Proposal Content:

The program request must address how the institution will meet the Academic Standards specified in section ~~3.10.5~~ 3.16.5 and the criteria listed below:

1. Mission. The proposal must contain a statement of the program's connection to the institution's mission.
2. Method of Delivery. Describe the method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning.
3. Student demand. Evidence of sufficient student and/or employer need for the program in this learning mode. Evidence should demonstrate employers' preference for graduates of the proposed program and target student audience.
4. Duplication. Demonstration that the program does not unnecessarily duplicate existing programs in the state (see the State Regents' *Academic Program Approval Policy* policy).
5. Curriculum. A list of the curriculum will be provided with a request to offer an existing program online.
6. Requests for new programs for offering on-campus and/or through an online format will be submitted for initial approval through the *Academic Program Approval Policy* policy.
7. Program cost. Productivity goals related to the cost and funding of the proposed program must be included in the proposal. (see the State Regents' *Academic Program Policy* policy).

3.16.12 Approval of Subsequent Online Programs

Once the State Regents have approved an institution's offering a program through online delivery or other computer-mediated format, additional programs may be considered that do not require the comprehensive approval method described above. The process for requesting additional existing programs (new programs must be requested through the *Academic Program Approval Policy* policy) through online delivery or other computer-mediated format is for the President to send the following information to the Chancellor: 1) letter of intent 2) the name of the program, 3) delivery method/s, 4) information related to population served and student demand, 5) cost and financing. The State Regents

will consider the program request and take the appropriate action. If the program is approved, no additional action is required.

### 3.16.13 Off-Campus Geographic Service Areas

This section outlines principles and procedures that ~~colleges and universities~~ institutions will use to coordinate traditional off-campus offerings. Coordination with nearby ~~colleges or universities~~ institutions should take place prior to proceeding with traditional off-campus offerings, particularly as it relates to duplication. ~~Attached maps A and B are provided to clarify colleges' and universities' institutional geographic perimeters.~~ The geographic service area maps for two-year and four-year institutions shall serve as a reference to detail each institution's geographic service area perimeters.

The primary criterion is that each state ~~college or university~~ institution will have first priority for offering programs and courses consistent with its mission within its approved service area. However, no ~~college or university~~ institution ~~may~~ shall deliver higher education services at any site whose location is closer to another ~~college or university~~ institution than the ~~college or university~~ institution desiring to offer the service ("home rule") without having an off-campus agreement on file with the State Regents.

#### A. Community Colleges

A map is on file at the State Regents' office that defines the service areas in which the community colleges will have first priority for offering programs and courses consistent with their respective missions.

#### B. Regional Universities

A map is on file at the State Regents' office that defines the service areas in which regional universities will have first priority for offering programs and courses consistent with their respective missions.

#### C. Research Universities

The research universities will have first priority for offering courses and programs consistent with their respective missions. In addition, to the extent resources are available, research universities are authorized to offer programs and courses on a national and international scale.

#### D. Branch Campuses and Constituent Agencies

Courses and programs generally may not be extended off-campus from branch sites or constituent agencies. The technical branches have a statewide responsibility for offering unique technical or specialized programs when expressed need is documented and when the institution's resources permit the meeting of that need.

#### E. Unique Programs

~~Colleges and universities~~ Institutions with unique programs will also have statewide geographic responsibility for offering courses and programs when need is documented and resources are available.

#### F. Historical Presence

Existing authorization for programs that have a historical presence in a service area other than in the assigned service area of the ~~college or~~

~~university~~ institution offering the program will be honored.

G. ~~University Centers of Southern Oklahoma~~ UCSO and UCPC

Requests for traditional off-campus courses in the proximity of the UCSO ~~will~~ or UCPC shall be coordinated with these centers.

When geographical conflicts occur, ~~college or university~~ institutional officials with sufficient authority will meet to resolve the geographical conflict prior to proceeding with the course offering. Any geographical conflict not resolved at this level will be submitted to the Chancellor who may refer the issue to the Presidents' Academic Affairs Committee, which is advisory to the Chancellor. The State Regents will ultimately be responsible for conflict resolution.

3.16.14 Fiscal Provisions for ~~Electronic~~ Distance Education and Traditional Off- campus Instruction

- A. It is the intent of the State Regents that, to the extent possible through the authorized fee structure, direct instructional costs be recovered for ~~electronic media~~ distance education and traditional off-campus offerings. Direct instructional costs include, but are not limited to, faculty salaries, fringe benefits, materials and supplies, printing, and travel. All new facilities for traditional off-campus offerings shall be provided at no expense to the state.
- B. Contract Credit Course Fee. ~~As set forth in~~ Pursuant to 70 O.S.§3219.3 (2001), the section authorizes the State Regents "...to establish special fees for delivery of courses and programs to governmental entities, including but not limited to the military, profit and nonprofit associations, corporations and other private entities in an amount sufficient to cover the cost of delivery of such courses and programs."
- C. This fee allows ~~universities and colleges~~ institutions to negotiate a separate special fee, up to full cost, for delivery of credit courses with business, industry and governmental entities. If the institution negotiates a special fee, the assessment and collection of additional fees from students (resident tuition, nonresident tuition, other special fees, student activity, health facilities fees, etc.) shall be waived.

3.16.15 Oklahoma Learning Site State Goals, Objectives, and Strategies

To achieve the potential and promise of learning sites, the following state goals with accompanying objectives are established. Also detailed are key strategies to achieve the state goals.

- A. Statement of Goals
1. Improve the quality of life of Oklahoma citizens.
  2. Improve Oklahoma's rankings on national economic indicators – achieve a condition in which Oklahoma's growth rate on national economic indicators is consistently above the national average.

B. Objectives

The State System is committed to pursuing a public agenda for higher

education encompassing the following objectives:

1. Provide access for citizens and employers in all geographic areas of the state to needed academic programs and associated support services.
2. Enhance the capacity of Oklahoma's ~~colleges and universities~~ institutions to meet the needs of the individual and the corporate citizens of the state. This capacity should have these characteristics:
  - a. Accessibility: Oklahoma institutions will have the capacity to deliver educational content to all parts of the state at appropriate times and in appropriate formats.
  - b. Programmatic relevance: Consistent with this policy, Oklahoma institutions will have the capacity to provide needed programs or, if necessary, to acquire programs from out of state. The authority to acquire programs from out-of-state ~~colleges and universities~~ institutions shall be based on demonstrated demand and a State Regents' determination that ongoing programmatic capacity should not be created in the state.
  - c. Quality: As detailed in this policy, Oklahoma institutions will have the collective capacity to provide programs that are competitive in the marketplace with regard to both academic quality and the capacity to be delivered at off-campus locations.
  - d. Responsiveness: Oklahoma's higher education institutions will respond and will be provided the incentives to respond to client needs in a timely fashion. This responsiveness applies to both academic programs and problem-solving/technical assistance.
  - e. Cost-effectiveness: Oklahoma will enhance the quality of existing educational assets (physical and human) and utilize these assets to serve a broader array of clients. Decisions to invest in new educational assets will be made on a very selective basis.

C. Strategies to Increase the Educational Attainment Levels of the State's Adult Population

1. A sub-goal is to reduce the within state variation in educational attainment (i.e., reducing the proportion of the population in the lowest categories of educational attainment).
2. Promote the development of an economy that fully utilizes the talents of a more highly educated citizenry.
3. A sub-goal is to reduce the disparities among the state's regions and between urban and rural areas in economic strength (e.g., capacity to attract and retain business, industry, and other employers who provide employment for an educated workforce).

3.16.16 Designation and Operation of Learning Sites

The 25 public colleges and universities, the ~~University Centers of Southern Oklahoma-UCSO~~ ; and a learning site in Ponca City the UCPC are officially designated as learning sites. To most effectively meet the educational needs of the state, the institutional branch campuses must play active roles. At this time, the branch campuses are not officially designated as learning sites. Nonetheless, the home institutions should exercise the philosophy inherent in the learning site initiatives at their branch campuses and work aggressively to meet community educational needs.

These designated learning sites provide geographic access to nearly all Oklahoma residents. Therefore, rather than proactively seeking the development of new sites in additional communities, the State Regents will focus attention on ensuring the capacity of these initial sites to function effectively as learning sites.

The State Regents recognize that communities in addition to those where initial site designations are made may want a learning site as one component of a broader community development strategy. The State Regents will decide the designation of such locations as learning sites on a case-by-case basis. Among the factors that will be considered in making a decision regarding such a designation:

- A. The proximity of the proposed site to one previously designated and the extent and nature of adverse impacts on the existing learning sites.
- B. The availability of appropriate physical facilities. These facilities can be located either in existing structures – libraries, schools, community centers, or corporate offices – or in structures constructed expressly for this purpose. In the latter case, funding for construction must come from sources other than the state.
- C. The availability of necessary technology (bandwidth, computing capacity, interactive video, etc.).
- D. Provision for ensuring the availability of the staffing necessary to offer required administrative and student support services at the learning site.

#### 3.16.17 Responsibility

Consistent with the State Regents' functional assignments, each institution is assigned a geographic area within which it, as a learning site, is charged with ensuring that priority educational needs in their assigned areas are met.

In the case of learning sites that are not based at an existing institution, the State Regents will designate an institution as responsible, or the State Regents will assume the responsibility for identifying the educational needs and providers with the advice of clients and local community stakeholders.

#### 3.16.18 Coordination of Multiple Learning Sites in the Same Area

There are instances in which multiple learning sites serve residents of the same geographic area. Initially, the State Regents will recognize each such learning site as equal within the context of this policy. These learning sites are encouraged to develop a mechanism for working cooperatively to identify and arrange for provision of educational services to residents of their responsibility area.



After monitoring the level of service delivery relative to community need, the practice detailed above may be altered and one or more learning sites may be selected to assume a leadership position in assessing local needs and devising a response to those needs.

### 3.16.19 Program Approval and Review

This policy and the State Regents' *Academic Program Approval ~~Policy~~ policy and Academic Program Review ~~Policy~~ policy* guide new program approval and review.

Consistent with the State Regents' Academic Planning and Resource Allocation (APRA) initiative, priority for investments in programmatic capacity will be given to selective improvement of existing programs rather than to the creation of new academic programs. The state's existing educational institutions' programmatic capacity is to be utilized to extend the reach to students not currently served by these programs. Institutional identification of programs for selective improvements is to be incorporated into the institutions' academic program review process.

New programs will be approved when, in addition to meeting the requirements in the related State Regents' policies cited above:

- A. No acceptable providers either within or outside the state of a needed program can be identified.
- B. The State Regents determine that the new program is in the long-term interests of the institution and the state.
- C. Opportunities for improved quality, delivery, and cost savings can be achieved through collaboration of several institutions in the development of programs, courses, or modules for off-campus delivery.

### 3.16.20 Planning

- A. Select programmatic areas in which the institution has or intends to develop the capacity to deliver high-quality learning opportunities at sites distant from the campus.
- B. Identify areas where the institution should consider collaborating with other institutions to develop joint programs, courses, or modules for both distance and on-campus delivery.
- C. Identify areas, in conjunction with the institution's learning site designation, where the institution should import programs, courses, or modules from other institutions to serve both learning site and on-campus students.
- D. Identify programs or courses for redesign (perhaps in collaboration with other institutions) to be better suited to distance delivery and/or to enhance the effectiveness, efficiency, and flexibility of on-campus delivery.

### 3.16.21 Host Institutions

The objective of new fiscal provisions and incentives for the host institutions/learning sites is founded on the need to develop and maintain essential infrastructure and support services and to incentivize the importing of courses and programs to meet priority needs in the region.

A. Capacity Building/Sustaining Grants (Receive Site Funding)

Each learning site recognized by the State Regents will receive an annual grant to be used in the creation and maintenance of the basic infrastructure necessary for successful functioning of a site. In the initial years, it is anticipated that the funds will be utilized primarily to equip interactive video classrooms, computer labs, etc. In subsequent years, it is anticipated that these funds will be utilized to replace equipment on a regular cycle and provide some funding for necessary support staff. Since capacity building/sustaining grants are largely institutional grants, institutions with more than one site (a branch campus, center, etc. in addition to the main campus) are encouraged to target their funding on those sites where there is the least potential overlap with other institutions.

B. Service Level Rewards

In addition to capacity building grants, as funds become available learning sites will be funded for the amount of service provided to clients in the responsibility areas which they serve. As additional funds become available, funding officially designated higher education sites at appropriate levels is the recommended first priority and incentive funding is the recommended second priority. The greater the service provided, the greater the funding that flows to the learning site. This funding mechanism component is based on only service delivered by an institution other than the host institutions, including services produced by another institution that replace those that would normally be taught by an institution's own faculty. (A methodology to determine service level rewards will be developed.)

C. Priority Investment Fund

To the extent funding is available, the State Regents will develop a priority investment fund tied to economic and workforce development objectives set in cooperation with the Oklahoma Department of Commerce. The objective of the priority investment funds is to make it cost feasible for institutions to provide new, high-priority offerings for low numbers of potential learners in sparsely populated regions. The intent of the fund will be to ensure that priority programs and services are available and that the target audience can gain access to the services through learning sites.

3.16.22 Provider Institutions

~~Electronic Distance Education~~ Curriculum Development Fund. Because provider institutions need support to develop and deliver high-quality ~~electronic distance~~ education courses, modules, or programs, the State Regents will expand on the cooperative curriculum development project by creating and maintaining a curriculum development fund, as funds become available. The intent of this fund will be to support initiatives from institutions, consortia of institutions, or inter-institutional teams to develop new curricula, modules, or new educational methods. Many of the needs in Oklahoma are likely to be in locations and fields where new approaches to curricular design and delivery will be necessary. To the extent funds are available; grants under this fund will be made annually on a competitive basis. The purpose of the grants will be to develop courses that can





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April 9, 2015

**AGENDA ITEM #11:**

**EPSCoR.**

**SUBJECT:** 2014 Oklahoma EPSCoR Advisory Committee Annual Report.

**RECOMMENDATION:**

**It is recommended that the State Regents accept the 2014 Oklahoma EPSCoR Advisory Committee Annual Report.**

**BACKGROUND:**

In July 2000, the Oklahoma Experimental Program to Stimulate Competitive Research (EPSCoR) Advisory Committee was codified by statute as an advisory committee to the State Regents. The Committee is chaired by the Chancellor. The purpose of the Committee is to promote cooperative research efforts among public and private universities in Oklahoma; promote private sector involvement in university research and encourage technology transfer; promote human resource development in science and engineering within the Oklahoma State System of Higher Education; recommend research projects when only a limited number may be submitted by the State of Oklahoma; and appoint the EPSCoR director. In accordance with Title 70 O.S. 2001 § 3230.4, the Oklahoma EPSCoR Advisory Committee has submitted their annual report, which includes information concerning their activities for the preceding year.

**POLICY ISSUES:**

The recommendation is consistent with State Regents' policy.

**ANALYSIS:**

During 2014, Oklahoma participated in federal EPSCoR or equivalent programs administered by the National Science Foundation, National Institutes of Health, National Aeronautics and Space Administration, United States Department of Agriculture, and the Department of Energy. The attached report provides detailed information on Oklahoma's participation in each of these programs.

**Annual Report of EPSCoR/IDeA Activities - 2014**  
**Submitted to Oklahoma State Regents for Higher Education**  
**By the Oklahoma EPSCoR Advisory Committee**

Oklahoma's EPSCoR/IDeA Program remained robust in 2014, participating in federal EPSCoR/IDeA or equivalent programs administered by the National Science Foundation, National Institutes of Health, National Aeronautics and Space Administration, and the Department of Energy.

**Science and Technology Policy Institute**

In 2013, we contributed data to two national studies of the EPSCoR programs. One was the National Academy of Sciences study released in early 2014, and the other was a study specific to the National Science Foundation EPSCoR program conducted by the IDA Science and Technology Policy Institute (STPI). Copies of these reports can be made available upon request. In summary, the findings were generally quite positive about the value and role of the EPSCoR programs in the eligible states and, with some adjustments, continuation of the programs was recommended.

**State EPSCoR Advisory Committee**

In an effort to broaden representation and participation of Oklahoma's diverse communities in higher education, science and engineering, and business, we have begun an expansion of the EPSCoR Advisory Committee from 18 to 24 members.

