



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

June 25, 2015

NOTE

This document contains recommendations and reports to the State Regents regarding items on the June 25, 2015 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on June 25, 2015.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

A G E N D A

Thursday, June 25, 2015 – 9 a.m.
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman Michael C. Turpen, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of Chancellor.** (No Action, No Discussion). Page 1.

FISCAL

6. **E&G Budget.**
 - a. Approval of FY16 Educational and General Budgets of institutions, constituent agencies, the higher education center, special programs, and other programs. Page 3.
 - b. Approval of allocation from Cigarette and Tobacco Tax Revenue for OU and OSU. Page 5.
7. **Tuition.**
 - a. Approval of FY16 Academic Service Fees. Page 7.
 - b. Approval of FY16 Mandatory Fees and Tuition. Page 9.
8. **Policy.** Approval of proposed amendments to the Chapter 4 – Fiscal Policies. Page 11.
9. **EPSCoR.**
 - a. Approval of Contract and Allocation of Matching Funds for the National Science Foundation. Page 15.
 - b. Approval of IDeA Grant Allocations. Page 19.

- c. Approval of NASA Matching Funds. Page 21.
- d. Approval of Contract/Agreement for Facilities. Page 23.
- 10. **Capital.** Approval of the FY16 Annual Campus Master Plan for submission to the Long-Range Planning Commission. Page 27. (Supplement)
- 11. **Contracts and Purchases.**
 - a. Approval of purchases over \$100,000. Page 29.
 - b. ACT. Approval of the 2015-2016 ACT agreement. Page 31.
- 12. **Compliance Audit Report.** Request to accept the compliance audit report on Tuition Waivers for Concurrently Enrolled High School Seniors. Page 41. (Supplement)
- 13. **Investments.** Approval of new investment managers. Page 43.

ACADEMIC

- 14. **New Programs.**
 - a. University of Oklahoma. Approval to offer the Master of Arts in International Relations, the Graduate Certificate in Restorative Justice, and the Graduate Certificate in Corrections Management. Page 45.
 - b. University of Oklahoma College of Law. Approval to offer the Graduate Certificate in Litigation. Page 57.
 - c. East Central University. Approval to offer the Certificate in Mass Communication-Accounts Management, the Certificate in Business-Promotions Management, and the Certificate in Business-Global Business. Page 63.
 - d. Northwestern Oklahoma State University. Approval to offer the Certificate in Business, the Certificate in Management, and the Certificate in Marketing. Page 73.
 - e. Carl Albert State College. Approval to offer the Certificate in Child Development Infant/Toddler. Page 83.
 - f. Murray State College. Approval to offer the Associate in Arts in Communication and Performance Studies. Page 87.
 - g. Rose State College. Approval to offer the Associate in Arts in Fine Arts; the Associate in Science in Homeland Security; the Certificate in Health, Physical Education, and

Recreation; the Certificate in Personal Trainer; the Certificate in Exercise Fitness Management; the Certificate in Intermediate French Proficiency; the Certificate in Intermediate German Proficiency; the Certificate in Intermediate Spanish Proficiency; the Certificate in Accounting Specialist; the Certificate in Professional Bookkeeping; the Certificate in Payroll Accounting; and the Certificate in Accounting Software Specialist. Page 95.

- h. Seminole State College. Approval to offer the Certificate in Applied Science General Education. Page 125.
15. **Program Deletions.** Approval of institutional requests for program deletions. Page 129.
16. **Policy Exception.** Request for approval of policy exceptions for a pilot project proposed by Connors State College. Page 133.
17. **Policy.**
- a. Approval of revisions to the Oklahoma Teacher Connection policy. Page 137.
 - b. Scholarship Program. Posting of revisions to the Brad Henry International Scholarship program. Page 141.
 - c. Administrative Operations. Posting of revisions to the State Regents' Administrative Operations policy regarding delegation of authority to the Chancellor. Page 145.
18. **Temporary Assistance to Needy Families Program.**
- a. Approval of an Oklahoma Department of Human Services contract amendment relating to the Temporary Assistance to Needy Families Program. Page 153.
 - b. Approval of allocation of funds to Oklahoma community colleges participating in the Temporary Assistance to Needy Families Program pursuant to the contracts with the Department of Human Services. Page 157.

EXECUTIVE

19. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 159.
20. **Executive Session.** Page 161.
- a. Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board's attorney determines that disclosure will seriously impair the ability of the board to

process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- b. Enter into executive session.
- c. Open session resumes.
- d. Vote to exit executive session.

CONSENT DOCKET

21. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
- a. Programs.
 - (1) Program Modifications. Approval of institutional requests. Page 163.
 - (2) Program Suspension. Ratification of institutional request. Page 179.
 - (3) Program Reinstatement. Ratification of institutional request. Page 181.
 - b. Reconciliation. Approval of institutional request for program reconciliation. Page 183.
 - c. Electronic Media.
 - (1) Approval of Tulsa Community College's request to offer the Associate in Science in Computer Information Systems online. Page 185.
 - (2) Approval of Eastern Oklahoma State College's request to offer the following degree programs online: Associate in Arts in General Studies, Associate in Science in Business Administration, Associate in Science in Computer Information Systems, Associate in Science in Criminal Justice, and Associate in Arts in Psychology or Sociology. Page 189.
 - d. Cooperative Agreement Program Modifications, Suspensions, and Deletions. Page 195.
 - e. Scholarship Program. Ratification of the Brad Henry International Scholarship Program 2015-2016 Awards. Page 199.
 - f. Agency Operations.
 - (1) Ratification of purchases over \$25,000. Page 201.
 - (2) Approval of restatements of plan documents for agency retirement plans; and amendment of plan document for agency Retiree Medical Plan, authorization to establish trust, and appointment of trustee. Page 203

- g. Resolutions. Approval of resolutions honoring retiring staff for their service. Page 265
- 22. **Reports.** Acceptance of reports listed.
 - a. Programs. Status report on program requests. Page 267. (Supplement)
- 23. **Report of the Committees.** (No Action, No Discussion).
 - a. Academic Affairs and Social Justice and Student Services Committees.
 - b. Budget and Audit Committee.
 - c. Strategic Planning and Personnel Committee and Technology Committee.
 - d. Investment Committee.
- 24. **Officers.** Election of State Regents' officers for 2015-2016.
- 25. **Recognition.** Recognition of outgoing Chairman Mike Turpen.
- 26. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."
- 27. **Announcement of Next Regular Meeting** — The next regular meetings are scheduled to be held on Wednesday, September 2, 2015 at 10:30 a.m. and Thursday, September 3, 2015 at 9 a.m. at the State Regents Office in Oklahoma City.
- 28. **Adjournment.**

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #5:

Report of the Chancellor.

SUBJECT: Report of the Chancellor's activities on behalf of the State Regents for the period of May 15, 2015 through June 11, 2015.

RECOMMENDATION:

This is an information item only.

The following are the activities that Chancellor Glen D. Johnson has participated in on behalf of the State Regents for the period of May 15, 2015 through June 12, 2015:

- Attended the Oklahoma Foundation for Excellence Academic Awards Banquet in Tulsa as a Foundation Trustee;
- Participated in conference call with University of Oklahoma (OU) President David Boren and Oklahoma State University (OSU) President Burns Hargis to discuss higher education issues;
- Attended Standards Setting Steering Committee meeting in Oklahoma City;
- Participated in conference call with Senate President Pro Tempore Brian Bingman and Oklahoma State University (OSU) President Burns Hargis to discuss higher education issues;
- Attended Oklahoma Educational Television Authority (OETA) Executive Committee meeting in Oklahoma City;
- Participated in conference call with University of Central Oklahoma (UCO) President Don Betz to discuss higher education issues;
- Met with CareerTech State Director Marcie Mack in Oklahoma City to discuss higher education and CareerTech issues;
- Participated in conference call with East Central University (ECU) President John Hargrave to discuss higher education issues;
- Spoke at retirement reception for State Regents employee Mike Chambless;
- Met with Attorney General Scott Pruitt in Oklahoma City to discuss higher education issues;
- Chaired the Oklahoma Campus Compact Executive Committee meeting in Oklahoma City;
- Met with University of Oklahoma (OU) Vice President for Governmental Relations Danny Hilliard in Oklahoma City to discuss higher education issues;
- Served as master of ceremonies for State Regents' Employee Recognition Event at the Jim Thorpe Museum in Oklahoma City;
- Chaired the 2015 STEM Summit Planning Committee meeting in Oklahoma City;
- Participated in Southern Regional Education Board (SREB) Executive/Finance Committee conference call to discuss higher education issues;
- Spoke at retirement reception for State Regents employee Jack Seagraves;
- Participated in conference call with Representative Charles Ortega to discuss higher education issues;
- Participated in conference call with Senator Mike Schulz to discuss higher education issues;

- Attended and served as mentor for American Association of State Colleges and Universities (AASCU) Millennium Leadership Initiative Institute in Washington, DC.
- Participated in conference call with Tulsa Community College (TCC) President Leigh Goodson to discuss our presentation at the State Higher Education Executive Officers Association (SHEEO) Annual Meeting on July 9, 2015;
- Participated in conference call with Western Oklahoma State College (WOSC) President Phil Birdine to discuss higher education issues;
- Attended Oklahoma Business Roundtable's annual business meeting and dinner at Southern Hills Country Club in Tulsa;
- Met with Southern Regional Education Board (SREB) President Dave Spence and State Superintendent Joy Hofmeister in Oklahoma City to discuss K-12 and higher education issues;
- Met with Southern Regional Education Board (SREB) President Dave Spence and Senator Clark Jolley in Oklahoma City to discuss higher education issues;
- Chaired State Regents Campus Safety and Security Task Force meeting in Oklahoma City;
- Met with Representative Earl Sears in Oklahoma City to discuss higher education issues;
- Met with former Secretary of Commerce Dave Lopez in Oklahoma City to discuss higher education issues;
- Attended Oklahoma Hall of Fame luncheon and 2015 class announcement in Oklahoma City;
- Chaired Oklahoma EPSCoR Advisory Committee meeting in Oklahoma City.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #6-a:

E&G Budget.

SUBJECT: Approval of final allocations and approval of Educational and General Budgets of institutions, constituent agencies, higher education centers, special programs and other operations.

RECOMMENDATION:

It is recommended that the State Regents approve the final allocations and approve the FY 2016 budgets for institutions, constituent agencies, higher education programs, special programs and other governance operations of the state system. It is recommended that the State Regents authorize the Chancellor to certify the budgets to the Office of Management and Enterprise Services. Budget detail is presented to the Regents as a supplement in the FY2016 E&G Budget Summary and Analysis.

BACKGROUND:

At the meeting of May 29, 2015, the State Regents allocated \$963,412,106 in state-appropriated funds for FY16 educational and general operating budgets for institutions, constituent agencies, higher education programs, specific special programs and other State Regents' operations. Budgets for these entities have been submitted and upon approval by the State Regents, a certified copy will be filed with the Office of Management and Enterprise Services for the establishment of allotments so institutions and programs may encumber and expend funds for the 2016 fiscal year. The Oklahoma's Promise scholarship fund will be funded from dedicated general revenue in the amount of \$61.7 million in addition to the state appropriations allocation at the May meeting. The combined total of state appropriations, including OHLAP is \$1,025.1 and represents a decrease from the appropriations received in FY2015.

POLICY ISSUES:

The recommendation is consistent with Regents' policy and approved budget principles.

ANALYSIS:

The supplemental report provides schedules that summarize each institution's budgeted amount for personnel services; travel; utilities; supplies and other operating expenses; property, furniture and equipment; library books and periodicals; and cash scholarships (tuition waivers are not included). The objects of expenditure are provided for the primary educational and general operating budget, the sponsored budget and the special agency funds. Budget amounts are also available for the University Center of Southern Oklahoma (Ardmore), the University Center at Ponca City, Quartz Mountain, special programs and other operations of the State Regents.

The primary educational and general operating budgets of colleges and universities will increase by approximately 2.5 percent or \$58.5 million to \$2,370.9 billion. The \$58.5 million increase reflected in the budgets for FY16 in large part represents projected nonresident tuition and fee revenue (47.7%) Sixty-six percent of the revenue increase is budgeted for direct expenditures in student support such as instruction, research, and academic support and student services. Another 9.0% is budgeted for scholarship expenditures.

The sponsored programs budget (E&G Part II) is budgeted to increase by approximately \$37 million to \$565.4 million in FY16. A large increase is budgeted through OSU Oklahoma City as a result of the transfer by the Governor of the Workforce Division of the Department of Commerce to OSU-OKC to align the administrative functions under the duties of the Secretary of Education and Workforce Development. The transfer resulted in \$25.1 million of federal support coming through OSU-OKC for the first time as budgeted E&G Part II expenses in FY2016.

The institutions and consistent agencies, as well as the State Regents' office, will continue to be prudent in the expenditures of state revenue and cost savings will remain a focus throughout FY2016.

Supplement

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #6-b:

E&G Budget.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of \$2,256,848.23 to Oklahoma State University Center for Health Sciences (OSU CHS) and \$2,256,848.23 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the “Comprehensive Cancer Center Debt Service Revolving Fund,” at the Health Sciences Center and the “Oklahoma State University College of Osteopathic Medicine Revolving Fund,” at OSU CHS. The bill stated that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. In 2007, the Oklahoma Legislature updated the purpose for use of the “Comprehensive Cancer Center Debt Service Revolving Fund” to include Cancer Center operations. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit \$4,513,696.46. This amount is sufficient for a transfer of \$2,256,848.23 each to OSU CHS and OUHSC. The OU Health Sciences Center will use their funds for debt service and operations of the Comprehensive Cancer Center. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to \$61,270,591.04.

Meeting of the
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June 25, 2015

AGENDA ITEM #7-a:

Tuition.

SUBJECT: Approval of Institutional Requests for Changes to Academic Services Fees for Fiscal Year 2016.

RECOMMENDATION:

It is recommended that the State Regents approve all institutional requests for changes to academic services fees for Fiscal Year 2016 as reported in the supplemental schedules.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

State Regents' policy lists February 1 of each year as the deadline for submission of requests for changes in academic services fees to be charged the following academic year. Institutional requests for changes to academic services fees for Fiscal Year 2016 were posted at the State Regents' meeting held March 5, 2015. A public hearing was held on Thursday, April 9, 2015 at the State Regents' office for the purpose of receiving views and comments on the requested changes to academic services fees and the legislative limits for resident and nonresident tuition and mandatory fees.

POLICY ISSUES:

This item is consistent with the State Regents' policy and procedures relating to tuition and student fees.

ANALYSIS:

The supplemental schedule lists institutional requests for changes to academic services fees for Fiscal Year 2016. Institutions assess special fees for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by

the institution. Institutions have provided justifications for the requested increases in academic services fees, the total revenue to be collected from the fees, and the use of increased revenues.

Of the twenty-five public institutions and six constituent agencies in The State System, twenty-seven requested changes in academic services fees for Fiscal Year 2016 and four had no requests for changes in these fees. Fourteen institutions have requested 52 changes in Special Instruction Fees; eight institutions have requested 27 changes in Facility/Equipment Utilization Fees; eight institutions have requested 30 changes in Testing/Clinical Services Fees; Sixteen institutions have requested changes in 306 Classroom/Laboratory Supply and Material Fees; and seventeen institutions have requested 109 changes in various Other Special Fees.

A total of 524 changes have been requested to academic services fees for Fiscal Year 2016, an increase of 254 requests (94%) when compared to FY15 requests. Institutions estimate approximately \$6.91 million in new revenue will result from these changes to fees. The requests are listed in the supplement.

It is recommended that the State Regents approved these institutional requests for changes to academic services fees for Fiscal Year 2016.

(Supplement)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #7-b:

Tuition.

SUBJECT: Approval of institutional tuition and mandatory fee requests for resident and nonresident undergraduate, graduate, and professional programs and for guaranteed tuition rates for FY16.

RECOMMENDATION:

It is recommended that the State Regents approve the institutional tuition and mandatory fee requests for resident and nonresident undergraduate, graduate, and professional programs and for guaranteed tuition rates for FY16 as reported on the attached schedules.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities, and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition.

During the 2007 legislative session, the Oklahoma Legislature passed House Bill No. 2103 authorizing the establishment of a guaranteed tuition rate for first-time, full-time resident students beginning with the 2008-09 academic year. The law was amended during the 2008 legislative session by House Bill No. 3397 which removed community colleges from this requirement. Institutions providing four-year programs must establish undergraduate resident guaranteed tuition rates which shall not exceed 115 percent of their nonguaranteed undergraduate resident tuition rate. These rates will be guaranteed for four years, or the normal time-to-completion period of the program, as determined by the institution, if greater than four years. Resident students have the option to participate in the guaranteed tuition rate program at the time of initial enrollment and must subsequently maintain full-time enrollment during the fall and spring semesters. Mandatory fees are required in addition to guaranteed tuition.

An analysis of tuition and fees charged at public institutions in the Big Twelve Conference, like-type public institutions in surrounding and other states, public community colleges receiving no local tax funding in surrounding and other states, and for professional programs was conducted for each respective tier and for professional programs for use in establishing nonguaranteed tuition and mandatory fee rates. The University of Central Oklahoma, in recognition of its status as a regional urban university, has its own regional peer group, as well as the University of Science and Arts of Oklahoma, in recognition of its

status as the state's premier regional liberal arts college. The *FY16 Legislative Peer Limits for Tuition and Mandatory Fees* schedule reflects the results of the analysis. These statutory limits were posted at the State Regents' meeting on March 5, 2015, and a public hearing was held on April 9, 2015, for the purpose of receiving views and comments and to comply with policy and statute. Institutions and governing boards submitted their requested increases for tuition and mandatory fees in June, after the higher education appropriation was determined and the legislative session concluded. Following State Regents' action on the attached schedules of FY16 Tuition and Mandatory Fees, State Regents' staff will complete a tuition compliance audit of institutions' published tuition and fee schedules to ensure compliance with State Regents' action.

POLICY ISSUES:

This item is consistent with the Policy and Procedures Relating to Tuition and Student Fees.

ANALYSIS:

- **The average percentage increase for undergraduate, resident tuition and mandatory fees is 4.8%.**
- **The average dollar increase for a full-time undergraduate resident student is \$227.42.**
- **The average per credit hour increase for an undergraduate resident student is \$7.58.**
- **The largest undergraduate percentage increase is 5.0% at the University of Central Oklahoma, Northeastern State University, Rogers State University, Southeastern Oklahoma State University, Langston University, and Oklahoma Panhandle State University.**
- **The lowest undergraduate percentage increase is 3.2% at Tulsa Community College.**
- **Proposals by University of Oklahoma, Oklahoma State University, Langston University, and University of Science and Arts of Oklahoma to continue a flat-rate tuition based on fifteen credit hours for undergraduate students taking between twelve and eighteen credit hours per semester, and between twelve and twenty-one credit hours per semester at University of Oklahoma are included.**

FY16 TUITION AND MANDATORY FEE REQUESTS

The attached listing details each institution's resident and nonresident undergraduate, graduate, and professional programs' tuition and mandatory fee requests and their requests for undergraduate resident guaranteed tuition rates for FY16.

The overall system-wide average increase in undergraduate tuition and mandatory fees for resident students is 4.8% and for nonresident students the increase is 4.0%. The average increase for undergraduate mandatory fees alone is 3.0%.

Research Universities

Total percentage change at main campuses will not exceed

- *4.7% (\$353.25) for undergraduate resident tuition and mandatory fees*
- *4.8% (\$966.75) for undergraduate nonresident tuition and mandatory fees*
- *4.8% (\$339.60) for graduate resident tuition and mandatory fees*
- *3.9% (\$783.00) for graduate nonresident tuition and mandatory fee*
- *5.2% (\$171.25) increase in undergraduate mandatory fees*
- *5.3% (\$140.40) increase in graduate mandatory fees*

University of Oklahoma

At the University of Oklahoma, undergraduate resident tuition and mandatory fees will increase 4.8%, an increase of \$370.50 for the cost of 30 credit hours. Undergraduate nonresident tuition and mandatory fees will increase 4.8%, an increase of \$982.50 for the cost of 30 credit hours.

OU Flat-Rate Tuition University of Oklahoma has implemented the flat-rate tuition and mandatory fees since fall 2013 based on a 15 credit hour semester rate for all full-time undergraduate students carrying between 12 and 21 credit hours per semester at OU Norman campus.

At the University of Oklahoma, graduate resident tuition and mandatory fees will increase 4.8%, an increase of \$350.40 for the cost of 24 credit hours. Graduate nonresident tuition and mandatory fees will increase 4.8%, an increase of \$955.20 for the cost of 24 credit hours.

Oklahoma State University

At the Oklahoma State University, undergraduate resident tuition and mandatory fees will increase 4.5%, an increase of \$336.00 for the cost of 30 credit hours. Undergraduate nonresident tuition and mandatory fees will increase 4.7%, an increase of \$951.00 for the cost of 30 credit hours.

OSU Flat-Rate Tuition Oklahoma State University has implemented the flat-rate tuition and mandatory fees since fall 2014 based on a 15 credit hour semester rate for all full-time undergraduate students enrolled between 12 and 18 credit hours per semester at OSU Stillwater campus and Tulsa campus.

In FY16, Oklahoma State University Institute of Technology at Okmulgee has implemented the combination of both lower division and upper division tuition and mandatory fees into one unified rate. Resident tuition and mandatory fee and nonresident tuition and mandatory fee will increase 2.7% and 1.2% respectively with an increase of \$127.50 for the cost of 30 credit hours.

At Oklahoma State University, graduate resident tuition and mandatory fees will increase 4.8%, an increase of \$328.80 for the cost of 24 credit hours. Graduate nonresident tuition and mandatory fees will increase 2.9%, an increase of \$610.80 for the cost of 24 credit hours.

Undergraduate resident tuition and mandatory fees at the constituent agencies will increase from 2.7% to 2.9%, an increase ranging from \$95.90 to \$183.00. Undergraduate nonresident tuition and mandatory fees at constituent agencies will increase from 1.2% to 4.2%, an increase ranging from \$127.50 to \$795.00 for the cost of 30 credit hours.

Graduate resident tuition and mandatory fees at the constituent agencies will increase from 3.1% to 4.2%, an increase ranging from \$194.40 to \$216.00. Graduate nonresident tuition and mandatory fees at the constituent agencies will increase from 2.6% to 4.3%, an increase ranging from \$498.00 to \$799.20 for the cost of 24 credit hours.

Regional Institutions

Total percentage change at main campuses will not exceed

- 4.9% (\$276.61) for undergraduate resident tuition and mandatory fees
- 4.1% (\$530.93) for undergraduate nonresident tuition and mandatory fees
- 4.6% (\$246.75) for graduate resident tuition and mandatory fees
- 3.4% (\$414.96) for graduate nonresident tuition and mandatory fee
- 0.8% (\$10.59) increase in undergraduate mandatory fees
- 1.0% (\$9.98) increase in graduate mandatory fees

Undergraduate resident tuition and mandatory fees for regional institutions will increase from 4.5% to 5.0%, an increase ranging from \$240.00 to \$324.00 for the cost of 30 credit hours. Undergraduate nonresident tuition and mandatory fees will increase from 2.1% to 6.1%, an increase ranging from \$262.50 to \$810.00 for the cost of 30 credit hours.

Graduate resident tuition and mandatory fees will increase from 2.2% to 5.0%, an increase ranging from \$122.40 to \$291.60 for the cost of 24 credit hours. Graduate nonresident tuition and mandatory fees will increase from 1.0% to 5.6%, an increase ranging from \$122.40 to \$720.00 for the cost of 24 credit hours.

Undergraduate resident tuition and mandatory fee increases at branch campuses and other programs at regional institutions range from 4.3% at University of Central Oklahoma Nursing Program to 5.0%, an increase ranging from \$229.20 to \$310.50 for the cost of 30 credit hours. Undergraduate nonresident tuition and mandatory fees will increase from 2.3% at Southwestern Oklahoma State University Sayre Campus to 6.8%, an increase ranging from \$270.00 to \$706.50 for the cost of 30 credit hours.

Graduate resident tuition and mandatory fee increases for branch campuses and for other programs at regional institutions range from 3.6% at University of Central Oklahoma MBA Program, Cameron University Online MBA Program and Online MSOL Program to 5.0%, an increase ranging from \$217.74 to \$291.60 for the cost of 24 credit hours. Graduate nonresident tuition and mandatory fees will increase from 2.2% at Southeastern Oklahoma State University, Grayson, McAlester, McCurtain Campuses to 5.8%, an increase ranging from \$286.80 to \$655.20 for the cost of 24 credit hours.

Langston University Flat-Rate Tuition Langston University has implemented the flat-rate tuition and mandatory fees since fall 2014 based on a 15 credit hour semester rate for all full-time undergraduate students enrolled between 12 and 18 credit hours per semester at Langston main campus, Oklahoma City and Tulsa campuses.

USAO Flat-Rate Tuition University of Science and Arts of Oklahoma has implemented the flat-rate tuition and mandatory fees since fall 2014 based on a 15 credit hour semester rate for all full-time undergraduate students enrolled between 12 and 18 credit hours per semester.

At the University of Central Oklahoma, undergraduate resident tuition and mandatory fee increases for Nursing Program, CBA Program, Language Pathology Program, and Professional Teacher Education Program range from 4.3% to 5.0%, an increase ranging from \$289.50 to \$310.50 for the cost of 30 credit hours. Undergraduate nonresident tuition and mandatory fee increases for Nursing Program, CBA Program, Language Pathology Program, and Professional Teacher Education Program range from 4.5% to 4.8%, an increase ranging from \$685.50 to \$706.50 for the cost of 30 credit hours. Graduate resident tuition and mandatory fee for MBA Program and Language Pathology Program increase 3.6% and 4.5% respectively, an increase of \$291.60 for 24 credit hours. Graduate nonresident tuition and mandatory fee for MBA Program and Language Pathology Program increase 4.1% and 4.6% respectively, an increase of \$655.20 for 24 credit hours.

At Cameron University, the differential tuition rates for Online MBA program and Online MSOL program, graduate resident tuition and mandatory fee increases 3.6% with an increase of \$240.00 and graduate nonresident tuition and mandatory fee increases 5.8% with an increase of \$480.00 for the cost of 24 credit hours. At Rogers State University, the graduate resident and graduate nonresident tuition and mandatory fee for MBA Program increase 2.2% and 1.0% respectively with an increase of \$122.40 for the cost of 24 credit hours.

The Adult Degree Completion Program will continue to be offered by Cameron University, East Central University, Langston University, Northeastern State University, Northwestern Oklahoma State University, Rogers State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, and the University of Central Oklahoma. Resident tuition will increase 4.4% with an increase of \$270.00 for full time students. Nonresident tuition will increase 4.5% with an increase of \$630.00 for full time students. As previously established, no fees will be charged to students in addition to the tuition.

Community Colleges

Total percentage change at main campuses will not exceed

- 4.7% (\$161.35) for undergraduate resident tuition and mandatory fees
- 3.5% (\$285.03) for undergraduate nonresident tuition and mandatory fees
- 4.5% (\$40.00) increase in undergraduate mandatory fees

Undergraduate resident tuition and mandatory fees at community colleges will increase from 3.2% to 4.9%, an increase ranging from \$112.50 to \$181.20 for the cost of 30 credit hours. Undergraduate nonresident tuition and mandatory fees for these institutions will increase from 1.6% to 5.0%, an increase ranging from \$150.00 to \$571.50 for the cost of 30 credit hours.

Resident and nonresident tuition and mandatory fees at Northern Oklahoma College in Stillwater (NOC/OSU Gateway Program) will increase 5.0% (\$261.00) and 6.8% (\$682.50) respectively, due to \$1,241.00 in mandatory pass-through fees paid to Oklahoma State University.

University Center of Southern Oklahoma (Ardmore)

Total percentage change at main campuses will not exceed

- 4.7% (\$213.22) for undergraduate resident tuition and mandatory fees
- 3.7% (\$449.10) for undergraduate nonresident tuition and mandatory fees
- 5.0% (\$252.72) for graduate resident tuition and mandatory fees
- 2.3% (\$294.72) for graduate nonresident tuition and mandatory fees

University Center of Southern Oklahoma will continue to charge separate tuition rates for lower and upper division courses. Murray State College and Oklahoma State University, Oklahoma City provide lower division courses at University Center of Southern Oklahoma. Lower division resident tuition and mandatory fees will increase 5.0% (\$226.50) at Murray and increase 3.5% (\$127.50) at OSU-OKC for the cost of 30 credit hours. Lower division nonresident tuition and mandatory fees will increase 2.2% (\$226.50) at Murray and increase 3.5% (\$370.50) at OSU-OKC for the cost of 30 credit hours.

East Central University and Southeastern Oklahoma State University provide upper division courses at University Center of Southern Oklahoma. Upper division resident tuition and mandatory fees at ECU and SEOSU are both increase 5.0%, an increase of \$248.40 and \$250.50 respectively for the cost of 30 credit hours. Upper division nonresident tuition and mandatory fees at ECU and SEOSU are both increase 4.4%, an increase of \$614.40 and \$585.00 respectively for the cost of 30 credit hours.

East Central University and Southeastern Oklahoma State University also provide graduate courses at University Center of Southern Oklahoma. Graduate courses provided by ECU will increase 5.0% for resident students and 2.3% for nonresident students, an increase of \$248.64 and \$302.64 respectively for the cost of 24 credit hours. Graduate courses provided by SEOSU will increase 5.0% for resident students and 2.2% for nonresident students, an increase of \$256.80 and \$286.80 respectively for the cost of 24 credit hours.

Professional Programs

Total percentage change at main campuses will not exceed

- 4.8% (\$696.42) for professional program resident tuition and mandatory fees
- 4.4% (\$1,360.65) for professional program nonresident tuition and mandatory fees

Resident tuition and mandatory fee increases for professional programs range from 0.0% to 8.5%, an increase ranging from \$0.00 to \$2,009.00 for the academic year. Changes in nonresident tuition and mandatory fees for professional programs range from 0% to 9.0%, a change ranging from \$0.00 to \$4,740.00 for the academic year.

University of Oklahoma, College of Law and Oklahoma State University, College of Osteopathic Medicine at Center for Health Sciences proposed no tuition and mandatory fee increase to both resident and nonresident students in FY16.

University of Oklahoma Health Sciences Center requested a new Master of Science in Nursing (MSN) in FY15. The FY16 proposed tuition and mandatory fees for MSN resident students and nonresident students are \$6,152.40 and \$16,527.60 for the academic year.

Guaranteed Tuition

Undergraduate resident guaranteed tuition rates at institutions offering four-year degree programs shall not exceed 115 percent of the institution's nonguaranteed resident tuition rate. These rates will be guaranteed for four years, or the normal time-to-completion period of the program, as determined by the institution, if greater than four years. Resident students will have the option to participate in the guaranteed tuition rate program at the time of initial enrollment and must subsequently maintain full-time (30 credit hours) enrollment during the fall and spring semesters. Guaranteed tuition rates at four-year institutions range from \$3,986.40 at Langston University to \$6,210.00 at University of Science and Arts of Oklahoma for a full-time resident student. Among "Other" programs at four-year institutions, guaranteed tuition ranges from \$3,986.40 at Langston University, Oklahoma City and Tulsa to \$6,965.40 at University of Central Oklahoma, Nursing Program.

Compliance with Legislative Limits

All institutions are in compliance with the statutory requirement to remain less than the combined average of tuition and mandatory fees of their respective legislative peer limits for both resident and nonresident undergraduate, graduate, and professional programs. All institutions offering four-year programs are also in compliance with the statutory requirement that guaranteed tuition rates not exceed 115 percent of their respective nonguaranteed resident tuition rate.