In the fall of 2014, a subcommittee of the EPSCoR Advisory Committee was appointed by the Chancellor to begin a thorough review of Oklahoma's EPSCoR programs, including the organization and operational practices of the State Committee and State Director. This review and planning process is underway and expected to be complete in 2015.

Oklahoma again competed successfully in major EPSCoR/IDeA grant competitions and participated in the following federal EPSCoR/IDeA or equivalent programs during 2014:

**National Science Foundation**

The National Science Foundation (NSF) Research Infrastructure Improvement Award (RII) Track-1 is the largest of the NSF EPSCoR awards and very significant to our efforts to build competitive infrastructure. The five-year program theme is "Enhancing the Resilience of Socio-Ecological Systems to Climate Variability in Oklahoma". This project will continue our efforts to develop the capacity and capability to conduct nationally and internationally competitive research in the State of Oklahoma.

*Since 2001, we have received \$38,970,000 in NSF RII Track-1 funding in Oklahoma, and our scientists and engineers have generated \$162,000,000 in additional federal funding as a result of related projects.*

The RII program integrates research and education offering research opportunities for college faculty, undergraduate and graduate students, in addition to educational outreach initiatives aimed at K-12 public schools. Events such as the Annual Oklahoma Research Day, Research Day at the Capitol, Women in Science Conferences and other grant writing workshops receive support. The EPSCoR staff developed many of these initiatives in partnership with other NSF grants and State programs that also seek to enhance Oklahoma's R&D competitiveness and serve to support the broadening of participation of underrepresented minorities, with emphasis on the current RII science theme where appropriate. Oklahoma EPSCoR outreach programs (2008-2013) have reached more than 30,000 individuals, including 14,713 K-12 students, 727 K-12 teachers, 8,557 university students, and 2,109

university faculty members. The RII program also includes the Oklahoma Cyberinfrastructure Initiative (OCII), which provides cyberinfrastructure resources to users at 24 institutions (including 11 of Oklahoma's 13 public universities).

### **National Institutes of Health**

The National Institutes of Health (NIH) administers two programmatic activities under its Institutional Development Award (IDeA) Program. The IDeA program is an NIH award program similar to the NSF EPSCoR program.

*Based on the Batelle Technology Partnership Practice study estimate of \$2.24 economic impact per \$1 of NIH funding, since 2000 the IDeA Program has had a \$1.11 billion dollar economic impact in Oklahoma.*

IDeA Network of Biomedical Research Excellence (INBRE): A new five-year, \$18.4 million renewal of the Oklahoma INBRE program began in the summer of 2014.

Centers for Biomedical Research Excellence (CoBRE): At the beginning of 2014, Oklahoma was the recipient of eight CoBRE grants with aggregate value of \$81.5 million. Four of these were based at The University of Oklahoma Health Sciences Center, two at the Oklahoma Medical Research Foundation, one at OU-Norman, and one at OSU in the Center for Veterinary Health Sciences.

IDeA Clinical and Translational Research (OSCTR): In 2014, Oklahoma received a new five-year, \$20.3 million OSCTR award to support clinical and translational research to improve health and healthcare for underserved and underrepresented populations, and all citizens. The OSCTR leveraged a \$14.8 M award from the Agency for Healthcare Research and Quality to disseminate best practices to reduce cardiovascular disease throughout Oklahoma in partnership with 300 physicians and clinics throughout Oklahoma and enhance best practices in rural communities.

### **National Aeronautics and Space Administration**

The NASA EPSCoR Research Infrastructure Development (RID) program enables jurisdictions to build and strengthen relationships with NASA researchers. The RID has a three-year base period of performance with a potential single, two-year renewable period of performance. In 2012, Oklahoma again competed successfully for support for its RID core, receiving \$125,000 annually for 3 years (through 2016). The University of Oklahoma is the lead institution with Oklahoma State University and Tulsa University serving as research partners. The OSRHE approved matching funds of \$63,000 annually. The aggregate funding for this program from federal, university and OSRHE sources totals approximately \$750,000.

The NASA EPSCoR Cooperative Agreement Notice (CAN) for Research Awards solicits topic-specific proposals addressing high-priority NASA research and technology development needs. Awards are up to \$750,000 for a three-year performance period.

In April 2014 a new proposal entitled: "Radiation Smart Structures with H-rich Nanostructured Multifunctional Materials", a multi-institutional effort led by Dr. Ranji Vaidyanathan of Oklahoma State University, was submitted to the NASA EPSCoR program, and in June received approval for funding at \$250,000 per year for 3 years (2014-2017). The OSRHE approved a commitment of \$50,000 annually in matching funds for the three-year award.

### **Five-Year Return on Investment**

Since FY 2010, the Oklahoma State Regents for Higher Education have invested nearly \$9.1 million for EPSCoR projects. University participants in Oklahoma EPSCoR programs over this time period have invested \$1.4 million towards EPSCoR projects in Oklahoma. The five-year award total for Oklahoma EPSCoR is approximately \$154 million in aggregate funding.

### **Future Outlook**

Oklahoma continues at the highest levels of funding among the EPSCoR/IDeA states in virtually all of the national EPSCoR or EPSCoR-equivalent programs. One of major program grants, the NSF RII Track-1, is in place through 2018; another major grant, the IDeA INBRE is in place through 2019. The new major grant, OSCTR, is in place through 2019 also. With the continued support of the State Regents, Oklahoma EPSCoR/IDeA is poised to continue as one of the key components of Oklahoma's research and development portfolio, enhancing both economic development and educational opportunities for our students.

If implemented, recommendations from the National Academy of Sciences report on EPSCoR programs will need to be addressed. The review by the STPI group is independent and not coordinated with the National Academies report and may contain additional findings and recommendations. We will have to deal with these in due course.

The budget outlook for EPSCoR/IDeA for FY 2015 and beyond is very uncertain. There appeared to be some progress in Federal budget negotiations in late 2014, resulting in the recent omnibus appropriation bill. There is strong support for EPSCoR in Congress and we hope to maintain level funding in the programs. It should be kept in mind that aggregate funding for EPSCoR programs across all federal agencies amounts to less than 1 percent of the nondefense R&D budget.



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**AGENDA ITEM #12-a:**

**Master Lease Program.**

**SUBJECT:** Real Property Master Lease.

**RECOMMENDATION:**

**It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2015 Real Property Master Lease Series. The total projects from eight entities amount to approximately \$237.7 million.**

**BACKGROUND:**

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases. In May 2005, the legislature expanded the authorization to include financing of the acquisition of or improvements to real property. This group of projects was submitted for legislative review as required by statute on February 11, 2015.

In May 2013, the Oklahoma Development Finance Authority requested a validation of the program from the Oklahoma Supreme Court. An initial hearing was held before the Court on June 27, 2013, and the Court rendered a validation that upholds the program as constitutional on September 24, 2013.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards will have given prior approval of all projects submitted under this program before the bonds are issued.

**POLICY ISSUES:**

The recommendation is consistent State Regents' policy.

**ANALYSIS:**

The Master Lease Purchase Program provides the State System entities a method of financing major personal and real property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring equipment and new or renovated construction projects by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The 2015 series for real property includes eight system entities with an estimated total of approximately \$237.7 million in projects. The following table summarizes this series of project totals by institution with project descriptions provide by each institution following. Each of the listed projects was submitted for legislative review as required by statute and were considered approved due to no action taken. A legislative review hearing on the projects was conducted on February 11, 2015.

<b>Institution</b>	<b>Total Amount to be Financed</b>
Langston University	\$41,075,000
Quartz Mountain Arts & Conference Center	500,000
Redlands Community College	6,000,000
Oklahoma State University System	154,660,000
Northern Oklahoma College	15,000,000
Northwestern Oklahoma State University	2,000,000
East Central University	15,915,000
Northeastern Oklahoma A&M College	\$2,500,000
Total	\$237,650,000

Langston University – Refunding 2005 LEDA Student Housing	\$20,825,000
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Refunding of existing financing at or after the first call date to take advantage of lower interest rates, generating an estimated Net Present Value savings of approximately \$4,560,673. The debt is being funded through existing housing rents.

Langston University – Refunding 2006 LEDA Student Housing	\$20,250,000
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Refunding of existing financing at or after the first call date to take advantage of lower interest rates, generating an estimated Net Present Value savings of approximately \$3,995,885. The debt is being funded through existing housing rents.

Quartz Mountain Arts & Conference Center – Infrastructure renovation & improvements	\$500,000
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This project consists of repairing or replacing timber components on the Lodge guestrooms, Conference Center and pedestrian bridge. Many of the large timbers are failing due to extreme environmental changes and causing a safety issue. This funding will be added with \$250,000 already awarded for this project for a total project cost of \$750,000. The debt will be paid through existing budget.

Redlands Community College – Cougar Crossing Phase II	\$6,000,000
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This project is funding to purchase Cougar Crossing Phase II from the private developers. The Cougar Crossing Phase II is comprised of two, 40-bed student apartment buildings on the main campus of the College. The debt service will be funded through housing rental revenue.

Oklahoma State University – Refunding Athletic Facilities Revenue Bonds 2004	\$22,250,000
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The Series 2004 bonds partially refunded the Series 1998 Athletic Bonds and financed new construction for Phase II of the football stadium. This refunding is expected to have a Net Present Value savings of approximately \$4 million, or 19.03% savings. The debt is services by athletic revenue.

Oklahoma State University – Central Plant New Construction	\$75,000,000
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This project is comprised of constructing a new high-efficiency utilities plant will all necessary steam, chilled water, and electrical distribution for the Stillwater campus. The new Central Plant will replace the existing Power Plant at the corner of Washington Street and Hall of Fame Avenue to a new location on

Washington Street. The debt service will be funded through Utilities Revenue and Energy Management funds.

Oklahoma State University – South Parking Garage New Construction	\$11,400,000
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This project replaces existing parking lots at the building site of the new Performing Arts Center. The new garage will have space for 600 +/- vehicles over four floors, sized to support the PAC for events with direct access from the garage to two levels of the PAC lobby to provide easy access for patrons. The funding for the debt service will come from parking and transit fee revenue.

Oklahoma State University – College of Engineering, Architecture & Technology, Undergraduate Laboratory Building New Construction	\$10,000,000
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This project is comprised of constructing a new undergraduate laboratory building to be sited northeast of the Hester Street/Athletic Avenue junction, west of the School of Architecture Building. The building will provide efficient, flexible laboratories for multi-disciplinary learning, encouraging faculty to design new curricula for hands-on experiences. Facilities of this type are the next generation of engineering education. The debt service will be funded from academic facility fee revenue.

Oklahoma State University – OSU Water Treatment Plant Clear Well Expansion	\$5,010,000
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The project will construction a one million gallon above-ground clear well with associated piping and pumps, reconfiguration of chemical feed locations, chemical and equipment storage, electrical, SCADA and control improvements. The project will be able to handle OSU-Stillwater campus peak demand and emergency operations, and it is essential to ensure compliance with ODEA water quality standards for proper chemical treatment, contact time and disinfection. The debt service will be funded from utilities revenue and energy management funds.

Oklahoma State University Center for Health Sciences – Academic & Medical Stimulation Building and Parking Garage	\$21,000,000
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This project includes the construction of state-of-the-art medical stimulation resources providing medical students, medical residents and community allied health providers with access to first-in-class training facilities. In addition two auditorium style classrooms, which will host lectures for 1<sup>st</sup> and 2<sup>nd</sup> year medical students, the facility includes seven additional flex design classrooms ranging in size from 20-25 students that will be utilized for small and large group breakout courses. Additionally, attached to the facility is a 400-space parking garage. The debt service will be funded through private donations and general medical education funds.

OSU- Oklahoma City– Allied Health Services Building	\$10,000,000
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This project will construct a new Health Services Building that will house OSU-OKC’s Allied Health programs, including Nursing, Cardiovascular Technology, and Dietetics Technology. By partnering with local healthcare providers, the building will also house a health clinic for the campus and outside communities. Additionally, the new space will allow programs to expand and improve instruction through health-relevant technology. The debt service will be funded from facility and student activity fee revenue.

Northern Oklahoma College – New Classroom Building	\$15,000,000
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This project is construction of a new academic building in Stillwater that is contiguous to Oklahoma State University to replace leased classroom spaces for the NOC/OSU Gateway program and other academic programs and services currently maintained in the community by NOC. The debt service will be funded by facility fee revenue.

Northwestern Oklahoma State University – Dorm Renovations	\$2,000,000
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This project will renovate the University dorms (Fryer, Ament, South and Coronado Halls) for infrastructure repairs including updates to restrooms and shower facilities. Funding for the debt service will come from housing revenues.

East Central University – Residence Hall	\$10,000,000
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This project is the construction of a new residence hall that will be located on the main campus. This project involves the construction of an approximate 200 bed resident hall. Amenities may include a safe room, laundry facility, lounge area and high speed internet access. The debt service is to be funded from student housing rental revenue.

East Central University – Stadium Improvements	\$2,000,000
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This project is construction of a new stand-alone building at the football stadium to include house restrooms, ticketing and concessions. The building may also include storage and an area for retail apparel on game-days and if funds are available additional upgrades may be made to the actual structure of the stadium itself or additional parking. The debt service will be funded from Section 13/Section 13 Offset funds and private donations.

East Central University – Refinancing of Fine Arts Center Revenue Bonds, 2005	\$3,915,000
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This refinancing of the Fine Arts Center Revenue Bonds, Series 2004 is estimate to generate a Net Present Value savings of \$515,000, or 13%. The debt service is funded through student activity fee revenue.

Northeastern Oklahoma A&M College – Energy Management Project	\$2,500,000
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This project will consist of various improvements to the campus infrastructure to improve energy consumption efficiencies. These improvements could include new HVAC systems, new doors and windows, improved insulation, etc. The projects and financing would be designed in such a manner that the energy savings would partially or fully service the debt.

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**AGENDA ITEM #12-b:**

**Master Lease Program.**

**SUBJECT:** Master Lease Purchase Program.

**RECOMMENDATION:**

**It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2015B Equipment Master Lease Series. The total projects from one institutions totaling \$6,203,386.**

**BACKGROUND:**

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards will have given prior approval of all equipment purchases submitted under this program.

**POLICY ISSUES:**

Recommendation is consistent with current State Regents' policy.

**ANALYSIS:**

The Master Lease Purchase Program provides the State System entities a method of financing major personal property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring new capital equipment by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The second series for 2015 includes one system institutions with an estimated total of \$6.2 million in equipment purchases and upgrades. The following table summarizes this series of project totals by institution.

<b>Institution</b>	<b>Total Amount to be Financed in This Issue</b>
Tulsa Community College	\$6,203,386
Total for this issue	\$6,203,386

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
MASTER LEASE-PURCHASE DETAILED LISTING  
Fiscal Year 2015**

									Name of Institution: Tulsa Community College	
Item #	State Regents' Campus Master Plan Project #	Description--Be Specific (i.e., size, model, series)	Estimated Cost	Number of Years you wish to finance the debt service	Estimated Date Funding Needed mm/dd	Estimated Useful Life in Years	Estimated Replacement Strategy Life* in Years	Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)	Point of Contact (Name and Phone Number)	Remarks
1	750-0092	West Campus BAS Improvements	\$ 49,850	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
2	750-0092	West Campus Lighting - PL cans & others not retrofit in Phase I	26,425	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
3	750-0092	West Campus Fume Hood Controls	57,324	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
4	750-0092	West Campus Exterior LED Lighting	164,851	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
5	750-0092	Northeast Campus BAS Improvements	111,430	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
6	750-0092	Northeast Campus Boiler Replacement	376,367	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
7	750-0092	Northeast Campus Tower Free Cooling	116,963	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
8	750-0092	Northeast Campus RTU Replacement - ET Bldg, Carpenter Shop	155,334	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
9	750-0092	Northeast Campus Lighting - PL cans & others not retrofit in Phase I	47,910	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
10	750-0092	Northeast Campus 600 Ton Chiller Replacement	474,774	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
11	750-0092	Northeast Campus AHU and Terminal Device Upgrades	753,045	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
12	750-0092	Southeast Campus BAS Improvements	103,480	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
13	750-0092	Southeast Campus Chiller Replacement - Plant 1	915,516	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
14	750-0092	Southeast Campus Lighting - PL cans & others not retrofit in Phase I	19,244	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
15	750-0092	Southeast Campus Pump Replacement/Variable Flow Pumping - Plant 1 and Booster Pumps	146,186	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
16	750-0092	Southeast Campus Fume Hood Controls	66,550	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
17	750-0092	Southeast Campus AHU and Terminal Device Upgrades	1,026,231	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
18	750-0092	Southeast Campus Exterior LED Lighting	306,318	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
19	750-0092	Metro Campus BAS Improvements	193,863	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
20	750-0092	Metro Campus Chiller Replacement - 40 ton, air-cooled, rooftop unit	92,263	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
21	750-0092	Metro Campus Lighting - PL cans & others not retrofit in Phase I	63,354	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
22	750-0092	Metro Campus AHU and Terminal Device Upgrades	822,700	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
23	750-0092	Metro Campus Exterior LED Lighting	113,408	20.00	Sep-15	20	N/A	No	Shane Netherton 918-595-7895	
<b>Total (Subtotal if multiple sheets)</b>			<b>\$ 6,203,386</b>							

\* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.

Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.

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**AGENDA ITEM #13:**

**Contracts and Purchases.**

**SUBJECT:** Approval of FY-2015 Purchases in excess of \$100,000.

**RECOMMENDATION:**

**It is recommended that the State Regents approve FY-2015 purchases for amounts that are in excess of \$100,000.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

**ANALYSIS:**

The items below are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000

OneNet

- 1) OneNet requests \$400,000.00 in hardware for Juniper Network equipment. The purchase will include equipment that will facilitate 100G capacity to the OneNet Oklahoma City Datacenter, equipment upgrades to OneNet routers at the University of Central Oklahoma, Western Oklahoma State University, and Langston University, and equipment that will support a redundant link between Gordon Cooper Technology Center and the OCAN Waurika hut. Additional routing hardware will also be purchased to support the newly offered OneNet managed router service. Since the initial offering of the new service, over 125 K-12 school districts have requested this service. All equipment requests will support additional growth and expansion throughout the OneNet network. The cost of Juniper equipment that will be used to service K-12 school districts will be recuperated through the OneNet managed router fee. The equipment for the remaining sites is required for additional hardware upgrades to increase customer growth and support. (Funded from 718-OneNet).
- 2) OneNet in the amount of \$250,000 to engage KPMG LLP to conduct cost allocation studies for OneNet and the Oklahoma Community Anchor Network (OCAN). KPMG will perform an exhaustive review of OneNet and OCAN financials and operations to determine appropriate charge back rates for services provided to end-users. Further, the engagement will include a cost

allocation study for the state network to include the Oklahoma Management for Enterprise Services (OMES) and the Oklahoma Department of Transportation (ODOT) to determine charge back rates for services provided to state agencies. (Funded from 718-OneNet).

Change Order's to Previously Approved Purchase Orders

- 3) Pioneer Long Distance was previously approved for \$101,500.00 at the June 26, 2014 meeting as a new FY15 purchase. Additional funds are needed for this purchase in order to add the following new customers: Blanchard Police Department, Newcastle Library, Hollis Library, the Fort Supply branch of the Oklahoma Department of Mental Health and Substance Abuse Services, Blanchard Public Library, Northwest Behavior located in Enid, and Chisolm Public Schools. The cost of this project will be recovered through invoicing these new customers. The new total of this purchase order will be \$234,500.00. (Funded from 718-OneNet).



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**AGENDA ITEM #14:**

**Investments.**



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**AGENDA ITEM #15:**

**Commendations.**

**RECOMMENDATION:**

**It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

**RECOGNITIONS:**

State Regents' staff received the following state and national recognitions:

- **Mary Heid**, executive director for the Oklahoma College Assistance Program, has joined the National Council of Higher Education Resources (NCHER) Board of Directors, filling a vacancy for the remainder of FY2015. NCHER represents a nationwide network of guaranty agencies, secondary markets, lenders, loan servicers, collection agencies, schools and other organizations involved in the administration and servicing of federal and private education loans.
- **Chancellor Glen D. Johnson** met with former Secretary of Commerce Dave Lopez in Oklahoma City to discuss higher education issues; attended the Speaker's Ball at the National Cowboy and Western Heritage Museum in Oklahoma City; met with Secretary of Finance, Administration and Information Technology Preston Doerflinger in Oklahoma City to discuss higher education issues; met with Representative Earl Sears at the State Capitol in Oklahoma City to discuss higher education issues; made presentation to the House Appropriations and Budget Subcommittee on Education at the State Capitol in Oklahoma City; met with Senator Clark Jolley at the State Capitol in Oklahoma City to discuss higher education issues; met with Pat McFerron in Oklahoma City to discuss higher education issues; attended the Oklahoma Academy's 2015 Legislators' Welcome Reception at the Oklahoma City Golf and Country Club in Oklahoma City; met with Oklahoma EPSCoR State Director Jerry Malayer in Oklahoma City to discuss Oklahoma EPSCoR; attended University of Oklahoma President's Associates Luncheon with Tom Brokaw at the University of Oklahoma in Norman; met with Oklahoma House of Representatives Fiscal Director Mark Tygret in Oklahoma City to discuss higher education issues; met with Senator Clark Jolley at the State Capitol in Oklahoma City to discuss higher education issues; attended and provided remarks at Oklahoma Association of Community Colleges All-Oklahoma Team Luncheon at the State Capitol in Oklahoma City; met with University of Science and Arts of Oklahoma (USAO) President Feaver in Oklahoma City to discuss higher education issues; met with University of Oklahoma Health Sciences Center Vice Provost Jason Sanders in Oklahoma City to discuss higher education issues; participated in conference call with Rogers State University (RSU) President Larry Rice to discuss higher education issues; met with Representative Earl Sears at the State Capitol in Oklahoma City to discuss higher education issues; attended Greater Oklahoma City Chamber's Chairman's Lunch featuring Governor Fallin at the Cox Convention Center in Oklahoma City; attended and provided remarks at the Regents Business Partnership Awards Luncheon at the Oklahoma History Center in Oklahoma City; attended Standards Setting Steering Committee meeting at the State

Department of Education in Oklahoma City; made presentation to the Senate Appropriations Committee at the State Capitol in Oklahoma City; met with American Association of State Colleges and Universities (AASCU) Millennium Leadership Initiative mentee Dr. Phyllis King, University of Wisconsin-Milwaukee, in Oklahoma City; provided remarks and hosted Senate Leadership Breakfast at Faculty House in Oklahoma City; met with Secretary of Commerce and Tourism Deby Snodgrass, Southeastern Oklahoma State University (SEOSU) President Sean Burrage; University of Central Oklahoma (UCO) President Don Betz, and Rose State College (RSC) President Jeanie Webb in Oklahoma City to discuss higher education issues; met with Representative Jason Dunnington in Oklahoma City to discuss higher education issues; attended University of Oklahoma College of Law's Order of the Owl Hall of Fame induction ceremony and banquet at the University of Oklahoma in Norman; attended Oklahoma Network Oversight Executive Committee meeting in Oklahoma City with Secretary of Finance, Administration and Information Technology Preston Doerflinger and Secretary of Transportation Gary Ridley; provided remarks at 2015 Nigh Leadership Academy in Oklahoma City; attended "Homecoming Day for Former House Members" at the State Capitol in Oklahoma City; met with Representative Earl Sears at the State Capitol in Oklahoma City to discuss higher education issues; met with Representative Justin Wood in Oklahoma City to discuss higher education issues; participated in conference call with State Higher Education Executive Officers Association (SHEEO) President George Pernsteiner to discuss higher education issues; met with Senator Jim Halligan at the State Capitol in Oklahoma City to discuss higher education issues; participated in conference call with Dr. Jolene Koester to discuss the American Association of State Colleges and Universities (AASUC) survey on presidential leadership; met with Representative Jason Nelson in Oklahoma City to discuss higher education issues; participated in conference call with Southern Regional Education Board (SREB) President Dave Spence to discuss higher education issues; participated in Southern Regional Education Board (SREB) Executive Committee conference call to discuss higher education issues; spoke at State Regent Ann Holloway's Senate confirmation hearing at the State Capitol in Oklahoma City; spoke at Regional University System of Oklahoma (RUSO) Regent Mark Stansberry's Senate confirmation hearing at the State Capitol in Oklahoma City; met with Senator Clark Jolley at the State Capitol in Oklahoma City to discuss higher education issues; attended and provided welcoming remarks at the 2015 Cooperative Alliance Workshop in Oklahoma City; attended and provided remarks at the Oklahoma Association of Community Colleges (OACC) Legislative Reception at the Oklahoma History Center in Oklahoma City; provided remarks at Communicators Council meeting in Oklahoma City; attended Standards Setting Steering Committee meeting at the State Department of Education in Oklahoma City; met with John Reid, Oklahoma Business Roundtable, to discuss higher education issues; met with Murray State College (MSC) President Joy McDaniel in Oklahoma City to discuss higher education issues.

- **Laura Weiss**, Central Services manager, was awarded the Catherine Blevins Mail Center Manager Award for 2014 by the Greater Oklahoma Postal Customer council for demonstrating excellent mail center management skills.

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**AGENDA ITEM #16:**

**Executive Session.**

**SUBJECT:** Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board's attorney determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.



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**AGENDA ITEM #17-a (1):**

**Programs.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve modifications to existing programs, as described below.**

**BACKGROUND:**

Oklahoma State University (OSU)

- 3 degree program requirement changes
- 1 degree program option addition
- 5 degree program option deletions
- 2 degree program option name changes
- 1 other degree program requirement change

University of Oklahoma (OU)

- 5 degree program requirement changes
- 2 degree program name changes
- 2 degree program option name changes

East Central University (ECU)

- 9 degree program requirement changes
- 1 degree program option addition
- 2 degree program option deletions

Northeastern State University (NSU)

- 6 degree program requirement changes
- 1 degree program option deletion
- 2 degree program option name changes

Northwestern Oklahoma State University (NWOSU)

- 3 degree program requirement changes

Southwestern Oklahoma State University (SWOSU)

- 21 degree program requirement changes

University of Central Oklahoma (UCO)

- 41 degree program requirement changes
- 9 degree program option additions
- 5 degree program option deletions
- 2 degree program option name changes

- 1 degree program name change
- 5 other degree program requirement changes

Murray State College (MSC)

- 2 degree program option additions

Oklahoma City Community College (OCCC)

- 2 degree program requirement changes
- 1 degree program name change
- 4 degree program option deletions
- 1 degree program option name change
- 2 degree program option additions

Oklahoma State University-Oklahoma City (OSU-OKC)

- 2 degree program requirement changes
- 1 degree program option addition
- 1 degree program option name change

Seminole State College (SSC)

- 1 degree program requirement change
- 4 degree program option deletions

Tulsa Community College (TCC)

- 4 degree program requirement changes
- 2 degree program option additions
- 2 degree program option deletions

**POLICY ISSUES:**

These actions are consistent with the State Regents' Academic Program Approval policy.

**ANALYSIS:**

**OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Education (007)**

Degree program option deletion

- Delete option “Agricultural Education/Horticulture Double Major.”
- There are currently no students enrolled in the option.
- The proposed deletion is due to the additions of other options approved at the April 24, 2014 State Regents' meeting; making this option obsolete.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU – Bachelor of Science in Geology (111)**

Other degree program requirement changes

- Require a minimum 2.50 graduation retention Grade Point Average and completion of GEOL 1114 with a grade of C or better to declare the Geology major.
- The proposed changes will reinforce the rigor of the program and help improve retention rates.
- No new courses will be added and no courses will be deleted.



- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU – Bachelor of Science in Health Education and Promotion (116)**

Degree program option name change

- For the “Community Health Education” option:
  - Change option name to “Public Health.”
- The proposed change aligns the name with professional trends within the discipline.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU – Bachelor of Science in Microbiology/Cell and Molecular Biology (149)**

Degree program requirement changes, degree program option name change, and degree program option deletions

- Delete options “Biomedical Sciences,” “Microbial Ecology/Environmental Science,” “Molecular Genetics,” and “Microbial Pathogenesis.”
  - There are currently 30 students total enrolled in the options.
  - Students will be allowed six years to complete their degree requirements or change to the general Microbiology curriculum.
- For student not completing an option:
  - Require the following courses: BIOC 3653, BIOL 1114, BIOL 3023 or ANSI 3423, BOT 1404 or ZOOL 1604, CHEM 3053, CHM 3112, CHEM 3153, MICR 2123, MICR 2132, MICR 3033, MICR 3223, MICR 3253, MICR 4001, MICR 4012, MICR 4112, MICR 4233, MICR 4133 or MICR 4253 or MICR 4263, and 7 credit hours of upper division microbiology courses except MICR 3103.
- For the “Clinical Laboratory Science” option:
  - Change option name to “Medical Laboratory Science.”
- The proposed option name change aligns the option name with the name used by hospital partners and with professional trends.
- The proposed changes will streamline advising and allow student flexibility in tailoring degree requirements to meet their career goals.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Food Science (361)**

Degree program option addition

- Add option “Food Safety.”
- The proposed option will provide students with focused training in food safety.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Agribusiness (263)**

Degree program requirement changes

- For the “Pre-Law” option:
  - Remove BIOL 1114 as a required “Natural Science” course and allow students to complete 3 credit hours of any “Natural Science” course.
  - Add SPCH 3733 as an alternative course to SPCH 2713.

- Add an “Alternative C” and require:
  - 3 credit hours from AGECE 3323, BCOM, SPCH, foreign language courses, or written communication not used to meet other requirements.
  - 6 credit hours from AGECE 4213, AGECE 4333, AGECE 4343, AGECE 4403, AGECE 4423, AGECE 4503, AGECE 4513, and AGECE 4703.
  - Allow a maximum of 30 credit hours of courses from an accredited doctoral law program.
- The proposed changes are the result of law schools admitting students without the completing of a Bachelor’s degree. This will allow students who have been admitted to law school to complete their bachelor’s degree by substituting law courses for electives.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OU – Bachelor of Science in Environmental Design in Environmental Design (074)**

Degree program requirement changes

- Remove 22 credit hours of “Communication Skills,” 9 credit hours of “Cultural Environment,” 9 credit hours of “Natural Environment,” 12 credit hours of “Physical Environment,” 15 credit hours of “Social Environment,” and 15 credit hours of “Design and Control of Environment.”
- Add “Core Courses” and include ARCH 1112, ARCH 4543, LA 4103, LA 4613, RCPL 4213, END 3893, END 3993, END 4893, and END 4993.
- Require students to complete 15 credit hours of “Major Electives” to be chosen in consultation with the academic advisor.
- Require 15 credit hours of “Major Support Courses” and include ECON 1113, ECON 1123, COMM 1113 or COMM 2213, or COMM 2613, ECON 2843 or PSY 2003, and 3 credit hours of approved Ecology elective.
- The proposed changes add formal structure to and oversight of the curriculum.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 124 to 120.
- No funds are requested from the State Regents.

**OU – Doctor of Philosophy in Botany (023)**

**Master of Science in Botany (022)**

Degree program name change and degree program option name change

- Change program name to “Plant Biology.”
- For the “Botany” option:
  - Change option name to “Plant Biology.”
- The proposed changes reflect the updated name of the department.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OU – Master of Landscape Architecture in Landscape Architecture (244)**

Degree program requirement changes

- Remove RCPL 5525 and 3 credit hours of Environmental Elective.
- Change credit hours required for LA 5924 from 4 to 3 (5923).
- Add 2 credit hours of LA 5940.
- The proposed changes allow the program to remain aligned with the current expectations and needs in the profession.

- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 69 to 62.
- No funds are requested from the State Regents.