It is recommended that the State Regents approve these institutional tuition and mandatory fee requests for FY16 resident and nonresident undergraduate, graduate, and professional programs and for FY16 undergraduate resident guaranteed tuition.

Attachments

- List of Schedules:
- I — FY16 Rates and Legislative Limits Comparison (pink)
 - II — FY16 and FY15 Tuition & Mandatory Fees Comparison (ivory)
 - III — FY16 Undergraduate Tuition and Mandatory Fees (purple)
 - IV — FY16 Graduate Tuition and Mandatory Fees (peach)
 - V — FY16 Professional Tuition and Mandatory Fees (yellow)
 - VI — FY16 Guaranteed Tuition per Credit Hour & Full-Time (orange)
 - VII — FY16 Guaranteed Tuition and Legislative Limit Comparison (green)
 - VIII — FY16 Guaranteed Tuition Rates (blue)
 - IX — FY16 and FY15 Guaranteed Tuition & Mandatory Fees Comparison (gold)

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AGENDA ITEM #8:

Policy.

SUBJECT: Approval of Amendments to the Chapter 4 –Budget and Fiscal Affairs Policy.

RECOMMENDATION:

It is recommended that the State Regents approve amendments to the Chapter 4 – Budget and Fiscal Affairs Policy to include updates to incorporation of new policy language to address current industry standards and accounting requirements.

BACKGROUND:

The State Regents Chapter 4- Budget and Fiscal Affairs Policy provides guidances on all aspects of the fiscal administration of the State Sytem of Higher Education. In 2006 a comprehensive review and update of the State Regents’ entire policy manual was undertaken. Since that time, various components of the Chapter 4 – Fiscal policy have been updated as necessary. These proposed changes are intended to incorporate policy in relation to current GASB Accounting practices, deletion of outdated policy and to incorporate relevant language as required. The proposed amendments were posted at the May 29, 2015, meeting of the State Regents.

POLICY ISSUES:

The proposed policy amendments are provided and require State Regents’ approval.

ANALYSIS:

The proposed policy updates are summarized below:

4.11 Disclosure of Pension Information

- The State Regents have historically provided standard actuarial assumptions to attain consistency throughout the system for reporting supplemental pension plan liabilities. The Governmental Accounting Standards Board (GASB) adopted new standards for disclosure that must now be incorporated into the process used by the system. The GASB Statements 67 & 68 allow for a trust to be established to meet the potential liability and for actuarial assumptions to be determined through the trust guidelines. Therefore, the recommended language allows for both types of actuarial to be used by our institutions dependent upon each institution’s individual situation.

4.21.4 Other Funds and Programs Administered by the Oklahoma State Regents

- In October 2014, the State Regents accepted and adopted a formal plan document for Supplemental Post Employment Insurance. The proposed policy update to 4.21.4-C is language to incorporate this formal plan into the investment policy to ensure that the funds in the trust are being invested in a prudent manner to address the actuarial valuation of the liability. The recommended language is to include the OPEB plan and allow for input from our investment consultants on the investment vehicles chosen for this fund.

4.11 Disclosure of Pension Information

4.11.1 Reporting Standards

To achieve equity, uniformity, and efficiency of reporting for all components of The Oklahoma State System of Higher Education, and to maximize the reliability of financial reporting documents, information on supplemental pension obligations and post-employment benefits other than pensions shall be disclosed in accordance with the Governmental Accounting Standards Board's Statement No. 5, *Disclosure of Pension Information by Public Employee Retirement Systems and State and Local Governmental Employers*, and Statement No. 12, *Disclosure of Information on Post-employment Benefits Other Than Pension Benefits by State and Local Governmental Employers and newly adopted GASB Statements 67 and 68*.

4.11.2 Standard Actuarial Assumptions

1. By no later than June 1 of each fiscal year, the Oklahoma State Regents for Higher Education will establish standard actuarial assumptions for use by all components of The State System that do not utilize plans that meet the pension standards of GASB Statements 67 and 68. Those institutions that have adopted a Trust (or equivalent) that meets the GASB Statements 67 & 68 standards shall determine the actuarial assumptions used in accordance with each institution's trust guidelines.

2. The final standard actuarial assumptions for those plans that do not meet GASB pension standards shall be established based on recommendations of a Systemwide Actuarial Assumptions Committee consisting of institutional business officers appointed by the Vice Chancellor of Budget and Finance. ~~All~~ These components of The State System shall use the final standard actuarial assumptions in the preparation of actuarial studies required with the disclosure of information on pensions and post-employment benefits for inclusion in annual financial reports.

Each institution shall notify the external auditor of the requirements of this policy and obtain commitments concerning compliance. In January of each year, the Systemwide Actuarial Assumptions shall be reviewed and circulated to The State System institutions.

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- *Approved by the State Regents for Higher Education on June 19, 1992. Revised February 18, 2000. Revised June 25, 2015.*

4.21.4 Other Funds and Programs Administered by the Oklahoma State Regents

A. William P. Willis Scholarship Program

1. Oklahoma Statute 70 Section 2291 requires that the State Regents, in their role as Board of Trustees for the William P. Willis Scholarship Fund, "invest the trust capital in a reasonable and prudent manner which, consistent with any long-term investment needs, will produce the greatest trust income over the term of the investment while preserving the trust capital."
2. Given that the principal of the fund is not to be expended, the fund can tolerate the volatility of investments other than fixed income. The principal of the fund, defined as the total legislative appropriations, may be treated as quasi-endowment funds and invested in up to sixty percent (60%) equity and equity-like investments. The remainder of the principal should be held in fixed income investments and cash.
3. All earnings generated through the investment of these funds will be credited to the William P. Willis Scholarship Fund.

B. Oklahoma Tuition Aid Grant Funds

1. Funds appropriated to the Oklahoma Tuition Aid Grant Program (OTAG) by the Oklahoma legislature are eligible for investment at the discretion of the Oklahoma State Regents. These funds cannot tolerate volatility since the full appropriation is expended each year.
2. Therefore, investment of these funds is restricted to investment grade fixed income securities. Securities should be fully collateralized or backed by the full faith and credit of the federal government, a federal agency, or the state of Oklahoma.
3. Fixed income investment maturities should coincide with scheduled OTAG distributions. That is, since the cash flows of the program are known, the maturity date of individual investments should be set to the time of the expected cash distribution rather than purchasing a security with a significantly longer maturity with the expectation of realizing a capital gain at the time of sale.
4. All earnings generated through the investment of these funds will be credited to the Oklahoma Tuition Aid Grant Fund.

C. Oklahoma State Regents' Retirement Funds

1. To fund the liability associated with the supplemental retirement plan and the Supplemental Post Employment Insurance Plan the State Regents must hold a pool of funds equal based upon the actuarial value of the retirement liability and the post-benefit employment plan liability projections of the approved plans. The year-to-year cash need of the fund will vary depending on the number of retirees and is projected to extend to approximately the year 2021.

2. The long time horizon of these funds permits exposure to volatility associated with equity investments. As a general rule, unless as advised and recommended by our investment consultant, equity and equity-like investments should comprise no more than fifty percent (50%) of the portfolio. The balance of the fund may be invested in a variety of fixed income investments.
3. Alternately, the State Regents will purchase annuities to fund all or part of this obligation.

D. Investment of All Other Funds

All other funds eligible for investment by the State Regents shall be restricted to fixed income investments. Only by a direct action of the State Regents may staff be authorized to invest funds for which an investment policy does not exist in any vehicle other than investment grade fixed income securities.

• *Approved by the State Regents for Higher Education on June 19, 1992.
Revised February 18, 2000. Revised June 25, 2015.*

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AGENDA ITEM #9-a:

EPSCoR.

SUBJECT: Approval of Contract and Allocation of Matching Funds for the National Science Foundation.

RECOMMENDATION:

It is recommended that the State Regents approve an agreement with Oklahoma State University to serve as the fiscal agent for matching funds for the National Science Foundation (NSF) EPSCoR Research Infrastructure Improvement Award (RII) and an allocation of \$800,000 for this program for FY 2016.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

For FY 2016, the State Regents budget provides an allocation of \$2,699,647 for all Oklahoma EPSCoR projects.

POLICY ISSUES:

This section is consistent with State Regents' policy and actions.

ANALYSIS:

Oklahoma has been awarded a five-year NSF EPSCoR Research Infrastructure Improvement award beginning June 1, 2013 in the amount of \$20 million. The grant application provides a matching commitment of \$800,000 per year from the Oklahoma State Regents of Higher Education.

The award continues infrastructure improvements for the Science and Technology centers, encourages the success of minorities and women as professionals in science and engineering and promotes university-private sector partnerships.

Other areas of special focus include:

- the creation of a stable base of R&D funding for Oklahoma higher education;
- the recruitment and retention of high quality science and engineering faculty; and
- the enhancement of the public visibility of the state's research and graduate programs.

The Research Infrastructure Improvement award focuses on the theme of climate research. The award, “Adapting Socio-ecological Systems to Increased Climate Variability,” will facilitate research and learning opportunities for college faculty, college students and K-12 students. The NSF award is a multi-institutional collaborative project that includes researchers from Oklahoma State University, The Samuel Roberts Noble Foundation, the University of Oklahoma and the University of Tulsa.

The attached agreement formalizes Oklahoma State University's role as the fiscal agent for the third year of the award.

**Agreement Between the
Oklahoma State Regents for Higher Education
and
Oklahoma State University
Pertaining to
Experimental Program to Stimulate Competitive Research**

This agreement is between the Oklahoma State Regents for Higher Education (OSRHE), the party of the first part, and Oklahoma State University (OSU), the party of the second part, executed this 25th day of June 2015.

WHEREAS the Oklahoma EPSCoR Advisory Committee, together with Oklahoma State University, the University of Oklahoma, the Samuel Roberts Noble Foundation, initiated a Research Infrastructure Improvement Plan proposal under the Experimental Program to Stimulate Competitive Research (EPSCoR) of the National Science Foundation;

WHEREAS the National Science Foundation has made an award of monies based on scientific merit for the Oklahoma EPSCoR proposal;

WHEREAS the Oklahoma State Regents for Higher Education have allocated monies for EPSCoR sufficient to provide matching funds for this project; said allocated monies will be distributed by OSRHE for this program pursuant to the constitutional authority vested in OSRHE, the coordinating board of control for higher education;

WHEREAS the expanding number of Oklahoma EPSCoR programs and activities have likewise achieved a degree of statewide and national visibility;

THEREFORE, the parties agree that:

- 1) The OSRHE, as the coordinating board of control for higher education, shall allocate a sum of monies up to \$800,000 for the period of June 1, 2015 through May 31, 2016. Said monies represent the matching monies to the National Science Foundation grant to the Oklahoma EPSCoR Program and to institutional monies allocated to the purposes of the project.
- 2) OSU will act as the fiscal agent for this program for the term referenced above and shall distribute monies as appropriate to the other program participants including the University of Oklahoma and the Samuel Roberts Noble Foundation, subject to the following provisions:
 - a. The Principal Investigator (PI) shall have final budget authority for all expenditures of State Regents matching funds.
 - b. OSU shall provide monthly reports in a timely manner of all expenditures on the award to the PI.
 - c. OSU shall request prior approval from the PI for any State Regents matching funds expenditure that differs from those listed in the budget submitted to NSF.
 - d. A no-cost extension may be requested for any unspent funds at the end of this agreement.
 - e. OSU shall provide an annual report in a format to be determined jointly by the OSRHE and OSU, accounting for all monies expended under the terms of the agreement.

- 3) This agreement shall be subject to continuing approval by the National Science Foundation of the scientific and technical merits of the program.
- 4) OSU further agrees that by accepting said funds it will abide by the terms and provisions of the National Science Foundation grant.

THE PARTIES HAVE READ THE TERMS AND PROVISIONS OF THIS AGREEMENT AND HEREBY GIVE THEIR VOLUNTARY CONSENT TO THAT AGREEMENT.

Oklahoma State University

Oklahoma State Regents for Higher Education

By: _____
Vice President for Research

By: _____
Chancellor

Date: _____

Date: _____

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AGENDA ITEM #9-b:

EPSCoR.

SUBJECT: Approval of the Institutional Development Award (IDeA) - of INBRE Grant Allocation.

RECOMMENDATION:

It is recommended that the State Regents approve an allocation of \$500,000 to participating universities for the second year of the National Institutes of Health INBRE (“Oklahoma IDeA Network of Biomedical Research Excellence”) grant award.

BACKGROUND:

The Institutional Development Award (IDeA) program broadens the geographic distribution of National Institutes of Health (NIH) funding. The program fosters health-related research, enhances the competitiveness of investigators, and provides statewide research infrastructure in states for which the aggregate success rate for applications to NIH has historically been low. The IDeA program increases the competitiveness of investigators by supporting faculty development and statewide research infrastructure enhancement at institutions in 23 states and Puerto Rico, which includes Oklahoma. The NIH IDeA program is similar in many respects to the National Science Foundation’s EPSCoR program. In May 2014, The University of Oklahoma Health Sciences Center successfully competed for and was awarded an IDeA renewal award for \$18.6 million to continue the “Oklahoma IDeA Network of Biomedical Research Excellence” (INBRE) program through the year 2019. The INBRE application included a letter of endorsement from the Chancellor with a commitment of \$500,000 per year for INBRE activities upon funding by the NIH. The primary goal of the Oklahoma INBRE Program is to establish a statewide biomedical research network between various primarily undergraduate, community college, and research-intensive institutions. INBRE funds research programs for faculty and students at ten campuses in Oklahoma: Southeastern Oklahoma State University, Northeastern State University, Langston University, the University of Central Oklahoma, Cameron University, Southwestern Oklahoma State University, Oklahoma City Community College, Comanche Nation College, Redlands Community College, and Tulsa Community College. The INBRE program also funds interdisciplinary science curriculum development to modernize and upgrade the educational opportunities for students at the undergraduate campuses.

POLICY ISSUES:

This section is consistent with State Regents’ policy and actions.

ANALYSIS:

State Regents’ funding has greatly expanded the INBRE network to include more institutions in the NIH-funded Oklahoma INBRE program. While the six primarily undergraduate campuses cited above are formally included in the INBRE network, five others have only been able to participate due to support by the State Regents. These include East Central University, Northwestern Oklahoma State University,

Rogers State University, Oklahoma Panhandle State University, and the University of Science and Arts of Oklahoma. State Regents' funds are requested to be continued for the following INBRE initiatives for institutions both within and outside of the INBRE network as follows: 1) support of one-year research and equipment grants submitted by faculty. These applications are subjected to rigorous peer-review by a panel of biomedical research experts from throughout the state and only those judged to be highly meritorious are eligible for funding. 2) Support to add additional students to the ongoing INBRE undergraduate summer research program. 3) Assistance in recruiting new science, technology, engineering and math (STEM) faculty with active research programs to Oklahoma. 4) Support for grant writing and interdisciplinary curriculum development.

State Regents' funding will further enhance the research and scholarly endeavors at all of Oklahoma's primarily undergraduate universities, improve the science curriculum and STEM education offered to undergraduate students, encourage students to consider STEM careers, and enhance the biomedical research pipeline in the state of Oklahoma. The requested funds will extend State Regents' support for INBRE activities during the second year of the five-year award for the 2015-2016 academic year.

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AGENDA ITEM #9-c:

EPSCoR.

SUBJECT: Approval of Matching Funds for NASA.

RECOMMENDATION:

It is recommended that the State Regents approve EPSCoR matching funds in the amount of \$163,000 to the University of Oklahoma for NASA EPSCoR projects.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

For FY 2016, the State Regents approved an allocation of \$2,699,647 for all Oklahoma EPSCoR projects.

POLICY ISSUES:

This recommendation is consistent with State Regents' policy and actions.

ANALYSIS:

In April 2013, the State Regents committed \$150,000 in matching funds for a three-year award from the NASA EPSCoR program. In July 2013, the proposal, *A Nanstructured Energy Harvesting and Storage System for Space and Terrestrial Applications*, submitted by the University of Oklahoma was awarded federal funding in the amount of \$750,000 over the three-year period. It is recommended that the State Regents approve the allocation of \$50,000 for the third year of this award.

In February 2014, the State Regents committed \$150,000 in matching funds for a three-year Research Infrastructure award from the NASA EPSCoR program for the proposal "*Radiation Smart Structures with H-rich Nanostructured Multifunctional Materials.*" In September 2014, the proposal submitted by the University of Oklahoma was awarded federal funding in the amount of \$750,000 over the three-year period. It is recommended that the State Regents approve the allocation of \$50,000 for the second year of this award.

In March 2015, the State Regents committed \$189,000 for a three-year award through the 2015 NASA Cooperative Agreement Notice. In June 2015, the proposal, *Extracting the Photonic Spectrum for the Long-Range Exploration of Space: A Hybrid Photovoltaic Photon Upconversion and Biological System for Energy Production and Life Support*, was selected for funding in the amount of \$750,000 from NASA

EPSCoR. It is recommended that the State Regents approve the allocation of \$63,000 for the first year of this new award.

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AGENDA ITEM #9-d:

EPSCoR.

SUBJECT: Approval of Contract/Agreement for Facilities.

RECOMMENDATION:

It is recommended that the State Regents approve the FY 2016 contract between the Board of Regents of the University of Oklahoma and the State Regents for facilities leased effective July 1, 2015.

BACKGROUND:

The INBRE Sponsored Program Coordinator is housed in the State Regents' office facilities, which are leased from the University of Oklahoma Health Sciences Center. The INBRE administration utilizes space designated for one INBRE office. The purpose of this agreement is to expense the cost of the administrative facilities to the University of Oklahoma Health Sciences Center.

POLICY ISSUES:

The recommendation is consistent with State Regents' policy.

ANALYSIS:

This request for approval serves to formalize the attached agreement with the State Regents and the Board of Regents of the University of Oklahoma. The attached agreement outlines the costs that are being charged to the University of Oklahoma Health Sciences Center, including square footage and telecommunication services.

MEMORANDUM OF AGREEMENT

Between the Oklahoma State Regents for Higher Education and the Board of Regents of the University of Oklahoma

This agreement, effective July 1, 2015, is entered into between the Oklahoma State Regents for Higher Education (OSRHE) and the Board of Regents of the University of Oklahoma (OU) for the use of office space located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104.

WHEREAS, OU and the OSRHE are partners in Oklahoma IDeA Network of Biomedical Research Excellence (INBRE), an enterprise dedicated to improving federal funding support for Oklahoma institutions of higher education; and

WHEREAS, OU and the OSRHE both desire to provide adequate resources, including mutually convenient office space, to support Oklahoma INBRE and its related initiatives; and

WHEREAS, OU and the OSRHE have both committed significant staff resources to Oklahoma INBRE; and

WHEREAS, OU wishes to help defray some of the costs incurred in housing INBRE in exchange for continued opportunities to utilize space the OSRHE have dedicated to Oklahoma INBRE;

IN CONSIDERATION WHEREOF, the OSRHE and OU agree as follows:

1. The OSRHE will dedicate, from space it currently leases from OU, one office for INBRE use.
2. One person identified to the OSRHE by OU will have full access to the designated space for the conduct of INBRE business and will, at all times, be subject to the same rules and requirements of tenants within the OSRHE space.
3. OU will pay to the OSRHE the amount of \$444 per month as per the attached supplement.
4. This Agreement is not intended to be a sub-lease. It is expressly understood and agreed that OU acquires no rights as a tenant under the lease Agreement between OSRHE and OU.
5. This Agreement will terminate June 30, 2016, provided that either party may terminate the Agreement upon ninety (90) days written notice to the other.
6. This Agreement is the complete and exclusive statement of the agreements between the parties with respect to the subject matter hereof and supersedes any oral or written communications or representations or agreement relating thereto. No changes, modifications or waivers regarding this Agreement shall be binding unless in writing and signed by the parties thereto. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall constitute the same agreement.

**OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION**

Signature

Printed Name

Title

Date

**BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA**

Signature

Printed Name

Title

Date

**Memorandum of Agreement Supplement
Between the University of Oklahoma Board of Regents
and the Oklahoma State Regents for Higher Education**

Space and office equipment will be provided by the Oklahoma State Regents for Higher Education to Oklahoma INBRE according to the following schedule for the period of July 1, 2015 to June 30, 2016:

| | Square Footage | Term Cost 7/1/15 - 6/30/16 \$16.00 sf |
|---------------------|----------------|--|
| Dawn Hammon office | 228 | 3,648.00 |
| Central Services | | 1,500.00 |
| OneNet | | 180.00 |
| Annual Cost | | \$5,328.00 |
| Monthly Cost | | \$444.00 |

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AGENDA ITEM #10:

Capital.

SUBJECT: Transmittal of Capital Improvement Projects to the State of Oklahoma Long-Range Capital Planning Commission.

RECOMMENDATION:

It is recommended that the State Regents authorize the transmittal of institutional capital improvement plans for the eight (8) fiscal years 2017-2024 to the State of Oklahoma Long-Range Capital Planning Commission. The institutional capital improvement plans are presented in the supplement to this agenda.

BACKGROUND:

The State of Oklahoma Long-Range Capital Planning Commission was created during the 1992 legislative session (62 O.S., Section 901) and revised in 2014. Its purpose was to establish a capital planning process that would result in an annually updated state capital improvement plan addressing all agency and institutional needs covering the next eight years. The statute provides that the Oklahoma State Regents for Higher Education shall cooperate with the Commission by collecting from each institution and entity in The Oklahoma State System of Higher Education a detailed list of all capital projects anticipated for the next eight years. Institutional listings identify projects that will require funding from state appropriations, as well as projects that will be self-funded by the institution from sources such as Section 13 and New College funds, revenue bond proceeds, auxiliary enterprise revenues and Section 13 Offset.

POLICY ISSUES:

None.

ANALYSIS:

Based on the information submitted by institutions and agencies, the Commission, submits prior to each legislative session, a state capital improvement plan to the Governor and legislative leadership that contains two sections. The first section includes projects identified by institutions and agencies that the Commission recommends for funding from state appropriations. The second section includes all self-funded projects that were identified by institutions and agencies.

The Commission's approach for development of a state capital improvement plan focuses on projects for which state appropriations are required. The Commission's evaluation process has, in prior years, placed a high priority on projects relating to telecommunications and technology, asset preservation, health and safety, and renovation of facilities. In 2015, a new collection system has been utilized for the first time for project submissions.

A total of 695 capital projects are identified by State System institutions for submission to the Commission. These projects are summarized by institution in the table below.

Supplement

| Oklahoma State Regents for Higher Education | | |
|--|------------------------------|--|
| FY2017 - FY2024 | | |
| Campus Master Plan | | |
| Agency | Number of Projects Submitted | Total Dollar Amount Estimated for FY2017 |
| Cameron University | 22 | \$74,502,000 |
| Carl Albert State College | 13 | \$15,824,273 |
| Connors State College | 13 | \$3,741,588 |
| East Central State University | 50 | \$74,245,000 |
| Eastern Oklahoma State College | 10 | \$8,650,000 |
| Langston University | 6 | \$33,850,000 |
| Murray State College | 12 | \$102,539,500 |
| Northeastern A & M College | 11 | \$28,268,800 |
| Northeastern State University | 20 | \$132,200,000 |
| Northern Oklahoma College | 40 | \$42,240,000 |
| Northwestern Oklahoma State University | 25 | \$19,460,000 |
| OSU - Center for Health Sciences | 10 | \$64,045,000 |
| OSU - Center for Vet Health Sciences | 18 | \$159,150,000 |
| OSU - Experiment Station | 10 | \$26,650,000 |
| OSU - Extension Division | 3 | \$3,500,000 |
| OSU - IT, Okmulgee | 13 | \$35,250,000 |
| OSU - Oklahoma City | 9 | \$43,250,000 |
| OSU - Tulsa | 10 | \$68,650,000 |
| Oklahoma City Community College | 25 | \$92,250,000 |
| Oklahoma Panhandle State University | 7 | \$7,270,000 |
| Oklahoma State University | 116 | \$1,638,550,000 |
| Quartz Mountain Art & Conference Center | 3 | \$650,000 |
| Redlands Community College | 7 | \$9,125,000 |
| Rogers State University | 24 | \$8,080,000 |
| Rose State College | 26 | \$31,852,275 |
| Seminole State College | 12 | \$7,250,000 |
| Southeastern Oklahoma State University | 22 | \$65,920,000 |
| Southwestern Oklahoma State University | 6 | \$2,050,000 |
| Tulsa Community College | 21 | \$54,900,000 |
| University of Central Oklahoma | 54 | \$186,325,000 |
| University of Okla. Health Sciences Center | 21 | \$255,737,000 |
| OU Tulsa | 10 | \$39,633,000 |
| University of Oklahoma | 33 | \$378,250,000 |
| University of Science and Art of Oklahoma | 0 | \$0 |
| University Center of Southern Oklahoma (Ardmore) | 3 | \$24,200,000 |
| Western Oklahoma State College | 9 | \$2,008,902 |
| OSRHE - OneNet | 1 | \$5,000,000 |
| System Total | 695 | \$3,745,067,338 |

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AGENDA ITEM #11-a:

Contracts and Purchases.

SUBJECT: Approval of FY-2016 Purchases in excess of \$100,000.

RECOMMENDATION:

It is recommended that the State Regents approve FY-2016 purchases for amounts that are in excess of \$100,000 that need to be in effect July 1, 2015.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of \$100,000.

ANALYSIS:

The items below are in excess of \$100,000 and require State Regents' approval prior to issuing a purchase order.

Purchases Over \$100,000

Core

- 1) ProQuest in the amount of \$266,449.00 for annual subscription services to PsycINFO databases. The subscription will provide access to the PsycINFO databases to all the public colleges and universities in Oklahoma. (Funded from 210-Core).

OCAP

- 2) Navient Solutions Incorporated in the amount of \$3,200,000.00 for the use of an integrated software system and services for administering student loans, portfolio management and claims review services for the Oklahoma College Assistance Program. (Funded from 701-OCAP).
- 3) United Student Aid Funds, Inc., in the amount of \$1,000,000.00 to provide student grace period and cohort management services on both Federal Direct and FFELP loans to certain state system schools and state technology schools with the most recently published 3-year cohort default rates in excess of 10 percent, with the goal to reduce cohort default rates for these schools (Funded from 701-OCAP).

- 4) Student Assistance Corporation, in the amount of \$350,000 to provide federally required FFELP default aversion services performed on behalf of OCAP (Funded from 701-OCAP).

OneNet

- 5) Pine Telephone in the amount of \$270,000.00 for circuits to provide services to OneNet customers. These costs are related to services for current OneNet customers, which OneNet invoices on an annual or monthly basis to recover these circuit cost obligations. (Funded from 718-OneNet).

GEAR UP

- 6) ACT in the amount of \$132,956 for the purpose of testing all junior students (3,328) in the twenty-four GEAR UP school districts. The ACT test will be given on September 29, 2015 at each home school site. The provision of services for students is a major component of the 2011 GEAR UP project proposal to the U.S. Department of Education, along with college access information, partnerships with identified school districts, professional development for teachers, counselors and school administration, and parent education. While other services are provided directly to students in the GEAR UP grant, ACT Inc. will allow Oklahoma GEAR UP eleventh graders to participate in a District Choice in-School Test (DCST). ACT is an approved vendor to the State of Oklahoma. GEAR UP is in compliance with agency procedures for purchase of services and materials. This test opportunity will be provided at “no cost” to the student, teacher, counselor or school administrator, nor to the Oklahoma State Regents for Higher Education. Each participating school site will provide a testing coordinator, a safe and secure place to store materials, and a room for testing that meets the testing protocol as mandated by ACT Inc. (Funded from 730-GEAR UP).

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #11-b:

Contracts and Purchases.

SUBJECT: Approval of ACT Agreement for 2015-2016.

RECOMMENDATION:

It is recommended that the State Regents approve the 2015-2016 ACT Agreement.

BACKGROUND:

The State Regents have sponsored the OK EPAS as a student preparation initiative since 1993. In the 2014-2015 academic year the EXPLORE assessment was taken by 44,188 8th grade students and 43,329 students took the 10th grade PLAN assessment. Beginning with four school districts in the 1993 pilot, EPAS has now grown to include over 98 percent of Oklahoma's public schools, 70 private schools and one Bureau of Indian Affairs school; 98.5 percent of Oklahoma public school eighth graders and 99.8 percent of tenth graders attend a school that participates in EPAS.

Each district voluntarily participates in EPAS, over and above the state's required testing for K-12 education. The EXPLORE, PLAN, and ACT assessments are linearly scaled, and developmentally progressive allowing for longitudinal monitoring of student progress toward college readiness over time. EPAS is the only assessment system in the state that provides feedback to the student, parents and educators relative to college benchmarks.

POLICY ISSUES:

EPAS was originally created as a social justice initiative to strengthen student academic preparation following State Regents' policy action to raise admissions standards in the 1990's. State Regents' EPAS involvement was deepened by Regents' action to reallocate social justice resources to support an office of student preparation in 2000 as the primary State Regents' social justice focus for providing access to college through academic preparation. EPAS continues to be a valuable tool for Oklahoma middle and high school students and their parents and educators.

Continuing support of EPAS is consistent with State Regents' social justice policy and goals, the State Regents Public Agenda goals, and supports the early intervention component of the federal GEAR UP program. EPAS is the foundation of State Regents K-16 student preparation efforts.

ANALYSIS:

A copy of the agreement is attached.

Attachment

AGREEMENT

between

ACT, Inc.

and the

**Oklahoma State Regents for
Higher Education**

Educational Planning and Assessment System (EPAS)
July 1, 2015 through June 30, 2016

**Agreement Between
ACT, Inc. and Oklahoma State Regents for Higher Education**

This Agreement is executed by and between ACT, Inc., 500 ACT Drive, P.O. Box 168, Iowa City, Iowa 52243-0168, hereafter ("ACT") and the Oklahoma State Regents for Higher Education ("OSRHE"), 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma 73104.

RECITALS

OSRHE recognizes, as a matter of social justice, the need to foster, support, and engage in programs founded on the principle of equity of access to ensure that students receive information about college expectations and are provided the necessary interventions to assist them to meet these expectations early and at developmentally appropriate points in time during their pre- collegiate education.

ACT shares OSRHE's belief that assisting students to plan and prepare early for their after-high-school education and career objectives increases the likelihood that students will both enroll and perform successfully in the postsecondary education studies that they pursue.

To accomplish OSRHE's vision of maximizing the number of Oklahoma students prepared to succeed in their after-high-school pursuits, OSRHE seeks to implement, in collaboration with ACT, the Educational Planning and Assessment System, a unique system of assessment, research, career planning, and consultative services, solely available through ACT.

TERMS AND CONDITIONS

1. Description of Services

ACT agrees to furnish and OSRHE agrees to purchase, subject to the terms and conditions provided herein and in any written addendum to this Agreement which may be executed and incorporated herein, the goods and services as described in **Exhibit 2 – 2015-2016 Description of Services**, which is incorporated into this Agreement.

ACT will make one ACT Explore and one ACT Plan test form available. These test forms will be the same as those made available in the 2014-2015 testing year, Explore test form 06A and Plan test form 33A.

2. Term

The term of this Agreement will be from July 1, 2015 to June 30, 2016.

Modifications in the scope of goods and services and prices may be suggested by either party at any time. Such modifications shall be negotiated, mutually agreed upon and set forth in a written amendment to this Agreement by OSRHE and ACT. This Agreement may also be terminated at any time by either party giving ninety (90) days written notice to the other. In the event that OSRHE elects termination prior to the expiration date, it is agreed that ACT will be reimbursed for that portion of the goods and services performed up to the effective date of termination.

3. Compensation and Payment

During the period from July 1, 2015 through June 30, 2016, ACT will provide the goods and services identified in **Exhibit 2**, at the unit prices in each period stated in **Exhibit 3 – 2015-2016 Fee Schedule**.