**OU – Master of Regional and City Planning in Regional and City Planning (199)**

Degree program requirement changes

- Add RCPL 5522 and RCPL 5523 as alternative courses to RCPL 5525.
- The proposed changes allow students to complete a core course over two semesters if the nature of the project requires more time.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OU – Bachelor of Science in Aerospace Engineering in Aerospace Engineering (005)**

**Bachelor of Science in Mechanical Engineering in Mechanical Engineering (158)**

Degree program requirement changes

- Change Grade Point Average (GPA) required to enroll in courses offered by the School of Aerospace and Mechanical Engineering from 2.0 to 3.0.
- Require students to complete the following courses for admission into the program: MATH 1914, MATH 2924, CHEM 1315, and PHYS 2514 and obtain a minimum combined GPA of 3.0 with a grade of C or better in each course.
- The proposed changes align the programs with the student-to-faculty ratio accreditation standard required by ABET.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Bachelor of Fine Arts in Art (002)**

**Bachelor of Arts in Communication and Performance Studies (045)**

Degree program requirement change

- Add SFA 1000 (repeated 2 times).
- The proposed change serves to broaden students' exposure to all art forms and better aligns the curriculum with specialty program accreditation requirements.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Bachelor of Science in Music (033)**

Degree program requirement changes

- For all options:
  - Add SFA 1000 (repeated 2 times).
- For the “Vocal Teacher Certification,” “Vocal,” and “Sacred Music” options:
  - Remove MUS 3421 and add MUS 3241.
- The proposed changes serve to broaden students' exposure to all art forms and better align the curriculum with specialty program accreditation requirements.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Bachelor of Science in Mass Communication (049)**

Degree program requirement changes

- Remove MCOM 4712 from “Mass Communications Core” and add MCOM 4733.
- Add SFA 1000 (repeated 2 times).
- The proposed changes serve to broaden students’ exposure to all art forms and better serve the needs of students.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Bachelor of Science in Accounting (001)**

Degree program requirement changes

- Add BUS 1113.
- Remove ACCT 4403 and ACCT 3393.
- Change credit hours required for “Accounting Electives” from 3 to 9.
- Change credit hours required for “Electives” from 13 to 10.
- Require students to take at least 40 percent of their course work in non-business courses.
- The proposed changes address recommendations from the Accreditation Council for Business Schools and Programs.
- Three new courses will be added and two courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Bachelor of Science in Business Administration (007)**

Degree program requirement changes

- For all options:
  - Add BUS 1113 to “Business Administration Core.”
  - Change credit hours required for “Business Administration Core” from 33 to 36.
  - Change credit hours required for “Electives” from 13 to 10.
- For the “Management Information Systems” option:
  - Add MGMT 3111, MGMT 3121, and MGMT 3131 and remove MIS 4513.
- For the “General Business” option:
  - Add ENTR 3103.
  - Remove 3 credit hours of upper level entrepreneurship.
- For the “Entrepreneurship” option:
  - Add MKTG 3353 as an alternative course to MKTG 3813.
- The proposed changes address recommendations from the Accreditation Council for Business Schools and Programs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Master of Science in Accounting in Accounting (097)**

Degree program requirement changes

- Remove ACCT 5013, ACCT 5033, ACCT 5053, and ACCT 5063 from “Accounting” courses and add ACCT 5103, ACCT 5203, ACCT 5303, and ACT 5403.
- Remove BSEC 5113, FIN 5153, and MIS 5163 from “Non-Accounting” courses and add BSEC 5203, BUS 5981-4, and BUS 5991-4.
- The proposed changes better prepare students for the workplace.
- Four new courses will be added and seven courses will be deleted.
- Total credit hours for the degree will not change.

- No funds are requested from the State Regents.

**ECU – Certificate in Business-Entrepreneurship (501)**

Degree program requirement changes

- Add ENTR 4503 as an alternative course to ENTR 4413.
- Add MKTG 3353 as an alternative course to MKTG 3813
- The proposed changes address recommendations from the Accreditation Council for Business Schools and Programs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the certificate will not change.
- No funds are requested from the State Regents.
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**ECU – Master of Education in Library Media (090)**

Degree program requirement changes

- Add EDUC 4913 or EDLBS 5913 as “Program Prerequisites or Co-requisites.”
- Remove the thesis option and require students to complete a portfolio.
- The proposed changes align the curriculum with accreditation requirements and ensure students are prepared for course content required in the program.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**ECU – Master of Education in Grad Secondary Counseling (084)**

Degree program option addition and degree program option deletions

- Add option “School Counseling.”
- Delete options “Elementary” and “Secondary.”
  - There are 25 students currently enrolled in the “Elementary” option and 33 students currently enrolled in the “Secondary” option.
  - Student will be moved to the new “School Counseling” option.
- The proposed changes reflect changes in the state certification exam for school counseling from two exams into one.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**NSU – Bachelor of Fine Arts in Art (005)**

Degree program requirement changes

- Remove ART 2333 from “Art Core” and add Art 4283.
- For the “Graphic Design” option:
  - Remove ART 3673 and add ART 3573.
- For the “Studio Art 2D” and “Studio Art 3D” options:
  - Remove 3 credit hours of art history elective and add ART 2333.
- The proposed changes better prepare students for the program.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**NSU – Bachelor of Science in Education in Early Childhood Education (023)**

Degree program requirement changes

- Remove HFS 4213 and add ECED 4563.
- The proposed changes provide students will better content on guidance of young children relevant to the classroom.

- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **NSU – Bachelor of Arts in History (042)**

Degree program requirement change

- Change credit hours required for HIST 3392 from 2 to 3 (3393).
- The proposed change aligns the course with similar courses at other institutions.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **NSU – Bachelor of Arts in Media Studies (050)**

Degree program requirement changes, degree program option deletion, and degree program option name changes

- Remove MS 2403, MS 3513, and MS 3013 from “Media Studies Core” and add MS 1173, MS 3113, and MS 4533.
- For the “Public Relations” option:
  - Change option name to “Public Relations/Advertising.”
  - Remove the 18 credit hours of “Required Courses.”
  - Require students to complete 12 credit hours of courses from the following: MS 3033, MS 3133, MS 4063, MS 4093, MS 4453, and MS 4653.
- For the “Journalism/Broadcasting” option:
  - Change option name to “Multimedia.”
  - Remove the 18 credit hours of “Required Courses.”
  - Require students to complete 12 credit hours of courses from the following: MS 3013, MS 3203, MS 3333, MS 3513, MS 4173, and MS 4233.
- Delete option “Advertising.”
  - Nine students are currently enrolled in the option.
  - Students will be allowed a two-year teach out option or change to the redesigned “Public Relations/Advertising” option.
- The proposed changes are recommendations from the industry advisory board.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **NSU – Master of Education in Reading (075)**

Degree program requirement changes

- Change credit hours required for READ 5561 from 1 to 3 (5563).
- Change credit hours required for “Enrichment Electives” from 6 to 3.
- The proposed changes are the result of accreditation requirements.
- Total credit hours for the degree will change from 34 to 33.
- No funds are requested from the State Regents.

#### **NSU – Bachelor of Music Education in Music Education (062)**

Degree program requirement changes

- Remove 7 credit hours of “Major Ensemble” requirement.
- For the “Instrumental,” “Keyboard/Instrumental,” and “Percussion” options:
  - Add 7 credit hours of MUS 3611 or MUS 3681.
  - Remove MUS 2721 as an alternative course to MUS 3671 and add MUS 3661.

- For the “Vocal” and “Keyboard/Vocal” options:
  - Add MUS 3601 or MUS 3691.
  - Add 6 credit hours of MUS 3631.
- The proposed changes align the curriculum with the National Association of Schools of Music guidelines.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**NWOSU – Bachelor of Science in Computer Science (049)**

Degree program requirement changes

- Remove MATH 2215.
- Add CMSC 3513.
- Change credit hours required for “Advanced Computer Science Electives” from 15 to 18.
- The proposed changes better equip students with a general understanding of network security.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**NWOSU – Bachelor of Arts in History (019)**

Degree program requirement changes

- Require students to complete both HIST 1213 and HIST 1223.
- Add HIST 3123 and HIST 4013.
- Change credit hours required for “Advanced History Electives” from 24 to 15.
- Change credit hours for “Advanced History, Political Science, or Sociology Electives” from 9 to 6.
- The proposed changes better prepare students to meet learning objectives in upper division courses.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**NWOSU – Bachelor of Arts in Political Science (030)**

Degree program requirement changes

- Remove POLS 4123 as an alternative course to POLS 4113.
- Add POLS 4623.
- Change credit hours required for “Advanced Electives” from 15 to 12.
- For the “Public Administration” option:
  - Remove SCOM 3613, ECON 2113, ECON 2123 and ECON 3113.
  - Add 9 credit hours of “Upper Division Electives in History, Political Science, or Sociology.”
  - Total credit hours for the option will change from 42 to 39.
- The proposed changes better serve students by providing more discipline-specific content to meet learning outcomes.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**SWOSU – Associate in Science in Criminal Justice (138)**

Degree program requirement changes

- Allow students to complete MATH 1153 or a higher level math course as an alternative to MATH 1513 and MATH 1143.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Remove COMSC 1023 and require 0-3 credit hours of “Computer Proficiency.”
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity.”
- Require “General Education Electives” to be selected from two different disciplines and require TECH 1223.
- Change credit hours required for “General Education” from 44-45 to 40.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **SWOSU – Associate in Science in Tribal Administration (154)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1023 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and Tribal Studies” and 7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity” and require CATC 1204 or CATC 1254 or higher level CATC course.
- Require “General Education Electives” to be selected from two different disciplines and require CATC 1513 and CATC 2133.
- Change credit hours required for “General Education” from 44-45 to 40.
- Add CATC 2603 to “Required Courses.”
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 62 to 60.
- No funds are requested from the State Regents.

#### **SWOSU – Associate in Science in Wildland Firefighting (156)**

Degree program requirement changes



- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity” and require KINES 1133.
- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43 to 40.
- Add NRM 2143 to “Required Major Courses.”
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **SWOSU – Associate in Science in American Indian Studies (158)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require COMSC 1023.
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and Tribal Studies” and 7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 4 credit hours of “Human, Cultural, and Social Diversity” and require CATC 1204 or CATC 1254 or higher level CATC course.
- Require “General Education Electives” to be selected from two different disciplines and require CATC 1513 and CATC 2133.
- Change credit hours required for “General Education” from 44 to 40.
- Add CATC 2603 to “Required Courses.”
- Change credit hours required for “Electives” from 10 to 9.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 63 to 61.
- No funds are requested from the State Regents.

#### **SWOSU – Bachelor of Arts in Spanish (149)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 4 credit hours of “Human, Cultural, and Social Diversity” and require SPAN 1054.
- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43-44 to 40.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**SWOSU – Bachelor of Science in Health Care Administration (005)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 as alternative course to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1xx3 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43-44 to 40.
- Require students to complete two of the following courses: MNGMT 3533, MNGMT 4123, and ENTRP 3123.
- Change credit hours required for “Ancillary Courses” from 21 to 24.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 122-128 to 122.
- No funds are requested from the State Regents.

**SWOSU – Bachelor of Arts in Chemistry (013)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.

- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Require “General Education Electives” to be selected from two different disciplines and require COMM 1313.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add CHEM 4900, CHEM 2612, and CHEM 3901 to “Required Core.”
- Change credit hours required for “Required Core” from 23-25 to 26-28.
- Add 17-18 credit hours of “Secondary Requirements” and include a higher level math course beyond MATH 1513 (MATH 3433 is required for students choosing the Environmental Chemistry option), PHY 1044 or PHY 1063 and PHY 1054.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Arts in English (018)**

#### Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 and LIT 2413 to fulfill the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity.”
- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43-44 to 40.
- For the “Writing Emphasis:”
  - Add ENG 4882 to “Required Courses.”
  - Change credit hours required for “Required Courses” from 18 to 20.
  - Change credit hours required for “Elective ENGL or LIT Courses” from 3 to 12.
- For the “Literature Emphasis” option:
  - Add ENG 4882 to “Required Courses.”
  - Change credit hours required for “Required Courses” from 27 to 29.
  - Change credit hours required for “Elective ENGL or LIT Courses” from 3 to 12.

- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents' policy requirements.
- Five new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Arts in Education in English Education (019)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 and LIT 2413 to fulfill the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Require “General Education Electives” to be selected from two different disciplines and require COMM 1313.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add ENG 4882 to “Required Courses.”
- Change credit hours required for “Required Courses” from 33 to 35.
- Change credit hours required for ENGL 4575 from 5 to 3 (4573).
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents' policy requirements.
- Five new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 126 to 123.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Chemistry (014)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Require “General Education Electives” to be selected from two different disciplines and require COMM 1313.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add CHEM 4900, CHEM 2612, and CHEM 3901 to “Required Courses.”

- Change credit hours required for “Required Courses” from 32-34 to 35-39.
- Add PHY 1044 and PHY 1054 as alternative courses to PHY 2145 and PHY 2155.
- For the “Professional” option:
  - Change credit hours required for “Required Courses” from 49-51 to 52-54.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Industrial Technology (026)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Require BIOL 1054, SCI 1513, and SCI 1501 to fulfill the 8 credit hours of “Science” requirement.
- Require HUM 1103 and HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require TECH 1223.
- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add CHEM 4900, CHEM 2612, and CHEM 3901 to “Required Courses.”
- Remove MATH 1613 and MATH 3433 as alternative courses to MATH 3413.
- Remove TECH 1313 and TECH 3543 from “Core Requirements” and add ECON 2463, ECON 2363, TECH 2413, and TECH 4433.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Five new courses will be added and two courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Health Information Management (033)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 as alternative course to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.

- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add ACCTG 2213 to “Ancillary Courses.”
- Change credit hours required for “Ancillary Courses” from 29 to 32.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Education in Natural Science Education (039)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require ASTRO 1904 or GEOL 1934.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Require “General Education Electives” to be selected from two different disciplines and require COMM 1313.
- Change credit hours required for “General Education” from 43-44 to 40.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 131 to 128.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Nursing in Nursing (087)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Require BIOL 1004 and CHEM 1004.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add ALHLT 3043 as an alternative course to PSYCH 2433.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.

- Total credit hours for the degree will change from 127 to 124.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Computer Science and Information Systems (088)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 and HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require COMM 1313.
- Require “General Education Electives” to be selected from two different disciplines and require TECH 1223.
- Change credit hours required for “General Education” from 43-44 to 40.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **SWOSU – Bachelor of Science in Engineering Technology (128)**

Degree program requirement changes

- Remove MATH 1143 as an alternative course to MATH 1513.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Require BIOL 1004 and CHEM 1004.
- Require HUM 1103 and HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require TECH 1223.
- Require “General Education Electives” to be selected from two different disciplines.
- Change credit hours required for “General Education” from 43-44 to 40.
- Add ECON 2463 as an alternative course to MATH 3413.
- Add TECH 2413 to “Core Requirements.”
- Change credit hours required for “Core Requirements” from 53 to 56.
- For the Computer Electronics Engineering Technology” option:
  - Add TECH 2813 and TECH 4843 to “Required Courses.”
  - Change credit hours required for “Required Courses” from 15 to 21.
  - Change credit hours required for “Electives” from 9 to 3.
- For the “Environmental Engineering Technology” option:
  - Remove CHEM 2114L and CHEM 3244 from “Required Courses” and add TECH 3173.
  - Change credit hours required for “Required Courses” from 34 to 33.

- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents' policy requirements.
- Five new courses will be added and three courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **SWOSU – Associate in Applied Science in Occupational Therapy Assistant (135)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove PSYCH 1003 from “General Education” requirements.
- Change credit hours required for ALHLT 2206 from 6 to 3 (2203) and ALHLT 2216 from 6 to 3 (2213).
- Change credit hours required for “Technical Occupational Related Courses” from 12 to 6.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents' policy requirements.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 78 to 66.
- No funds are requested from the State Regents.

#### **SWOSU – Associate in Science in Children’s Teachers (160)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement and require CATC 1413.
- Remove 6 credit hours of “Economic and International Studies” and 7-9 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3-4 credit hours of “Human, Cultural, and Social Diversity.”
- Require “General Education Electives” to be selected from two different disciplines and require CATC 2603 and CATC 2133.
- Change credit hours required for “General Education” from 44-46 to 40.
- Add CATC 1553 to “Required Courses.”
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents' policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **SWOSU – Bachelor of Arts in Education in Art Education (008)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove COMSC 1022 and require 0-3 credit hours of “Computer Proficiency.”



- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- Add BIOL 1054 and BIOL 1013 as alternative courses to BIOL 1004.
- Require 3-4 credit hours of “Physical Science” to be selected from one of the following courses: ASTRO 1904, CHEM 1004, GEOL 1934, SCI 1513, SCI 1501, PHY 1044, PHY 1063 or a higher numbered chemistry or physics course.
- Require HUM 1103 or HIST 1033 to fulfill part of the 6 credit hours of “Humanities” requirement and require ART 1223.
- Remove 6 credit hours of “Economic and International Studies” and 6-7 credit hours of “Behavioral, Social, and Cultural Studies.”
- Add 3 credit hours of “Human, Cultural, and Social Diversity” and require PSYCH 1003.
- Require “General Education Electives” to be selected from two different disciplines and require COMM 1313.
- Change credit hours required for “General Education” from 43-44 to 40.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 137 to 127.
- No funds are requested from the State Regents.

**SWOSU – Associate in Applied Science in Physical Therapist Assistant (131)**

Degree program requirement changes

- Allow students to complete MATH 1153 as an alternative to MATH 1513 and MATH 1143.
- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**SWOSU – Doctor of Pharmacy in Pharmacy (142)**

Degree program requirement changes

- Remove HIST 1063 and require students to complete HIST 1043 or HIST 1053.
- The proposed changes are the result of an institution-wide effort to update the General Education requirements to allow students to select courses that will better meet their needs while also meeting State Regents’ policy requirements.
- Four new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**UCO – Associate in Applied Science in Contemporary Music Business (198)**

**Associate in Applied Science in Contemporary Music Performance (194)**

Other degree program requirement change

- Change admission criteria to the following:
  - To be admissible as a Freshman, an individual must have 1) graduated from an accredited high school or have earned a GED and GED recipient’s high school class must have graduated, 2) participated in the ACT or similar test, and 3) met the following performance criteria:
    - 16 composite ACT, or

- 2.5 non-weighted, cumulative high school grade point average, or
  - 2.5 non-weighted, cumulative high school grade point average in the 15 unit high school core curriculum.
- Individuals who do not meet the above requirements, but are judged to have exceptional talent and promise, may be admitted as a provisional student based on supplemental audition materials.
- The proposed changes will allow UCO to admit exceptionally talented students who do not meet the university's academic requirements.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Associate in Applied Science in Contemporary Music Production (195)**

Other degree program requirement change

- Change admission criteria to the following:
  - To be admissible as a Freshman, an individual must have 1) graduated from an accredited high school or have earned a GED and GED recipient's high school class must have graduated, 2) participated in the ACT or similar test, and 3) met the following performance criteria:
    - 16 composite ACT, or
    - 2.5 non-weighted, cumulative high school grade point average, or
    - 2.5 non-weighted, cumulative high school grade point average in the 15 unit high school core curriculum.
  - Individuals who do not meet the above requirements, but are judged to have exceptional talent and promise, may be admitted as a provisional student based on supplemental audition materials.
  - Admission to the program is selective. Applicants must complete the audition requirements and be selected for admission by the Academy of Contemporary Music selection committee.
- The proposed changes will allow UCO to admit exceptionally talented students who do not meet the university's academic requirements.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Community/Public Health (108)**

Degree program requirement changes

- Remove HLTH 3453 and add HLTH 3xx3.
- The proposed changes align the curriculum with accreditation standards and better prepare students for their credentialing exam.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Computer Science (027)**

Degree program requirement changes

- Add STAT 2013 as an alternative course for STAT 2113 and STAT 4113 and require students to earn a C or better.
- For the "Computer Science" option:

- Require the 19 credit hours of “Electives” to be selected from CMSC or SE courses, excluding SE 4513, with a minimum of 13 credit hours to be 3000/4000 level CMSC, SE or programming lab (CMSC 1621, CMSC 2621, and CMSC 3621) courses.
- For the “Computer Science-Applied” and “Computer Science-Information Science” options:
  - Require the 9 credit hours of “Electives” to be selected from CMSC or SE courses, excluding SE 4513, with a minimum of 13 credit hours to be 3000/4000 level CMSC, SE or programming lab (CMSC 1621, CMSC 2621, and CMSC 3621) courses.
- The proposed changes provide more flexibility in statistic courses and allow students interested in software engineering to take courses in that discipline.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Fine Arts in Dance (173)**

Degree program requirement changes

- Change credit hours required for “Performance” from 40 to 46 and require the following:
  - 16 credit hours in each selected area of Modern and Ballet Technique and Theory.
  - 14 credit hours in Jazz Technique and Theory.
- Change credit hours required for DANC 3102 from 2 to 1 (3101).
- Change credit hours required for “Choreography” from 9 to 8.
- Remove DANC 4343 and add DANC 3442 and DANC 4442.
- Change credit hours required for “Other” from 15 to 16.
- Change credit hours required for “Dance Electives” from 8 to 2.
- The proposed changes better prepare students for the professional demands in dance.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Education in Dance Education (191)**

Degree program requirement changes

- Change credit hours required for DANC 3102 from 2 to 1 (3101).
- Remove DANC 4343 and add DANC 3442 and DANC 4442.
- The proposed changes better meet the needs of students.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Education in Early Childhood Education (094)**

Degree program requirement changes

- Remove ELED 4183 and add ELED 4263.
- The proposed changes provide students with more grade-level specific content for early childhood education.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Education in Elementary Education (093)**

Degree program requirement changes

- Remove ELED 4183, ELED 4213, and ELED 4483.
- Add ELED 4263, ELED 4273, and ELED 4283.

- The proposed changes provide better sequencing of reading courses to meet the needs of students.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Education in English Education (098)**

Degree program requirement changes

- Remove ENG 4073 and its alternative options ENGL 4093, ENG 4433, ENG 4453, ENG 4683, and ENG 4713.
- Remove ENG 4643 as an alternative course to ENG 4673.
- Remove ENG 4243 as an alternative course to ENG 4323.
- Change credit hours required for “Required” courses from 30 to 39.
- Add 3 credit hours of 3000/4000 level “English or Creative Studies Elective.”
- Remove IME 3312 and add TESL 4232.
- The proposed changes are the result of recommendations from the Council for the Accreditation of Educator Preparation (CAEP) and will align the curriculum with current CAEP policies.
- No new courses will be added and one course will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Forensic Science (101)**

Degree program requirement changes and degree program option addition

- Add option “Digital Forensics.”
  - The proposed option will provide students with training to become digital forensic examiners.
- For the “Forensic Science” option:
  - Require 15 credit hours of the major to be complete at the upper-division (3000/4000) level.
- For the “Chemistry” option:
  - Allow students to complete the Chemistry-Health Sciences option available under the Bachelor of Science in Chemistry (025) as their second degree.
- Add 3 courses to the list of electives.
- The proposed changes update the curriculum to better serve students’ needs.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Nutrition, Dietetics, and Food Management (113)**

Degree program requirement changes

- Remove STAT 2113 as an alternative course to ECON 2303 and replace it with STAT 2013.
- The proposed changes update the curriculum to offer a statistics course better suited to the major.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Software Engineering (211)**

Degree program requirement changes

- Remove High School Physics or PHY 1003 from “Support Courses.”
- Change credit hours required for “Support Courses” from 0-12 to 0-9.
- Remove PHY 2014 and PHY 2114 from “Required” courses.
- Add STAT 2103 as an alternative course to STAT 2113 and STAT 4113.
- Change credit hours required for “Required Courses” from 60 to 52.
- Add 9-12 credit hours of “Elective Science/Math” and require at least one CHEM or PHY lab course.
- Change credit hours required for “Elective CMSC or SE Courses” from 13 to 6 and restrict courses to any 3000/4000 level CMSC (except CMSC 4513) or SE course and any programming lab course (CMSC 1621, CMSC 2621, and CMSC 3621).
- Allow no more than 3 credit hours of Internship and Individual Study combined to satisfy the “Elective CMSC or SE Courses” requirement.
- Change credit hours required in the major from 82 to 76-79.
- The proposed changes align the curriculum with criteria established by ABET for software engineering programs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Strategic Communications (206)**

Degree program requirement changes

- For the “Organizational Communication” option:
  - Remove MCOM 1113 from “Required” courses and add MCOM 1173.
- For the “Strategic Communications” option:
  - Remove MCOM 1113 and MCOM 2643 from “Required” courses and add MCOM 1173 and MCOM 2033.
- The proposed changes provide students with an introductory course specific to their area of focus.
- One new course will be added and no courses will be deleted.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Education in Art Education (004)**

**Bachelor of Arts in Education in Dance Education (191)**

**Bachelor of Science in Education in Early Childhood Education (094)**

**Bachelor of Science in Education in Elementary Education (093)**

**Bachelor of Arts in Education in English Education (098)**

**Bachelor of Arts in Education in History Education (110)**

**Bachelor of Science in Education in Mathematics Education (121)**

**Bachelor of Arts in Education in Modern Language Education (125)**

**Bachelor of Music Education in Music Education (127)**

**Bachelor of Science in Education in Physical Education/Health (112)**

**Bachelor of Science in Education in Science Education (026)**

**Bachelor of Science in Education in Special Education (174)**

**Bachelor of Fine Arts in Education in Theatre/Communication Education (131)**

Degree program requirement changes

- Add PTE 1010 to “Professional Education” courses.
- The proposed change adds a zero-credit hour course to provide students with vital information regarding the teacher education application process that is needed before beginning the professional education courses.
- One new course will be added and no courses will be deleted.

- Total credit hours for the degrees will not change.
- No funds are requested from the State Regents.

### **UCO – Master of Education in Adult and Higher Education (156)**

Degree program requirement changes

- For all options:
  - Remove ADED 5133 from “Required Core Courses” and add ADED 5823.
- For the “Adult and Higher Education” option:
  - Add ADED 5133 to “Major” courses.
- For the “Student Personnel” option:
  - Remove ADED 5233 and ADED 5823 from “Major” courses and add ADED 5073 and ADED 5423.
- The proposed changes realign the curriculum to better serve the needs of students in the various options.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **UCO – Master of Science in Biology (170)**

Degree program requirement changes

- Remove BIO 4012/BIO 5012 from “Required Courses.”
- Change credit hours for “Required Courses” from 4-8 to 2-6 (depending on type of thesis).
- Change credit hours required for “Guided Electives” from 24-28 to 26-30.
- Remove the following requirement:
  - Each student must satisfactorily complete (during either their undergraduate or graduate work) at least one 3000, 4000, or 5000 level course in each of the following areas: Plant Biology, Animal Biology, Microbiology, Cellular Biology, Genetics, and Environmental Biology.
- Remove the following from admission requirements:
  - Completion of 18 undergraduate hours in Biology and other prerequisites (10 hours in Chemistry, including Organic Chemistry, one course in Physics, Calculus and Statistics, with a minimum grade of C.
- Require students to have an earned bachelor’s degree in Biology or related discipline.
- Change the requirement for the Graduate Record Examination to a minimum 50<sup>th</sup> percentile ranking.
- Change the comprehensive examination requirement to be included with the thesis defense.
- The proposed changes allow students to be more focused and specialized in their area of interest.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **UCO – Bachelor of Arts in Human Communication (207)**

Degree program requirement changes and degree program name change

- Change program name to “Communication.”
  - The proposed change reduces student confusion and is more appropriate in relation to the Classification of Instructional Program codes.
- Add MCOM 3233 to “Required Courses.”
- Change credit hours required for “Required Courses” from 30 to 33.
- Change credit hours required for “Additional Elective Courses” from 9 to 6.

- The proposed changes better meet the needs of students interested in pursuing graduate school and multiple careers requiring diverse communication knowledge and skills.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Criminal Justice (028)**

Degree program requirement changes and degree program option deletion

- Delete option “Juvenile Justice.”
  - The proposed deletion is due to low demand for the option.
  - There are currently no students enrolled in the option.
- For all options:
  - Add CJ 1313 to “Required Courses.”
  - Allow students to complete CJ 4113 or CJ 4043 instead of both.
- The proposed changes provide students with a writing course suited to teach criminal justice majors how to write reports and other correspondence relative to their chosen profession.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Music in Music (126)**

##### **Bachelor of Music in Education in Music Education (127)**

Degree program requirement changes

- For the “Vocal Performance” options:
  - Remove 6 credit hours of “University Choir” and add 6 credit hours of “Choral Ensemble.”
- The proposed changes provide students with exposure to literature and additional performance opportunities.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Kinesiology (133)**

Degree program requirement changes

- For the “Exercise/Fitness Management” option:
  - Remove 2 credit hours of “Required Activity.”
  - Add KINS 2713 and KINS 4203 to “Required Theory.”
  - Change credit hours required for “Required Theory” from 41 to 47.
  - Remove CMSC 1053 from “Supporting Fields.”
  - Change credit hours required for “Supporting Fields” from 7 to 4.
  - Total credit hours required for the option change from 80 to 81.
  - Require students to complete the following courses prior to continuing in the program and earn a Grade Point Average of 2.75 or higher: CHEM 1014, HLTH 1112, HLTH 3223, KINS 2643, PHED 3333, PHED 3503, KINS 3403, KINS 3713, and KINS 4900.
  - Require students to submit a current transcript and formal application to be admitted into the program.
- The proposed changes are recommendations from the Commission on Accreditation of Allied Health Education Programs.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.

- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Education in Science Education (026)**

Degree program requirement changes

- Remove IME 3312 from “Professional Education” and add BIO 4812.
- The proposed changes align the curriculum with national standards for the instruction of teaching and learning theory, technology, and content-specific technology/adaptations for the needs of diverse learners.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Master of Science in Family and Child Studies (181)**

Degree program requirement changes and degree program option name change

- For all options:
  - Require students to complete a writing sample session as part of the admission process.
- For the “Family and Child Studies-Family Life Education” option:
  - Remove FMCDE 5712 from “Required Family Life Education” courses and add FMCD 5102.
- For the “Family and Child Studies-Infant Child Specialist” option:
  - Remove SPED 5102 from “Guided Electives” and add SPED 5910 (approved by program director).
  - Change credit hours required for “Guided Electives” from 15-16 to 16-17.
  - Total credit hours for the option will change from 42-44 to 43-45.
- For the “Family and Child Studies-Licensed Marriage and Family Therapist” option:
  - Change option name to “Marriage and Family Therapy.”
  - Remove FMCD 5483, and SAS 5273/SAS 5303 from “Guided Electives” and add FMCD 5433.
  - Remove FMCD 5950 from “Internship and Practicum” and add PSY 5900.
  - The proposed name change will align it with names of similar programs at other institutions.
- The proposed curricular changes are the result of recommendations from the advisory board and will better prepare graduates to meet the requirements for licensure.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Biology (005)**

Degree program requirement changes, degree program option additions, and degree program option deletions

- Delete options “Bio/Pre-Dental,” “Bio/Pre-Medical,” “Bio/Pre-Optometry,” and “Bio/Pre-VetMed.”
  - The proposed option deletions are due to a lack of a 50 percent common core as required by State Regents’ policy.
  - Students interested in pursuing professional degrees in these areas will be able to complete prerequisites necessary for admission to medical schools through the main program.
- Add options “Biomedical Science” and “Medical Laboratory Science.”
- For the “Biology” option:



- Add BIO 4840 to “Biology Core Courses” and require students to co-enroll in one of the following: BIO 3000, BIO 3990, BIO 4012, BIO 4871, BIO 4900, BIO 4920, BIO 4930, BIO 4950, BIO 4960, or BIO 4970.
- Remove 8 credit hours of “Guided Core Electives.”
- The proposed changes update the curriculum to better meet the needs of students.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Mass Communication (130)**

Degree program requirement changes

- For the “Professional Media” option:
  - Remove MCOM 2713 and add MCOM 2511, MCOM 2531, and MCOM 4803.
  - Change credit hours required for “Required” courses from 35 to 37.
  - Change credit hours required for the major from 47-55 to 49-57.
  - Remove 3 courses from the list of electives and replace with 14 courses.
- The proposed changes better prepare students for employment.
- Eight new courses will be added and one course will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Arts in Photographic Arts (208)**

Degree program requirement changes

- Add MCOM 3703 to “Required Courses.”
- Change credit hours required for “Required Courses” from 37-40 to 40-43.
- Remove five courses from the list of electives and add five new courses.
- Change credit hours required for the major from 43-54 to 46-57.
- The proposed change updates the curriculum to best meet the academic and practical needs of the majors.
- Five new courses will be added and two courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Master of Business Administration in Business Administration (MBA) (008)**

Degree program requirement changes

- Remove BADM 5005, BADM 5115, BADM 5215, BADM 5125, BADM 5205, BADM 5135
- Add MBA 5001.
- Add 5 credit hours of “Foundational Core” and include MBA 5011, MBA 5002, and MBA 5012.
- Add 28 credit hours of “Functional Core” and include MBA 5031, MBA 5022, MBA 5032, MBA 5042, MBA 5051, MBA 5052, MBA 5062, MBA 5072, MBA 5102, MBA 5112, MBA 5122, MBA 5132, MBA 5142, MBA 5152, and MBA 5162.
- Add 3 credit hours of “Applied Core” and include MBA 5131, MBA 5151, and MBA 5171.
- Add 2 credit hours of “Global Management Experience” and include MBA 5082.
- Add 2 credit hours of “Capstone Course” and include MBA 5172.
- For the admission criteria:
  - Change the overall undergraduate Grade Point Average (GPA) requirement from an overall undergraduate GPA of 3.0 or 3.25 in the last 60 credit hours to an overall undergraduate GPA of 2.75, with applicants not meeting the 2.75 allowed conditional

admission with the approval of the admission committee and a required MBA GPA of 3.50 in their first 4 credit hours of MBA coursework.