On or about May 1, 2016, ACT will provide OSRHE with an invoice for the Total Amount. OSRHE shall pay invoices within 45 days of the date of such invoices. The "Final Amount" shall mean the total cost of all goods and services provided to OSRHE. Total compensation for the period from July 1, 2015 through June 30, 2016 will not exceed \$750,000.

4. Ownership of Data and Software

All test materials and related materials ("ACT Materials") used in the performance of this Agreement are the sole and exclusive property of ACT. Statistical or analytical data reflecting statewide aggregate Oklahoma student performance are the sole and exclusive property of OSRHE as the sponsoring organization. The parties acknowledge and agree that ACT may use and disclose the data collected from the administration of the assessments, as set forth in ACT's data usage policies, as amended from time to time.

Software, specifications, and programs comprising the systems developed and maintained by ACT in connection with its services under this Agreement and all copyrights and other proprietary interests therein are the property of ACT as sole owner or licensee.

5. Privacy of Information

Contracts involving ACT's proprietary programs are subject to ACT's standard data policies and procedures. In this regard, all data bearing personal identification or personal characteristics indicating individual identity collected by ACT shall be retained by ACT as part of the national data-set in a fashion that ensures confidentiality.

6. Notices

Notices under this Agreement shall be duly made when in writing and will be deemed given to the other party upon delivery to the address set forth below if delivered personally (including by courier) or mailed by registered or certified mail, postage prepaid, or upon confirmation if transmitted by telex, telecopy, or other means of facsimile:

If to ACT: Thomas J. Goedken
 Chief Financial Officer
 ACT, Inc.
 500 ACT Drive
 P.O. Box 168
 Iowa City, IA 52243-0168

If to OSRHE: Dr. Cynthia Brown
Director, Student Preparation
Oklahoma State Regents for Higher Education
655 Research Parkway - Suite 200
Oklahoma City, OK 73104

Mailing Address:
P.O. Box
108850
Oklahoma City, OK 73101-8850

7. General Provisions

General Terms and Provisions are provided on **Exhibit 1 – General Provisions** which is incorporated into this Agreement.

8. Complete Agreement

This Agreement (including all exhibits hereto) constitutes the entire agreement between the parties and supersedes all other prior agreements and understandings, both written and oral.

9. Representatives

The administration and technical direction of this Agreement will be conducted for the parties by the following designated individuals:

For OSRHE: Dr. Cynthia Brown
Director, Student Preparation
Oklahoma State Regents for Higher Education
655 Research Parkway - Suite 200
Oklahoma City, OK 73104

Mailing Address: P.O. Box 108850
Oklahoma City, OK 73101-8850

For ACT: Tami Hrasky
Assistant Vice President, Client Relations

Judy Trice
Senior Account Manager, Client Relations
ACT, Inc.
500 ACT Dr. P.O. Box 168
Iowa City, IA 52243-0168

Each party reserves and retains the right, within its sole discretion, to substitute its designated representative. Each party will promptly notify the other in writing of any change in its representatives.

11. Governing Law

This Agreement shall be governed by the laws of the State of Oklahoma.

12. Headings

This section and other headings contained in this Agreement are for reference purposes only and shall not affect the interpretation or meaning of this Agreement.

Executed this _____ day of _____, 2015.

SIGNATURES ARE INCLUDED ON THE FOLLOWING PAGE

ACT, INC.

OSRHE

Dr. Jon Whitmore, CEO Date

Glen D. Johnson, Chancellor Date

Thomas J. Goedken, CFO Date

EXHIBIT 1

GENERAL PROVISIONS

Compliance with Laws

Both parties warrant that to the best of their knowledge, they are not in violation of any federal, state, local, or foreign law, ordinance or regulation or any other requirement of any court, governmental agency or authority or arbitration tribunal, which violation could preclude performance of obligations under this agreement.

Relationship of Parties

The parties to this agreement are independent contractors. Nothing in this agreement is intended to or shall be construed to constitute or establish an agency, employer/employee, partnership, franchise, or fiduciary relationship between the parties; and neither party shall have the right or authority or shall hold itself out to have the right or authority to bind the other party, nor shall either party be responsible for the acts or omissions of the other except as provided specifically to the contrary herein.

Anti-Discrimination

In connection with the work to be performed hereunder, both parties will adhere to the principle of being an equal opportunity employer. In doing so, the parties agree to comply with all applicable federal, state and local laws regarding employee rights, including any laws prohibiting discrimination.

Liability

The parties recognize that the activities contemplated by this agreement could give rise to third party claims against either or both of them. Both parties agree that each will defend at its own expense all third party claims brought against it, even though such claims may be frivolous or groundless. Both parties also agree that each will be liable, to the extent permitted by Oklahoma law, for third party damages caused by its own infringement, negligence or breach. The parties agree that they will not be liable to each other for any special or consequential damages, arising either directly or indirectly from activities contemplated by this agreement; nor will either party be liable to the other for liquidated, punitive or exemplary damages. ACT's liability for damages arising out of or in connection with this agreement shall not exceed the amount OSRHE has paid ACT during the then current Term.

To the extent any limitation of liability contained herein is construed by a court of competent jurisdiction to be a limitation of liability in violation of Oklahoma law, such limitation of liability shall be void.

Assignment

Neither party may assign nor transfer its obligations or interest in this agreement without the express written agreement of the other party. Subject to the above restrictions on assignment and transfer, this agreement shall be binding upon the successors and assigns of the parties hereto.

Waiver

Any waiver of a breach of any provision of this agreement shall not operate or be construed as a waiver of any subsequent breach.

Waiver of Obligations

At any time, either party may, by written instrument, (i) extend the time for the performance of any of the obligations or other acts of the other party hereto or (ii) except as prohibited by law, waive compliance with any of the agreements or conditions contained herein intended to benefit such party. An extension of time or waiver of any provision of this agreement is not a waiver of future compliance.

Arbitration

In the event there arises any dispute as to the interpretation of the provisions of this agreement, both parties mutually agree to submit the dispute to arbitration at a mutually agreeable location in Oklahoma before an impartial arbitrator, in accordance with the commercial rules of the American Arbitration Association. Arbitration shall be followed by a written opinion of the arbitrator giving the reasons for the award. The impartial arbitrator shall be selected by joint agreement, but if the parties do not so agree within seven (7) days of the request for arbitration made by either party, the selection shall be made by the American Arbitration Association. All arbitration costs and expenses, other than attorney fees, shall be shared equally by the parties regardless of the outcome.

Force Majeure

Neither party shall be responsible for any resulting loss if the fulfillment of any of the terms of this agreement is delayed, compromised, or prevented by riot, war, national emergency, flood, fire, act of God, statutory or regulatory enactment, or by any other cause or third party not within the control of the party whose performance is interfered with, provided said party takes all reasonable steps to prevent a delay or failure to perform and to accommodate therefore.

Severability

If any of the provisions or portions thereof of this agreement are invalid under any statute or rule of law, they are to that extent to be deemed omitted.

Amendment

This agreement may not be modified except in writing signed by authorized representatives of both parties.

Authorization

The parties hereto represent that the execution and delivery of this agreement has been duly authorized by all necessary corporate or other action and any other consent or approval for this agreement to become binding and effective has been obtained.

Confidentiality

OSRHE agrees that neither it nor its employees shall at any time during or following the term of this agreement, either directly or indirectly, publish, display or otherwise disclose to any person, organization, or entity in any manner whatsoever any ACT Materials, except as strictly necessary for OSRHE to use the ACT Materials for their intended purpose under this agreement. OSRHE shall protect the ACT Materials in accordance with ACT's procedures and using a standard of care appropriate for secure test materials. All ACT Materials shall be and remain the property of ACT notwithstanding the subsequent termination of this agreement. The ACT Materials shall, within ten (10) days of ACT's written request, be returned to ACT (including any copies thereof). OSRHE agrees to administer the assessments in accordance with all policies and procedures provided by ACT.

OSRHE is a governmental entity of the State of Oklahoma, by virtue of which it is subject to the Oklahoma Open Records Act ("ORA"), codified at 51 O.S., § 24.A.1, *et seq.* The parties agree that any provision of this Agreement that conflicts with the ORA is ineffective. OSRHE does undertake to protect proprietary information provided by ACT to the full extent permitted by the ORA.

Warranty and Limitation.

ACT WARRANTS THAT THE ASSESSMENTS HAVE BEEN DEVELOPED IN ACCORDANCE WITH AND THE SERVICES WILL BE PERFORMED IN A MANNER CONSISTENT WITH INDUSTRY STANDARDS. EXCEPT AS SET FORTH IN THIS SECTION, ACT EXPRESSLY DISCLAIMS ANY AND ALL REPRESENTATIONS, WARRANTIES AND CONDITIONS OF ANY KIND OR NATURE, EXPRESS OR IMPLIED AND THOSE ARISING BY STATUTE OR OTHERWISE IN LAW OR FROM A COURSE OF DEALING OR USE OF TRADE.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #12:

Compliance Audit Report.

SUBJECT: State Regents' policy 4.18.5 (A)(3)(k) - Concurrently Enrolled High School Senior Tuition Waivers.

RECOMMENDATION:

It is recommended that the State Regents accept the compliance audit report.

BACKGROUND:

Since its inception in 2005, the Concurrent Enrollment Tuition Waiver program has allowed eligible high school seniors the opportunity to earn tuition-free college credit while still in high school. While tuition is free, students remain financially responsible for fees and textbooks.

State Regents' policy 4.18.5 (A)(3)(k) – Tuition Waiver for Concurrently Enrolled High School Seniors requires institutions to provide up to six (6) credit hours per semester or summer term of free tuition to eligible high school seniors enrolled in college credit courses at state system institutions. Eligible high school seniors can enroll in college courses if they meet the admission requirements of the institution to which they seek enrollment and satisfy other program requirements discussed below.

High school students who want to enroll in college-level courses must earn a score of 19 or higher on the ACT subject test for the area(s) in which they want to enroll. An ACT subject score of 19 in reading is required for enrollment in any subject area other than English, mathematics and science reasoning. Institutional secondary testing may not be used for placement. Also, concurrent students may not enroll in remedial (zero-level) course work. Students remain eligible to continue their concurrent enrollment in subsequent semesters if they maintain a cumulative GPA of 2.0 or above.

All concurrent students must have a signed statement from their high school principal stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of their senior year and must also provide a letter of recommendation from their high school counselor and written permission from a parent or legal guardian. A concurrent student may enroll in a combined number of high school and college courses per semester not to exceed a full-time college workload of 19 semester credit hours. For purposes of calculating workload, one-half high school unit is equivalent to three semester credit hours of college work.

The objective of this compliance audit was to assess institutional compliance with State Regents policy 4.18.5 (A)(3)(k). The audit scope included institutions listed in the Concurrently Enrolled High School Senior Waivers 2012-2013 Year-End Report.

The State Regents reimburse institutions the cost of tuition waivers awarded to high school seniors, subject to availability of state appropriations. During the period of compliance review (summer 2012, fall 2012, and spring 2013) state system institutions submitted \$5,473,917 concurrently enrolled high school

senior tuition waivers for reimbursement which covered 59,968 credit hours. A one-time allocation of \$1,375,329 by the State Regents made a total of \$3,975,706 available for distribution or 72.63 percent of the concurrent tuition waiver costs, the same percentage as the previous year.

POLICY ISSUES:

The authority for insuring institution compliance with State Regents' policy is found in the Oklahoma State Regents for Higher Education Policies and Procedures at 2.12. The Compliance Policy is derived from the Oklahoma Constitution, Article XIII-A, Section 2 and 70 O.S. §3206, especially subsection(o), which confers upon the State Regents all powers necessary or convenient to accomplish their constitutional purposes and objectives.

ANALYSIS:

Existing practices to comply with State Regents' policy 4.18.5 (A)(3)(k) were, in most instances, operating effectively during the summer 2012, fall 2012, and spring 2013 semester at all institutions; except as summarized below.

Murray State College (MSC) and the University Center of Southern Oklahoma (UCSO) at Ardmore submitted \$322,348 and \$48,452 of high school senior concurrent tuition waivers for reimbursement, respectively. The process used by MSC to report their cost of concurrent tuition waivers for reimbursement included the additional tuition cost (\$48,452) for MSC students taking courses through the UCSO, tuition costs which MSC did not incur. The error, which in my opinion was unintentional, resulted in an overpayment of \$35,191 ($\$48,452 \times 72.63\%$). A review of all MSC reimbursement submissions and confirmation of MSC staff validated this process error has been on-going since fall 2005, and resulted in cumulative overpayments to MSC totaling \$249,489. MSC has agreed to repay this amount to the State Regents over a ten-year period.

OSU-Institute of Technology (OSU-IT) submitted a total of \$192,603 of high school senior concurrent tuition waivers for reimbursement to the State Regents; however \$73,644 of this amount (38%) included tuition waiver awards to high school juniors which the State Regents paid OSU-IT \$53,489 ($\$73,644 \times 72.63\%$). Review of OSU-IT reimbursement submissions for 2011-12 and 2013-14 did not find the same issue. This error appears isolated to OSU-IT's 2012-13 reimbursement submission and in my opinion was simply an oversight. On March 16, 2015 OSU-IT reimbursed the State Regents \$53,489 for the overpayment.

Supplement.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #13:

Investments.

SUBJECT: Approval of investment managers.

RECOMMENDATION:

It is recommended that the State Regents approve new investment managers and allocation of funds for the endowment trust fund.

BACKGROUND:

Mercer Hammond, investment consultants for the fund, has suggested new manager recommendations for consideration. These managers will continue to diversify our fund portfolio and meet the objectives of realignment to the policy asset class targets.

POLICY ISSUES: This action is consistent with Regents' asset allocation policy.

ANALYSIS:

Mercer is recommending the following managers for the portfolio:

Genstar Capital Partners VII -- \$6 million. Genstar is a well-established U.S. mid-market buyout firm that makes control-oriented investments in business operating within Genstar's four core industries of Financial Services, Software, Industrial Technology, and Healthcare. Genstar targets businesses that can be transformed into industry leaders through rigorous focus on human capital, strategic acquisitions, and operational improvements.

Mercer Investment Consulting recommends provisional commitments for the following investments conditioned upon on the State Regents' receipt of final due diligence and suitable ratings for final recommendation:

OrbiMed Private Investments VI -- \$5million. The firm's idea generation is particularly robust and benefits from a broad investment platform. As a prominent public equity investor they have access to senior managers in large pharmaceuticals that tend to be the best buyers of their companies. The firm conducts disease roundtables as a mean of developing views on specific areas that draw on the expertise of the public equity analysts, industry participants and their own staff. The firm is one the largest dedicated life science investors and is seen as a quality syndicate partner in the industry.

Avalon Ventures XI -- \$5 million. This is U.S. early-stage venture capital manager that focuses on life sciences and technology investments. The fund is balanced with both of these investments and it is not unusual for the firm to invest in seed stage companies. The balanced investments in well diversified portfolios differentiate this firm from many other top tier venture capital funds.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-a:

New Programs.

SUBJECT: University of Oklahoma. Approval to offer the Master of Arts in International Relations, the Graduate Certificate in Restorative Justice Administration, and the Graduate Certificate in Corrections Management.

RECOMMENDATION:

It is recommended that the State Regents approve the University of Oklahoma's requests to offer the Master of Arts in International Relations through traditional and online delivery, the Graduate Certificate in Restorative Justice Administration via online delivery, and the Graduate Certificate in Corrections Management via online delivery, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Master of Arts in International Relations.** Continuation beyond Fall 2020 will depend upon meeting the following criteria:
 - Majors enrolled: a minimum of 82 students in Fall 2019; and
 - Graduates: a minimum of 59 students in 2019-2020.
- **Graduate Certificate in Restorative Justice Administration.** This graduate certificate is embedded within the Master of Science in Criminal Justice (391) and will be included in the regular 5-year program review due in 2016.
- **Graduate Certificate in Corrections Management.** This graduate certificate is embedded within the Master of Science in Criminal Justice (391) and will be included in the regular 5-year program review due in 2016.

BACKGROUND:

Academic Plan

The University of Oklahoma's (OU) 2013-2014 Academic Plan lists the following institutional priorities and new funding initiatives:

- Continue aggressive recruitment of large freshmen classes and improve the processing of graduate student applicants for admission. We are in our first year of implementing the Common Application for undergraduates and in the first year of implementing the College-Net software for processing applications for graduate students.
- Continue an intense focus on undergraduate retention and graduate rates by 1) utilizing data from holistic admissions to provide early invention/mentoring/tutoring for students whose profiles suggest they will profit from aggressive intervention, 2) increase the coordination of

undergraduate academic advising across campus, and 3) enhance course offerings during summer session. Additionally, we will continue to work to get undergraduate students taking 30 or more hours per year via the flat rate tuition policy to get them on a 4/5 year timeline to degree completion.

- Continue to manage undergraduate course offerings to adequately meet student needs for courses by requiring course sections to be close to fully enrolled and by adding sections (or increasing course size) as needed to meet student demand by utilizing qualified instructors, lecturers, and other adjunct instructors.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OU has taken the following program actions in response to APRA:

| | |
|----|--|
| 85 | Degree and/or certificate programs deleted |
| 82 | Degree and/or certificate programs added |

Program Review

OU offers 272 degree and/or certificate programs as follows:

| | |
|-----|--------------------------------------|
| 16 | Certificates |
| 0 | Associate of Arts or Science Degrees |
| 0 | Associate of Applied Science Degrees |
| 115 | Baccalaureate Degrees |
| 87 | Master’s Degrees |
| 54 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OU’s faculty developed the proposals, which were reviewed and approved by institutional officials. OU’s governing board approved delivery of the Master of Arts in International Relations, the Graduate Certificate in Restorative Justice Administration, and the Graduate Certificate in Corrections Management at the March 10, 2015 meeting. OU requests authorization to offer this degree program and these graduate certificates as outlined below.

OU is currently approved to offer the following degree programs through online delivery:

- Bachelor of Arts in Administrative Leadership (375);
- Bachelor of Arts in Information Studies (343);
- Bachelor of Arts in Liberal Studies (231);
- Bachelor of Arts in Lifespan Care Administration in Lifespan Care Administration (394)

- Bachelor of Arts in World Cultural Studies (390);
- Bachelor of Science in Criminal Justice (365);
- Certificate in Human Resource Diversity and Development (340);
- Graduate Certificate in Applications of Educational Research and Evaluation (400);
- Graduate Certificate in Natural Gas Technology (401);
- Master of Arts in Administrative Leadership (373);
- Master of Arts in Liberal Studies (232);
- Master of Environmental Science (076);
- Master of Library and Information Studies (151);
- Master of Prevention Science (374);
- Master of Legal Studies in Legal Studies (149);
- Master of Science in Criminal Justice (391);
- Master of Science in Civil Engineering (038);
- Master of Science in Construction Administration in Construction Administration (243);
- Master of Science in Knowledge Management (347); and
- Master of Science in Natural Gas Engineering and Management in Natural Gas Engineering; and Management (344).

POLICY ISSUES:

These actions are consistent with the Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

ANALYSIS:

Master of Arts in International Relations

Program purpose. The purpose of the proposed program is to allow students to develop expertise at the post-graduate level in the theory and practice in the field of international relations.

Program rationale and background. The proposed program is currently offered as an area of emphasis within the Master of Arts in Interdisciplinary Programs (318) and was first offered in 1999. Since then the program has grown tremendously with an average of 170 graduates between 2009 and 2014, many of whom pursued the emphasis in International Relations. In its current form, the proposed program has offered adult learners the opportunity to pursue a master's degree at many locations on or near military bases in the United States and Europe. With the success of the program OU believes developing the curriculum into a stand-alone degree will provide students with a more recognizable credential in a specific discipline.

Employment opportunities. In an increasingly globalized world, the demand for a workforce with the skills and knowledge to effectively work in a variety of careers will also increase. The target student population for the proposed degree includes enlisted personnel and officers in the U.S. Armed Forces. For these students, a master's degree is an avenue to a promotion. The proposed master's degree will offer these individuals specialized coursework that will allow them to perform better in their military jobs. Additionally, many civilian students working within the Department of Defense (DoD) will benefit from the proposed program's curriculum. Furthermore, in 2012, the DoD awarded OU's Advanced Programs a new 10-year contract in Europe. This vote of confidence signifies that the proposed program fits within the current and future employment needs and also represents additional evidence of the success of the curriculum. OU is confident students completing the proposed program will be successful in their chosen careers.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

| Productivity Category | Criteria | Deadline |
|---|----------|-----------|
| Minimum Enrollment of majors in the program | 82 | Fall 2019 |
| Minimum Graduates from the program | 59 | 2019-2020 |

Duplication and impact on existing programs. There are no Master of Arts in International Relations programs offered in Oklahoma. A system wide letter of intent was communicated via email on March 10, 2015. None of the State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 33 total credit hours as shown in the following table. One new course will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|------------------|--------------|
| Core Courses | 15 |
| Guided Electives | 12 |
| General Elective | 6 |
| Total | 33 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method and support services. OU will utilize the Desire2Learn learning management system. OU will meet academic standards outlined in policy to ensure the quality of the degree program, which include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites. The library, facilities, and equipment are adequate for this program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Master of Arts in International Relations are shown in the following tables.

| A. Funding Sources | Year of Program | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Total Resources Available from Federal Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Resources Available from Other Non-State Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Existing State Resources | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Resources Available through Internal Allocation and Reallocation | \$27,627 | \$0 | \$0 | \$0 | \$0 |

| A. Funding Sources | Year of Program | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| <i>Narrative/Explanation: The amount above reflects year to year fluctuations in enrollment or the incurrence of one-time cash outflows or capital or other infrastructure support which can result in one-time reallocation of resources within Advanced Programs or International Studies to support the proposed program.</i> | | | | | |
| Student Tuition | \$1,718,515 | \$1,804,441 | \$1,894,663 | \$1,989,396 | \$2,088,866 |
| <i>Narrative/Explanation: The amounts shown above were calculated using the average of \$295 per credit hour within Oklahoma, \$335 per credit hour within North America but outside Oklahoma, and \$330 per credit within Europe, which is \$320 per credit hour. This amount was multiplied per credit hour x 18 hours the number of majors for each year. Additionally, students generate tuition revenue when they enroll in two credit hours of comprehensive exam preparation, which is approximately \$8,500 per academic year.</i> | | | | | |
| TOTAL | \$1,746,142 | \$1,804,441 | \$1,894,663 | \$1,989,396 | \$2,088,866 |

| B. Breakdown of Budget Expenses/Requirements | Year of Program | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Administrative/Other Professional Staff | \$237,815 | \$244,909 | \$253,065 | \$263,284 | \$270,537 |
| <i>Narrative/Explanation: The amounts above include expenses provided by the College of Continuing Education for administrative support.</i> | | | | | |
| Faculty | \$410,230 | \$418,435 | \$426,803 | \$435,339 | \$444,046 |
| <i>Narrative/Explanation: The amounts above reflect salary and benefit expenses for instructional faculty for both online and onsite teaching. Each subsequent year is adjusted for a 2 percent inflation factor.</i> | | | | | |
| Graduate Assistants | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Employees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Equipment and Instructional Materials | \$777,099 | \$792,641 | \$808,494 | \$824,664 | \$841,157 |
| <i>Narrative/Explanation: The amounts shown include costs for theater maintenance and equipment expenses at each military base where instruction is provided.</i> | | | | | |
| Library | \$200 | \$200 | \$200 | \$200 | \$200 |
| <i>Narrative/Explanation: The amounts above will be used for subscriptions to the Journal of International Affairs and The Economist.</i> | | | | | |
| Contractual Services | \$30,000 | \$31,000 | \$33,000 | \$34,000 | \$35,000 |
| <i>Narrative/Explanation: The amounts above reflect costs of stipends for comprehensive exam grading faculty.</i> | | | | | |
| Other Support Services | \$8,696 | \$8,870 | 9,047 | \$9,228 | \$9,413 |
| <i>Narrative/Explanation: The amounts above reflect costs for various support services, including custodial expenses.</i> | | | | | |
| Commodities | \$0 | \$0 | \$0 | \$0 | \$0 |
| Printing | \$4,102 | \$4,184 | \$4,268 | \$4,353 | \$4,440 |
| <i>Narrative/Explanation The amounts above are budgeted for copy and printing expenses incurred to support the program's operations. Each subsequent year is adjusted for a 2 percent inflation factor.</i> | | | | | |
| Telecommunications | \$86,632 | \$88,365 | \$90,132 | \$91,935 | \$93,773 |
| <i>Narrative/Explanation: The amounts above are budgeted for technology support for the online program. Each subsequent year is adjusted for a 2 percent inflation factor.</i> | | | | | |
| Travel | \$190,368 | \$194,175 | \$198,059 | \$202,020 | \$206,060 |
| <i>Narrative/Explanation: The amounts shown are budgeted for travel and related costs to conduct instruction at U.S. military installations throughout the world. Each year is adjusted for a 2 percent inflation factor.</i> | | | | | |
| Awards and Grants | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |

Narrative/Explanation: The amounts above are costs for 2 awards for Site Coordinators.

| | | | | | |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| TOTAL | \$1,746,142 | \$1,783,779 | \$1,819,800 | \$1,866,023 | \$1,905,626 |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|

Graduate Certificate in Restorative Justice Administration

Program purpose. The proposed certificate is embedded within the Master of Arts in Criminal Justice (391) and will provide professional development opportunities for persons working in the corrections, law enforcement, and legal fields and prepare them to assume leadership roles in their respective agencies.

Program rationale and employment opportunities. Changes in the field of criminology and criminal justice will require employees seeking advancement to hold advanced credentials or degrees. Many of the students pursuing the proposed degree will already be employed within the field of criminal justice and are seeking advanced education to increase their promotion opportunities and earning potential. The U.S. Bureau of Labor statistics does not yet track jobs in the area of Restorative Justice but lists it as a new and emerging occupation in which individuals work with both victims and offenders to repair the harm caused by criminal behavior. The Master of Arts in Criminal Justice (391) was approved at the October 25, 2012 State Regents’ meeting and allows students to specialize in Restorative Justice. OU anticipates the proposed certificate will provide students with a credential that will serve as a stepping stone to pursue advanced career opportunities as they complete their Master’s degree.

Student demand. The proposed certificate program is expected to fulfill student demand within the Master of Arts in Criminal Justice (391) program.

Duplication and impact on existing programs. There are no Graduate Certificate in Restorative Justice Administration programs offered in Oklahoma. A system wide letter of intent was communicated via email on February 13, 2015. None of the State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

| Content Area | Credit Hours |
|---------------------|---------------------|
| Core Courses | 6 |
| Electives | 6 |
| Total | 12 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method. The proposed graduate certificate is embedded within the Master of Arts in Criminal Justice (391) which was approved for electronic delivery October 25, 2012 and will also be offered via electronic media.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Master of Arts in Criminal Justice (391) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis.

Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Graduate Certificate in Corrections Management

Program purpose. The proposed certificate is embedded within the Master of Arts in Criminal Justice (391) and will provide professional development opportunities for persons working in the corrections, probation and parole, and rehabilitative services and prepare them for career advancement within their respective agencies.

Program rationale and employment opportunities. In 2013 the College of Liberal Studies contracted with Education Advisory Services to conduct a market survey for a Certificate in Corrections Management. Findings from the survey indicate that the demand for positions with this field have increased by 134 percent between 2010 and 2013. Additionally, 29 percent of current job postings indicate that a graduate credential is preferred. The Master of Arts in Criminal Justice (391) was approved at the October 25, 2012 State Regents’ meeting and allows students to specialize in Corrections Management. OU anticipates the proposed certificate will provide students with a credential that will serve as a stepping stone to pursue advanced career opportunities as they complete their Master’s degree.

Student demand. The proposed certificate program is expected to fulfill student demand within the Master of Arts in Criminal Justice (391) program.

Duplication and impact on existing programs. There are no Graduate Certificate in Corrections Management programs offered in Oklahoma. A system wide letter of intent was communicated via email on February 13, 2015. None of the State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

| Content Area | Credit Hours |
|--------------|--------------|
| Core Courses | 6 |
| Electives | 6 |
| Total | 12 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method. The proposed program is embedded within the Master of Arts in Criminal Justice (391) which was approved for electronic delivery October 25, 2012 and will also be offered via electronic media.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Master of Arts in Criminal Justice (391) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachments

**UNIVERSITY OF OKLAHOMA
MASTER OF ARTS IN INTERNATIONAL RELATIONS**

| Degree Requirements | Credit Hours | |
|----------------------------|---|-----------|
| Core Courses | 15 | |
| *IAS 5970 | Graduate Studies in International Relations | 3 |
| | Tools of Analysis, Methods, and Statistics (students must select one course from a list of approved courses to meet this requirement) | 3 |
| | Students must select 3 courses (9 credit hours) from the following: | |
| HIST 6400 | Seminar in History | 3 |
| IAS 5940 | Topics in International Studies | 3 |
| PSC 5123 | The Making of American Foreign Policy | 3 |
| PSC 5513 | International Relations Policy | 3 |
| PSC 5523 | Morality and Foreign Policy | 3 |
| PSC 5550 | Problems in International Relations: New Issues in Foreign Policy; International Security | 3 |
| Guided Electives | | 12 |
| | A minimum of 2 courses must be taken from 2 of the following 3 areas: | |
| | Identity, Culture, and Communication | |
| COMM 5253 | Cross-Cultural Communication: Theory and Research | 3 |
| COMM 6383 | Seminar in War, Peace, and Media | 3 |
| GEOG 6220 | Seminar in Human Geography: Geopolitics in the Information Age; Nationalism in the Information Age | 3 |
| HIST 6200 | Seminar in European History: Ethnic Cleansing and Genocide | 3 |
| HR 5110 | Advanced Seminar in Current Problems: Multicultural Issues in Human Relations | 3 |
| HR 5703 | International Human Relations | 3 |
| SOC 5970 | Special Topics/Seminar: Cultures and Development in Africa; Comparative World Relations | 3 |
| WGS 5970 | Role of Gender in Warfare | |
| | Economics, the Environment, and Geography | |
| ECON 5613 | International Economics-Trade | 3 |
| ECON 5853 | World Economic Development | 3 |
| GEOG 6220 | Seminar in Human Geography: Critical Geopolitics; Globalization and Political Economy; Geopolitics of Natural Resources | 3 |

| | | |
|---|--|-----------|
| GEOG 6240 | Seminar in Resources and Environmental Geography: Natural Resources and Political Conflict | 3 |
| LS 5970 | Topics in Legal Studies: The Legal and Regulatory Environment of Business | 3 |
| PSC 5170 | Problems in Public Administration: International Economic Development | 3 |
| SOC 5943 | Inequality in a Global Perspective | |
| Regions, Nations, and History | | |
| CAS 5970 | Special Topics/Seminar: Contemporary China | 3 |
| GEOG 6220 | Seminar in Human Geography: Africa | 3 |
| GEOG 6240 | Seminar in Resources and Environmental Geography: Resource Conflicts in Latin America | 3 |
| HIST 6300 | Seminar in Latin American History: Latin America in Cold War | 3 |
| HIST 6400 | Seminar in American History: History of the Vietnam War | 3 |
| HIST 6200 | Seminar in European History: Balkan History and Politics | 3 |
| IAS 5213 | Politics of the European Union | 3 |
| PSC 5600 | Problems in Comparative Government: Policy (Changes) Africa/Asia/Latin America | 3 |
| PSC 5683 | Latin America in Cold War | 3 |
| SOC 5970 | Special Topics/Seminar: Cultures and Development in Africa | 3 |
| General Electives | | 6 |
| The courses listed above that were not taken as core courses may be used as electives. Elective courses may also be selected from an approved list or approved by the program director. | | |
| Total | | 33 |

*Denotes new course

UNIVERSITY OF OKLAHOMA
 GRADUATE CERTIFICATE IN RESTORATIVE JUSTICE ADMINISTRATION

| Degree Requirements | Credit Hours |
|--|--------------|
| Core Courses | 6 |
| LSCJ 5153 Ethical Decision-Making for Criminal Justice | 3 |
| LSCJ 5203 Victimology and Restorative Justice | 3 |
| Electives | 6 |
| The remaining 6 credit hours can be selected from graduate courses approved by the faculty advisor and graduate liaison. | |
| Total | 12 |

UNIVERSITY OF OKLAHOMA
GRADUATE CERTIFICATE IN CORRECTIONS MANAGEMENT

| Degree Requirements | Credit Hours |
|--|--------------|
| Core Courses | 6 |
| LSCJ 5153 Ethical Decision-Making for Criminal Justice | 3 |
| LSCJ 5363 Penology | 3 |
| Electives | 6 |
| The remaining 6 credit hours can be selected from graduate courses approved by the faculty advisor and graduate liaison. | |
| Total | 12 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-b:

New Programs.