- Change requirements on the Graduate Management Admission Test (GMAT) and the Graduate Record Examination (GRE) from a minimum total GMAT score of 450 with the verbal component score at or above the 20<sup>th</sup> percentile or a minimum total GRE score of 295 with the verbal component score at or above the 20<sup>th</sup> percentile to “a competitive GMAT or GRE score.”
- The proposed admission changes will allow admission of more academically qualified students.
- The proposed curricular changes align the program to Association to Advance Collegiate Schools of Business (AACSB) standards as the College of Business moves toward AACSB accreditation.
- No funds are requested from the State Regents.

#### **UCO – Master of Education in Elementary Education (059)**

Other degree program requirement changes

- Require a minimum score of a 24 on the written section of the Test of English as a Foreign Language exam.
- The proposed change will better ensure students have sufficient skills in using the English language to be successful in the courses required to complete the degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Master of Education in Early Childhood Education (157)**

Other degree program requirement changes

- Require completion of the following prerequisite courses with a grade of C or better: ECED 4073/5073, PTE 4172, ECED 4133/5133, ELED 4063/5063, ELED 4323/5343, ELED 4263/5263, ECED 4443, FMCD 3313 or a written plan of study that includes completion of certification simultaneously with the Master of Education in Early Childhood Education (157).
- Require a minimum score of a 24 on the written section of the Test of English as a Foreign Language exam.
- For students completing certification requirements simultaneously with the master’s program, require submission of copies of all Oklahoma Teacher Certification Exam scores.
- The proposed changes clarify the degree requirements for certification.
- The proposed change will also ensure students have sufficient skills in using the English language to be successful in the courses required to complete the degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Bachelor of Science in Speech/Language Pathology (083)**

Degree program requirement changes

- Add 3 credit hours of “Support Courses” and require High School Algebra 2 or MATH 1513.
- Remove SLP 4732 and add SLP 4722.
- Add STAT 2103 or STAT 2113.
- Change credit hours required for “Related Electives” from 21 to 18.
- The proposed changes align the curriculum with the American Speech-Language-Hearing Association Standards for the Certificate of Clinical Competence.

- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **UCO – Master of Music in Music (128)**

Degree program requirement changes, degree program option additions, and degree program option name change

- Add options “Piano Pedagogy,” “Piano Performance,” “Collaborative Piano,” “Musical Theatre,” “Vocal Pedagogy,” and “Vocal Performance.”
- For all options:
  - Change “Required Core Courses” to the following:
    - 2 credit hours of “Music Research” and require MUS 5312.
    - 3 credit hours of “Music Theory” and include MUS 5453, MUS 5463, and MUS 5713.
    - 3 credit hours of “Musicology” and include MUS 5743, MUS 5723, MUS 5753, MUS 5773, MUS 5633, MUS 5273, MUED 5213, and MUS 5143.
    - Add 2-3 credit hours of “Pedagogy” and include MUED 5433, MUED 5843, MUED 5853, MUS 5202, MUS 5512, MUS 5522, MUS 5532, MUS 5542, MUS 5613, and MUS 5453.
    - 2 credit hours of “Music Technology” and require MUS 5372.
    - 2-3 credit hours of “Graduate Project or Recital” and include MPER 5822, MUS 5980 (3 credit hours) and MUED 5980 (3 credit hours).
  - Change credit hours required for “Required Core Courses” from 16-17 to 14-16.
- For the “Composition” option:
  - Require 16-18 credit hours of “Composition Major Courses” and require the following:
    - MUS 5062 (taken 4 times), MPER 5010 or MPER 5021 (total of 2 credit hours), MUS 5503.
    - 3-5 credit hours of guided electives.
- For the “Conducting” option:
  - Require 15-18 credit hours of “Conducting Major” courses and require the following:
    - 2-3 credit hours of “Repertoire/Literature” and include MUS 5143, MUS 5263, and MUS 5022.
    - 10 credit hours of “Conducting” include MPER 5010 (may be taken 4 times), MUS 5503, MUS 5113, and MUS 5173.
    - 3-6 credit hours of guided electives.
- For the “Music Education” option:
  - Require 16-18 credit hours of “Music Education Major” courses and require the following:
    - MUED 5123, MUED 5223, MUED 5333.
    - 3 credit hours of Ensembles/Applied Lessons.
    - 4-6 credit hours of guided electives.
- For the “Performance” option:
  - Change option name to “Instrumental Performance.”
  - Require 16-18 credit hours of “Instrumental Performance Major” courses to include the following:
    - 8-10 credit hours of MPER 5010 (may be repeated 4 times or more).
    - MPER 5291 or MPER 5161.
    - 3 credit hours of MPER 5421.
    - 4-6 credit hours of guided electives.
- The proposed changes restructure the program to provide additional specializations to create a more flexible curriculum that better addresses the needs of students.

- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**MSC – Associate in Science in Business (004)**

Degree program option addition

- Add option “Hospitality Management.”
- The proposed option provides specialized training to meet industry needs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**MSC – Associate in Science in Business Management (022)**

Degree program option addition

- Add option “Retail Management.”
- The proposed option provides specialized training to meet industry needs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OCCC – Associate in Applied Science in Nursing (029)**

Degree program requirement changes

- Remove PSY 2403 from “General Education” courses and add CHEM 1115 or CHEM 1123 and CHEM 1131.
- Change credit hours required for “General Education” courses from 18 to 19-20.
- Remove CHEM 1115 or CHEM 1123 and CHEM 1131 from “Support” courses.
- Change credit hours required for “Support” courses from 17-18 to 13.
- The proposed changes are in response to a recent nursing accreditation reaffirmation visit to reduce the number of hours required to complete the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 74-75 to 71-72.
- No funds are requested from the State Regents.

**OCCC – Associate in Applied Science in Computer Aided Technology (011)**

Degree program option deletions

- Delete options “Digital Media Design,” “Game Design,” and “Computer Animation.”
  - There are currently 11 students enrolled in “Digital Media Design,” 70 students enrolled in “Game Design,” and 31 students enrolled in “Computer Animation.”
  - Students will be provided an opportunity to graduate within the deleted options or transfer to another option.
- The proposed deletions are the result of program realignment with the Associate in Applied Science in Graphic Communications (006) to reduce overlap and maximize resources.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OCCC – Associate in Applied Science in Graphic Communications (006)**

Degree program requirement changes, degree program name change, degree program option additions, degree program option deletion, and degree program option name change

- Change program name from “Graphic Communications” to “Digital Media Design.”

- Delete option “Multimedia.”
  - There are currently 43 students enrolled in the option.
  - Students will be provided an opportunity to graduate with the option or transfer to another option or program.
- Add options “Computer Animation” and “Game Design.”
- For all options:
  - Require 18 credit hours of “Core Requirements” and include: DMD 1013, DMD 1053, DMD 1183, DMD 2773, DMD 2783, and DMD 2803.
- For the “Print Media” option:
  - Change option name to “Graphic Design.”
  - Remove GCOM 1223 and add DMD 1513.
  - Total credit hours for the option change from 30 to 33.
- For the “Photography/Digital Imaging” option:
  - Remove GCOM 1223 and GCOM 2323.
  - Add DMD 1153, DMD 2153, DMD 2163, DMD 2253, and DMD 2363.
  - Total credit hours for the option change from 30 to 33.
- The proposed changes are the result of program realignment with the Associate in Applied Science in Computer Aided Technology (011) to reduce overlap and maximize resources.
- One new course will be added and eight courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU-OKC – Associate in Applied Science in Management Information Systems (096)**

Degree program requirement changes and degree program option name change

- For the “Office Management” option:
  - Change option name to “Office Systems.”
  - Remove MKTG 2273, ACCT 2203, GDD 1313, MGMT 2103, MGMT 2143, and MGMT 2213.
  - Add MIS 1733, MIS 2233, ITD 1533, MIS 2743, and 3 credit hours of approved elective from CIS, ITD, or MIS.
- Remove MGMT 2103, GDD 1333, MKTG 2273, MGMT 2143, 6 credit hours of science, and MGMT 2213.
- Add MIS 1733, MIS 2233, MIS 2333, MIS 2743, and 3 credit hours of approved elective from CIS, ITD, or MIS.
- The proposed option name change aligns better with the content of the option.
- The proposed curriculum changes are the result of recommendations from the program advisory board.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OSU-OKC – Associate in Applied Science in Horticulture Technology (011)**

Degree program requirement changes and degree program option addition

- For all options:
  - Remove HIST 1483 or HIST 1493, MATH 1413 or MATH 1513, and POLS 1113 from “General Education” requirements.
  - Add 3 credit hours of HIST, 3 credit hours of MATH, and any 3 credit hour college level American government course to “General Education” requirements.
- For “Horticulture Technology” option:

- Remove HRT 2232 and HRT 2244 from “Technical Occupational Specialty” and add HRT 2263 and HRT 2651-3.
- Change credit hours required for “HRT Electives” from 9 to 12.
- For “Landscape Contracting, Design, and Management” option:
  - Remove HRT 2232 and HRT 2244 from “Technical Occupational Specialty” and add HRT 2023, HRT 2213, HRT 2933, HRT 2231, HRT 2233, and HRT 2653.
  - Change credit hours required for “HRT Electives” from 6 to 3.
- For the “Nursery and Greenhouse Production” option:
  - Remove HRT 2232 and HRT 2244 from “Technical Occupational Specialty” and add HRT 2263, HRT 2933, and HRT 2651-3.
  - Remove 3 credit hours of “HRT Electives.”
  - Remove 3 credit hours of “Support and Related Course Electives.”
- For the “Sustainable Crops Production” option:
  - Remove HRT 2232 and HRT 2244 from “Technical Occupational Specialty” and add HRT 2263, HRT 2933, and HRT 2651-3.
  - Change credit hours required “HRT Electives” from 3 to 6.
  - Change credit hours required for “Support and Related Course Electives” from 6 to 3.
- Add option “Turfgrass Management.”
  - The proposed option is the result of the deletion of the Associate in Applied Science in Turfgrass Management (085) to better align the curriculum with similar programs and make better use of resources.
- The proposed changes better prepare students for employment.
- Total credit hours for the degree will change from 61 to 62-65.
- No funds are requested from the State Regents.

#### **SSC – Associate in Applied Science in Business Technology (114)**

Degree program requirement changes and degree program option deletions

- Delete options “Office Management Technology,” “Financial Services,” “Administrative Assistant,” “Digital Media Production,” and “Office Information Technology.”
  - There are currently five students enrolled who will be provided with a teach-out option through Spring 2018.
- For the “Office Information Technology” option:
  - Remove BIT 1124, BIT 1134, WDC 1114 and 6 credit hours of electives.
  - Add ACCT 2233, BA 1003, BA 1733, CS 2103, CS 2163, CS 2603, and CS 2643.
- The proposed changes are the result of changes with Higher Learning Commission accreditation policies.
- No new courses will be added and 78 courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

#### **TCC – Associate in Arts in Communications (005)**

Degree program option deletion

- Delete option “Interpreter Education.”
- The proposed deletion is the result of the new Associate in Arts in American Sign Language Education program approved at the March 5, 2015 State Regents’ meeting, which offers an option in Interpreter Education.
- There are currently 68 students enrolled in the program who will be provided a two-year teach out option or transferred into the new program.
- No courses will be deleted as they will continue to be offered.
- No funds are requested from the State Regents.

### **TCC – Certificate in Management (193)**

Degree program requirement changes and degree program option addition

- Add option “Management.”
- For the “Internship” option:
  - Change 3 credit hours of “Electives” from “Controlled” to “Recommended” which allows students to complete any course other than PE/Performance courses to fulfill the requirement rather than selecting a course from a specific list.
- The proposed changes better align the certificate with the Associate in Applied Science in Management (093).
- No new courses will be added and no courses will be deleted.
- Total credit hours for the certificate will not change.
- No funds are requested from the State Regents.

### **TCC – Associate in Science in Engineering (007)**

Degree program option deletion

- Delete option “Electronics Technology.”
- The proposed deletion is the result of the discontinuance of an articulation with Northeastern State University (NSU). NSU no longer offered the program that was articulated with this option.
- There are currently 10 students enrolled in the option who will be provided a two-year teach out plan or encouraged to transfer to another option within the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **TCC – Associate in Applied Science in Accounting Associate (017)**

Degree program requirement changes

- Remove ACCT 2233 from “Accounting Core” and add ACCT 2393 and ACCT 2363.
- Change credit hours required for “Accounting Core” from 12 to 15.
- For the “Accounting Specialist” option:
  - Remove ACCT 2363 and ACCT 2523 and add ACCT 2403.
  - Change credit hours required for this option from 21 to 18.
- For the “Accounting Software Specialist” option:
  - Remove ACCT 2363.
  - Change credit hours required for this option from 21 to 18.
- The proposed changes update the curriculum to remove an obsolete course and will align the curriculum to meet workplace needs.
- No new courses will be added and one course will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **TCC – Associate in Applied Science in Engineering Technology (151)**

Degree program option addition

- Add option “Manufacturing Production Technician.”
- The proposed option will prepare students for supervisory and team lead positions in manufacturing environments.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

### **TCC – Certificate in Accounting (173)**

Degree program requirement changes

- For the “Accounting Specialist” option:
  - Remove ACCT 2233 and add ACCT 2393.
- For the “Payroll Administration Specialist” option:
  - Remove ACCT 2523 and add ACCT 2393.
- For the “Accounting Assistant” option:
  - Remove ACCT 2233.
  - Change credit hours required for this option from 15 to 12.
- The proposed changes update the curriculum to remove an obsolete course and will align the curriculum to meet workplace needs.
- No new courses will be added and one course will be deleted.
- Total credit hours for the certificate will not change.
- No funds are requested from the State Regents.

### **TCC – Associate in Science in Environmental Science and Natural Resources (279)**

Degree program requirement changes

- Require BIOL 1604 to fulfill part of the 8 credit hours of “General Education Biology” requirement.
- Add COMM 1113 and ECON 2023 to “General Education Requirements”
- Add MATH 2193 to “General Education Mathematics Requirements.”
- Change credit hours required for “General Education Mathematics” from 3 to 6.
- Remove 6 credit hours of “Controlled Electives.”
- Change credit hours required for “General Education” from 35 to 38.
- Remove 6 credit hours of “Mathematics,” 4 credit hours of “Earth Science,” and 6-8 credit hours of “Emphasis” from “Specialized Course Requirements.”
- For “Specialized Course Requirements:”
  - Require 11 credit hours of “Environmental and Resource Science” courses and require BIOL 1404, GEOL 1014 and BIOL 2123 or BIOL 2313.
  - Add 3-4 credit hours of “Analytical Elective” and include MATH 1613, PHYS 1114, or BIS/GEOG/SURV 2344.
- The proposed changes improve articulation and course transfer to similar programs at Oklahoma State University and Rogers State University.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 61-63 to 62-63.
- No funds are requested from the State Regents.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #17-a (2):**

**Programs.**

**SUBJECT:** Ratification of approved institutional requests to suspend degree programs.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the approved institutional requests to suspend existing academic programs, as described below.**

**BACKGROUND:**

Oklahoma State University-Oklahoma City (OSU-OKC) requested authorization to suspend the programs listed below:

- Associate in Applied Science in Restaurant Management (107)
- Associate in Applied Science in Radiologic Technology (099)

**POLICY ISSUES:**

Suspending programs is consistent with the State Regents' Academic Program Review policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

**ANALYSIS:**

OSU-OKC requested authorization to suspend the Associate in Applied Science in Restaurant Management (107):

- OSU-OKC reports the program is no longer part of a cooperative agreement with Metro Technology Center and will take time to review the viability of the program.
- OSU-OKC will reinstate or delete the program by April 30, 2018.

OSU-OKC requested authorization to suspend the Associate in Applied Science in Radiologic Technology (099):

- OSU-OKC reports the program is no longer part of a cooperative agreement with Metro Technology Center and will take time to review the viability of the program.
- OSU-OKC will reinstate or delete the program by April 30, 2018.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.



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**AGENDA ITEM #17-b:**

**Reconciliation.**

**SUBJECT:** Approval of an institutional request for degree program inventory reconciliation.

**RECOMMENDATION:**

**It is recommended that the State Regents approve requests for degree program inventory reconciliations as described below.**

**BACKGROUND:**

Northwestern Oklahoma State University (NWOSU) requested degree program modification changes for the Bachelor of Science in Education in Natural Science Education (028) and the Bachelor of Science in Education in Special Education (055) to reconcile institutional practice with official degree program inventory.

Southwestern Oklahoma State University (SWOSU) requested a degree program modification change for the Bachelor of Science in Organizational Leadership (775) to reconcile institutional practice with official degree program inventory.

Tulsa Community College (TCC) requested degree program modification changes for the Associate in Applied Science in Occupational Therapy Assistant (164) and the Associate in Science in Health and Human Performance (256) to reconcile institutional practice with the official degree program inventory.

**POLICY ISSUES:**

These actions are consistent with the State Regents' Academic Program Approval policy.

**ANALYSIS:**

NWOSU submitted degree program modification changes for the Bachelor of Science in Education in Natural Science Education (028), which were approved at the January 29, 2015 State Regents meeting. The modification request omitted changing the credit hours required for BIOL 4162 from 2 to 3 (4163). This action will reconcile State Regents' inventory with institutional practice.

NWOSU submitted degree program modification changes for the Bachelor of Science in Education in Special Education (055), which were approved at the January 29, 2015 State Regents' meeting. The modification indicated that EDUC 3113 should be removed rather than added to the curriculum requirements. This action will reconcile State Regents' inventory with institutional practice.

SWOSU submitted degree program modification changes for the Bachelor of Science in Organizational Leadership (775), which were approved at the March 5, 2015 State Regents' meeting. SWOSU's initial modification request reduced the total number of credit hours required for the degree from 124 to 120. SWOSU now reports that faculty prefer to keep the degree at 124 credit hours as this program is part of

the statewide Reach Higher initiative and would align the degree requirements with other Reach Higher programs across the state. This action will reconcile State Regents' inventory with institutional practice.

TCC submitted degree program modification changes for the Associate in Applied Science in Occupational Therapy Assistant (164), which were approved at the January 29, 2015 State Regents meeting. The modification indicated to change the credit hours required for PHTA 1232 from 2 to 1 (1231). This course is not part of the curriculum for the program and should not have been included. This action will reconcile State Regents' inventory with institutional practice.

TCC submitted degree program modification changes for the Associate in Science in Health and Human Performance (256), which were approved at the January 29, 2015 State Regents meeting. The modification indicated that ECON 2013 or ECON 2013 should be added to the "General Education" requirements rather than ECON 2013 or ECON 2103. This action will reconcile State Regents' inventory with institutional practice.

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**AGENDA ITEM #17-c:**

**Agency Operations.**

**SUBJECT:** Ratification of Purchases.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between February 9, 2015 and March 13, 2015.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000.

**ANALYSIS:**

For the time period between February 9, 2015 and March 13, 2015 there are 2 purchases in excess of \$25,000 but not in excess of \$100,000.

Purchases Between \$25,000.01 and \$99,999.99

OneNet

- 1) Cory's Audio Visual Services Incorporated in the amount of \$45,254.00 for 4 new projectors for the Regents Conference Room. These 4 new projectors will replace the current projectors, which have experienced deterioration in image quality. (Funded from 210-Core).
  
- 2) Dobson Technologies Transport and Telecom Solutions in the amount of \$42,510.35 for fiber construction from Oklahoma State University-Oklahoma City, located at Reno and Portland in Oklahoma City, to the Oklahoma Community Anchor Network fiber network. (Funded from 718-OneNet).



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**AGENDA ITEM #17-d (1):**

**Non-Academic Degrees.**

**SUBJECT:** The University of Oklahoma.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Oklahoma's request to award a posthumous degree.**

**BACKGROUND:**

A request has been made from the University of Oklahoma (OU) to award a Master of Science in Nursing degree posthumously to Ms. Hayden Drew Burke-Lago. At the time of her death, Ms. Burke-Lago was within six hours of completing her degree, and planning to graduate May 2015.

**POLICY ISSUES:**

The request for a posthumous degree is consistent with State Regents' policy which states such degrees are generally given to a student deceased in their last semester of study.

The proposed diploma for the posthumous degree is attached for State Regents' approval.

The Oklahoma State Regents for Higher Education  
acting through

# The University of Oklahoma

have admitted

Hayden Drew Burke-Lago

having completed the requirements for the posthumous award of  
the degree of

Master of Science in Nursing

has accordingly been admitted posthumously to that degree and all the honors,  
privileges and obligations belonging thereto, and in witness  
thereof have authorized the issuance of this Diploma duly signed and sealed.  
Issued at the University of Oklahoma at Oklahoma City, Oklahoma on the  
eighth day of May two thousand and fifteen.

For the State Regents

*[Signature]*  
Chairman

*[Signature]*  
Secretary

*[Signature]*  
Chancellor

For the University

*[Signature]*  
Chairman, Board of Regents

*[Signature]*  
President of the University

*[Signature]*  
Academic Dean





Meeting of the  
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**AGENDA ITEM #17-d (2):**

**Non-Academic Degrees.**

**SUBJECT:** The University of Oklahoma.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Oklahoma's request to award four honorary degrees.**

**BACKGROUND:**

A request has been made from the University of Oklahoma (OU) to award Honorary Doctor of Humane Letters degrees to James Bialac, Carol Burr, Chun C. Lin, and Reggie Whitten.

**POLICY ISSUES:**

The request for James Bialac, Chun C. Lin, and Reggie Whitten is consistent with State Regents' policy which requires:

- conferral of honorary degrees only at the highest level for which an institution is authorized to award earned degrees;
- conferral of honorary degrees that are distinguishable from earned degrees;
- conferral of honorary degrees not to exceed the number specified in the policy;
- conferral of honorary degrees cannot include faculty, administrators, or other officials associated with the institution until such individuals have been separated from the institution for two or more academic semesters; and
- conferral of honorary degrees upon individuals who have made outstanding contributions to society through intellectual, artistic, scientific, or professional accomplishments.

Aside from one criterion noted above, the request for Carol Burr is consistent with State Regents' policy. The criterion, which is not consistent with State Regents policy, is based on Ms. Burr's recent retirement from the OU Foundation in December 2014. Therefore, she has not been separated from her association with OU for more than two academic semesters. Prior to her retirement, Mr. Burr served as the director of publications for the OU Foundation since 1980. Additionally, she served as an editor and author for publications which chronicled both OU's 90<sup>th</sup> and 100<sup>th</sup> anniversaries. In light of a policy exception request from President Boren, which noted Ms. Burr's significant contributions detailing OU's history and OU's desire to honor her during a milestone year, OU's 125th anniversary, it is recommended that the State Regents approve the awarding of this honorary degree.

The proposed diplomas for the honorary degrees are attached for State Regents' approval.

*The Oklahoma State Regents for Higher Education  
Acting Through*

# The University of Oklahoma

*Confers*  
The Honorary Degree of Doctor of Humane Letters

071  
James T. Bialac

*in recognition of excellence and meritorious achievements,  
with all the honors, privileges and obligations belonging thereto, and in witness  
thereof, has authorized the issuance of this diploma duly signed and sealed.*

*Issued at the University of Oklahoma  
this eighth day of May, two thousand fifteen*

*For the State Regents*

~~Chairman~~

~~Secretary~~

~~Chancellor~~

*For the University*

~~Chairman, Board of Regents~~

~~President of the University~~

~~Proctor~~



*The Oklahoma State Regents for Higher Education  
Acting Through*

# The University of Oklahoma

*Confers*  
The Honorary Degree of Doctor of Humane Letters

*on*  
Carol Jean Robinson Burr

*in recognition of excellence and meritorious achievements,  
with all the honors, privileges and obligations belonging thereto, and in witness  
thereof, has authorized the issuance of this diploma duly signed and sealed.*

*Issued at the University of Oklahoma  
this eighth day of May, two thousand fifteen*

*For the State Regents*

\_\_\_\_\_  
Chairman  
\_\_\_\_\_  
Secretary  
\_\_\_\_\_  
Clerk



*For the University*

\_\_\_\_\_  
Chairman, Board of Regents  
\_\_\_\_\_  
President of the University  
\_\_\_\_\_  
Clerk

*The Oklahoma State Regents for Higher Education  
Acting Through*

# The University of Oklahoma

*Confers*  
The Honorary Degree of Doctor of Humane Letters

*on  
Chun Chia Lin*

*in recognition of excellence and meritorious achievements,  
with all the honors, privileges and obligations belonging thereto, and in witness  
thereof, has authorized the issuance of this diploma duly signed and sealed.*

*Issued at the University of Oklahoma  
this eighth day of May, two thousand fifteen*

*For the State Regents*

Chairman

Secretary

Chairman

*For the University*

Chairman, Board of Regents

President of the University

Provost





*The Oklahoma State Regents for Higher Education  
Acting Through*

# The University of Oklahoma

*Confers*

*The Honorary Degree of Doctor of Humane Letters*

*on*

**Reggie N. Whitten**

*in recognition of excellence and meritorious achievements,  
with all the honors, privileges and obligations belonging thereto, and in witness  
thereof, has authorized the issuance of this diploma duly signed and sealed.*

*Issued at the University of Oklahoma  
this eighth day of May, two thousand fifteen*

*For the State Regents*

Chairman

Secretary

Chancellor

*For the University*

Chairman, Board of Regents

President of the University

Treasurer





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #17-d (3):**

**Non-Academic Degrees.**

**SUBJECT:** Oklahoma State University.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma State University's request to award an honorary degree.**

**STAFF ANALYSIS:**

A request has been made from Oklahoma State University (OSU) to award an Honorary Doctor of Laws to the Honorable Joseph W. Westphal, former Under Secretary of the United States Army, and United States ambassador to the Kingdom of Saudi Arabia since March 26, 2014. During his more than 40 years of service in higher education and government, Ambassador Westphal has taught at OSU, Georgetown University, and the University of Maine, where he was also Chancellor of the University System. Additionally, he has held positions in government during the administrations of Presidents Carter, Reagan, Clinton, Bush, and Obama, working in the Environmental Protection Agency, the U.S. Army Corps of Engineers, the Department of the Interior, and the Department of Defense.

The request is consistent with State Regents' policy which requires:

- conferral of honorary degrees only at the highest level for which an institution is authorized to award earned degrees;
- conferral of honorary degrees that are distinguishable from earned degrees;
- conferral of honorary degrees not to exceed the number specified in the policy;
- conferral of honorary degrees cannot include faculty, administrators, or other officials associated with the institution until such individuals have been separated from the institution for two or more academic semesters; and
- conferral of honorary degrees upon individuals who have made outstanding contributions to society through intellectual, artistic, scientific, or professional accomplishments.

The OSU request meets the requirements of the State Regents' policy. The proposed diploma for the honorary degree is attached for State Regents' approval.

The Oklahoma State Regents for Higher Education acting through

# Oklahoma State University

have admitted

**Joseph M. Westphal**

to the Honorary Degree of

**Doctor of Laws**

in recognition of distinguished achievements

with all the honors, privileges and obligations belonging thereto,

and in witness thereof have authorized the issuance of

this Diploma duly signed and sealed.

Issued at the Oklahoma State University at Stillwater, Oklahoma on the  
ninth day of May, two thousand, fifteen.

For the Regents

For the University

*M. J. F.*  
Chairman, Board of Regents

*Rick Davis*  
Chairman, Board of Regents

*Ray Swickson*  
Secretary

*V. Burn Sturge*  
President of the University

*Wm. J. ...*  
Secretary

*Sheryl A. ...*  
Dean of Students





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #17-d (4):**

**Deleted Item.**



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #18-a:**

**Programs.**

**SUBJECT:** Current Status Report on Program Requests.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2014 as well as requests pending from the previous year.

**POLICY ISSUES:**

This report lists requests regarding degree programs as required by the State Regents' Academic Program Approval policy.

**ANALYSIS:**

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2014-2015).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #18-b (1):**

**Annual Reports.**

**RECOMMENDATION:**

**It is recommended that the State Regents accept the 2014-2015 EPAS Report.**

**BACKGROUND:**

The State Regents have sponsored the Oklahoma Educational Planning and Assessment System (EPAS) as a social justice student preparation initiative since 1993. In the 2014-2015 academic year 87,517 students took the EPAS assessments. The EXPLORE assessment was taken by 44,188 8<sup>th</sup> grade students and 43,329 students took the 10<sup>th</sup> grade PLAN assessment. Beginning with four school districts in the 1993 pilot, EPAS has now grown to include 459 of the 460 public high schools, 525 of the 575 public elementary/middle schools, and 111 private schools.

Each of these schools voluntarily participates in EPAS, which is over and above the state's required testing for K-12 education. The EXPLORE, PLAN, and ACT assessments provide a longitudinal approach to educational and career planning through assessment, curriculum support, and student evaluation. EPAS, also known as ACT's College and Career Readiness system, is the only state-funded assessment system that provides feedback to the student, parents and educators relative to college readiness.

**POLICY ISSUES:**

EPAS was created as a social justice initiative to strengthen student academic preparation following State Regents' policy action to raise admissions standards in the 1990's. State Regents' EPAS involvement was deepened in 2000 by action to reallocate social justice resources to support an office of student preparation as the primary State Regents' social justice focus for providing access to college through academic preparation. EPAS has been the foundation of State Regents K-16 student preparation efforts.

**ANALYSIS:**

EPAS is a curriculum-based educational and career planning program starting with the EXPLORE assessment, administered to 8<sup>th</sup> graders, which was designed to help eighth graders explore a broad range of options for their future. PLAN is administered to 10<sup>th</sup> graders and is a good predictor of what the student would score on the ACT. The predictive nature of EPAS assessments indicates that students will typically score two to four points higher on each successive assessment. All three assessments measure achievement in English, mathematics, reading and science reasoning as well as providing an interest inventory and needs assessment.

After steady growth in mathematics, reading, and science over much of the last decade, the EXPLORE and PLAN scores dropped in the last two years. As Oklahoma K-12 schools have begun to implement numerous reforms, the Student Preparation Team will continue to monitor student preparedness while providing professional development focused on using academic outcomes in planning curriculum and instruction so that students are prepared for college and careers.

## Eighth Grade EXPLORE Assessment Results

The following table shows the EXPLORE results over the past ten testing years. Mathematics, reading and science had shown steady improvement for the prior fifteen years until the last two years.