SUBJECT: University of Oklahoma College of Law. Approval to offer the Graduate Certificate in Litigation.

RECOMMENDATION:

It is recommended that the State Regents approve the University of Oklahoma College of Law's request to offer the Graduate Certificate in Litigation with the stipulation that continuation of the certificate will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Graduate Certificate in Litigation.** Continuation beyond Fall 2020 will depend upon meeting the following criteria:
 - Majors enrolled: a minimum of 10 students in Fall 2019; and
 - Graduates: a minimum of 2 students in 2019-2020.

BACKGROUND:

Academic Plan

The University of Oklahoma's (OU) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

- We will continue our aggressive recruitment of large freshmen classes and improve the processing of graduate student applications for admission.
- We will continue improving the undergraduate retention and graduation rates by 1) utilizing the holistic admissions and the Common Application to be able to provide early invention/mentoring/tutoring for students whose profiles suggest they will profit from such aggressive intervention, 2) increasing the coordination of undergraduate academic advising across campus, and 3) enhancing course offerings during the summer session. Additionally, we will work to get undergraduate students actively working towards a timely and there more efficient timeline for their degree completion. In 2013, we convened the Para-retention committee which evaluates each at-risk admit for placement into various student support services (e.g., Sooner Success graduation coaching program; a Gateway to College Learning course; the UC Cares program).
- We will continue to manage undergraduate course offerings to adequately meet student needs for courses by requiring course sections to be fully enrolled and by adding sections as needed to meet student demand by utilizing qualified instructors, lecturers, and other adjunct instructors.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, the University of Oklahoma College of Law (OU-Law) has taken the following program actions in response to APRA:

| | |
|---|--|
| 0 | Degree and/or certificate programs deleted |
| 6 | Degree and/or certificate programs added |

Program Review

OU-Law offers 7 degree and/or certificate programs as follows:

| | |
|---|--------------------------------------|
| 4 | Certificates |
| 0 | Associate of Arts or Science Degrees |
| 0 | Associate of Applied Science Degrees |
| 0 | Baccalaureate Degrees |
| 2 | Master's Degrees |
| 0 | Doctoral Degrees |
| 1 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

OU-Law's faculty developed the proposals, which were reviewed and approved by institutional officials. OU's governing board approved delivery of the Graduate Certificate in Litigation at the May 7, 2015 meeting. OU-Law requests authorization to offer this graduate certificate as outlined below.

POLICY ISSUES:

This action is consistent with the Academic Program Approval policy.

ANALYSIS:

Graduate Certificate in Litigation

Program purpose. The proposed certificate will provide students with specialized knowledge and skills needed to excel in the area of litigation.

Program rationale and background. The proposed certificate will strengthen the current curriculum for the Juris Doctor (J.D.) in Law (162) degree and will allow lawyers to better serve the federal and Oklahoma court systems. Approximately 70 percent of OU-Law's graduates enter careers in litigation following graduation. Additionally, focus group sessions with employers and alumni in the Oklahoma City metropolitan area indicate that law firms support more specialized training for entry-level litigation

associates. Currently Baylor Law School and Washington and Lee University Law School offer concentrated programs of study in Litigation Advocacy within their J.D. degree. Adding the proposed certificate will enhance OU-Law’s ability to compete for students who might otherwise choose one of these other schools.

Employment opportunities. Although careers for attorneys are expected to increase approximately 11 percent through 2022, the proposed certificate is not designed to lead to employment. Rather, the intent of the proposed certificate is to complement the Juris Doctor in Law (162) degree by providing students interested in gaining additional knowledge and skills in litigation and opportunity to complete focused course work in this area.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

| Productivity Category | Criteria | Deadline |
|---|----------|-----------|
| Minimum Enrollment of majors in the program | 10 | Fall 2019 |
| Minimum Graduates from the program | 2 | 2019-2020 |

Duplication and impact on existing programs. There are no Graduate Certificate in Litigation programs offered in Oklahoma. A system wide letter of intent was communicated via email on December 22, 2014. None of the State System institutions notified State Regents’ staff of a protest to the proposed program. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 21 total credit hours as shown in the following table. Two new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|------------------|--------------|
| Core Courses | 15 |
| Guided Electives | 6 |
| Total | 21 |

Faculty and staff. Existing faculty will teach the proposed program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Graduate Certificate in Litigation are shown in the following tables.

| A. Funding Sources | Year of Program | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Total Resources Available from Federal Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Resources Available from | \$0 | \$0 | \$0 | \$0 | \$0 |

| A. Funding Sources | Year of Program | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Other Non-State Sources | | | | | |
| Existing State Resources | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Resources Available through Internal Allocation and Reallocation | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Tuition | \$36,930 | \$73,860 | \$73,860 | \$73,860 | \$73,860 |
| <i>Narrative/Explanation: The above student tuition amount for the first year was calculated assuming 60 additional credit hours in the courses not required for the J.D. Years 2 through 5 assume 2 additional in-state students enrolling in the program.</i> | | | | | |
| TOTAL | \$36,930 | 73,860 | \$73,860 | \$73,860 | \$73,860 |

| B. Breakdown of Budget Expenses/Requirements | Year of Program | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Administrative/Other Professional Staff | \$500 | \$500 | \$500 | \$500 | \$500 |
| <i>Narrative/Explanation: The amounts above reflect a percentage of the administrative staff salary that will be used to support and market the proposed graduate certificate.</i> | | | | | |
| Faculty | \$19,854 | \$19,854 | \$19,854 | \$19,854 | \$19,854 |
| <i>Narrative/Explanation: The amounts above will be used for adjunct or regular faculty overload pay for potential additional class sections that may need to be added.</i> | | | | | |
| Graduate Assistants | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Employees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Equipment and Instructional Materials | \$0 | \$0 | \$0 | \$0 | \$0 |
| Library | \$0 | \$0 | \$0 | \$0 | \$0 |
| Contractual Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Support Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Commodities | \$0 | \$0 | \$0 | \$0 | \$0 |
| Printing | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| <i>Narrative/Explanation: The amounts above reflect costs of materials to market the proposed graduate certificate.</i> | | | | | |
| Telecommunications | \$0 | \$0 | \$0 | \$0 | \$0 |
| Travel | \$0 | \$0 | \$0 | \$0 | \$0 |
| Awards and Grants | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$21,354 | \$21,354 | \$21,354 | \$21,354 | \$21,354 |

Attachment

**UNIVERSITY OF OKLAHOMA-LAW
GRADUATE CERTIFICATE IN LITIGATION**

| Degree Requirements | Credit Hours |
|--|---------------------|
| Core Courses | 15 |
| LAW 5520 Alternative Dispute Resolution | 3 |
| LAW 5530 Pretrial Litigation | 3 |
| LAW 6410 Trial Techniques | 3 |
| *LAW 5003 Argumentation and Public Speaking for Lawyers | 3 |
| *LAW 5000 Professional Writing for Litigators | 3 |
| Guided Electives | 6 |
| Students must select 2 of the following courses: | |
| LAW 5403 Administrative Law | 3 |
| LAW 5533 Conflict of Laws | 3 |
| LAW 5543 Federal Courts | 3 |
| LAW 5553 Remedies | 3 |
| Total | 21 |

*Denotes new courses

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-c:

New Programs.

SUBJECT: East Central University. Approval to offer the Certificate in Mass Communication-Accounts Management, the Certificate in Business-Promotions Management, and the Certificate in Business-Global Business.

RECOMMENDATION:

It is recommended that the State Regents approve East Central University's requests to offer the Certificate in Mass Communication-Accounts Management, the Certificate in Business-Promotions Management, and the Certificate in Business-Global Business, with the stipulation that continuation of the certificates will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Mass Communication-Accounts Management.** The certificate is embedded within the Bachelor of Science in Mass Communication (049) and the Bachelor of Science in Business Administration (007) and will be included in the regular 5-year program reviews.
- **Certificate in Business-Promotions Management.** The certificate is embedded within the Bachelor of Science in Mass Communication (049) and the Bachelor of Science in Business Administration (007) and will be included in the regular 5-year program reviews.
- **Certificate in Business-Global Business.** The certificate is embedded within the Bachelor of Science in Business Administration (007) and will be included in the regular 5-year program review due in 2015.

BACKGROUND:

Academic Plan

East Central University's (ECU) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

ACADEMIC PRIORITY ONE:

Maintain excellence in academic programs to prepare students with intellectual capacity and workplace skills to be productive participants in a global world

Objective 1: Reassess annually undergraduate degree programs with five-year trend averages of fewer than 12.5 majors **and** fewer than 5 graduates per year.

- Objective 2: Reassess annually graduate degree programs with five-year trend averages of fewer than 6 majors **and** 3 graduates per year.
- Objective 3: Review and revise using assessment data as necessary the general education program for explicit learning outcomes leading to a traditional liberal education with a global perspective.
- Objective 4: Attract and retain a talented, diverse mix of faculty with a minimum of 70% of full-time faculty holding a doctorate.
- Objective 5: Maintain and expand incentives for faculty to encourage exceptional performance in teaching, scholarship/creative activity, and service.
- Objective 6: Establish the Center of Undergraduate Research and Learning (CURL) by October 1, 2013.
- Objective 7: Strengthen existing academic programs as needed through the Program Review process, including preparation of student intellectual capacity in all programs and work place skills in appropriate program.
- Objective 8: Maintain existing specialty program accreditations and add additional specialty program accreditations as appropriate.

ACADEMIC PRIORITY TWO:

Improve student retention rates and increase the number of undergraduate and graduate certificates and degrees awarded

- Objective 1: Achieve an institutional enrollment of 4,900 students in the Fall 2016 Semester by working cooperatively with Student Development and Administration and Finance divisions.
- Objective 2: Reduce withdrawal rates by 2% annually in all departments with course withdrawal rates above the college or school average.
- Objective 3: Provide faculty and students annually with quality academic advising information and services.
- Objective 4: Improve the accuracy of faculty and staff student advisement in support of retention and graduation rates.
- Objective 5: Improve the undergraduate six-year graduation rate (within the institution) to 40% by 2016-17.
- Objective 6: Improve the one-year retention rate of beginning freshmen (within the institution) to 68% by 2016-17.
- Objective 7: Improve the one-year retention rate of undergraduate transfer students (within the institution) to 64% by 2016-17.
- Objective 8: Increase the number of students completing graduate degrees by 5% in 2016-17, using 2009-10 as the baseline.
- Objective 9: Improve the one-year retention rate of second year students (within the institution) to 80% by 2016-17, using 2009-10 as the baseline.
- Objective 10: Develop a minimum of ten undergraduate and graduate certificate programs and award a minimum of 50 certificates annually by 2016-17.

ACADEMIC PRIORITY THREE:

Maintain a learner- and student-centered academic environment that enriches teaching and learning

- Objective 1: Assess current student academic services, enhance current services, and implement new and innovative changes in support of academic teaching and student learning.

- Objective 2: Improve student satisfaction to a level equal to or exceeding the public college norm by 2017 for survey items currently below the public college norm and continue to equal or exceed the public college norm for survey items currently equal to or exceeding the public college norm, using 2011-13 as the base line years for the ACT Survey of Student Opinions.
- Objective 3: Increase faculty and staff engagement with students, such as serving as research mentors, sponsoring student clubs and organizations, etc. by 15% by 2016-17, using data from 2010-11 as the baseline.
- Objective 4: Transform the current Service Learning graduation requirement into a Student Engagement graduation requirement with options in Service Learning, Undergraduate Research, Honors Program completion, and Study Abroad.
- Objective 5: Enhance educational programs and outreach services/activities for Native American students.
- Objective 6: Develop and offer a minimum of five additional online degree programs by 2016-17.

ACADEMIC PRIORITY FOUR:

Promote the University as a key component of economic development and public cultural and arts programming and enrichment throughout the University's service area

- Objective 1: Strengthen existing Fine Arts academic programs and Fine Arts programming in support of the Hallie Brown Ford Fine Arts Center and the Arts District of Ada.
- Objective 2: Use the "Making Place Matter" project to establish ECU as the leader in cooperative economic development throughout the university's service area.
- Objective 3: Capitalize on the economic development opportunities offered by the new Chickasaw Business and Conference Center through effective use of the Business Conference Center and Harland C. Stonecipher School of Business.
- Objective 4: Develop undergraduate and graduate certificate programs in support of economic development and workforce development needs within the University's service area.
- Objective 5: Develop new undergraduate and graduate degree programs, and non-credit programs to meet documented economic and workforce needs in the University's service area.
- Objective 6: Strengthen the University's outreach component for economic development and public service.

ACADEMIC PRIORITY FIVE:

Engage faculty and staff in providing academic affairs with effective and efficient administrative and management oversight

- Objective 1: Improve average faculty compensation (salary and benefits) to rank third among RUSO institutions by 2016-17.
- Objective 2: Lead University efforts annually to make the campus a hospitable and stimulating environment for students, staff and faculty.
- Objective 3: Engage in campus master planning to assure that the University has first-rate instructional facilities and instructional technology infrastructure.
- Objective 4: Insure that Academic Affairs is appropriately and efficiently organized and administered.
- Objective 5: Establish "Centers of Excellence" in strategic areas for interdisciplinary and multidisciplinary instruction and research, and administrative effectiveness.
- Objective 6: In conjunction with Program Review and Assessment of Student Learning, undertake a program prioritization and resource allocation study to be completed by December 1, 2013.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, ECU has taken the following program actions in response to APRA:

| | |
|----|--|
| 8 | Degree and/or certificate programs deleted |
| 16 | Degree and/or certificate programs added |

Program Review

ECU offers 51 degree and/or certificate programs as follows:

| | |
|----|--------------------------------------|
| 8 | Certificates |
| 0 | Associate of Arts or Science Degrees |
| 0 | Associate of Applied Science Degrees |
| 33 | Baccalaureate Degrees |
| 10 | Master's Degrees |
| 0 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with ECU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

ECU's faculty developed the proposals, which were reviewed and approved by institutional officials. ECU's governing board approved delivery of the Certificate in Mass Communication-Accounts Management, and the Certificate in Business-Promotions Management at the January 23, 2015 meeting and the Certificate in Business-Global Business at the February 20, 2015 meeting. ECU requests authorization to offer these certificates, as outlined below.

POLICY ISSUES:

These actions are consistent with the Academic Program Approval policy.

ANALYSIS:

Certificate in Mass Communication-Accounts Management

Program purpose. The proposed certificate is embedded within the Bachelor of Science in Mass Communication (049) and the Bachelor of Science in Business Administration (007) and will provide a skill set in management that will enhance students' credentials.

Program rationale and employment opportunities. The proposed embedded certificate is interdisciplinary, with course work from the Stonecipher School of Business and the School of Fine Arts. Students graduating with a Bachelor of Science in Mass Communication (049) will gain a skillset in management that employment recruiters have indicated students need in order to be marketable in the workforce. Additionally, recruiters have noted that students with knowledge and skills in management would be better qualified for higher level positions.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Science in Mass Communication (049) and the Bachelor of Science in Business Administration (007) programs.

Duplication and impact on existing programs. There are no Certificate in Mass Communication-Accounts Management programs offered in Oklahoma. A system wide letter of intent was communicated by email December 22, 2014. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 33 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 33 |
| Total | 33 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Bachelor of Science in Mass Communication (049) and the Bachelor of Science in Business Administration (007) programs. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Business-Promotions Management

Program purpose. The proposed certificate is embedded within the Bachelor of Science in Business Administration (007) and the Bachelor of Science in Mass Communication (049) and will provide a skillset in communication that will enhance students’ credentials.

Program rationale and employment opportunities. The proposed embedded certificate is designed as an interdisciplinary program and is intended to complement the Bachelor of Science in Business Administration (007) degree. Courses will be offered through the Stonecipher School of Business and the School of Fine Arts and will provide students graduating with a Bachelor of Science in Business Administration (007) with a skillset in communication that employment recruiters have indicated students need in order to be marketable in the workforce. Additionally, recruiters have noted that students with knowledge and skills in management would be better qualified for higher level positions.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Science in Business Administration (007) and the Bachelor of Science in Mass Communication (049) programs.

Duplication and impact on existing programs. There are no Certificate in Business-Promotions Management programs offered in Oklahoma. A system wide letter of intent was communicated by email December 22, 2014. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 21 |
| Electives | 9 |
| Total | 30 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Bachelor of Science in Business Administration (007) and the Bachelor of Science in Mass Communication (049) programs. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Business-Global Business

Program purpose. The proposed certificate is embedded within the Bachelor of Science in Business Administration (007) and will provide students with an international educational experience that complements their bachelor’s program.

Program rationale and employment opportunities. The benefits of studying abroad are well documented and include personal growth, intercultural development, and career opportunity enhancement. Several students have indicated a desire to study abroad and have shown interest in earning a credential that documents their learning experience. The proposed certificate is designed to enhance the Bachelor of Science in Business Administration (007) degree and increase students’ marketability when seeking jobs requiring global experiences.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Science in Business Administration (007) program.

Duplication and impact on existing programs. There are no Certificate in Business-Global Business programs offered in Oklahoma. A system wide letter of intent was communicated by email December 22, 2014. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

| Content Area | Credit Hours |
|---------------------|---------------------|
| Required Courses | 15 |
| Electives | 15 |
| Total | 30 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Bachelor of Science in Business Administration (007) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachments

ATTACHMENT A

EAST CENTRAL UNIVERSITY
CERTIFICATE IN MASS COMMUNICATION-ACCOUNTS MANAGEMENT

| Degree Requirements | Credit Hours |
|---------------------------------------|--------------|
| Required Courses | 33 |
| MCOM 1733 Introduction to Mass Media | 3 |
| MCOM 2733 Writing for Media | 3 |
| MCOM 3343 Digital Publishing | 3 |
| MCOM 3853 Media Ethics and Law | 3 |
| MCOM 3823 Advertising | 3 |
| MCOM 3843 Advertising Copy and Layout | 3 |
| MCOM 3893 Public Relations | 3 |
| MCOM 4813 Public Relations Writing | 3 |
| MGMT 3013 Principles of Management | 3 |
| MGMT 3043 Human Resources Management | 3 |
| MGMT 4623 Leadership | 3 |
| Total | 33 |

EAST CENTRAL UNIVERSITY
 CERTIFICATE IN BUSINESS-PROMOTIONS MANAGEMENT

| Degree Requirements | | Credit Hours |
|--|--|--------------|
| Required Courses | | 21 |
| ACCT 2103 or ACCT 2003 | Financial Accounting Financial and Managerial Accounting for Non-Business Majors | 3 |
| MCOM 3343 or MCOM 3843 | Digital Publishing Advertising Copy and Layout | 3 |
| MCOM 3893 | Introduction to Public Relations | 3 |
| MCOM 4813 | Public Relations Writing | 3 |
| MGMT 3013 | Principles of Management | 3 |
| MKTG 3313 | Principles of Marketing | 3 |
| MKTG 3423 | Integrated Marketing Communications | 3 |
| Electives | | 9 |
| Select 9 credit hours from the following | | |
| BUCOM 3133 | Business Communications and Report Writing | 3 |
| COMM 1113 | Fundamentals of Human Communication | 3 |
| COMM 2253 | Communications in the Workplace | 3 |
| MCOM 3343 | Digital Publishing (if not taken above) | 3 |
| MCOM 3843 | Advertising Copy and Layout (if not taken above) | 3 |
| MGMT 3043 | Human Resources Management | 3 |
| MGMT 4623 | Leadership | 3 |
| MKTG 3353 | Retailing and eBusiness Management | 3 |
| MKTG 3813 | Professional Selling | 3 |
| MKTG 4414 | Marketing Research | 4 |
| MKTG 4623 | Marketing Analysis | 3 |
| Total | | 30 |

**EAST CENTRAL UNIVERSITY
CERTIFICATE IN BUSINESS-GLOBAL BUSINESS**

| Degree Requirements | Credit Hours |
|---|--------------|
| Required Courses | 15 |
| BUS 4103 International Business | 3 |
| MGMT 3013 Principles of Management | 3 |
| MGMT 3043 Human Resources Management | 3 |
| MGMT 3103 Organizational Behavior | 3 |
| MGMT 4623 Leadership | 3 |
| Electives | 15 |
| Select 15 credit hours form the following | |
| ACCT 4983 Seminar: International Accounting Systems | 3 |
| BUCOM 3133 Business Communications and Report Writing | 3 |
| BUS 4213 Business Ethics | 3 |
| BUS 4983 Seminar: European Economics | 3 |
| MIS 3433 Management Information Systems | 3 |
| MKTG 3313 Principles of Marketing | 3 |
| MKTG 3423 Integrated Marketing Communications or Other upper level Accounting or Business Administration course approved by the department | 3 |
| <p>This certificate requires a minimum of one semester study abroad. The Business Administration Department must preapprove the business curriculum at the University of Limoges in France or any other international university before the student studies abroad.</p> | |
| Total | 30 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-d:

New Programs.

SUBJECT: Northwestern Oklahoma State University. Approval to offer the Certificate in Business, the Certificate in Management, and the Certificate in Marketing.

RECOMMENDATION:

It is recommended that the State Regents approve Northwestern Oklahoma State University's requests to offer the Certificate in Business, the Certificate in Management, and the Certificate in Marketing via traditional and online delivery, with the stipulation that continuation of the certificates will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Business.** This certificate is embedded within the Bachelor of Business Administration in Business Administration (007) and will be included in the regular 5-year program review.
- **Certificate in Management.** This certificate is embedded within the Bachelor of Business Administration in Business Administration (007) and will be included in the regular 5-year program review.
- **Certificate in Marketing.** This certificate is embedded within the Bachelor of Business Administration in Business Administration (007) and will be included in the regular 5-year program review.

BACKGROUND:

Academic Plan

Northwestern Oklahoma State University's (NWOSU) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

Modification of Education Program

In 2013-2014, the Division of Education faculty members performed a thorough study of Northwestern's education program to determine strengths and weaknesses within the curriculum. As a result, NWOSU will modify the curriculum and implement those modifications beginning the 2015-2016 academic year.

General Education Program Review

Members of NWOSU's General Education Committee will review the university's current general education program. Committee members will be charged with reviewing the mission statement, competencies and credit requirements.

Mapping Student Learning Outcomes

Faculty from all departments will align student learning outcomes from academic majors with courses throughout the major’s curriculum.

Development of Athletic Training Minor

NWOSU faculty members from the Health and Sports Science Department in conjunction with Northwestern’s athletic trainer will bring forward a formal request to offer coursework which will provide a foundation for students wishing to pursue an advanced degree in athletic training.

Course Redesign

As part of its Title III grant, the University will enter phase four of the process of redesigning freshmen level courses in the English, math, science, and social science programs. English and math faculty members have completed the process and are in the implementation phase, with plans to implement pilot programs in science during the spring 2015 semester. Social Science faculty members will begin the initial phase of course redesign in spring of 2015.

Faculty and Staff Raises

The University will attempt to provide additional compensation for its employees in FY16. Data from the CUPA standards for four-year master’s level public universities indicates that Northwestern faculty at the professor level and staff remain below 60 percent of the national average for comparable positions.

Complete College America and Certificate Offerings

Northwestern is committed to the Complete College America initiative and to Governor Mary Fallin’s call to increase the number of degree and certificate holders in the State of Oklahoma. The University will be working with faculty members from two of its most prominent academic programs, Business and Nursing, to increase both graduates and certificate holders. The Business program will be promoting four recently approved certificate programs and Nursing will be promoting its new online RN to BSN completion program.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, NWOSU has taken the following program actions in response to APRA:

| | |
|----|--|
| 22 | Degree and/or certificate programs deleted |
| 11 | Degree and/or certificate programs added |

Program Review

NWOSU offers 45 degree and/or certificate programs as follows:

| | |
|----|--------------------------------------|
| 4 | Certificates |
| 0 | Associate of Arts or Science Degrees |
| 0 | Associate of Applied Science Degrees |
| 35 | Baccalaureate Degrees |

| | |
|---|----------------------------|
| 6 | Master's Degrees |
| 0 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with NWOSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

NWOSU's faculty developed the proposals, which were reviewed and approved by institutional officials. NWOSU's governing board approved delivery of the Certificate in Business, the Certificate in Management, and the Certificate in Marketing at the April 10, 2015 meeting. NWOSU requests authorization to offer these certificate programs as outlined below.

NWOSU is currently approved to offer the following degree programs through online delivery:

- Bachelor of Applied Arts and Sciences in Technical Management (064);
- Bachelor of Science in Accounting (001);
- Bachelor of Science in Business Administration (007);
- Bachelor of Science in Conservation Law Enforcement (010);
- Master of Counseling in Psychology (043);
- Master of Education in Elementary Education (014); and
- Master of Education in Secondary Education (033).

POLICY ISSUES:

These actions are consistent with the Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

ANALYSIS:

Certificate in Business

Program purpose. The proposed certificate is embedded within the Bachelor of Business Administration in Business Administration (007) and will enhance the credentials of non-business majors.

Program rationale and employment opportunities. The proposed certificate is designed for individuals seeking to enhance their resume by gaining an additional credential in the area of business. Students completing the proposed certificate can find employment or increase their opportunities for advancement in a variety of careers. NWOSU reports that job openings for individuals with a business background remain plentiful. Additionally, the Oklahoma Employment Security Commission indicates that careers requiring knowledge and skills in business are increasing through 2022. Combined with a bachelor's degree, NWOSU is confident students completing the proposed certificate will increase their marketability to secure employment in a business related career.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Business Administration in Business Administration (007) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Business programs offered in Oklahoma. A system wide letter of intent was communicated by email February 13,

2015. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|----------------------|--------------|
| Program Requirements | 30 |
| Total | 30 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method. The proposed program is embedded within the Bachelor of Business Administration in Business Administration (007) which was approved for electronic delivery at the April 4, 2011 State Regents’ meeting and will also be offered via electronic media.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Bachelor of Business Administration in Business Administration (007) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Management

Program purpose. The proposed certificate is embedded within the Bachelor of Business Administration in Business Administration (007) and will enhance the credentials of non-business majors.

Program rationale and employment opportunities. Individuals with knowledge and skills in management can find employment in a variety of business and industry. NWOSU reports that Northwest Oklahoma is currently experiencing an energy boom and area companies are seeking qualified candidates to fill entry-level management positions. Additionally, the Oklahoma Employment Security Commission reports that management related careers are expected to increase approximately 7 to 13 percent through 2022. The proposed certificate is designed for individuals who do not possess a degree in management and want to enhance their marketability for jobs needing a foundation in the discipline.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Business Administration in Business Administration (007) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Management programs offered in Oklahoma. A system wide letter of intent was communicated by email February 13, 2015. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment B).

| Content Area | Credit Hours |
|----------------------|--------------|
| Program Requirements | 30 |
| Total | 30 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method. The proposed program is embedded within the Bachelor of Business Administration in Business Administration (007) which was approved for electronic delivery at the April 4, 2011 State Regents' meeting and will also be offered via electronic media.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Bachelor of Business Administration in Business Administration (007) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Marketing

Program purpose. The proposed certificate is embedded within the Bachelor of Business Administration in Business Administration (007) and will enhance the credentials of non-business majors.

Program rationale and employment opportunities. The proposed certificate is designed to enhance the marketability for individuals who do not possess a degree in marketing. NWOSU reports that Northwest Oklahoma has numerous job openings for individuals with credentials in business and marketing. Additionally, community advisory boards have expressed a strong desire to hire graduates with knowledge and skills in this field. Furthermore, according to the Oklahoma Employment Security Commission careers for Marketing Managers, Sales Managers, and Market Research Analysts are expected to increase 8 to 27 percent through 2022. NWOSU is confident the proposed credential will increase the marketability for students to obtain jobs within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Bachelor of Business Administration in Business Administration (007) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Marketing programs offered in Oklahoma. A system wide letter of intent was communicated by email February 13, 2015. None of the State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 30 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

| Content Area | Credit Hours |
|----------------------|--------------|
| Program Requirements | 30 |
| Total | 30 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method. The proposed program is embedded within the Bachelor of Business Administration in Business Administration (007) which was approved for electronic delivery at the April 4, 2011 State Regents' meeting and will also be offered via electronic media.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Bachelor of Business Administration in Business Administration (007) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachments

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY
CERTIFICATE IN BUSINESS**

| Degree Requirements | | Credit Hours |
|-----------------------------|--|---------------------|
| Program Requirements | | 30 |
| ACCT 2003 | Survey of Accounting | 3 |
| ECON 2103 | Survey of Economics | 3 |
| FIN 1113 | Personal Finance | 3 |
| FIN 3013 | Survey of Finance | 3 |
| GBUS 2033 | Leadership in Business | 3 |
| GBUS 2903 | Legal Environment in Business | 3 |
| MATH 1313 | Statistics | 3 |
| MGMT 3063 | Principles of Management | 3 |
| MRKT 3043 | Principles of Marketing | 3 |
| | Upper-level Business elective with the prefix of ACCT, ECON, GBUS, FIN, MGMT, MIS, or MKT | 3 |
| Total | | 30 |

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY
CERTIFICATE IN MANAGEMENT**

| Degree Requirements | | Credit Hours |
|-----------------------------|----------------------------------|---------------------|
| Program Requirements | | 30 |
| FIN 1113 | Personal Finance | 3 |
| MATH 1313 | Statistics | 3 |
| GBUS 2033 | Leadership in Business | 3 |
| GBUS 4953 | Employment Law | 3 |
| GBUS 3513 | International Business | 3 |
| MGMT 3103 | Management Controls | 3 |
| MGMT 3433 | Organizational Behavior | 3 |
| MGMT 4113 | Human Resources Management | 3 |
| | Upper-level Management electives | 6 |
| Total | | 30 |

**NORTHWESTERN OKLAHOMA STATE UNIVERSITY
CERTIFICATE IN MARKETING**

| Degree Requirements | | Credit Hours |
|-----------------------------|-------------------------------------|---------------------|
| Program Requirements | | 30 |
| FIN 1113 | Personal Finance | 3 |
| MATH 1313 | Statistics | 3 |
| GBUS 2033 | Leadership in Business | 3 |
| MRKT 3413 | Consumer Behavior | 3 |
| MRKT 4043 | Sales | 3 |
| MRKT 4103 | Marketing Management | 3 |
| MRKT 4113 | International Marketing | 3 |
| MRKT 4253 | Integrated Marketing Communications | 3 |
| | Upper-level Marketing electives | 6 |
| Total | | 30 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-e:

New Programs.

SUBJECT: Carl Albert State College. Approval to offer Certificate in Child Development-Infant/Toddler.

RECOMMENDATION:

It is recommended that the State Regents approve Carl Albert State College's request to offer the Certificate in Child Development-Infant/Toddler via traditional and online delivery, with the stipulation that continuation of the certificate will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Child Development-Infant/Toddler.** This certificate is embedded within the Associate in Arts Child Development (055) and will be included in the regular 5-year program review.

BACKGROUND:

Academic Plan

Carl Albert State College's (CASC) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

The academic priorities for CASC include new programs/certificates in the healthcare field, business administration, and occupational health and safety. Research in employment needs and opportunities have been completed and a decision will be made in early fall 2014 regarding viability of such programs. Recommended programs will move forward for State Regents' approval.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, CASC has taken the following program actions in response to APRA:

| | |
|----|--|
| 23 | Degree and/or certificate programs deleted |
| 19 | Degree and/or certificate programs added |

Program Review

CASC offers 33 degree and/or certificate programs as follows:

| | |
|----|--------------------------------------|
| 4 | Certificates |
| 22 | Associate of Arts or Science Degrees |
| 7 | Associate of Applied Science Degrees |
| 0 | Baccalaureate Degrees |
| 0 | Master's Degrees |
| 0 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with CASC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

CASC's faculty developed the proposals, which were reviewed and approved by institutional officials. CASC's governing board approved delivery of the Certificate in Child Development-Infant/Toddler at the March 24, 2015 meeting. CASC requests authorization to offer this certificate as outlined below.

CASC is currently approved to offer the following degree programs through online delivery:

- Associate in Applied Science in Child Development (012);
- Associate in Applied Science in Computer Technology (040);
- Associate in Arts in Business Administration (006);
- Associate in Arts in Child Development (005);
- Associate in Arts in Enterprise Development (675);
- Associate in Arts in General Studies (039);
- Associate in Arts in Psychology/Sociology (037);
- Associate in Arts in Social Sciences (036); and
- Associate in Science in Enterprise Development (676).

POLICY ISSUES:

These actions are consistent with the Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

ANALYSIS:**Certificate in Child Development-Infant/Toddler**

Program purpose. The proposed certificate is embedded within the Associate in Arts in Child Development (055) and will prepare students for employment in a child care center.

Program rationale and employment opportunities. The Scholars for Excellence in Child Care program has identified a high need for individuals with an Infant/Toddler certificate in the CASC service area. According to the Oklahoma Employment Security Commission, state-wide employment for childcare workers is expected to increase approximately 13 percent through 2022, with opportunities increasing 19 to 23 percent in CASC service area. The proposed certificate would be part of a career

ladder for individuals interested in working in child care centers. CASC currently participates in the Scholars for Excellence in Child Care program and offers a Certificate in Child Development (048). There are currently over 50 students who have completed the Certificate in Child Development (048) and CASC anticipates these students will continue on the career ladder and pursue the proposed certificate.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Arts in Child Development (055) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|---|--|
| Oklahoma State University-Oklahoma City | Certificate in Early Care Education Infant/Toddler (112) |
| Connors State College | Certificate in Child Development (076) |
| Seminole State College | Certificate in Child Development (229) |
| Oklahoma City Community College | Certificate in Child Development (077) |
| Redlands Community College | Certificate in Child Development (061) |
| Tulsa Community College | Certificate in Child Development (206) |

A system wide letter of intent was communicated via email on February 13, 2015. None of the State System institutions notified State Regents' staff of a protest to the proposed certificate program. Due to the distance between institutions and participation in the Scholars for Excellence in Child Care program, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 25 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|--------------------|--------------|
| General Education | 4 |
| Major Requirements | 21 |
| Total | 25 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method. The proposed program is embedded within the Associate in Arts in Child Development (055) which was approved for electronic delivery at the January 29, 2015 State Regents' meeting and will also be offered via electronic media.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Associate in Arts in Child Development (055) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachment

**CARL ALBERT STATE COLLEGE
CERTIFICATE IN CHILD DEVELOPMENT-INFANT/TODDLER**

| Degree Requirements | | Credit Hours |
|----------------------------|---|---------------------|
| General Education | | 4 |
| ENGL 1113 | Freshman Composition I | 3 |
| ORI 1111 | Freshman Orientation | 1 |
| Major Requirements | | 21 |
| CD 1103 | Teacher, Community and Family Relations | 3 |
| CD 1223 | Preschool Behavior and Guidance | 3 |
| CD 2113 | Child Growth and Development | 3 |
| CD 2133 | Language and Physical Skills | 3 |
| CD 2223 | Program Planning and Administration | 3 |
| CD 2253 | Infant/Toddler Programs | 3 |
| CD 2123 | Health Care, Safety, and Nutrition | 3 |
| Total | | 25 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-f:

New Programs.

SUBJECT: Murray State College. Approval to offer the Associate in Arts in Communication and Performance Studies.

RECOMMENDATION:

It is recommended that the State Regents approve Murray State College's request to offer the Associate in Arts in Communication and Performance Studies with options in Communication, Musical Theatre, and Theatre, with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Arts in Communication and Performance Studies.** Continuation beyond Fall 2017 will depend upon meeting the following criteria:
Majors enrolled: a minimum of 25 students in Fall 2016; and
Graduates: a minimum of 5 students in 2016-2017.

BACKGROUND:

Academic Plan

Murray State College's (MSC) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

- To implement a Graduation Advisement program that includes approximately 53 full time faculty and 12 advisement personnel. The program will focus on student retention and degree completion.
- Increase recruitment and retention in the Agriculture and Related Technology programs by 20 students.
- Build a network with area businesses and industry leaders to partner with our program, perhaps providing opportunities for mentoring and guest lecturing.
- The Child Development department has begun the self-study to pursue accreditation with the National Association of Education for the Young Child (NAEYC).
- Continue Developing the Department of Teacher Education, while adding additional classes to help students in their Education major.
- Initiate the process of developing an Arts and Humanities degree in Performance Studies, with options in Communications, Theatre, and Music Theatre.
- Implement the ATI Nursing Education program into the assessment of student learning within the Nursing curriculum.
- Incorporate new teaching pedagogies and strategies into the Science department curricula. Although the use of inquiry-based teaching methods that began last year will continue, the focus

will expand toward increasing the Science department’s ability to offer courses that utilize hybrid or blended strategies.

- Utilize student early alert and retention strategies focused on Native American and low-income students served by the NASNTI grant. With the recent hiring of a NASNTI retention coordinator, the grant has the people resources available to begin tracking student data and progress in their courses. With the addition of student tracking software such as Starfish Retention Solutions, we should be able to better understand our students as well as the reasons for their success and failure.
- Implement curriculum changes that will be in alignment with the Veterinary Technician National Examination in an effort to improve pass rates for our students.
- Consider developing new AA, AS, and AAS degree programs and/or degree options in the following areas: Early Childhood Education, Child Life Specialist, Safety, Hotel and Resort Management, Athletic Training, Police Administration, Pre-Athletic Training, and others.
- Consider developing new Cooperative Agreements with our five local Career Technology Centers in the following areas: BioTechnology, Business, Allied Health, Applied Technology, Computer Networking, Fire Protection, Child Development, and others.
- Consider developing new certificate programs in the following areas: Child Development-Infant/Toddler and School Age Children, Veterinary Assisting, Gunsmithing-Computer Aided Manufacturing(CNC) and Fire Arms Safety, Conservation-Red Card, Business Management, Computer Applications, Medical Office Assisting-Spanish for Health Professionals, Bookkeeping, Secretarial Administration, Citizenship, Agricultural Resources, and others
- Work collaboratively with Southeastern Oklahoma State University to expand our 2+2 degree program articulation agreements by developing an AS in Safety that would feed students into their Department of Occupational Safety and Health.
- Work collaboratively with East Central University to expand our 2+2 degree program articulation agreements.
- Work collaboratively with the local (Ardmore, Durant, Davis, Sulphur, Tishomingo, Madill, Kingston, others) industrial authorities and chambers of commerce to develop applicable degree and certificate programs to enhance the economic development opportunities of our 10 county regional service area.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, MSC has taken the following program actions in response to APRA:

| | |
|---|--|
| 8 | Degree and/or certificate programs deleted |
| 6 | Degree and/or certificate programs added |

Program Review

MSC offers 30 degree and/or certificate programs as follows:

| | |
|----|--------------------------------------|
| 1 | Certificates |
| 19 | Associate of Arts or Science Degrees |
| 10 | Associate of Applied Science Degrees |
| 0 | Baccalaureate Degrees |

| | |
|---|----------------------------|
| 0 | Master's Degrees |
| 0 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with MSC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

MSC's faculty developed the proposal, which was reviewed and approved by institutional officials. MSC's governing board approved delivery of the Associate in Arts in Communication and Performance Studies at the October 21, 2014 meeting. MSC requests authorization to offer this degree program and as outlined below.

POLICY ISSUES:

These actions are consistent with the Academic Program Approval policy.

ANALYSIS:

Associate in Arts in Communication and Performance Studies

Program purpose. The purpose of the proposed program is to provide practical experience in communication, music, and theater and to prepare students to transfer to similar programs at a four-year institution.

Program rationale and background. The proposed program will serve as a feeder program to both Southeastern Oklahoma State University (SEOSU) and East Central University (ECU). MSC reports that both SEOSU and ECU have strong programs in Communication, Music, and Theatre and has established 2+2 articulation agreements with these institutions.

Employment opportunities. The intent of the proposed program is to prepare students to transfer to a four-year institution and complete a bachelor's degree in a similar discipline. The U.S. Bureau of Labor Statistics indicates that career opportunities for Communication graduates, such as public relations, will continue to increase 23 percent through 2020. Furthermore, a degree in communication will open doors in other career fields such as government, journalism, mediation, and healthcare. Additionally, the U.S. Bureau of Labor Statistics reports that employment for actors and musicians will grow 4-5 percent from 2012 through 2022. Lastly, although the proposed program is not designed to lead to immediate employment, MSC reports that in recent years the community of Tishomingo has seen an influx in the entertainment industry. With local country music celebrities such as Miranda Lambert and Blake Shelton calling Tishomingo their home, there has been an increase in establishing other entertainment venues and hiring MSC students.

Student demand. The proposed degree program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

| Productivity Category | Criteria | Deadline |
|---|----------|-----------|
| Minimum Enrollment of majors in the program | 25 | Fall 2016 |
| Minimum Graduates from the program | 5 | 2016-2017 |

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-----------------------------------|--|
| Carl Albert State College | Associate in Arts in Visual and Performing Arts (002) |
| Northern Oklahoma College | Associate in Arts in Music (044) with an option in Music Theatre |
| Northern Oklahoma College | Associate in Arts in Communications (007) with an option in Communications Theatre |
| Northeastern Oklahoma A&M College | Associate in Arts in Music (035) with an option in Music Theatre |
| Northeastern Oklahoma A&M College | Associate in Arts in Speech and Theatre (015) |
| Oklahoma City Community College | Associate in Arts in Speech and Theatre (045) |
| Tulsa Community College | Associate in Arts in Theatre (016) |

A system wide letter of intent was communicated via email on March 10, 2015. None of the State System institutions notified State Regents' staff of a protest to the proposed certificate program. Due to the distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 64-65 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|---------------------|---------------------|
| General Education | 38-39 |
| Guided Elective | 2 |
| Program Core | 12 |
| Option | 11-12 |
| Total | 64-65 |

Faculty and staff. Existing faculty will teach the proposed Associate in Arts in Communication and Performance Studies program.

Support services. The library, facilities, and equipment are adequate for this degree program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Associate in Arts in Communication and Performance Studies are shown in the following tables.

| A. Funding Sources | Year of Program | | | | |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| | 1st Year | 2nd Year | 3rd Year | 4th Year | 5th Year |
| Total Resources Available from Federal Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Resources Available from Other Non-State Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Existing State Resources | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Resources Available through Internal Allocation and Reallocation | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Tuition | \$88,000 | \$92,353 | \$96,768 | \$101,248 | \$109,440 |
| <i>Narrative/Explanation: The above student tuition is based on estimated enrollment of 25, 26, 27, 28, and 30 students in years 1 through 5. Additionally, MSC calculated a small tuition increase in years 2 through 5.</i> | | | | | |
| TOTAL | \$88,000 | \$92,353 | \$96,768 | \$101,248 | \$109,440 |

| B. Breakdown of Budget Expenses/Requirements | Year of Program | | | | |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| | 1st Year | 2nd Year | 3rd Year | 4th Year | 5th Year |
| Administrative/Other Professional Staff | \$0 | \$0 | \$0 | \$0 | \$0 |
| Faculty | \$6,000 | \$6,000 | \$6,000 | \$6,000 | \$6,000 |
| <i>Narrative/Explanation: Existing full-time faculty will be reassigned to courses in the proposed degree. Adjunct faculty will be hired to teach the general education courses previously taught by the full-time faculty. This will result in four courses needing to be taught by an adjunct instructor. The amounts above reflect the salary for the adjuncts to teach these for general education courses.</i> | | | | | |
| Graduate Assistants | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Employees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Equipment and Instructional Materials | \$250 | \$250 | \$250 | \$250 | \$250 |
| <i>Narrative/Explanation: The amounts shown reflect costs for any equipment or instructional materials that may be needed.</i> | | | | | |
| Library | \$0 | \$0 | \$0 | \$0 | \$0 |
| Contractual Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Support Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Commodities | \$0 | \$0 | \$0 | \$0 | \$0 |
| Printing | \$250 | \$250 | \$250 | \$250 | \$250 |
| <i>Narrative/Explanation: The amounts budgeted will be used for printing copies for class and classroom materials.</i> | | | | | |
| Telecommunications | \$0 | \$0 | \$0 | \$0 | \$0 |
| Travel | \$0 | \$0 | \$0 | \$0 | \$0 |
| Awards and Grants | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$6,500 | \$6,500 | \$6,500 | \$6,500 | \$6,500 |

MURRAY STATE COLLEGE
ASSOCIATE IN ARTS IN COMMUNICATION AND PERFORMANCE STUDIES

| Degree Requirements | Credit Hours |
|--|--|
| General Education | 38-39 |
| ENG 1113 English Composition I | 3 |
| ENG 1213 English Composition II | 3 |
| HST 1483 or HST 1493 U.S. History to 1877 U.S. History since 1877 | 3 |
| GVT 1113 American Federal Government | 3 |
| PHS 1114 General Physical Science | 4 |
| BIO 1114 General Biology | 4 |
| | Any course with a HUM prefix or Any course with an ART prefix |
| 6 | |
| MTH 1513 or MTH 1413 College Algebra Survey of Math | 3 |
| CIS 1113 Computer Applications | 3 |
| SPC 1113 Fundamentals of Speech | 3 |
| | Any course with a HUM, MU, TH, or SPC prefix |
| 3 | |
| ORI 1011 New Student Orientation (if applicable) | 1 |
| Guided Elective | 2 |
| | Health, Wellness & Performance elective |
| 2 | |
| Program Core | 12 |
| TH 1133 Introduction to Theatre | 3 |
| TH 2133 Acting I | 3 |
| COM 1153 Voice and Diction | 3 |
| TH 2123 Oral Interpretation | 3 |
| Select one option below | |
| Communication | 12 |
| COM 2003 Career Prep for Communication and Performance Studies | 3 |
| COM 2153 Interpersonal Communication | 3 |
| COM 2113 Writing for Mass Communication | 3 |
| BC 2113 Business Communication | 3 |
| Music Theatre | 12 |
| MU 1203 Fundamentals of Music | 3 |
| MU 2561 or MU 2562 College Choir | 4 |

| | | |
|----------------|---------------------|--------------|
| MU 1211 | Applied Vocal Music | 1 |
| MU 1221 | Applied Vocal Music | 1 |
| MU 2211 | Applied Piano Music | 1 |
| MU 2221 | Applied Piano Music | 1 |
| TH 1001 | Play Production I | 1 |
| Theatre | | 11 |
| TH 1143 | Creative Dramatics | 3 |
| TH 2143 | Stagecraft | 3 |
| TH 2233 | Acting II | 3 |
| TH 1002 | Play Production | 2 |
| Total | | 64-65 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-g:

New Programs.

SUBJECT: Rose State College. Approval to offer the Associate in Arts in Fine Arts, the Associate in Science in Homeland Security, the Certificate in Health, Physical Education, and Recreation, the Certificate in Personal Trainer, the Certificate in Exercise Fitness Management, the Certificate in Intermediate French Proficiency, the Certificate in Intermediate German Proficiency, the Certificate in Intermediate Spanish Proficiency, the Certificate in Accounting Specialist, the Certificate in Professional Bookkeeping, the Certificate in Payroll Accounting, the Certificate in Accounting Software Specialist.

RECOMMENDATION:

It is recommended that the State Regents approve Rose State College's requests to offer the Associate in Arts in Fine Arts and the Associate in Science in Homeland Security via traditional and online delivery, and the Certificate in Health, Physical Education, and Recreation, the Certificate in Personal Trainer, the Certificate in Exercise Fitness Management, the Certificate in Intermediate French Proficiency, the Certificate in Intermediate German Proficiency, the Certificate in Intermediate Spanish Proficiency, the Certificate in Accounting Specialist, the Certificate in Professional Bookkeeping, the Certificate in Payroll Accounting, the Certificate in Accounting Software Specialist, with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Arts in Fine Arts.** Continuation beyond Fall 2018 will depend upon meeting the following criteria:
 - Majors enrolled: a minimum of 35 students in Fall 2017; and
 - Graduates: a minimum of 10 students in 2017-2018.
- **Associate in Science in Homeland Security.** Continuation beyond Fall 2020 will depend upon meeting the following criteria:
 - Majors enrolled: a minimum of 25 students in Fall 2019; and
 - Graduates: a minimum of 7 students in 2019-2020.
- **Certificate in Health, Physical Education, and Recreation.** The certificate is embedded within the Associate in Science in Social Studies (107) and will be included in the regular 5-year program review.
- **Certificate in Personal Trainer.** The certificate is embedded within the Associate in Science in Social Studies (107) and will be included in the regular 5-year program review.
- **Certificate in Exercise Fitness Management.** The certificate is embedded within the Associate in Science in Social Studies (107) and will be included in the regular 5-year program review.

- **Certificate in Intermediate French Proficiency.** The certificate is embedded within the Associate in Arts in Modern Languages (022) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Intermediate German Proficiency.** The certificate is embedded within the Associate in Arts in Modern Languages (022) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Intermediate Spanish Proficiency.** The certificate is embedded within the Associate in Arts in Modern Languages (022) and will be included in the regular 5-year program review due in 2018.
- **Certificate in Accounting Specialist.** The certificate is embedded within the Associate in Applied Science in Accounting (001) and will be included in the regular 5-year program review.
- **Certificate in Professional Bookkeeping.** The certificate is embedded within the Associate in Applied Science in Accounting (001) and will be included in the regular 5-year program review.
- **Certificate in Payroll Accounting.** The certificate is embedded within the Associate in Applied Science in Accounting (001) and will be included in the regular 5-year program review.
- **Certificate in Accounting Software Specialist.** The certificate is embedded within the Associate in Applied Science in Accounting (001) and will be included in the regular 5-year program review.

BACKGROUND:

Academic Plan

Rose State College's (RSC) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

- The division and college curriculum committees continue to review the academic programs, courses, and scheduling to help ensure the offerings are well aligned with the needs of the business sector, community, and various entities with which the college interacts. Numerous revisions have been made to the college schedule and degree plans to achieve this objective.
- The Humanities Division is placing emphasis on three areas: reading, English, and performing arts. English Composition I and II were redesigned during the year to strengthen rhetoric and grammar preparation. A reading course prerequisite was added to literature and philosophy courses to ensure that students are prepared to handle the required material successfully. A new option in Philosophy was added to the English Associate in Arts degree program to strengthen articulation with program at the University of Oklahoma.
- In collaboration with the Memorial Institute for the Prevention of Terrorism, the Social Sciences Division integrated an option into the Criminal Justice Associate in Science degree program. In addition, the Business and Information Technology Division integrated a hotel and event management option into the Business Administration Associate in Applied Science degree which will also fit into the Professional Business Studies Option of the transfer Business degree.
- The Faculty Development Initiative launched in September 2011 continues to offer workshops that include New Faculty Orientation and other topics involving instructional strategies, engaging students, D2L, instructional technologies, learning assessment, etc. During the 2013-2014 academic year, 216 participants in workshops consisted of 86 individual faculty.

- Rose State College began analyzing its partnership with career technology center partners beginning with the CyberSecurity and Family Services and Child Care Associate in Applied Science degree programs. Steps are being taken to transition from the current cooperative alliance program.
- During 2013-2014, the Business and Information Technology Division embedded certificate programs in the Business Administration Associate in Applied Science degree program. Students interested in the certificate only will be able to earn that credential. However, realizing that most people are life-long learners, faculty have embedded the certificate in the courses required for the associate in applied science degree program. Embedded certificates were also approved for the Computer Information Technology and Multimedia Communication associate in applied science degree programs.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, RSC has taken the following program actions in response to APRA:

| | |
|----|--|
| 63 | Degree and/or certificate programs deleted |
| 36 | Degree and/or certificate programs added |

Program Review

RSC offers 56 degree and/or certificate programs as follows:

| | |
|----|--------------------------------------|
| 12 | Certificates |
| 26 | Associate of Arts or Science Degrees |
| 18 | Associate of Applied Science Degrees |
| 0 | Baccalaureate Degrees |
| 0 | Master's Degrees |
| 0 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with RSC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

RSC's faculty developed the proposals, which were reviewed and approved by institutional officials. RSC's governing board approved delivery of the Associate in Arts in Fine Arts, the Associate in Science in Homeland Security, the Certificate in Health, Physical Education, and Recreation, the Certificate in Personal Trainer, the Certificate in Exercise Fitness Management, the Certificate in Intermediate French Proficiency, the Certificate in Intermediate German Proficiency, the Certificate in Intermediate Spanish Proficiency, the Certificate in Accounting Specialist, the Certificate in Professional Bookkeeping, the

Certificate in Payroll Accounting, and the Certificate in Accounting Software Specialist at the April 16, 2015 meeting. RSC requests authorization to offer these certificates as outlined below.

RSC is currently approved to offer the following degree programs through online delivery:

- Associate in Applied Science in Library Technical Assistant (055);
- Associate in Arts in English (018);
- Associate in Arts in Enterprise Development (675);
- Associate in Arts in History (125);
- Associate in Arts in Liberal Studies (047);
- Associate in Arts in Social Sciences (112);
- Associate in Science in Business (007); and
- Associate in Science in Enterprise Development (676).

POLICY ISSUES:

This action is consistent with the Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

ANALYSIS:

Associate in Arts in Fine Arts

Program purpose. The proposed program will provide students the foundation needed to transfer to a similar bachelor’s program in the fine arts.

Program rationale and background. RSC has a long history of articulating programs with the University of Central Oklahoma, Oklahoma City University, and the University of Oklahoma. The proposed program is the result of curriculum realignment to move options from the Associate in Arts in Liberal Studies (047) and create a stand-alone program in fine arts. This realignment will facilitate articulation of the proposed program with the four-year institution and provides students with a credential that more accurately represents the content.

Employment opportunities. Although the proposed program is not designed to lead to immediate employment after graduation, students will be prepared to transfer to a similar program at a four-year institution. Upon completion of their education students interested in careers in the fine arts will be able to find employment in a variety of business and industry as performers, photo journalists, theatrical and music directors, graphic artists, educators, and art directors. Individuals may also become entrepreneurs and become self-employed. According to the Oklahoma Employment Security Commission careers in these areas are expected to increase 7 to 11 percent through 2022. RSC is confident students graduating from the proposed program will be prepared to continue their education at a four-year institution and will find employment in their field.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

| Productivity Category | Criteria | Deadline |
|---|----------|-----------|
| Minimum Enrollment of majors in the program | 35 | Fall 2017 |
| Minimum Graduates from the program | 10 | 2017-2018 |

Duplication and impact on existing programs. There are no Associate in Arts in Fine Arts programs offered in Oklahoma. A system wide letter of intent was communicated by email November 18, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 62-63 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|----------------------|--------------|
| General Education | 39 |
| Program Requirements | 22-23 |
| Free Elective | 0-1 |
| Total | 62-63 |

Faculty and staff. Existing faculty will teach the proposed program.

Delivery method and support services. RSC will utilize the Desire2Learn learning management system. RSC will meet academic standards outlined in policy to ensure the quality of the degree program, which include faculty training, student services, and other support services including library, facilities and computers containing a variety of software suites. The library, facilities, and equipment are adequate for this program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Associate in Arts in Fine Arts are shown in the following tables.

| A. Funding Sources | Year of Program | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Total Resources Available from Federal Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Resources Available from Other Non-State Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Existing State Resources | \$298,564 | \$298,564 | \$298,564 | \$298,564 | \$298,564 |
| <i>Narrative/Explanation: The proposed program is the result of restructuring existing options into a stand-alone program. The amounts above reflect the current salaries of the 6 full-time faculty that teach the major courses required in the proposed program.</i> | | | | | |
| State Resources Available through Internal Allocation and | \$4,700 | \$4,700 | \$4,700 | \$4,700 | \$4,700 |

| A. Funding Sources | Year of Program | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Reallocation | | | | | |
| <i>Narrative/Explanation: The amounts above reflect current reallocation of funds from the existing budget</i> | | | | | |
| Student Tuition | \$64,500 | \$77,400 | \$90,300 | \$103,200 | \$116,100 |
| <i>Narrative/Explanation: Tuition was calculated based on anticipated enrollment of 25, 30, 35, 40, and 45 students in years 1 through 5 and a tuition rate of \$107.50 per credit hour. RSC estimates students will complete 24 credit hours per academic year.</i> | | | | | |
| TOTAL | \$367,764 | \$380,664 | \$393,564 | \$406,464 | \$419,364 |

| B. Breakdown of Budget Expenses/Requirements | Year of Program | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Administrative/Other Professional Staff | \$0 | \$0 | \$0 | \$0 | \$0 |
| Faculty | \$298,564 | \$298,564 | \$298,564 | \$298,564 | \$298,564 |
| <i>Narrative/Explanation: The amounts above reflect the salaries for the 6 full-time faculty that currently teach in the program.</i> | | | | | |
| Graduate Assistants | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Employees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Equipment and Instructional Materials | \$0 | \$0 | \$0 | \$0 | \$0 |
| Library | \$0 | \$0 | \$0 | \$0 | \$0 |
| Contractual Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Support Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Commodities | \$0 | \$0 | \$0 | \$0 | \$0 |
| Printing | \$2,700 | \$2,700 | \$2,700 | \$2,700 | \$2,700 |
| <i>Narrative/Explanation: The amounts above reflect costs for course instruction, assessment, and recruitment.</i> | | | | | |
| Telecommunications | \$0 | \$0 | \$0 | \$0 | \$0 |
| Travel | \$0 | \$0 | \$0 | \$0 | \$0 |
| Awards and Grants | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$301,264 | \$301,264 | \$301,264 | \$301,264 | \$301,264 |

Associate in Science in Homeland Security

Program purpose. The proposed program will provide students with a foundation in various areas of homeland security and prepare them to transfer to a similar program at a four-year institution.

Program rationale and background. RSC is in the process of implementing the Homeland Security Institute which will offer not only research opportunities but also non-credit program on various programs

such as counterterrorism and investigation and academic programs that will be transferable to similar bachelor's programs offered at four-year institutions. RSC currently offers an Associate in Science in Criminal Justice (049) and an Associate in Applied Science in Networking/Cyber Security (111), both of which have strong enrollment. RSC indicates that some students in these programs may have more interest in homeland security. The proposed program was designed to be interdisciplinary and include various areas of specialized coursework that prepare students for continued education toward a bachelor's degree. RSC indicates that the University of Oklahoma and Southeastern Oklahoma State University have expressed interest in developing articulation agreements with the proposed program and anticipates interest from other state-system institutions.

Employment opportunities. Although the proposed program is not designed to lead to immediate employment after graduation, students will be prepared to transfer to a similar program at a four-year institution. Upon completion of their education students interested in careers in homeland security will be able to find employment in a variety of business, industry, and government agencies. Individuals may work with law enforcement entities, travel services, border security, and cybersecurity investigations. According to the Oklahoma Employment Security Commission careers in these areas are expected to increase 11 to 27 percent through 2022. RSC is confident students graduating from the proposed program will be prepared to continue their education at a four-year institution and will find employment in the field.

Student demand. The proposed program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

| Productivity Category | Criteria | Deadline |
|---|----------|-----------|
| Minimum Enrollment of majors in the program | 25 | Fall 2019 |
| Minimum Graduates from the program | 7 | 2019-2020 |

Duplication and impact on existing programs. There are no Associate in Science in Homeland Security programs offered in Oklahoma. A system wide letter of intent was communicated by email November 18, 2014. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 65-66 total credit hours as shown in the following table. Eleven new courses will be added and the curriculum is detailed in the attachment (Attachment B).

| Content Area | Credit Hours |
|----------------------|--------------|
| General Education | 38 |
| Program Requirements | 27-28 |
| Total | 65-66 |

Faculty and staff. Adjunct faculty will initially teach the proposed program. RSC anticipates hiring full-time faculty once the viability of the program is established.

Delivery method and support services. RSC will utilize the Desire2Learn learning management system. RSC will meet academic standards outlined in policy to ensure the quality of the degree program, which include faculty training, student services, and other support services including library, facilities and

computers containing a variety of software suites. The library, facilities, and equipment are adequate for this program.

Financing. The proposed program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Associate in Science in Homeland Security are shown in the following tables.

| A. Funding Sources | Year of Program | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Total Resources Available from Federal Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Resources Available from Other Non-State Sources | \$0 | \$0 | \$0 | \$0 | \$0 |
| Existing State Resources | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Resources Available through Internal Allocation and Reallocation | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| <i>Narrative/Explanation: The amounts above are funds that were diverted from other campus programs.</i> | | | | | |
| Student Tuition | \$25,800 | \$38,700 | \$38,700 | \$51,600 | \$64,500 |
| <i>Narrative/Explanation: Tuition was calculated based on estimated tuition of \$107.50 per credit hour and an enrollment of 10, 15, 15, 20, and 25 students in years 1 through 5. RSC anticipates students completing 12 credit hours per semester.</i> | | | | | |
| TOTAL | \$35,800 | \$48,700 | \$48,700 | \$61,600 | \$74,500 |

| B. Breakdown of Budget Expenses/Requirements | Year of Program | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st Year | 2 nd Year | 3 rd Year | 4 th Year | 5 th Year |
| Administrative/Other Professional Staff | \$0 | \$0 | \$0 | \$0 | \$0 |
| Faculty | \$7,920 | \$7,920 | \$65,000 | \$65,000 | \$65,000 |
| <i>Narrative/Explanation: The amounts shown for years 1 and 2 reflect adjunct faculty salary. Program specific faculty will not be hired until the viability of the program can support it.</i> | | | | | |
| Graduate Assistants | \$0 | \$0 | \$0 | \$0 | \$0 |
| Student Employees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Equipment and Instructional Materials | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| <i>Narrative/Explanation: The amounts above reflect costs for teaching specific courses related to counterterrorism which may require special materials not available through traditional avenues. Additionally, some special equipment may be necessary to support the instruction of the program.</i> | | | | | |
| Library | \$0 | \$0 | \$0 | \$0 | \$0 |
| Contractual Services | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|
| Other Support Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Commodities | \$0 | \$0 | \$0 | \$0 | \$0 |
| Printing | \$2,000 | \$2,000 | \$2,000 | \$2,000 | \$2,000 |
| <i>Narrative/Explanation: The amounts above reflect costs for course instruction, assessment, and recruitment.</i> | | | | | |
| Telecommunications | \$0 | \$0 | \$0 | \$0 | \$0 |
| Travel | \$0 | \$0 | \$0 | \$0 | \$0 |
| Awards and Grants | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$10,920 | \$10,920 | \$68,000 | \$68,000 | \$68,000 |

Certificate in Health, Physical Education, and Recreation

Program purpose. The proposed certificate is embedded within the Associate in Science in Health and Sport Sciences (107) and will provide students with the knowledge and skills needed to teach any form of recreational activity in a group setting.