<b>Oklahoma EPAS</b> The EXPLORE Assessment 2014-2015 (Scale 1-25)										
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
English	13.9	14.0	14.0	13.9	14.0	13.9	13.9	14.0	13.9	13.8
Mathematics	14.1	14.2	14.4	14.6	14.7	14.8	14.8	14.8	14.8	14.4
Reading	13.9	14.0	14.1	14.0	14.3	14.4	14.4	14.6	14.4	14
Science	15.9	15.9	15.9	15.9	16.0	16.2	16.1	16.4	16.2	16
Composite	14.6	14.7	14.7	14.7	14.9	15	14.9	15.1	14.9	14.7

## EXPLORE and Achievement Gaps

The 2014-2015 scores of ethnic groups to the Oklahoma College Readiness Benchmarks are shown below. Oklahoma continues to struggle relative to equity of preparation for all subgroups. The disaggregated data by ethnic group shows significant achievement gaps for African Americans, American Indians, Hispanics, Native Hawaiian/Other Pacific Islander and those students identifying themselves as Prefer not to respond.

<b>Oklahoma EPAS</b> The EXPLORE Assessment 2014-2015 (Scale 1-25)								
	Black/ African American (2,702)	American Indian/ Alaska Native (3,357)	White (19,058)	Hispanic/ Latino (6,041)	Asian (868)	Native Hawaiian/ Other Pacific Islander (124)	Two or more races (5,393)	Prefer not to respond (1,070)
English	11.8	13.0	14.7	12.5	15.3	12.1	14.0	12.4
Mathematics	12.3	13.7	15.1	13.4	16.3	12.7	14.5	13.2
Reading	12.3	13.4	14.7	13.0	15.2	12.5	14.2	13.0
Science	14.5	15.4	16.5	15.3	17.7	15.0	16.1	15.0
Composite	12.9	14.0	15.4	13.7	16.2	13.2	14.8	13.5

When the EXPLORE data are disaggregated by gender, female students outscore their male counterparts in all content areas except mathematics.

<b>Oklahoma EPAS</b>				
The EXPLORE Assessment 2014-2015 (Scale 1-25)				
	Females		Males	
	2013-2014	2014-2015	2013-2014	2014-2015
English	14.3	14.5	13.4	13.2
Mathematics	14.7	14.4	14.9	14.3
Reading	14.7	14.4	14.1	13.7
Science	16.3	16.3	16.2	15.7
Composite	15.1	15.0	14.8	14.4

The EXPLORE test includes questions that allow students to self-report information in several key areas, such as educational aspiration and potential career plans. Sixty-two percent indicate a plan to attend a two-year or four-year college after high school.

#### **Tenth Grade PLAN Assessment Results**

This table gives the PLAN results over the past ten testing years. Mathematics, reading and science had shown steady improvement for the prior fifteen years until the last two years.

<b>Oklahoma EPAS</b>										
The PLAN Assessment 2014-2015 (Scale 1-32)										
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
English	16.4	16.2	15.8	16.0	16.0	15.8	15.9	16.3	16.0	15.4
Mathematics	16.5	16.5	16.4	16.5	16.8	16.9	17.0	17.3	16.9	16.8
Reading	16.4	16.5	16.4	16.2	16.3	16.7	16.7	17.0	16.8	16.4
Science	17.7	17.6	17.4	17.4	17.7	17.6	17.9	18.1	18.0	17.8
Composite	16.9	16.8	16.6	16.7	16.8	16.9	17.0	17.3	17.0	16.7

## PLAN and Achievement Gaps

The challenge of achievement gaps continues throughout high school years. This table analyzes the 2014-2015 scores of ethnic groups. Improvement is seen in several areas while many challenges continue.

<b>Oklahoma EPAS</b>								
The PLAN Assessment 2014-2015								
(Scale 1-32)								
	Black/ African American (2,739)	American Indian/ Alaska Native (3,441)	White (19,744)	Hispanic/ Latino (5,564)	Asian (744)	Native Hawaiian /Other Pacific Islander (126)	Two or more races (4,538)	Prefer not to respond (867)
English	13.1	14.5	16.3	13.7	17.2	13.7	15.8	14.6
Mathematics	14.4	15.8	17.5	15.5	20.0	14.9	17.0	16.0
Reading	14.1	15.6	17.1	14.9	17.7	14.7	16.7	15.8
Science	16.1	17.2	18.3	16.8	20.3	16.5	17.9	17.1
Composite	14.5	15.9	17.4	15.4	18.9	15.1	17.0	16.0

When the PLAN data are disaggregated by gender, female students continue to outscore their male counterparts in English and reading with males maintaining their lead in mathematics and catching up in science.

<b>Oklahoma EPAS</b>				
The PLAN Assessment 2014-2015				
(Scale 1-32)				
	Females		Males	
	2013-2014	2014-2015	2013-2014	2014-2015
English	16.4	16.0	15.7	14.9
Mathematics	16.8	16.8	17.1	16.9
Reading	17.0	16.8	16.6	16.0
Science	18.0	17.9	18.0	17.8
Composite	17.2	17.0	17.0	16.5

## Other PLAN Data

Sixty-four percent of Oklahoma students who took the PLAN test in the 10<sup>th</sup> grade this year plan to attend a two-year or four-year college after high school.

The percentage of students choosing each career preference category changes only slightly between 8<sup>th</sup> and 10<sup>th</sup> grades. This is consistent with some research done by this agency which followed students from their EXPLORE preferences through their college years. Those students expressing interest in science, technology, engineering and mathematics (STEM) on their EXPLORE assessment are significantly more likely to major in a STEM area and to complete a degree in those areas.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
April 9, 2015

**AGENDA ITEM #18-b (2):**

**Annual Reports.**

**SUBJECT:** Academic Policy Exceptions Quarterly Report.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

At the May 1994 meeting, the State Regents delegated authority to the Chancellor to approve minor exceptions and clarifications to Oklahoma State Regents for Higher Education (OSRHE) policies that will not result in a broad circumvention of policy. All exceptions are requested by the president and supported by extenuating circumstances and are to be reported quarterly to the State Regents. This is the 59th report noting exceptions to academic policy submitted to the State Regents.

**POLICY ISSUES:**

Three exceptions to OSRHE academic policies were granted by the Chancellor since the December 4, 2014 report.

**ANALYSIS:**

**Northeastern Oklahoma A&M College (NEO)**

February 4, 2015

An exception to the OSRHE Institutional Admission and Retention policy, which states that a student who is academically suspended twice from the same institution may not return to the suspending school until the student has demonstrated the ability to succeed academically by raising his or her GPA to the retention standards by attending another institution, was granted to NEO. The exception was based on the student's renewed commitment to successfully complete a college education and the recommendation of the president.

**Western Oklahoma State College (WOSC)**

December 4, 2014 and March 2, 2015

Exceptions to the OSRHE Institutional Admission and Retention policy, which states off-campus high school concurrent enrollment courses be taught by regular faculty whose primary employment is as a faculty member at the institution delivering the course, were granted to WOSC to allow specified faculty to teach concurrent enrollment courses. These exceptions were based on the fact that the instructors met

the qualifications of a regular, full-time faculty member as approved by the department chair, dean of the college offering the course, and recommendation of the president.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
655 Research Parkway, Oklahoma City

**MINUTES**

**Seven Hundred Sixty-Fourth Meeting**



March 5, 2015



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Sixty-Fourth Meeting  
March 5, 2015

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
Research Park, Oklahoma City

**Minutes of the Seven Hundred Sixty-Fourth Meeting  
of the  
Oklahoma State Regents for Higher Education  
March 5, 2015**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held a special meeting at 11:00 a.m. on Thursday, March 5, 2015, in the State Regents' Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on Tuesday, March 3, 2015. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Mike Turpen called the meeting to order and presided. Present for the meeting were State Regents Toney Stricklin, Ron White, Jay Helm, Jody Parker, Ann Holloway, Ike Glass, and Mike Turpen.
3. **MINUTES OF THE PREVIOUS MEETINGS.** Regent Stricklin made a motion, seconded by Regent Holloway, to approve the minutes of the State Regents' Committee-of-the-Whole meeting on January 28, 2015 and the minutes of the State Regents' regular meeting January 29, 2015. Voting for the motion were Regents White, Helm, Parker, Holloway, Glass, Turpen and Stricklin. Voting against the motion were none.
4. **REPORT OF THE CHAIRMAN.** Chairman Turpen extended apologies to President John Hardgrave and the staff at East Central University (ECU) for having to cancel the March State Regents meeting on the campus of ECU due to winter weather.
5. **REPORT OF THE CHANCELLOR.** Chancellor Glen Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents. He also stated that he

appreciated the State Regents for attending the recent Higher Education Day at the Capitol on February 10, 2015. He stated that it was an exceptional program, with Mr. Norm Augustine presenting, and much participation from students and the legislature. Chancellor Johnson also stated that he presented at the House Appropriations and Budget Committee meeting on February 25, 2015 and discussed how a budget cut of 2.5 percent, 5 percent and 7.5 percent would negatively affect the Oklahoma Higher Education State System. He stated that the legislature is looking at using money from revolving funds to fill the budget shortfall. Chancellor Johnson also asked Ms. Hollye Hunt, Associate Vice Chancellor for Governmental Relations, to give a brief legislative update. Ms. Hunt reviewed several legislative bills pertaining to higher education.

**6. DELETED ITEM.**

**7. NEW PROGRAMS.**

- a. Regent Helm made a motion, seconded by Regent Holloway, to approve the request from the University of Oklahoma to offer the Master of Arts in Global Affairs in Global Affairs. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Turpen, Stricklin and White. Voting against the motion were none.
- b. Regent Turpen made a motion, seconded by Regent White, to approve the request from Carl Albert State College to offer the Associate in Applied Science in Occupational Health and Safety, the Associate in Applied Science in Health Information Technology, and the Certificate in Child Development/Director's Certificate. Voting for the motion were Regents Parker, Holloway, Glass, Turpen, Stricklin, White and Helm. Voting against the motion were none.
- c. Regent Helm made a motion, seconded by Regent Parker, to approve the request from Tulsa Community College to offer the Associate in Arts in American Sign Language Education. Voting for the motion were Regents Holloway, Glass, Turpen, Stricklin, White, Helm and Parker. Voting against the motion were none.

**8. PROGRAM DELETIONS.** Regent Helm made a motion, seconded by Regent Stricklin, to

approve the following request for a program deletion:

- Oklahoma State University requested to delete the Bachelor of Arts in English (Tulsa) and the Bachelor of Arts in History (Tulsa.

Voting for the motion were Regents Glass, Turpen, Stricklin, White, Helm, Parker and Holloway.

Voting against the motion were none.

- 9. TEACHER EDUCATION.** Regent Helm made a motion, seconded by Regent Parker, to approve the 2015-2016 Elementary and Secondary Education Act, Title II, Part A, Improving Teacher Quality grant awards in the amount of \$691,658. Voting for the motion were Regents Turpen, Stricklin, White, Helm, Parker, Holloway and Glass. Voting against the motion were none.
- 10. COURSE EQUIVALENCY PROJECT.** Regent Stricklin made a motion, seconded by Regent White, to accept the Course Equivalency Project for the 2015-2016 academic year. Voting for the motion were Regents Stricklin, White, Helm, Parker, Holloway, Glass and Turpen. Voting against the motion were none.
- 11. ACADEMIC PLANS.** Regent Helm made a motion, seconded by Regent Stricklin, to accept the 2014-2015 institutional academic plans. Voting for the motion were Regents White, Helm, Parker, Holloway, Glass, Turpen and Stricklin. Voting against the motion were none.
- 12. DEGREE COMPLETION PLANS.** Regent Helm made a motion, seconded by Regent White, to accept the 2014 institutional degree completion plans. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Turpen, Stricklin and White. Voting against the motion were none.
- 13. MASTER LEASE EQUIPMENT.** Regent Stricklin made a motion, seconded by Regent Helm, to approve the listing of projects for submission to the Council of Bond Oversight for the 2015A Equipment Property Master Lease Program. Voting for the motion were Regents Parker, Holloway, Glass, Turpen, Stricklin, White and Helm. Voting against the motion were none.



**14. TUITION AND FEES.**

- a. Regents reviewed the posting of legislative tuition and mandatory fee limits for resident and nonresident undergraduate, graduate, and professional programs for Fiscal Year 2016 and institutional requests for changes to academic services fees for Fiscal Year 2016.

This item was for posting only and did not require State Regents action.

- b. Regent Turpen announced that the State Regents would be holding a public hearing for the purpose of receiving views and comments on the subject of tuition, mandatory fees, and academic fees charged as a condition for enrolling at institutions in the Oklahoma State System of Higher Education. The hearing will be held in the State Regents' offices on Thursday, April 9, 2015, at 9 a.m.

- 15. GEAR UP.** Regent Stricklin made a motion, seconded by Regent Holloway, to approve a partnership contribution to Connors State College and Rogers State University in support of summer expanded learning opportunities for students in designated GEAR UP schools. Voting for the motion were Regents Holloway, Glass, Turpen, Stricklin, White, Helm and Parker. Voting against the motion were none.

- 16. CONTRACTS AND PURCHASES.** Regent Stricklin made a motion, seconded by Regent Helm, to approve the following purchases for amounts in excess of \$100,000:

- a. Dobson Technologies Transport and Telecom Solutions in the amount of \$105,500 for maintenance of the Oklahoma Community Anchor Network.
- b. Aurora Learning Community Association in the amount of \$182,387 to provide a longitudinal data system to all 24 GEAR UP school sites.

Voting for the motion were Regents Glass, Turpen, Stricklin, White, Helm, Parker and Holloway.

Voting against the motion were none.

- 17. DELETED ITEM.**

**18. COMMENDATIONS.** Regent Holloway made a motion, seconded by Regent Glass, to recognize State Regents' staff for their service and recognitions on state and national projects. Voting for the motion were Regents Turpen, Stricklin, White, Helm, Parker, Holloway and Glass. Voting against the motion were none.

**19. EXECUTIVE SESSION.** Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.

**20. CONSENT DOCKET.** Regent Helm made a motion, seconded by Regent Stricklin, to approve the following consent docket items.

- a. Programs. Program Modifications. Approval of institutional requests.
- b. Reconciliation. Approval of institutional request for program reconciliation.
- c. Electronic Delivery.
  - (1) Approval of requests to offer existing degree programs via online delivery for the University of Oklahoma.
  - (2) Approval of requests to offer existing degree programs via online delivery for Connors State College.
- d. Agency Operations.
  - (1) Ratification of purchases over \$25,000.
  - (2) Ratification of a contract assignment.
- e. Non-Academic Degree. Approval of a request from Oklahoma Panhandle State University to award a posthumous degree.

Voting for the motion were Regents Stricklin, White, Helm, Parker, Holloway, Glass and Turpen. Voting against the motion were none.

**21. REPORTS.** Regent Helm made a motion, seconded by Regent Parker, to approve the following reports:

- a. Programs. Status report on program requests.

- b. Annual Reports.
  - (1) Low Producing Programs.
  - (2) Oklahoma College Savings Plan. Annual Program Update for 2014.
  - (3) Supplemental Pension Report, FY2014.

Voting for the motion were Regents White, Helm, Parker, Holloway, Glass, Turpen and Stricklin.

Voting against the motion were none.

**22. REPORT OF THE COMMITTEES.**

- a. Academic Affairs and Social Justice and Student Services Committees. The Academic Affairs and Social Justice and Student Services Committees had no additional items for Regents' action.
- b. Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.
- c. Strategic Planning and Personnel and Technology Committee. The Strategic Planning and Personnel and Technology Committee had no additional items for Regents' action.
- d. Investment Committee. The Investment Committee had no additional items for Regents' action.

**23. ANNOUNCEMENT OF NEXT REGULAR MEETING.** Regent Turpen announced that the next regular meetings are scheduled to be held on Wednesday, April 8, 2015 at 10:30 a.m. and Thursday, April 9, 2015 at 9 a.m. with a tuition hearing and at 10 a.m. with a regular State Regents meeting at the State Regents Office in Oklahoma City.

**24. ADJOURNMENT.** With no additional items to address, the meeting was adjourned.

ATTEST:

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Michael C. Turpen, Chairman

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Toney Stricklin, Secretary