Program rationale and employment opportunities. The proposed certificate is intended to provide a foundation for students interested in health and fitness careers. According to the Oklahoma Employment Security Commission, careers in the health, fitness, and recreation sector are expected to increase approximately 10 percent through 2022. Although the proposed certificate is designed to assist students in transferring to a four-year institution, the knowledge and skills gained through the curriculum can help them secure entry level jobs within recreation and fitness centers.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Science in Health and Sport Sciences (107) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Health, Physical Education, and Recreation programs offered in Oklahoma. A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 20 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment C).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 20 |
| Total | 20 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Science in Health and Sport Sciences (107) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Personal Trainer

Program purpose. The proposed certificate is embedded within the Associate in Science in Health and Sport Sciences (107) and will provide students with the knowledge and skills needed to be a personal trainer.

Program rationale and employment opportunities. The proposed certificate is intended to provide a foundation for students interested in health and fitness careers. According to the Oklahoma Employment Security Commission, careers as fitness trainers are expected to increase approximately 10 percent through 2022. Although the proposed certificate is designed to assist students in transferring to a four-year institution, the knowledge and skills gained through the curriculum can help them secure entry level jobs within health clubs, recreation and fitness centers, and rehabilitation centers.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Science in Health and Sport Sciences (107) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Personal Trainer programs offered in Oklahoma. A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 25 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment D).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 25 |
| Total | 25 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Science in Health and Sport Sciences (107) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Exercise Fitness Management

Program purpose. The proposed certificate is embedded within the Associate in Science in Health and Sport Sciences (107) and will provide students with the knowledge and skills needed for a career in health club or fitness center management.

Program rationale and employment opportunities. The proposed certificate is intended to provide a foundation for students interested in managing health clubs and fitness careers. According to the Oklahoma Employment Security Commission, careers as fitness trainers are expected to increase approximately 10 percent through 2022. Although the proposed certificate is designed to assist students in transferring to a four-year institution, the knowledge and skills gained through the curriculum can help them secure entry level jobs within health clubs and fitness centers.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Science in Health and Sport Sciences (107) program.

Duplication and impact on existing programs. There are no undergraduate Certificate in Exercise Fitness Management programs offered in Oklahoma. A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 20 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment E).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 20 |
| Total | 20 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Science in Health and Sport Sciences (107) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Intermediate French Proficiency

Program purpose. The proposed certificate is embedded within the Associate in Arts in Modern Languages (022) and will provide students with a credential documenting their proficiency in French.

Program rationale and employment opportunities. The Department of Labor indicates that translators and interpreters is one of the fastest growing occupations. In the global economy both state and federal agencies, as well as public and private employers seek candidates who are bilingual. Additionally the Oklahoma Employment Security Commission estimates that careers for Interpreters and Translators are expected to increase 32 percent by 2022. The proposed certificate is designed to provide students with a foundation to transfer to a four year institution to continue their education in a similar degree or use the credential to complement a degree in another field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Arts in Modern Languages (022) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-------------------------|--|
| Tulsa Community College | Certificate in International Language Studies (171) with an option in French |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents’ office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 16 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment F).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 16 |
| Total | 16 |

Faculty and staff. Existing faculty will teach the proposed certificate.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Arts in Modern Languages (022) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Intermediate German Proficiency

Program purpose. The proposed certificate is embedded within the Associate in Arts in Modern Languages (022) and will provide students with a credential documenting their proficiency in German.

Program rationale and employment opportunities. The Department of Labor indicates that translators and interpreters is one of the fastest growing occupations. In the global economy both state and federal agencies, as well as public and private employers seek candidates who are bilingual. Additionally the Oklahoma Employment Security Commission estimates that careers for Interpreters and Translators are expected to increase 32 percent by 2022. The proposed certificate is designed to provide students with a foundation to transfer to a four year institution to continue their education in a similar degree or use the credential to complement a degree in another field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Arts in Modern Languages (022) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-------------------------|--|
| Tulsa Community College | Certificate in International Language Studies (171) with an option in German |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents’ office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 16 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment G).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 16 |
| Total | 16 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed program is an embedded certificate within the Associate in Arts in Modern Languages (022) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Intermediate Spanish Proficiency

Program purpose. The proposed certificate is embedded within the Associate in Arts in Modern Languages (022) and will provide students with a credential documenting their proficiency in Spanish.

Program rationale and employment opportunities. The Department of Labor indicates that translators and interpreters is one of the fastest growing occupations. In the global economy both state and federal agencies, as well as public and private employers seek candidates who are bilingual. Additionally the Oklahoma Employment Security Commission estimates that careers for Interpreters and Translators are expected to increase 32 percent by 2022. The proposed certificate is designed to provide students with a foundation to transfer to a four year institution to continue their education in a similar degree or use the credential to complement a degree in another field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Arts in Modern Languages (022) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-------------------------|---|
| Tulsa Community College | Certificate in International Language Studies (053) with an option in Spanish |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents' office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 16 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment H).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 16 |
| Total | 16 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Arts in Modern Languages (022) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Accounting Specialist

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) and will provide students with the knowledge and skills needed for entry level accounting positions.

Program rationale and employment opportunities. Students completing the proposed certificate can find employment in a variety of business and industry. According to the Oklahoma Employment Security Commission, careers in accounting are expected to increase approximately 13 to 16 percent through 2022. The proposed certificate is designed to assist students securing entry level jobs within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Accounting (001) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-----------------------------------|---------------------------------|
| Northeastern Oklahoma A&M College | Certificate in Accounting (066) |
| Tulsa Community College | Certificate in Accounting (173) |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents' office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment I).

| Content Area | Credit Hours |
|---------------------|---------------------|
| Required Courses | 24 |
| Total | 24 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Professional Bookkeeping

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) and will provide students with the knowledge and skills needed for entry level accounting positions.

Program rationale and employment opportunities. Students completing the proposed certificate can find employment in a variety of business and industry. According to the Oklahoma Employment Security Commission, careers for Bookkeepers, Accounting, and Auditing Clerks are expected to increase approximately 12 percent through 2022. The proposed certificate is designed to assist students securing entry level jobs within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Accounting (001) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-----------------------------------|---------------------------------|
| Northeastern Oklahoma A&M College | Certificate in Accounting (066) |
| Tulsa Community College | Certificate in Accounting (173) |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents' office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 21 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment J).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 21 |
| Total | 21 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Payroll Accounting

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) and will provide students with the knowledge and skills needed for entry level accounting positions.

Program rationale and employment opportunities. Students completing the proposed certificate can find employment in a variety of business and industry. According to the Oklahoma Employment Security Commission, careers for Payroll and Timekeeping Clerks are expected to increase approximately 12 percent through 2022. The proposed certificate is designed to assist students securing entry level jobs within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Accounting (001) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-----------------------------------|---------------------------------|
| Northeastern Oklahoma A&M College | Certificate in Accounting (066) |
| Tulsa Community College | Certificate in Accounting (173) |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents' office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 21 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment K).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 21 |
| Total | 21 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Certificate in Accounting Software Specialist

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) and will provide students with the knowledge and skills needed for entry level accounting positions.

Program rationale and employment opportunities. Students completing the proposed certificate can find employment in a variety of business and industry. According to the Oklahoma Employment Security Commission, careers in accounting are expected to increase approximately 13 to 16 percent through 2022. The proposed certificate is designed to assist students securing entry level jobs within the field.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Accounting (001) program.

Duplication and impact on existing programs. The proposed certificate program may share some similar content with the following programs:

| Institution | Existing Program |
|-----------------------------------|---------------------------------|
| Northeastern Oklahoma A&M College | Certificate in Accounting (066) |
| Tulsa Community College | Certificate in Accounting (173) |

A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions notified the State Regents’ office of a protest. Due to distance between institutions, approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 21 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment L).

| Content Area | Credit Hours |
|------------------|--------------|
| Required Courses | 21 |
| Total | 21 |

Faculty and staff. Existing faculty will teach the proposed program.

Financing and program resource requirements. The proposed certificate is embedded within the Associate in Applied Science in Accounting (001) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachments

**ROSE STATE COLLEGE
ASSOCIATE IN ARTS IN FINE ARTS**

| Degree Requirements | Credit Hours |
|---|--------------|
| General Education | 39 |
| ENGL 1113 English Composition I | 3 |
| ENGL 1213 English Composition II | 3 |
| HIST 1483 or HIST 1493 U.S. History to 1877 U.S. History since 1877 | 3 |
| POLS 1113 American Federal Government | 3 |
| | 7 |
| Students must select at least one Life Science and at least one Physical Science. One course must include a lab. | 7 |
| Mathematics (must be 1000 level or above except MATH 2103, MATH 2113, or MATH 2023) | 3 |
| Humanities (select Humanities courses with approval from advisor) | 6 |
| HPER course or ECON 2103 Activity or other HPER course Personal Finance | 2-3 |
| General Education Electives | 5-6 |
| Liberal Arts Elective (select courses from the following areas: Psychology, Social Sciences, Foreign Language, or Fine Arts) | 3 |
| Program Requirements | 22-23 |
| Students must select one of the following areas of emphasis: Art, Music, Music Engineering and Industry, Musical Theatre, Photography, or Theatre. | |
| Free Elective | 0-1 |
| Students must take course work so that the total number of credit hours completed equals 62. | |
| Total | 62 |

**ROSE STATE COLLEGE
ASSOCIATE IN SCIENCE IN HOMELAND SECURITY**

| Degree Requirements | | Credit Hours |
|---|---|---------------------|
| General Education | | 39 |
| ENGL 1113 | English Composition I | 3 |
| ENGL 1213 | English Composition II | 3 |
| HIST 1483 or HIST 1493 | U.S. History to 1877 U.S. History since 1877 | 3 |
| POLS 1113 | American Federal Government | 3 |
| | Students must select at least one Life Science and at least one Physical Science. One course must include a lab. | 7 |
| MATH 1513 | College Algebra (or higher) | 3 |
| | Humanities (see current college catalog for approved list of courses) | 6 |
| HPER or ECON 2103 | Activity or other HPER course Personal Finance | 2-3 |
| | Liberal Arts Electives (select courses from the following areas: Psychology, Social Sciences, Foreign Language, or Fine Arts) | 3 |
| | General Education Electives | 5-6 |
| Program Requirements | | 27-28 |
| *HSEC 1103 | Introduction to Homeland Security | 3 |
| MGMT 2153 | Teambuilding | 3 |
| BA 2413 | Business Ethics | 3 |
| ENSC 2403 | Industrial Hygiene Practices | 3 |
| | Students must select one of the following areas of emphasis | |
| Criminal Justice | | |
| CJ 1123 | Introduction to Law Enforcement | 3 |
| CJ 2303 | Cultural Diversity | 3 |
| CJ 2603 | Criminal Procedure | 3 |
| CJ 2803 | Criminal Investigations and Interviewing | 3 |
| POLS 2703 | Introduction to State and Local Government | 3 |
| Cyber Security/Digital Forensics | | |
| *CIT 2xx3 | Mobile Forensics | 3 |
| *CIT 2xx3 | Data Recovery and Analysis | 3 |
| *CIT 2xx3 | Digital Forensics Reporting | 3 |
| *CIT 2xx3 | Reverse Engineering | 3 |

| | | |
|------------------------------|--|--------------|
| CIT 2553 | Network Forensics | 3 |
| Counterterrorism | | |
| CTER 1113 | Introduction to Counterterrorism I | 3 |
| CTER 1213 | Introduction to Counterterrorism II | 3 |
| CTER 1513 | Intelligence and Counterterrorism | 3 |
| CTER 2123 | Domestic Terrorism Threat | 3 |
| *CTER 2xx3 | Fundamentals of Chemical, Biological, Radiological, Nuclear and Explosive Weapons | 3 |
| Emergency Management | | |
| *HMSE 1103 | Principles of Emergency Management | 3 |
| *HMSE 1203 | Federal Emergency Management | 3 |
| *HMSE 1303 | Continuity of Operations | 3 |
| *HMSE 2103 | Integrated Emergency Management | 3 |
| *HMSE 2203 | Emergency Management Capstone | 3 |
| Environmental Science | | |
| ENSC 1103 | Introduction to Environmental Science | 3 |
| ENSC 1101 | Introduction to Environmental Science Lab | 1 |
| ENSC 2123 | Air Quality | 3 |
| ENSC 2233 | Water Resources | 3 |
| GIS 1113 | Introduction to Geographic Systems | 3 |
| *CTER 2xx3 | Fundamentals of Chemical, Biological, Radiological, Nuclear and Explosive Weapons | 3 |
| Total | | 65-66 |

*Denotes new courses

ATTACHMENT C

**ROSE STATE COLLEGE
CERTIFICATE IN HEALTH, PHYSICAL EDUCATION, AND RECREATION**

| Degree Requirements | | Credit Hours |
|----------------------------|--|---------------------|
| Required Courses | | 20 |
| HPER 1113 | First Responder | 3 |
| HPER 1311 or HPER 1321 | Beginning Swimming Intermediate Swimming | 1 |
| HPER 1213 | Introduction to Health and Sports Sciences | 3 |
| HPER 1202 | Health and Wellness | 2 |
| HPER 1222 | Concepts of Fitness | 2 |
| HPER 1502 | Techniques of Teaching HSS Skills/Activities | 2 |
| HPER 2333 | Sports Nutrition | 3 |
| HPER 2612 | Legal Aspects of Health and Sport Sciences | 2 |
| HPER 2702 | Health and Sport Sciences Practicum | 2 |
| Total | | 20 |

ATTACHMENT D**ROSE STATE COLLEGE
CERTIFICATE IN PERSONAL TRAINER**

| Degree Requirements | Credit Hours |
|---|---------------------|
| Required Courses | 25 |
| HPER 1113 First Responder | 3 |
| HPER 1202 Health and Wellness | 2 |
| HPER 1213 Introduction to Health and Sports Sciences | 3 |
| HPER 1222 Concepts of Fitness | 2 |
| HPER 1391 Weight/Resistance Training | 1 |
| HPER 2333 Sports Nutrition | 3 |
| HPER 2612 Legal Aspects of Health and Sport Sciences | 2 |
| HPER 2623 Physiology of Exercise | 3 |
| HPER 2643 Applied Anatomy | 3 |
| HPER 2633 Principles of Personal Training | 3 |
| Total | 25 |

**ROSE STATE COLLEGE
CERTIFICATE IN EXERCISE FITNESS MANAGEMENT**

| Degree Requirements | | Credit Hours |
|----------------------------|--|---------------------|
| Required Courses | | 20 |
| HPER 1113 | First Responder | 3 |
| HPER 1213 | Introduction to Health and Sports Sciences | 3 |
| HPER 1202 | Health and Wellness | 2 |
| HPER 1222 | Concepts of Fitness | 2 |
| HPER 2633 | Principles of Personal Training | 3 |
| HPER 2333 | Sports Nutrition | 3 |
| HPER 2612 | Legal Aspects of Health and Sport Sciences | 2 |
| HPER 2702 | Health and Sport Sciences Practicum | 2 |
| Total | | 20 |

**ROSE STATE COLLEGE
CERTIFICATE IN INTERMEDIATE FRENCH PROFICIENCY**

| Degree Requirements | Credit Hours |
|---------------------------------------|---------------------|
| Required Courses | 16 |
| FREN 1115 Elementary French I | 5 |
| FREN 1225 Elementary French II | 5 |
| FREN 2113 Intermediate French I | 3 |
| FREN 2223 Intermediate French II | 3 |
| Total | 16 |

**ROSE STATE COLLEGE
CERTIFICATE IN INTERMEDIATE GERMAN PROFICIENCY**

| Degree Requirements | Credit Hours |
|---------------------------------------|---------------------|
| Required Courses | 16 |
| GERM 1115 Elementary German I | 5 |
| GERM 1225 Elementary German II | 5 |
| GERM 2113 Intermediate German I | 3 |
| GERM 2223 Intermediate German II | 3 |
| Total | 16 |

**ROSE STATE COLLEGE
CERTIFICATE IN INTERMEDIATE SPANISH PROFICIENCY**

| Degree Requirements | Credit Hours |
|--|---------------------|
| Required Courses | 16 |
| SPAN 1115 Elementary Spanish I | 5 |
| SPAN 1225 Elementary Spanish II | 5 |
| SPAN 2113 Intermediate Spanish I | 3 |
| SPAN 2223 Intermediate Spanish II | 3 |
| Total | 16 |

**ROSE STATE COLLEGE
CERTIFICATE IN ACCOUNTING SPECIALIST**

| Degree Requirements | Credit Hours |
|--|---------------------|
| Required Courses | 24 |
| ACCT 1123 College Accounting Procedures | 3 |
| ACCT 2103 Financial Accounting | 3 |
| ACCT 2203 Managerial Accounting | 3 |
| Accounting Electives | 15 |
| Total | 24 |

**ROSE STATE COLLEGE
CERTIFICATE IN PROFESSIONAL BOOKKEEPING**

| Degree Requirements | Credit Hours |
|--|---------------------|
| Required Courses | 21 |
| ACCT 1123 College Accounting Procedures | 3 |
| ACCT 2103 Financial Accounting | 3 |
| ACCT 2203 Managerial Accounting | 3 |
| ACCT 2723 Professional Bookkeeping | 3 |
| BA 2413 Business Ethics | 3 |
| ACCT 2603 QuickBooks Accounting | 3 |
| BA 2503 Business Communication | 3 |
| Total | 21 |

**ROSE STATE COLLEGE
CERTIFICATE IN PAYROLL ACCOUNTING**

| Degree Requirements | | Credit Hours |
|----------------------------|-------------------------------|---------------------|
| Required Courses | | 21 |
| ACCT 1123 | College Accounting Procedures | 3 |
| ACCT 2103 | Financial Accounting | 3 |
| ACCT 2203 | Managerial Accounting | 3 |
| ACCT 2503 | Payroll Accounting | 3 |
| ACCT 2803 | Excel Accounting | 3 |
| CIT 1093 | Microcomputer Applications | 3 |
| ACCT 2604 | QuickBooks Accounting | 3 |
| Total | | 21 |

**ROSE STATE COLLEGE
CERTIFICATE IN ACCOUNTING SOFTWARE SPECIALIST**

| Degree Requirements | | Credit Hours |
|----------------------------|-------------------------------|---------------------|
| Required Courses | | 21 |
| ACCT 1123 | College Accounting Procedures | 3 |
| ACCT 2103 | Financial Accounting | 3 |
| ACCT 2203 | Managerial Accounting | 3 |
| ACCT 2403 | Personal Income Tax | 3 |
| ACCT 2803 | Excel Accounting | 3 |
| CIT 1093 | Microcomputer Applications | 3 |
| ACCT 2604 | QuickBooks Accounting | 3 |
| Total | | 21 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #14-h:

New Programs.

SUBJECT: Seminole State College. Approval to offer Certificate in Applied Science General Education.

RECOMMENDATION:

It is recommended that the State Regents approve Seminole State College's request to offer the Certificate in Applied Science General Education via traditional and online delivery, with the stipulation that continuation of the certificate will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Applied Science General Education.** This certificate is embedded within the Associate in Applied Science in Business Technology (114) and will be included in the regular 5-year program review.

BACKGROUND:

Academic Plan

Seminole State College's (SSC) 2014-2015 Academic Plan lists the following institutional priorities and new funding initiatives:

Seminole State College has as one of its four Academic Affairs planning priorities the need "to develop up-to-date and sound academic programs." The College continues to evaluate the feasibility of and, where appropriate, to proceed with new, expanded, or redesigned academic programs in all academic divisions. To this end ALL 23 approved academic degree programs were evaluated and redesigned during the past two years. The purpose of the redesigned degree programs is to ensure a more seamless transfer to four-year institutions and to better align our programs with what is usually expected in an AA or AS degree program. New programs under consideration include but are not limited to Business Administration, Public Administration, Computer Forensics, Athletic Training, Sports Administration/Management, Music, Communications/Journalism, Applied Technology, Hospitality, Tourism, Human Resources, Rehabilitation Services, Tribal and/or Casino Management, Native American Studies, Environmental Science, Physical Therapy Assistant, Paralegal and Social Work.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning/Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, SSC has taken the following program actions in response to APRA:

| | |
|----|--|
| 16 | Degree and/or certificate programs deleted |
| 7 | Degree and/or certificate programs added |

Program Review

SSC offers 22 degree and/or certificate programs as follows:

| | |
|----|--------------------------------------|
| 1 | Certificates |
| 17 | Associate of Arts or Science Degrees |
| 4 | Associate of Applied Science Degrees |
| 0 | Baccalaureate Degrees |
| 0 | Master’s Degrees |
| 0 | Doctoral Degrees |
| 0 | First Professional Degrees |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with SSC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

SSC’s faculty developed the proposals, which were reviewed and approved by institutional officials. SSC’s governing board approved delivery of the Certificate in Applied Science General Education at the March 26, 2015 meeting. SSC requests authorization to offer this certificate as outlined below.

SSC is currently not approved to offer certificate or degree programs through online delivery.

POLICY ISSUES:

These actions are consistent with the Academic Program Approval and Distance Education and Traditional Off-Campus Courses and Programs policies.

ANALYSIS:

Certificate in Applied Science General Education

Program purpose. The proposed certificate is embedded within the Associate in Applied Science in Business Technology (114) and will provide students a credential to pair with a workforce certificate earned at a technology center.

Centrality of the Proposed Electronic Media Program to the Institution's Mission. This certificate program is consistent with SSC’s mission, purpose and philosophy, which is to empower people for academic success, personal development, and lifelong learning.

Academic Standards. The academic standards meet State Regents’ policy requirements in section 3.16.5. The proposal provided adequate detail regarding faculty, academic integrity, learning resources, admission, retention, assessment, student services, and technical support systems.

Program rationale and employment opportunities. Since the ability of students receiving an Associate in Applied Science through the cooperative alliance program is changing, the proposed certificate is

intended to be combined with a certificate earned through the technology center to increase the student's employability. Additionally, SSC believes that with the confidence gained through the completion of college-level coursework, students will be more likely to return to complete an associate's degree or pursue a bachelor's degree.

Student demand. The proposed certificate program is expected to fulfill student demand within the Associate in Applied Science in Business Technology (114) program.

Duplication and impact on existing programs. There are no Certificate in Applied Science General Education programs offered in Oklahoma. A system wide letter of intent was communicated by email March 10, 2015. None of the State System institutions requested a copy of the program or notified the State Regents' office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed certificate program will consist of 18 total credit hours as shown in the following table. No new courses will be added and the curriculum is detailed in the attachment (Attachment A).

| Content Area | Credit Hours |
|--------------------|--------------|
| Major Requirements | 18 |
| Total | 18 |

Faculty and staff. Existing faculty will teach the proposed program.

Support Services. The library, facilities, and equipment are adequate.

Delivery Method. SSC will utilize the learning and course management system Campus Cruiser for the instructional delivery of the certificate program. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. Campus Cruiser permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among and between students and faculty.

Financing and program resource requirements. The proposed certificate program is an embedded certificate within the Associate in Applied Science in Business Technology (114) program. Program resource requirements are supported through the main program and the certificate will be offered on a self-supporting basis. Current tuition and fee structure will be sufficient to adequately fund the certificate. No additional funding is requested from the State Regents to support the certificate.

Attachment

**SEMINOLE STATE COLLEGE
CERTIFICATE IN APPLIED SCIENCE GENERAL EDUCATION**

| Degree Requirements | | Credit Hours |
|----------------------------|---|---------------------|
| Major Requirements | | 18 |
| ENGL 1113 | Principles of English Composition I | 3 |
| ENGL 1213 | Principles of English Composition II | 3 |
| GOV 1113 | American National Government | 3 |
| HIST 1483 or HIST 1493 | American History Survey to 1877 American History Survey since 1877 | 3 |
| SPCH 1143 | Introduction to Communications | 3 |
| MATH 1513 | College Algebra | 3 |
| Total | | 18 |

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AGENDA ITEM #15:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

University of Oklahoma (OU) requests authorization to delete the program listed below:

- Master of Science in Knowledge Management in Knowledge Management (347)

Rose State College (RSC) requests authorization to delete the programs listed below:

- Associate in Science in Enterprise Development (676)

Associate in Applied Science degree programs and certificates deleted from changes in HLC requirements for Cooperative Agreement Programs with Technology Centers. These institutions and programs include:

- Connors State College (CSC)
 - Associate in Applied Science in Applied Technology (085)
- Eastern Oklahoma State College (EOSC)
 - Associate in Applied Science in Technical Studies (055)
- Northeastern Oklahoma A&M College (NEOAMC)
 - Associate in Applied Science in Administrative Office Support (043)
- Northern Oklahoma College (NOC)
 - Associate in Applied Science in Graphic Arts (056)
 - Associate in Applied Science in Electronics Technology (069)
 - Associate in Applied Science in Industrial Technology (082)
- Oklahoma City Community College (OCCC)
 - Associate in Applied Science in Electronics Technology (013)
 - Associate in Applied Science in Manufacturing Technology (034)
 - Associate in Applied Science in Automotive Technology (048)
 - Associate in Applied Science in Orthotics and Prosthetics Technology (123)
 - Associate in Applied Science in Applied Technology (127)
 - Associate in Applied Science in Database Management (142)
 - Associate in Applied Science in Network Technology (143)
 - Associate in Applied Science in Enterprise Communications (146)
 - Associate in Applied Science in Diagnostic Medical Sonography (148)
 - Certificate in Diesel Technician (158)
 - Certificate in Air Frame & Powerplant (159)

- Certificate in Prosthetic Technician (161)
- Certificate in Orthotics Technician (162)
- Redlands Community College (RCC)
 - Associate in Applied Science in Applied Technology (081)
- Rose State College (RSC)
 - Associate in Applied Science in Applied Technology (114)
- Tulsa Community College (TCC)
 - Certificate in Medical Assistant (181)
 - Associate in Applied Science in Graphics and Image Technology (240)

POLICY ISSUES:

These actions are consistent with the State Regents’ Academic Program Review policy.

ANALYSIS:

OU requests authorization to delete the Master of Science in Knowledge Management in Knowledge Management (347). This program was approved at the February 21, 2009 State Regents’ meeting. Reasons for requesting the deletion include:

- OU reports they have not utilized this program in several years.
- There are currently no students enrolled in the program.
- No courses will be deleted.
- Funds were reallocated several years ago.

RSC requests authorization to delete the Associate in Science in Enterprise Development (676). This program was approved at the September 9, 2010 State Regents’ meeting. Reasons for requesting the deletion include:

- RSC reports students are better served by the Associate in Arts in Enterprise Development (675) program.
- There are currently no students enrolled in the program.
- No courses will be deleted.
- No funds are available for reallocation.

Cooperative Agreement Programs. Associate in Applied Science degree programs and certificates in Cooperative Agreement Programs (CAPs) were reviewed following accreditation standard changes from the Higher Learning Commission. Programs that had 1) little or no productivity, 2) little or no industry demand, and/or 3) no institutional faculty expertise required deletion. The few students that remain in these programs will have the option to complete the program as scheduled or transition to a related program. These institutions and programs include:

| Institution | Prog Code | Program Name | Career Tech Center | Delete CAP | Delete AAS Degree Program |
|-------------|-----------|-----------------------|--|------------|---------------------------|
| CSC | 085 | APPLIED TECH-AAS | Indian Capital Technology Center | Yes | Yes |
| EOSC | 055 | TECHNICAL STUDIES | Kiamichi Technology Center | Yes | Yes |
| NEOAMC | 043 | ADMIN. OFFICE SUPPORT | Northeast Technology Center & Tri-County Technology Center | Yes | Yes |
| NOC | 056 | GRAPHIC ARTS-AAS | Autry Technology Center | Yes | Yes |
| NOC | 069 | ELECTRONICS TECH-AAS | Autry Technology Center & High Plains Technology Center | Yes | Yes |

| | | | | | |
|------|-----|-----------------------------------|---|-----|-----|
| NOC | 082 | INDUSTRIAL TECH-AAS | Meridian Technology Center | Yes | Yes |
| OCCC | 013 | ELECTRONICS TECHNOLOGY | Francis Tuttle Technology Center & Metro Technology Centers & Moore Norman Technology Center | Yes | Yes |
| OCCC | 034 | MANUFACTURING TECH | Francis Tuttle Technology Center & Mid America Technology Center & Moore Norman Technology Center | Yes | Yes |
| OCCC | 048 | AUTO TECH | Metro Technology Centers | Yes | Yes |
| OCCC | 123 | ORTH & PROSTH TECH - AAS | Francis Tuttle Technology Center | Yes | Yes |
| OCCC | 127 | APPLIED TECH-AAS | Francis Tuttle Technology Center & Moore Norman Technology Center | Yes | Yes |
| OCCC | 142 | DATABASE MANAGEMENT-AAS | Francis Tuttle Technology Center & Moore Norman Technology Center | Yes | Yes |
| OCCC | 143 | NETWORK TECHNOLOGY-AAS | Francis Tuttle Technology Center & Moore Norman Technology Center | Yes | Yes |
| OCCC | 146 | ENTERPRISE COMMUNICATIONS-AAS | Francis Tuttle Technology Center | Yes | Yes |
| OCCC | 148 | DIAGNOSTIC MEDICAL SONOGRAPHY-AAS | Moore Norman Technology Center | Yes | Yes |
| OCCC | 158 | DIESEL TECHNICIAN-CERT | Francis Tuttle Technology Center | Yes | Yes |
| OCCC | 159 | AIR FRAME & POWERPLANT-CERT | Metro Technology Centers | Yes | Yes |
| OCCC | 161 | PROSTHETIC TECHNICIAN-CERT | Francis Tuttle Technology Center | Yes | Yes |
| OCCC | 162 | ORTHOTICS TECHNICIAN-CERT | Francis Tuttle Technology Center | Yes | Yes |
| RCC | 081 | APPLIED TECHNOLOGY | Caddo Kiowa Technology Center & Canadian Valley Technology Center | Yes | Yes |
| RSC | 114 | APPLIED TECH AAS | Eastern Oklahoma County Technology Center & Gordon Cooper Technology Center & Metro Technology Centers & Mid-Del Technology Center & Moore Norman Technology Center | Yes | Yes |
| TCC | 181 | MEDICAL ASSISTANT-CERT | Tulsa Technology Center | Yes | Yes |
| TCC | 240 | GRAPHICS & IMAG TECH-AAS | Tulsa Technology Center | Yes | Yes |

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AGENDA ITEM #16:

Policy Exception.

SUBJECT: Request for approval of policy exceptions for a pilot project proposed by Connors State College.

RECOMMENDATION:

It is recommended that the State Regents approve a pilot project proposed by Connors State College (CSC) beginning Fall 2015 and ending Spring 2018 that allows temporary policy exceptions for concurrent enrollment, assessment and remediation, as described below. A report on the pilot project is required annually.

BACKGROUND:

In September 2010, Tulsa Community College (TCC) received approval for exceptions to sections of Oklahoma State Regents for Higher Education (OSRHE) policy to implement the EXCELeRate Concurrent Enrollment Pilot Project between TCC and nine high schools in the Tulsa Public School (TPS) system and Union High School (UHS) to increase accessibility to higher education for all students including concurrent and dual enrollment programs. The initial pilot project dates extended from Fall 2010 to Spring 2012. However, TCC received two one-semester extensions due to implementing the pilot project Spring 2011 and to accommodate students midway through the academic year. After submitting an EXCELeRate report, which noted some positive outcomes between the Spring 2011 and Spring 2013 semesters, in April 2014, TCC received approval to continue the EXCELeRate pilot study for two additional years. Continuation of the pilot allows students to benefit from EXCELeRate while the Council on Instruction studies the findings and recommendations of policy changes.

CSC is requesting approval to launch a separate concurrent enrollment pilot project, the Accelerate Concurrent Enrollment Pilot Project, which will expand concurrent enrollment access through policy exceptions for Muskogee High School (MHS) and Warner High School (WHS) students, effective Fall 2015 and concluding Spring 2018. The purpose of the Accelerate pilot is to expand collegiate learning opportunities to capable but underserved rural students from diverse backgrounds, and increase college degree and certificate attainment in Oklahoma. In contrast to the TCC EXCELeRate pilot, which increases concurrent enrollment opportunities for students residing in urban areas, the CSC Accelerate pilot will expand concurrent enrollment opportunities for high school students residing in rural areas. Additionally, based on the high percentage of Native American students at both MHS and WHS, this pilot will provide an opportunity to assess the impact that increased concurrent enrollment accessibility has on Native American student populations.

The Board of Regents for the Oklahoma Agricultural & Mechanical Colleges approved the Accelerate pilot at their June 19, 2015 meeting. President Tim Faltyn submitted a formal request to Chancellor Johnson seeking State Regents approval to conduct the Accelerate pilot. This pilot involves multiple exceptions to policy that could be considered circumvention. Therefore, it is important the State Regents review and take action on this request.

POLICY ISSUES:

Proposed exceptions include sections of the *3.9 Institutional Admission and Retention* policy, section 3.9.6.I Special Admissions – Concurrent Enrollment and *3.19 Assessment* and *3.20 Remediation*. Specifically, the proposed exceptions involve:

- Admission of concurrent enrollment students;
- Admission requirements;
- Assessment; and
- Remediation.

The proposed policy exceptions are detailed below.

ANALYSIS:

Based on TCC’s EXELerate program, there has been additional interest in expanding concurrent enrollment opportunities to enhance the academic performance of students and increase college matriculation directly from high school. While the EXCELerate project continues within an urban environment, the CSC Accelerate project provides an opportunity to conduct a different pilot within a rural geographic setting.

CSC will utilize National Alliance of Concurrent Enrollment Partnership (NACEP) standards, which are based on proven methods for administering concurrent programs, to ensure there is additional structure and accountability within the Accelerate pilot. By adhering to these guidelines, CSC is committed to providing the support services, assessment mechanisms, and administrative measures needed to operate an off-site concurrent enrollment program. CSC plans to offer 10 courses, which are taught by qualified high school teachers as adjuncts or CSC faculty, onsite at the two participating high schools. A CSC department chair will be responsible for hiring, training, mentoring, and evaluating the high school teachers who teach CSC courses. To ensure that high school teachers are academically qualified to teach a general education college course, as noted in the Higher Learning Commission’s (HLC) Determining Qualified Faculty: Guidelines for Institutions and Peer Reviewers document, as a CSC adjunct faculty, they must have a Master’s degree with at least 18 credit hours in the discipline of instruction.

At the beginning of each Fall semester, CSC will hold an Accelerate student orientation to disseminate important information and provide assistance with acclimating to the collegiate level environment. To emulate a more authentic collegiate experience, the high school sites will designate specific classrooms as “college” rooms. Faculty will utilize the college rooms rather than regular classrooms to differentiate a collegiate setting from a high school setting. Outside of the classroom, CSC will provide Accelerate students with online-based academic and support services. These services will, include, but may not be limited to, online-based academic and career advising, tutoring, and access to library resources.

The pilot program will create an opportunity to expand access to rural populations and assess whether the proposed standards are an effective measure of determining college readiness and success. CSC wishes to require an ACT composite score and an ACT subscore, which differ from existing policy, and utilize alternative measures, which are not permissible in existing policy, to allow students be admitted and enrolled in specific courses. The policy exceptions requested are outlined in detail below.

| State Regents' Policy | Proposed Exception |
|---|--|
| <p>Concurrent enrollment admission requirements:</p> <ul style="list-style-type: none"> • Juniors – 21 ACT (composite) or GPA of 3.5; • Seniors – 19 ACT (composite) or GPA of 3.0. | <p>Allow juniors and seniors, who meet one of the following, to be admissible:</p> <ul style="list-style-type: none"> • 18 (composite) ACT or 3.0 overall high school GPA <p>Rationale: CSC cites that there is no significant statistical difference in the success and completion rate among CSC students who earned a 19 ACT composite score compared to an 18 ACT composite score.</p> <p>Students with a 3.0 overall high school GPA have demonstrated academic success. Additionally, using a 3.0 GPA requirement for juniors aligns with the current senior GPA admission requirement.</p> |
| <p>Concurrent enrollment course placement requirements for Juniors and Seniors</p> <p>To Enroll in English:</p> <ul style="list-style-type: none"> • 19 Reading ACT <p>To Enroll in Math:</p> <ul style="list-style-type: none"> • 19 Math ACT <p>To Enroll in Science:</p> <ul style="list-style-type: none"> • 19 Science ACT <p>To Enroll in any other college subjects outside of English, Math, and Science:</p> <ul style="list-style-type: none"> • 19 Reading ACT | <p>Allow juniors and seniors, who meet one of the following, to enroll in college subject areas outside of English and Math (EDUC 1113, HIST 1483, HIST 1493, SPCH 1113, PSYC 1113, AND POLS 1113):</p> <ul style="list-style-type: none"> • 18 Reading ACT; or • 3.0 overall high school GPA <p>Allow seniors, who meet one of the following, to enroll in college level math:</p> <ul style="list-style-type: none"> • 18 Math ACT; or • no grade lower than a “B” in three units of high school mathematics (must include Algebra II). <p>Allow seniors, who meet one of the following, to enroll in a college level English course:</p> <ul style="list-style-type: none"> • 18 English ACT; or • no grade lower than a “B” in three units of high school English. <p>Rationale: CSC cites that there is no significant statistical difference in the success and completion rate among CSC students who earned a 19 ACT composite score compared to an 18 ACT composite score.</p> <p>Some studies show that multiple measures, beyond traditional ACT/SAT scores, can be used as a reliable predictive measure to estimate college readiness. Utilizing the successful completion of high school coursework will provide students who have performed well academically, but are ineligible to enroll in based on the current policy, an opportunity to enroll in specific courses.</p> |

| | |
|---|--|
| <p>Current policy does not permit the use of ACT Plan and ACT Aspire scores for admission.</p> | <p>Allow entering high school juniors, who earn a 17 composite score on the ACT Plan or a 425 composite score on the ACT Aspire, to be admissible.</p> <p>Rationale: Provided academic progress is made, ACT Plan and ACT Aspire scores are a reliable predictor of ACT score outcomes. A 17 ACT Plan score or a 425 ACT Aspire score predicts an ACT score of 18-23. In order to utilize an ACT Plan or ACT Aspire score for admission within this policy exception, the score must be from an Aspire or Plan test taken prior to the student's junior year.</p> |
| <p>Current policy does not permit the use of ACT Plan and ACT Aspire scores for course placement.</p> | <p>Allow entering juniors who earn a 17 ACT Plan subscore or an equivalent ACT Aspire subscore to enroll in the corresponding college subject area.</p> <p>Rationale: Provided academic progress is made, ACT Plan and ACT Aspire scores are a reliable predictor of ACT score outcomes. A 17 ACT Plan score or a 425 ACT Aspire score predicts an ACT score of 18-23. In order to utilize an ACT Plan or ACT Aspire score for admission within this policy exception, the score must be from an Aspire or Plan test taken prior to the student's junior year.</p> |

The pilot project and the involved policy exceptions outlined above will be effective Fall 2015 and immediately conclude following the Spring 2018 semester. Data will be collected over the six semesters of the pilot and an annual report, which will be detailed in a prescribed format, will be due following each academic year. The pilot project data will be analyzed and incorporated into a final report to be submitted to the State Regents after the Spring 2018 semester concludes.

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AGENDA ITEM #17-a:

Policy.

SUBJECT: Approval of revisions to the State Regents' *Oklahoma Teacher Connection* policy.

RECOMMENDATION:

It is recommended that the State Regents approve revisions to the *Oklahoma Teacher Connection* policy, as described below.

BACKGROUND:

Created through House Bill 1017, the Oklahoma State Regents for Higher Education (OSRHE) Oklahoma Teacher Connection (OTC), has the responsibility of developing and implementing programs to recruit, retain, and place teachers in Oklahoma schools. To fulfill the mission to recruit, retain, and place teachers in Oklahoma schools, three pre-collegiate teacher recruitment programs were implemented in Oklahoma schools: Academic Commitment to Education (ACE), Leadership, Education and Achievement Program (LEAP), and the Future Educators Association (FEA) program.

The ACE curriculum, developed in 2003-2004, is designed to give students a suitable, flexible, and practical introduction to careers in education. This occurs through direct instruction in aspects of teaching including lesson planning, pedagogy, and child development, as well as an internship component for every student. It is implemented in high schools across the state. The LEAP curriculum, piloted during the 2004-2005 academic year, is designed to help eighth and ninth grade students become leaders and explore education as a potential career choice. FEA, sponsored nationally by Phi Delta Kappa, is a co-curricular or extra-curricular organization that gives high school students, who are interested in teaching as a career, opportunities to explore the profession in more depth, which includes a chance to participate in annual national competitions.

To further advance the mission of the OTC, collegiate grant programs were established. These collegiate programs are funded through a competitive RFP process among universities and colleges. Once awarded, the grants may include various conferences, professional development classes, workshops, seminars and training that work to support the goals and missions of The Oklahoma Teacher Connection to recruit, retain and place teachers in Oklahoma schools.

POLICY ISSUES:

The revision to the State Regents' *Oklahoma Teacher Connection* policy incorporates changes to the name of the pre-collegiate programs.

ANALYSIS:

The proposed changes are to better align with recognition of the statewide curricula and their purpose to recruit, place, and retain teachers in Oklahoma schools. An excerpt of the proposed changes is attached and a summary is provided below.

The proposed revisions changing the names of the pre-collegiate programs are summarized below:

3.22.2 – Programs and Services

- Change “Academic Commitment to Education” to “Teach Oklahoma”;
- Change “Leadership, Education, and Achievement Program” to “Lead Oklahoma”; and
- Change “Future Educators Association” to “Educators Rising.”

Specific programmatic information regarding the pre-collegiate programs will be deleted from policy and placed in the Academic Affairs Procedures Handbook due to the language being procedural and not policy.

[Excerpt]

3.22 OKLAHOMA TEACHER CONNECTION

Administrative Rule Title 610 Chapter 1 Subchapter 13 (610:1-13)

3.22.1 Purpose (610:1-13-1)

The purpose of this Subchapter is to describe the Oklahoma Teacher Connection (OTC). The OTC is to continue the recruiting, retaining, and placing of teachers in public schools of the State of Oklahoma [70 O.S. § 6-130]. The Act states that such efforts shall include but not be limited to:

- A. The provision and coordination of support services to teacher training programs in state institutions of higher education, including the funding of grants for campus-based recruitment, retention and placement programs that assist students who intend to become teachers;
- B. The establishment and development of recruiting programs for potential teachers, including pre-collegiate curricular courses that emphasize school success and the opportunity to investigate teaching as a career choice, future teacher clubs and collegiate programs designed to recruit students making transitions from other careers and other areas of study;
- C. The hosting of conferences and workshops dealing with issues that affect teacher recruitment, retention, and placement;
- D. The creation of activities in the public and private schools of Oklahoma which enhance the image of the teaching profession; and
- E. The creation and development of placement services providing assistance to both educators and school districts seeking to hire qualified teachers. [70 O.S. § 6-130]

3.22.2 Programs and Services (610:1-13-3)

To achieve its primary goal of recruiting, retaining, and placing teachers in the public schools of the State of Oklahoma, administered by the Oklahoma State Regents for Higher Education, the OTC ~~shall offers a variety of curriculum, programs, and services. Parties interested in the programs and services can obtain additional information by contacting the OTC at the State Regents for Higher Education office. For additional information, refer to the *Academic Affairs Procedures Handbook*.~~

- A. ~~Academic Commitment to Education (ACE). The ACE program is an exemplary program that encourages high school students who possess high academic and leadership standards to consider teaching as a viable career. The yearlong course is designed to provide opportunities for students to explore the education system, learn about different areas and levels of teaching, conduct observations and focus on portfolio development. The program takes a hands-on, practical approach to teaching careers and is taught by instructors selected by the school principal.~~
- B. ~~Leadership, Education and Achievement Program (LEAP). LEAP~~

is a course designed for middle and junior high school students and targeted towards those students that exhibit the potential for academic success. Like ACE, LEAP is also a yearlong course which encourages students to consider a career in education. However, other careers are observed as well. The course provides students with the skills necessary to be successful in high school and college and prepares them for high academic achievement. Preparation also involves activities for advancing leadership skills, team building skills, and service learning. Instructors are selected by the principal.

- C. Collegiate Grant Program. The Collegiate Grant Program supports the overall objectives of the OTC by providing a link between institutions of higher education, OTC pre-collegiate programs and K-12 districts in the interest of promoting, recruiting and retaining teachers. Grants provided to the colleges of education within these various institutions, enable pre-collegiate and collegiate students to gain a better understanding of careers in education and allows them to interact with professionals already in the field. Some of the grants support financial aid for students, on-campus skill development activities and mentor/parent/peer support structures for prospective teachers.

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AGENDA ITEM #17-b:

Policy.

SUBJECT: Posting of revisions to the State Regents' *Brad Henry International Scholarship Program* policy.

RECOMMENDATION:

It is recommended that the State Regents post revisions to the *Brad Henry International Scholarship Program* policy, as described below.

BACKGROUND:

The Brad Henry International Scholarship Program was established by the Oklahoma State Regents for Higher Education in June 2008 and provides tuition and fees, plus a \$1,500 stipend for students to participate in a semester-long study abroad program at Swansea University in Swansea, Wales. Academic credit for this program is awarded by Oklahoma regional universities, and students are nominated by their institution.

POLICY ISSUES:

The revisions to the State Regents' *Brad Henry International Scholarship Program* policy are intended to provide clearer guidance in describing the eligibility requirements for participation in the scholarship program.

ANALYSIS:

An excerpt to the proposed policy revisions is provided below.

5.18 BRAD HENRY INTERNATIONAL SCHOLARSHIP PROGRAM

5.18.1 Purpose

The purpose of the Brad Henry International Scholarship Program is to provide an opportunity to undergraduate students from Oklahoma regional universities to participate in a semester of study abroad at the University of Wales in Swansea (Swansea University). The scholarship may be used to cover the cost of tuition, fees, room and board, books, materials, and travel expenses relating to the study abroad program.

5.18.2 General Provisions

- A. Each regional university will have an opportunity to nominate one student each academic year for participation in the Brad Henry International Scholarship Program. Nominations must be made by the university president.
- B. Recipients will be selected from the available nominations by a committee of State Regents' staff. Recipients selected for this award will have shown:
 - 1. excellent academic performance
 - 2. outstanding writing and communication skills
 - 3. exemplary character
 - 4. exceptional leadership, maturity and judgment
- C. Academic credit for courses taken as a part of the Brad Henry International Scholarship Program will be awarded as resident credit by the Oklahoma regional university. Credit for this program must be coordinated with the Oklahoma regional university prior to the beginning of the semester of study abroad.

5.18.3 Eligibility Requirements

- A. Brad Henry International Scholar shall meet the following criteria at the time of nomination and at the time of participation:
 - 1. be at least eighteen (18) years of age
 - 2. be an undergraduate student at an Oklahoma regional university
 - 3. be an Oklahoma resident
 - 4. be enrolled full-time at the nominating institution
 - 5. be in good academic standing at the nominating institution
 - 6. have completed at least 30 hours of college coursework/credits at the nominating institution or through transfer from another institution of higher education (shall not include credit hours earned through concurrent enrollment or AP coursework/testing)
 - 7. have submitted information, documents, acknowledgments, releases and authorizations as required by the State Regents.

5.18.4 Fiscal Aspects of the Program

- A. Funds made available to the student as part of the Brad Henry International Scholarship Program shall be paid directly to the regional university in which the student is enrolled, in trust for the student and on behalf of the student. Swansea University will invoice the regional university for the cost of tuition, fees, room and board, to be paid from the recipient's award amount. Upon payment of these costs, the regional university will distribute the remainder of the award to the recipient.
- B. The program shall provide recipients a scholarship in an amount not to exceed the average costs of Swansea University tuition, fees, room and board, required textbooks and materials, and travel expenses relating to the study abroad program.
- C. The number and amount of scholarship awards will be determined at the sole discretion of the State Regents by the amount of funds allocated to the program each year.

Adopted June 21, 2012. Revised September ____, 2015.

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AGENDA ITEM #17-c:

Policy.

SUBJECT: Posting of revisions to the Administrative Operations policy delegating authority to the Chancellor for the purpose of approving institutional applications to participate in the State Authorization Reciprocity Agreement (SARA).

RECOMMENDATION:

It is recommended that the State Regents post revisions to the Administrative Operations policy, Section 2.8 Delegation of Authority to the Chancellor, to authorize the Chancellor to approve institutional applications to participate in the State Authorization Reciprocity Agreement.

BACKGROUND:

In 1994, the State Regents approved an amendment to the Administrative Operations policy delegating authority to the Chancellor to approve specific actions as listed in the policy, with objective guidelines and standards for the delegated authority.

On May 29, 2015, the State Regents approved Oklahoma's participation in the State Authorization Reciprocity Agreement (SARA). Upon approval from the Southern Regional Education Board, Oklahoma will be a SARA State and thus institutions will begin seeking approval from the State Regents to participate in SARA. Based on the extended time periods between State Regents meetings during certain points of the year, relying on State Regents approval to permit eligible institutions to participate in SARA could significantly delay the timeframe in which institutions are approved. To make the approval process more efficient, the State Regents have the option to delegate authority to the Chancellor, within the aforementioned policy, to approve eligible institutions to participate in SARA.

POLICY ISSUES:

Policy section 3.16.9 in the Distance Education and Traditional Off-Campus Courses and Programs policy states the eligibility requirements for SARA as follows:

“To be eligible for SARA participation, a public or private institution shall have its principal campus or central administrative unit domiciled in Oklahoma and be a degree-granting institution that is accredited by an agency recognized by the USDE. Additionally, a private institution shall have the minimum requisite USDE issued financial responsibility index score, on the most recent year's review, to participate in the SARA. Private institutions which do not attain the required requisite financial responsibility score on the most recent year's financial review, but receive a score within the range which NC- SARA permits states to grant provisional acceptance, may seek conditional approval.”

Provided that an institution seeking approval meets the aforementioned eligibility requirements, the institution satisfies the requirements for SARA participation. Therefore, the review to ensure the

eligibility requirements are satisfied will be based on verifying factual information rather than conducting an in-depth judgement-based evaluation.

ANALYSIS:

Based on the straightforward nature of the SARA review, which is based on the SARA eligibility requirements, it is recommended that the State Regents grant the Chancellor the authority, within the Delegation of Authority to Chancellor policy, to approve eligible institutions for SARA participation. This will ensure a more efficient review process and allow eligible institutions to be approved for SARA participation throughout the entire calendar year. As outlined in the proposed revision, the Chancellor's approval must be consistent with policy and must be ratified by the State Regents on the consent docket at the next meeting.

Attachment

[Policy Excerpt]

2.8 DELEGATION OF AUTHORITY TO CHANCELLOR

2.81 Purpose

For purposes of achieving greater efficiencies and more timely interactions with institutions and providing more public meeting time for the discussion of broader public policy issues, the State Regents have delegated authority to the Chancellor as detailed in this section. The State Regents have set objective guidelines and standards for the delegated authority as indicated.

With respect to contracts entered into by the State Regents, specific authority is delegated as set out in section 2.8.2. The Chancellor is authorized to establish internal office procedures for sub-delegation of this authority and for insuring that all State Regents' contracts conform to applicable legal requirements.

2.82. Authority delegated to Chancellor

| Item | Restrictions/Provisions |
|---|--|
| <p>ACADEMIC CALENDAR</p> <ul style="list-style-type: none"> - Approval of annual and interim academic calendar requests from institutions | <p>Must be consistent with policy. Must be ratified on consent docket at next State Regents' meeting.</p> |
| <p>ACADEMIC COMMON MARKET</p> <ul style="list-style-type: none"> - Approval of institutions requests to offer programs in Common Market | <p>Must be an approved, quality program. Must be ratified on consent docket at next State Regents' meeting.</p> |
| <p>ADVISORY BODIES</p> <ul style="list-style-type: none"> - Establishing, structuring, and operating advisory bodies to the State Regents | <p>Establishment of advisory groups should be reported to the State Regents. Annual reports of the work of the advisory body should be reported to the Regents.</p> |
| <p>CAPITAL IMPROVEMENTS</p> <ul style="list-style-type: none"> - Approval of requests for campus master plan changes | <p>Changes must be of a routine nature (generally not representing more than the lower of a 25% change or \$750,000 in cost). Changes must be consistent with the institution's mission and academic plan. Must be ratified on consent docket at next State Regents' meeting</p> |
| <ul style="list-style-type: none"> - Approval of allotments of funds | <p>Allocation and allotment of funds must be consistent with any State Regents' funding designation and approved campus master plan. An annual report on allotment of state funds and Section 13 and New College Funds must be accepted by the State Regents.</p> |
| <ul style="list-style-type: none"> - Approval of requests for capital projects to | <p>The projects to be included must be emergency in</p> |

| | |
|---|---|
| <p>be included for funding through the Master Lease Purchase Program.</p> | <p>nature and must meet the requirements as outlined in Oklahoma Statutes as acceptable for funding through the Master Lease Purchase Program. Must be ratified on consent docket at next State Regents' Meeting.</p> |
| <p>CONTRACTS - Contracts for an amount less than \$100,000; all routine renewal and extension contracts</p> | <p>All contracts for amounts in excess of \$25,000 must be reported to the Budget & Audit Committee which may choose to forward them to the full board for action.</p> |
| <p>COOPERATIVE AGREEMENTS - Approval of cooperative agreements</p> | <p>Must be ratified on consent docket at next State Regents' meeting.</p> |
| <p>DEGREES (Nonacademic—Posthumous and Honorary) - Approval of nonacademic awards</p> | <p>Must be consistent with policy. Must be ratified by State Regents on consent docket at next meeting.</p> |
| <p>ENTRY-YEAR ASSISTANCE PROGRAM - Approve allocations to private institutions</p> | <p>Must be consistent with policy and with State Regents' allocation decisions. Must be ratified by State Regents on consent docket at next meeting.</p> |
| <p>EISENHOWER PROGRAM - Approval of projects and allocation of federal funds to institutions</p> | <p>Must be consistent with policy. Must be ratified by State Regents on consent docket at next meeting.</p> |
| <p>INTERAGENCY AGREEMENTS - Approve agreements</p> | <p>Must be consistent with policy. Must be ratified by State Regents on consent docket at next meeting.</p> |
| <p>OUTREACH - Approval of existing courses/programs through off-campus, electronic, or other nontraditional media</p> | <p>Must be existing programs/courses and actions must be consistent with policy. Must be ratified by State Regents on consent docket at next meeting. Conflict or unusual situations should be taken to the State Regents.</p> |
| <p>PERSONNEL/OFFICE BUDGET - Approval of any personnel action below the Director's level. Approval of routine expenditures. Approval of routine funding transfers between office functions/programs</p> | <p>Must not expand FTE or enlarge the salary/benefit portion of the budget approved for the fiscal year. A quarterly report must be made to the B&A Committee on the office budget, and an annual report must be presented to the State Regents for acceptance.</p> |

| | |
|--|---|
| <p>POLICY EXCEPTIONS</p> <ul style="list-style-type: none"> - Approval of minor exceptions/clarifications to State Regents' policy that will not result in a broad-scale circumvention of policy <p>PROGRAMS</p> <ul style="list-style-type: none"> - Approval of all routine program modifications and name changes <p>REGENTS EDUCATION PROGRAM</p> <ul style="list-style-type: none"> - Approval of REP credit events <p>REMEDICATION</p> <ul style="list-style-type: none"> - Approval of individual institution's instruments for remediation of curricular deficiencies <p>RESEARCH MATCHING PROGRAM</p> <ul style="list-style-type: none"> - Approval of allocation of funds to institutions <p>SCHOLARSHIP/MINORITY INCENTIVE GRANT PROGRAMS</p> <ul style="list-style-type: none"> - Approval of awards for all scholarship programs. <p><u>STATE AUTHORIZATION RECIPROCITY AGREEMENT (SARA)</u></p> <ul style="list-style-type: none"> - <u>Approval of eligible institutions to participate in SARA.</u> <p>SUMMER ACADEMIES</p> <ul style="list-style-type: none"> - Approval of summer academies and allocation of funds to institutions. <p>SUPPLEMENTAL ALLOCATIONS</p> <ul style="list-style-type: none"> - Approval of supplemental allocations | <p>All policy exceptions/clarifications must be reported quarterly to the State Regents.</p> <p>Must be ratified on consent docket at next State Regents' meeting</p> <p>Must be consistent with policy. Subject to Regents' ratification on consent docket at next meeting</p> <p>Must be consistent with policy. An annual report to the State Regents is required.</p> <p>Must be consistent with policy. Subject to Regents' ratification on consent docket at next meeting.</p> <p>Must be consistent with policy or previous board action, otherwise State Regents approval is required. Awards are subject to Regents' ratification on consent docket at next meeting.</p> <p><u>Must be consistent with policy. Must be ratified by State Regents on consent docket at next meeting.</u></p> <p>Must be consistent with policy. Subject to Regents' ratification on consent docket at next meeting.</p> <p>Subject to Regents' ratification on consent docket at next meeting</p> |
|--|---|

2.8.2.3. Authority not delegated to the Chancellor is reserved for the State Regents, including but not limited to:

- A. ACCREDITATION. Regents must take all action accrediting/reaccrediting/denying accreditation to an institution.
- B. ADMINISTRATIVE PROCEDURES ACT. Regents must take all action relating to APA matters as required by law. Action will generally be taken, however, on the consent docket.
- C. AUDITS. Regents will take all action to accept audit reports of State Regents' accounts. Regents will take initial action to employ an audit firm not to exceed the limits provided by law.
- D. BUDGET NEEDS/ALLOCATION & PRINCIPLES/BUDGET APPROVALS. Regents will take all action relating to determining budget needs of the System and each institution, determining the allocation for each institution and each special program, and approving the budgets of each institution. (Authority for budget modifications throughout the year has already been delegated to the Chancellor)
- E. BYLAWS. State Regents will take all action relating to their Rules of Operation.
- F. CAPITAL IMPROVEMENTS. Regents will take action relating to the prioritization of capital improvement projects for institutions and designation of state funds for the projects. (Allocation and allotment of funds has been delegated to the Chancellor as indicated above.)
- G. CONTRACTS. All contracts not delegated to the Chancellor.
- H. ELECTION OF OFFICERS. Regents will take all action relating to Election of Officers. (However, the Chancellor may act, subject to board ratification, designating a regent to serve as officer for the explicit purpose of signing a degree)
- I. ENDOWMENT PROGRAM. Regents must take all action establishing or modifying endowment accounts.
- J. EVALUATIONS. Regents must take all action relating to authorizing the operation of English Proficiency Schools and operation of technical-occupational programs under federal requirements.
- K. GRANTS/ASSIGNMENTS. Regents will take first-time action accepting all grants/assignments. The Chancellor may accept subsequent grants and will notify the board in the event of a substantial grant amount change or cessation.
- L. FEES AND TUITION. Regents will take all action relating to fees and tuition (although charges will not be specified for the "at cost" types of fees.

- M. FUNCTION. Regents will take all action relating to the
- N. function/mission of every institution and constituency agency. Academic Plans will also be reviewed and acknowledged by the Regents because of their relationship to the institution's mission and goals of the System.
- O. GOALS. Regents will take all action relating to "goals for the Chancellor" or other goals/vision for the System.
- P. MEETING DATES (ANNUAL ANNOUNCEMENT). State Regents will announce annual meeting dates for the coming year at their October or November meeting for public purposes. The Chancellor is authorized to make modifications in consultation with the board chairman and with appropriate legal notice.
- Q. OFFICE BUDGET. Regents must take all action to approve the fiscal year budget for the State Regents' operations and the allocation of funds for each special program operated by the State Regents. Authority for personnel decisions and routine budget modification throughout the year is already been delegated to the Chancellor as indicated above.
- R. POLICY. Regents must take all action relating to any change in the State System Policy Book.
- S. PROGRAMS. Regents will approve all new programs, deletion of programs, and major program modifications, and academic restructuring. Routine issues relating to programs are delegated to the Chancellor as described above.
- T. GRANTS. State Regents will approve all Grants, e.g., (Quality initiative, Economic Development). The Chancellor may allocate funds consistent with State Regents' action.
- U. REVENUE BONDS. State Regents will approve Statements of Essential Facts as required by state law.
- V. STUDIES/PROJECTS. State Regents will take action to initiate and authorize all substantive studies/projects and approve the use of external consultants for such studies/projects.

~~2.8.3.4.~~ Compliance With the ADMINISTRATIVE PROCEDURES Act (610:1- 7-19).

~~2.8.4.~~ State Regents shall follow all applicable portions of the Administrative Procedures Act.

2.8.5. AMENDMENT OF RULES OF OPERATION.

~~2.8.6.~~ These rules of operation may be amended at any regular meeting of the State Regents by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Approved August 28, 1989. Revised May 27, 1994; February 8, 1995; January 26, 1996; September 5, 1997; , 2015.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #18-a:

Temporary Assistance to Needy Families Program.

SUBJECT: Oklahoma Department of Human Services (OKDHS) contract amendment relating to the Temporary Assistance to Needy Families (TANF) Program.

RECOMMENDATION:

It is recommended that the State Regents accept the attached contract amendment in the amount of \$2,878,931 million dollars.

BACKGROUND:

Since the 1996 Welfare Reform Act was legislated, short-term training programs at the two-year colleges tailored for recipients of Temporary Assistance to Needy Families (TANF) have been operational through funding provided through a contract between the Oklahoma Department of Human Services (OKDHS) and the State Regents. Five of the State System two-year colleges offer TANF programs at locations on and off the campus as follows: Carl Albert State College, Poteau and Sallisaw; Connors State College – Muskogee and Tahlequah; Murray State College – Tishomingo, Ardmore and Atoka, McAlester and Idabel; Northeastern Oklahoma A&M College – Miami and Jay, and Northern Oklahoma College – Stillwater and Enid.

POLICY ISSUES:

This action is consistent with the State Regents' commitment to the enhancement of educational opportunities, and coordination and cooperation between State System institutions and other state agencies.

ANALYSIS:

The attached contract amendment between the State Regents and OKDHS in the sum of \$2,878,931 reflects an approximate 9 percent reduction in the contract that was approved by the State Regents at the May 2014 meeting to fund the TANF employment training programs at the community colleges.

Note: Contract modification attachments are on file at the State Regents office.

Attachment

AMENDMENT

The State of Oklahoma Department of Human Services (hereinafter "DHS") and the Oklahoma State Regents for Higher Education (hereinafter "OSRHE") hereby mutually agree to amend the current contract, Agency Requisition #15000402, PO# 0100402.

This modification serves to decrease the contract amount to \$2,878,931.00 (two million eight hundred seventy-eight thousand nine hundred thirty-one dollars) for FY16, in accordance with revised "Attachment A" and modifies the amount of Block Grant funding DHS will set aside as stated in Section II Financial Commitment No.1 to said amount of \$2,878,931.00.

All terms, conditions and provisions of the contract as enacted shall remain in full force and effect except as modified by this amendment.

Approval:

Approval:

Authorized Representative
Oklahoma Department of Human Services

Glen D. Johnson, Chancellor
Oklahoma State Regents for Higher
Education

Date

Date

Attachment A

Oklahoma State Regents for Higher Education
TANF Program Annual Budget

| | |
|-----------------------------------|----------------|
| Allocations to Community Colleges | \$2,778,931.00 |
| Administration | 100,000.00 |
| Total | \$2,878,931.00 |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #18-b:

Temporary Assistance to Needy Families Program.

SUBJECT: Allocation of funds to Oklahoma community colleges participating in the Temporary Assistance to Needy Families (TANF) Program pursuant to the contracts with the Department of Human Services.

RECOMMENDATION:

It is recommended that the State Regents approve the community college TANF allocations in the amounts set forth herein pursuant to the contract between the Oklahoma Department of Human Services (DHS) and the Oklahoma State Regents for Higher Education (State Regents).

BACKGROUND:

Since the 1996 Welfare Reform Act was legislated, employment training programs at the community colleges tailored for recipients of TANF have been operational through funding provided through a contract between the Oklahoma Department of Human Services (DHS) and the State Regents. Five State System two-year colleges offer TANF programs at 13 locations on and off the campus as follows: Carl Albert State College, Poteau and Sallisaw; Connors State College – Muskogee and Tahlequah; Murray State College – Tishomingo, Ardmore and Atoka. Effective July 1, 2011 Murray State College has undertaken administration oversight for the programs formerly administered by Eastern Oklahoma State College in McAlester and Idabel; Northeastern Oklahoma A&M College – Miami and Jay, and Northern Oklahoma College – Stillwater and Enid. Five additional community colleges and the two OSU technical branches offer TANF programs on their campus.

Since July 1999 DHS and the State Regents have entered into a separate contract to offer a job readiness program for TANF recipients at OSU-OKC. The purpose of this program is to offer intense job readiness skills and subsequent job search to help TANF recipients become employed within 4-6 weeks. Many of the TANF recipients referred to this program have already received vocational training and have been unable to find employment.

POLICY ISSUES:

This action is consistent with the State Regents' commitment to the enhancement of educational opportunities, and coordination and cooperation between State System institutions and other state agencies.

ANALYSIS:

A review of the community college TANF program continuation applications for FY16 by DHS and State Regents' staff resulted in the recommended amounts listed as follows:

| College | Amount |
|---|---------------|
| Carl Albert State College | 224,275 |
| Connors State College* | 115,761 |
| Murray State College** | 602,835 |
| Northeastern Oklahoma A& M College | 190,000 |
| Northern Oklahoma College-Enid | 148,587 |
| Northern Oklahoma College – Stillwater | 110,381 |
| Oklahoma City Community College | 223,397 |
| Oklahoma State University Institute of Technology – Okmulgee | 150,487 |
| Oklahoma State University – Oklahoma City | 197,381 |
| Oklahoma State University – Oklahoma City (job readiness program) | 129,000 |
| Redlands Community College | 250,979 |
| Rose State College | 208,207 |
| Seminole State College | 175,393 |
| Western Oklahoma State College* | 143,644 |

* joint program with area technology center
** includes two program sites (McAlester & Idabel) previously administered by Eastern Oklahoma State College

Meeting of the
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AGENDA ITEM #19:

Commendations.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

RECOGNITIONS:

State Regents' staff received the following state and national recognitions:

- **Dr. Kermit R. McMurry**, vice chancellor for Student Services, served as a peer reviewer for the 2015 Student Support Services grant competition administered by the US Office of Education. The purpose of the Student Support Services Program is to increase the number of disadvantaged, low income college students, college students with disabilities and other disconnected students successfully complete a program of study at a postsecondary education institution.
- **Chancellor Glen D. Johnson**, Provided welcoming remarks at the Title IX Training Conference at Oklahoma State University – Oklahoma City in Oklahoma City; served as master of ceremonies for Council of Presidents Retirement Dinner honoring Oklahoma City Community College President Paul Sechrist in Oklahoma City; served as panelist for American Association of State Colleges and Universities (AASCU) Millennium Leadership Initiative Institute in Washington, DC; provided presentation to OneNet employees as part of their strategic plan initiative; provided remarks at retirement celebration in honor of Oklahoma City Community College President Paul Sechrist in Oklahoma City; presented the Higher Education Distinguished Service Award to Senator Don Barrington at Cameron University in Lawton; presented the Higher Education Distinguished Service Award to Senator Mike Schulz at Quartz Mountain Resort Arts and Conference Center in Lone Wolf.
- The following staff were honored at the Annual Employee Recognition Ceremony for their years of service.

5-Years

**Connie Arneson
Trang Bui
Jose Dela Cruz
Irala Magee
Paul Tibbitts**

10-Years

**Bob Anthony
Audrey Breen
Renaë Brill
Sylvia Bryant
Ronnie Nguyen
Tiffany Schilling
Tonya Vineyard**

15-Years

**Debbie Blanke
Brian Burkhart
Mike Chambless
David Harting
Jolynn Horn
Laura Smith**

20-Years

**Rachell Bowers
Chris Evans**

25-Years

**Roger Bozarth
Gail Burke
Brandi Casteel
Linda Cocklin**

Connie Ferguson

**Mary Heid
Christie Lee
Kermit McMurry
Kathy Quinn-Teague
Vonley Royal**

30-Years

**Penny Gandy
Laura Hairrell
Jackie Oram**

35-Years

Glenda McDaniel

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #20:

Executive Session.

SUBJECT: Possible discussion and vote to enter into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4) for confidential communications between the board and its attorneys concerning a pending investigation, claim, or action if the board's attorney determines that disclosure will seriously impair the ability of the board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-a (1):

Programs.

SUBJECT: Program Modifications. Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

Oklahoma State University (OSU)

- 3 degree program requirement changes
- 3 degree program option additions

University of Oklahoma (OU)

- 8 degree program requirement changes

University of Oklahoma Health Sciences Center (OUHSC)

- 1 degree program requirement change

University of Central Oklahoma (UCO)

- 1 degree program option deletion

Oklahoma City Community College (OCCC)

- 6 degree program requirement changes
- 2 degree program name changes
- 2 degree program option additions
- 2 degree program option name changes

Oklahoma State University Institute of Technology (OSUIT)

- 2 degree program requirement changes
- 1 degree program name change
- 2 degree program option additions

Rose State College (RSC)

- 18 degree program requirement changes
- 1 degree program option name change
- 19 degree program option deletions
- 8 degree program option addition
- 2 degree program name changes

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OSU – Master of Science in Design, Housing, and Merchandising (051)

Degree program option addition

- Add option “Retail Merchandising Leadership.”
- The proposed option is part of the Great Plains IDEA consortium and provides access to the program for students who otherwise could not be reached.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSU – Master of Science in Human Development and Family Science (095)

Degree program option addition

- Add option “Family and Community Service.”
- The proposed option is part of the Great Plains IDEA consortium and provides access to the program for students who otherwise could not be reached.
- OSU indicates the primary target for the option is active military members and their spouses and will prepare them to lead Family and Community Services facilities/offices on military installations.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Biological Science (030)

Degree program requirement change

- Change credit hours required for “Electives” from 14 to 10.
- The proposed change aligns the program with OSU’s initiative to require no more than 120 credit hours for a degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 124 to 120.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Physiology (164)

Degree program requirement changes

- Change credit hours required for “Electives” from 12 to 6.
- Remove ZOOL 4231.
- The proposed changes align the program with OSU’s initiative to require no more than 120 credit hours for a degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 127 to 120.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Zoology (210)

Degree program requirement changes

- Change credit hours required for “Electives” from 16 to 9.

- Change “Elective” requirement to allow students to select 2 courses with different prefixes from the following: ENGL 3323, ENGL 4563, GEOG 3153, GEOG 4053, GEOG 4083, GEOG 4203, HIST 4523, NREM 3083, NREM 4043, PHIL 3833, PHIL 4713, PHIL 4733, SOC 4153, SOC 4433, or SOC 4453.
- The proposed changes align the program with OSU’s initiative to require no more than 120 credit hours for a degree.
- Total credit hours for the degree will change from 127 to 120.
- No funds are requested from the State Regents.

OSU – Bachelor of Science in Mathematics (141)

Degree program option additions

- Add option “Applied Mathematics.”
- The proposed option will provide students with the knowledge and skills needed for using mathematical methods for data analysis.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Master of Science in Interior Design (383)

Degree program requirement changes

- Remove ID 5313, ID 5323, ID 5213, ID 5243, ID 5423, G 4163, and 3 credit hours of “Elective.”
- Require ID 5223, ID 5343, and ID 5413.
- The proposed changes streamline existing course offerings, utilize the strengths of faculty, and will appeal to a wider variety of potential students.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Master of Arts in French (085)

Degree program requirement changes

- Remove FR 5313.
- For students completing a thesis:
 - Change credit hours required for “Electives” from 18 to 21.
- For students not completing a thesis:
 - Change credit hours required for “Electives” from 26 to 29.
- The proposed changes provide students with more flexibility in course selection.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Doctor of Philosophy in Health and Exercise Science (345)

Degree program requirement changes

- Change credit hours required for HES 6970 from 4 to 3.
- Change credit hours required for “Electives” from 44-53 to 45-51.
- For the “Exercise Physiology” option:
 - Remove ZOO courses as an option to meet degree requirements.
 - Allow 2 of the following BIOL courses as an alternative to 6 credit hours of PHYO courses: G3103, G5153, G5813, G5833, or G5863.
- For the “Health Promotion” option:

- Remove HES 6543 and HES 6853 and add HES 6513 or an approved alternative course, HES 6553, and HES 5113 or an approved alternative course.
- Add HES 6523 as an alternative course to HES 6573.
- Four new courses will be added and three courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Master of Human Relations in Human Relations (329)

Degree program requirement changes

- Change credit hours required for “Core Requirements” from 12 to 6 and require only HR 5093 and HR 5023.
- Require students to complete 30 credit hours of course work in 1 of 2 concentration areas: “Human Relations” or “Human Resources Development.”
- The proposed changes allow students to tailor their course work toward their career needs and goals.
- Seven new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU- Bachelor of Arts in Psychology (310)

Degree program requirement changes

- Add PSY 2003 as an alternative course to PSY 2113.
- Add PSY 2613 as an alternative course to PSY 2603.
- Change credit hours required for “Core” courses from 6 to 9.
- Add BIOL 1124 as an alternative course to BIOL 1114/BIOL 1121.
- Change credit hours required for “Biology” courses from 5 to 4-5.
- Remove 3 credit hours of “Computer Science” courses, 4-5 credit hours of “Physical Science” courses, and 3-5 credit hours of “Additional Science” courses.
- Require 2 courses (6-10 credit hours) from the following courses: BIOL 2012, BIOL 2013, CHEM 1315, CHEM 1415, PHYS 2414, CS 1313 or CS 1323 or PSY 2503, or CS 2334.
- Require 2 courses (6 credit hours) from the following courses: HSCI 1113 or HSCI 2213 or HSCI 2423, PHIL 1113 or PHIL 3113, SOC 1113 or SOC 3523 or SOC 3723, ECON 1113 or ECON 1123 or ECON 2523, ANTH 2243 or ANTH 2303 or ANTH 2503, or COMM 1113 or COMM 2003 or COMM 2113.
- The proposed changes update the degree requirements to reflect the needs of students and the field of psychology.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Bachelor of Science in Architectural Engineering in Architectural Engineering (357)

Degree program requirement changes

- Remove ARCH 1112 and CEES 1213.
- Add CEES 2013 and CEES 3453.
- Change credit hours required for CEES 3414 from 4 to 3 (3413).
- The proposed changes update the curriculum to align with ABET requirements.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Master of Science in Chemistry and Biochemistry (034)

Degree program requirement changes

- Remove all degree requirements.
- For students completing a thesis:
 - Require 14 credit hours of letter-graded courses listed in the CHEM course inventory from at least 2 different areas.
 - Allow a minimum of 2 and a maximum 6 credit hours to be taken as CHEM 5980 (Thesis Research).
 - The remainder of the 30 credit hours must be fulfilled by any combination of CHEM 5011, CHEM 5021, CHEM 5080, CHEM 5990, Disciplinary Seminars, and any other course carrying graduate credit.
- For students not completing a thesis:
 - Require 16 credit hours of letter-graded courses listed in the CHEM course inventory from at least 2 different areas.
 - Allow up to 8 credit hours to be taken as CHEM 5980 (Thesis Research).
 - The remainder of the 32 credit hours must be fulfilled by any combination of CHEM 5011, CHEM 5021, CHEM 5080, CHEM 5990, Disciplinary Seminars, and any other course carrying graduate credit.
- The proposed changes restructure courses into modules which will provide increased flexibility for course offerings, greater ability to develop customized curricula, and better prepare students for effective lab research.
- Forty-four new courses will be added and thirty-eight courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OU – Doctor of Philosophy in Chemistry and Biochemistry (035)

Degree program requirement changes

- Remove all degree requirements.
- Add CHEM 5011, CHEM 5021, and CHEM 5080 (2 credit hours).
- For the “Focus Area/Breadth Courses:”
 - Require 16 credit hours of letter-graded courses listed in the CHEM course inventory
 - Require a minimum of 6 credit hours to be taken in CHEM 5100, CHEM 5110, and/or CHEM 5120.
 - Require a minimum of 4 credit hours to be taken in CHEM 5160, CHEM 5170, and/or CHEM 5180.
 - Allow up to 3 credit hours of student advisory committee approved graduate coursework.
 - Require a minimum of 4 credit hours of CHEM 5xx0 (breadth coursework).
- The remainder of the credit hours may be fulfilled through CHEM 5990 (up to 9 credit hours), CHEM 5960 (up to 6 credit hours), and CHEM 6980 (Doctoral Research).
- The proposed changes restructure courses into modules which will provide increased flexibility for course offerings, greater ability to develop customized curricula, and better prepare students for effective lab research.
- Forty-four new courses will be added and thirty-eight courses will be deleted.
- Total credit hours for the degree will not change
- No funds are requested from the State Regents.

OUHSC – Master of Science in Physician Associate (036)

Degree program requirement changes

- Remove PA 7984.

- Change number of months required for the “Clinical Phase” from 15 months to 12 months.
- The proposed changes align the program with the national average of 26.4 months.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 139 to 127.
- No funds are requested from the State Regents.

UCO – Bachelor of Arts in Mass Communications (130)

Degree program option deletion

- Delete option “Communication-Corporate Communication.”
- The proposed deletion is the result of a program realignment in 2006 during which two programs were merged and the option was to be deleted.
- No students are currently enrolled in the option.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OCCC – Certificate in Banking and Finance (090)

Degree program requirement changes and degree program name change

- Change program name to “Bilingual Banking and Finance.”
- Add ENGL 1103 as an alternative course to ENGL 1113.
- Remove “Faculty Guided Elective” as an alternative course to CS 1103.
- Remove FIN 1013, ECON 2303, POLSC 1113, ECON 2123, ACCT 2113, BUS 2073, and 3 credit hours of “Faculty Guided Elective.”
- Add FIN 2503, SPAN 1115, SPAN 1013, BUS 1323, BUS 1083, SCL 1001.
- The proposed changes are the result of OCCC partnership with private businesses that promote opportunities for underrepresented populations to enter the financial business industry.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the certificate will change from 34 to 30.
- No funds are requested from the State Regents.

OCCC – Associate in Applied Science in Computer Aided Technology (011)

Degree program requirement changes

- Remove MATH 2023 or CAT 2334 from “Support Courses.”
- The proposed changes update the curriculum to better serve students.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the certificate will change from 64 to 60.
- No funds are requested from the State Regents.

OCCC – Associate in Applied Science in Emergency Medical Sciences (014)

Degree program requirement changes

- Implement a formal application process for students to be admitted into the program.
- The proposed changes ensure students are appropriately prepared for the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the certificate will not change.
- No funds are requested from the State Regents.

OCCC – Certificate in Game Design (152)

Degree program requirement changes

- Remove CS 1363, CAT 1214, CAT 1513, and CS 1143.
- Add DMD 1053, DMD 3773, DMD 1183, DMD 2783, and DMD 3803.
- The proposed changes align the curriculum to the Game Design option available under the Associate in Applied Science in Digital Media Design (006).
- No new courses will be added and no courses will be deleted.
- Total credit hours for the certificate will change from 34 to 36.
- No funds are requested from the State Regents.

OCCC – Associate in Applied Science in Business (026)

Degree program option name changes and degree program option additions

- For all options:
 - Remove ECON 2123 from “General Education” and add BUS 2043.
 - Add 24 credit hours of “Common Core” and include: ACCT 2113, BUS 1013, BUS 2033, ECON 2123, and BUS 2473.
- For the “Administrative Office Technology: Administrative Office Specialist” option:
 - Change option name to “Administrative Assistant.”
 - Remove AOT 2553, AOT 2443, AOT 2453, AOT 2143, AOT 2663, and AOT 2464 from “Major Courses.”
 - Add BUS 1113.
 - Remove BUS 2033, ACCT 2113, and BUS 2073 from “Support Courses” and add BUS 2123, BUS 2423, BUS 2433, BUS 2463, BUS 2523, and BUS 2663.
- For the “Administrative Office Technology: Legal Secretary” option:
 - Change option name to “Legal Secretary.”
 - Remove AOT 1813, AOT 2323, AOT 2473, AOT 2553, AOT 2443, AOT 2453, AOT 2663, and AOT 2013 from “Major Courses.”
 - Add BUS 1113.
 - Remove BUS1323, BUS 2033, BUS 2073 and ACCT 2113 from “Support Courses” and add BUS 1813, BUS 2323, BUS 2423, BUS 2433, BUS 2523, and BUS 2663.
- Add options “General” and “Accounting-Finance Support Specialist.”
- The proposed changes reflect recommendations from the Institutional Effectiveness Department, advisory committee members, area employers, and OCCC’s strategic plan for the Accreditation Council for Business Schools and Programs.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OCCC – Associate in Applied Science in Respiratory Care (113)

Degree program requirement changes

- Implement a formal application process for students to be admitted into the program.
- Remove PSY 1113 and “General Education Elective.”
- Add CHEM 1103, PSY 2233, and SOC 2143 to “General Education.”
- Change credit hours required for “General Education” from 18 to 21.
- Remove RC 1041, RC 1033, RC 1114, RC 1021, RC 1124, RC 1142, RC 1312, RC 1244, RC 2212, RC 1253, RC 2312, RC 1223, RC 2512, RC 2412, and RC 2613 from “Major Courses.”
- Add RC 1133, RC 2114, RC 2222, RC 2314, RC 2322, RC 2352, RC 2364, RC 2524, and RC 2534 to “Major Courses.”
- Remove APPM 1223 as an alternative course for MATH 1513 and replace with MATH 1503.
- Remove BIO 1224 as an alternative course for BIO 1314.

- Add BIO 1414 “Support Courses.”
- Add BIO 1314 and RC 1342 to “Support Courses.”
- Change credit hours required for “Support Courses” from 8 to 14.
- The proposed changes are the result of changes to the Higher Learning Commission’s policy regarding Cooperative Alliances.
- Nine new courses will be added and ten courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OCCC – Associate in Applied Science in Aviation Maintenance Technology (101)

Degree program requirement changes and degree program name change

- Change program name to “Engineering Technology.”
- Remove “General Education Communication or English Course” and add ENGL 1213.
- Change credit hours required for “General Education” from 18 to 19.
- Add 15 credit hours of “Major Courses” and include: CAT 1214, ENGR 1213, ENGR 2002, MATH 1513 or MATH 1533, and MATH 1613.
- Remove AMT 1113, AMT 1312, AMT 1123, AMT 1323, AMT 1212, AMT 2112, AMT 2213, AMT 2313, AMT 2122, AMT 2222, and AMT 2323 and replace with 28 credit hours of Prior Learning Assessment credit upon successful completion of the Federal Aviation Administration’s Airframe and Powerplant licensure.
- The proposed change updates the program name to meet the needs of the current job market.
- The proposed changes are the result of changes to the Higher Learning Commission’s policy regarding Cooperative Alliances.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OCCC – Associate in Science in Computer Science (106)

Degree program option addition

- Add option “Software Development.”
- The proposed option is designed to meet the needs of students who plan to transfer to OU’s Computer Science department.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSUIT – Associate in Applied Science in Automotive Service Technologies (004)

Degree program name change

- Change program name to “Automotive Service Technologies/PRO-TECH.”
- The proposed change better reflects to students and employers the content of the program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSUIT – Associate in Applied Science in Construction Technology (011)

Degree program option additions

- Add options “Construction Management” and “Electrical Construction.”

- The proposed options address industry partner recommendations and enhance job opportunities for students.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSUIT – Bachelor of Technology in Information Technology (094)

Degree program requirement changes

- Remove 3 credit hours of “General Business” requirement from “General Education” courses.
- Change credit hours required for “General Education” from 54 to 51.
- Add ITD 1033 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 24 to 27.
- The proposed changes are recommendations from industry partners.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSUIT –Associate in Applied Science in Information Technologies (012)

Degree program requirement changes

- Remove 3 credit hours of “General Business” requirement from “General Education” courses.
- Change credit hours required for “General Education” from 30 to 27.
- Add ITD 1033 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 30 to 33.
- The proposed changes are recommendations from industry partners.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

OSUIT – Associate in Science in Business (091)

Degree program requirement changes

- Move CIS 2103 and 3 credit hours of “Business Electives” from “General Education” requirements to “Program Requirements.”
- The proposed changes allow OSUIT to develop additional articulation agreements with four-year institutions.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Clinical Laboratory Technology (030)

Degree program name change

- Change program name to “Medical Laboratory Technology.”
- The proposed change updates the program name to reflect current nomenclature within the profession.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Pre-Education/Secondary Education (015)

Degree program name change

- Change program name to “Pre-Education.”
- The proposed change better reflects the intent of the program as secondary education majors should pursue a program in the discipline in which they want to teach.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Social Sciences (112)

Degree program option deletions

- Delete options “Women’s Studies” and “Native American Studies.”
- The proposed deletion is the result of curricular restructuring and brings the program into compliance with State Regents’ policy which requires program options to share a 50 percent common core.
- There are currently no students enrolled in the “Women’s Studies” option and 3 students enrolled in the “Native American Studies” option.
- Students will be allowed to complete their degree requirements through the Associate in Arts in History (125) program.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Business (007)

Degree program option deletion

- Delete option “Professional Business Studies.”
- The proposed deletion brings the program into compliance with State Regents’ policy which requires program options to share a 50 percent common core.
- There are currently 5 students enrolled in the option.
- Students will be able to complete their degree requirements through the Associate in Arts in Enterprise Development (675) or the Associate in Arts in Liberal Studies (047).
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Criminal Justice (049)

Degree program requirement changes and degree program option deletion

- Delete option “Counterterrorism.”
 - The proposed deletion is the result of the development of the Associate in Science in Homeland Security (see new program agenda item).
 - There are currently 2 students enrolled in the option who will be transferred to the new program.
- For the “Criminal Justice” option:
 - Add SOC 1113 to “Program Requirements.”
 - Change credit hours required for “Support and Related Requirements” from 6 to 3.
- The proposed changes will better serve students as they transfer to similar programs at a four-year institution.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Liberal Studies (047)

Degree program requirement changes and degree program option deletions

- Delete options “Art,” “Aviation,” “Cultural Studies,” “General Studies,” “Music,” “Music Engineering and Industry,” “Musical Theatre,” “Philosophy,” “Photography,” and “Theatre.”
- Require students to select an area of emphasis from the following: “General Studies,” “Cultural Studies,” or “Philosophy.”
- The proposed deletions and requirement changes are the result of curriculum restructuring which includes the development of the Associate in Arts in Fine Arts (see new program agenda item) and brings the program into compliance with State Regents’ policy which requires program options to share a 50 percent common core.
- Students currently enrolled in one of the options will be able to complete their degree requirements through either an area of emphasis or the proposed Associate in Arts in Fine Arts degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Political Science (050)

Degree program requirement changes and degree program option deletion

- Delete option “Pre-Law.”
 - There are currently 9 students enrolled in the option and will be allowed to complete their degree requirements.
 - The proposed deletion brings the program into compliance with State Regents’ policy which requires program options to share a 50 percent common core.
- Add POLS 2603 to “Program Requirements” and allow students to complete POLS 2403 or POLS 2503.
 - The proposed changes allow students greater flexibility in course selection.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Mathematics (029)

Degree program requirement changes and degree program option deletions

- Delete options “General” and “Computer Science.”
 - There are currently 28 students enrolled in the “General” option and no students enrolled in the “Computer Science” option.
 - The proposed deletion brings the program into compliance with State Regents’ policy which requires program options to share a 50 percent common core.
- Add MATH 2853 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 24 to 27.
- Allow only PHYS courses to satisfy the 10 credit hours of “Program Electives.”
- The proposed changes improve transferability to similar programs offered at four-year institutions.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Geosciences (126)

Degree program requirement changes and degree program option name change

- For the “Earth Science” option:
 - Change option name to “Geology.”
 - Add GEOL 1121.
 - Change credit hours required for GEOL 2002 from 2 to 3 (2003).
 - The proposed name change will better reflect the content of the program and align the name with similar programs at four-year institutions.
- For the “Atmospheric Science” option:
 - Change credit hours required for METR 2902 from 2 to 1 (2901).
 - Remove CIT 1173 from “Support/Related Courses” and add METR 1313.
- The proposed changes improve transferability to similar programs at four-year institution.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Sociology (124)

Degree program requirement changes and degree program option addition

- Add option “Sociology.”
- Remove PSYC 2313/PSYC 1103 and SOC 2113 and add SOC 2403 and SOC 2503.
- For the “Counseling/Social Work” option:
 - Remove 6 credit hours of “Electives” and add PSYCH 1103, PSYCH 2313, SOC 2113, SOC 2333, and FSCD 2463.
 - Change credit hours required for “Support and Related Requirements” from 8 to 3.
- The proposed changes better prepare students for transfer to a four-year institution and for work in the counseling and social work field.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Technology (132)

Degree program requirement changes and degree program option additions

- Add options “Electronics,” “Advanced Design,” “Mechanical Systems,” and “Quality Assurance.”
- Remove ENGT 1224, ENGT 1314, ENGT 1324, ENGT 1333, ENGT 1343, ENGT 1813, ENGT 1842, ENGT 2123, ENGT 2214, ENGT 2224, and ENGT 2823.
- Add ENGT 1203 and ENGT 1183.
- Change credit hours required for “Mathematics” from 6 to 5-6 and add MATH 1715.
- The proposed options will allow students to specialize in their particular technology skill.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in History (125)

Degree program requirement changes and degree program option additions

- Add options “General,” “Women’s Studies,” and “Native American Studies.”
- Add HIST 2993 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 12 to 15.

- The proposed changes are the result of curriculum restructuring and brings the program into compliance with State Regents’ policy which requires program options to share a 50 percent common core.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Business Administration (008)

Degree program requirement change

- Add ENGL 2053 as an alternative course to ENGL 1213 and SPCH 1213.
- The proposed change was recommended by the Business Administration Advisory Board to provide students with exposure to research, writing, and presentation components.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Accounting (001)

Degree program requirement changes

- Remove ACCT 2403 and ACCT 2191-3 from “Program Requirements” and add ACCT 2803 and ACCT 2603.
- Change credit hours required for “Program Electives” from 9 to 6.
- Require BA 1103 and CIT 1093 and BA 2413 or BA 2503 to fulfill the “Support/Related Courses” requirement.
- The proposed changes were recommended by the Accounting Advisory Board.
- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Health and Information Technology (094)

Certificate in Health and Information Technology

Degree program requirement change

- Change credit hours required for HSHI 2211 from 1 to 2 (2212).
- The proposed change is the result of graduate feedback and credentialing examination results and will better achieve expected learning outcomes.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 64-68 to 65-69.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Respiratory Therapist (045)

Degree program requirement change

- Change credit hours required for HSRT 2102 from 2 to 3 (2103).
- The proposed change is the result of changes to the respiratory therapist credentialing exam and will better prepare students for the exam.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 69-70 to 70-71.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Nursing Science (056)

Degree program requirement change

- Remove HSNS 1123, HSNS 1131, HSNS 1117, HSNS1112, HSNS 1125, HSNS 1124, HSNS 2103, HSNS 2102, HSNS 2123, HSNS 2122, HSNS 2205, HSNS 2214, and HSNS 2222 from “Program Requirements.”
- Add HSNS 1118, HSNS 1214, HSNS 1218, HSNS 2118, HSNS 2218, and HSNS 2212 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 41 to 35.
- Remove HSBC 1104, HES 2323, and PSYC 2213 from “Support and Related Courses” and add BIOL 2114, BIOL 2424, CHEM 1114, and HSBC 1113.
- The proposed changes address updates in nursing practice and nursing education and strengthen the program.
- Six new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 70 to 60.
- No funds are requested from the State Regents.

RSC – Associate in Arts in English (018)

Degree program requirement changes

- Change credit hours required for ENGL 2502 from 2 to 3 (2503).
- Add ENGL 2113 to “Program Requirements.”
- Change credit hours required for “Program Requirements” from 14 to 18.
- Add 6 credit hours of “Additional English Requirements” and include: ENGL 2033 or ENGL 2063, ENGL 2133, ENGL 2143, ENGL 2233, ENGL 2243, ENGL 2253, ENGL 2413, and ENGL 2423.
- Change credit hours required for “Support and Related Courses” from 9 to 3 and allow ART 1103, HUM 2113, HUM 2223, LTA 1313, MCOM 1103, MUS 1203, SPCH 1213, TH 1353, any 1000 or 2000 level ENGL or PHIL course, and Elementary I or II language course.
- The proposed changes better prepare students for transfer to a similar program at a four-year institution.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Applied Science in Family Service/Child Development (091)

Degree program requirement changes

- Add FSCD 1111 to “Program Requirements.”
- Change credit hours required for FSCD 1212 from 2 to 3 (1213), for FSCD 1311 from 1 to 3 (1313), and for FSCD/PSYC 2432 from 2 to 3 (2433).
- The proposed changes align the curriculum with accreditation standards set forth by the National Association for Education of Young Children.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Family Service/Child Development (014)

Degree program requirement changes

- Change credit hours required for FSCD 1212 from 2 to 3 (1213), for FSCD 1311 from 1 to 3 (1313), for FSCD 1332 from 2 to 3 (1333), and for FSCD/PSYC 2432 from 2 to 3 (2433).

- The proposed changes align the curriculum with accreditation standards set forth by the National Association for Education of Young Children and will increase transferability to a four-year institution.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Science in Health and Sport Sciences (107)

Degree program requirement changes

- Add HPER 1202.
- For the “Health, Physical Education and Recreation” option:
 - Remove HPER 1202 and HPER 1502 from “Program Requirements.”
 - Change credit hours required for “Program Requirements” from 20 to 16.
 - Change credit hours required for “Support/Related Courses” from 5 to 7.
- The proposed changes update the curriculum to better serve the needs of students.
- No new courses will be added and two courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

RSC – Associate in Arts in Enterprise Development (675)

Degree program option deletions

- Delete options “General Studies” and “Business Administration.”
- The proposed deletions will allow more flexibility for students to complete the associate’s degree.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-a (2):

Programs.

SUBJECT: Ratification of approved institutional requests to suspend degree programs.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional requests to suspend existing academic programs, as described below.

BACKGROUND:

Oklahoma City Community College (OCCC) requested authorization to suspend the program listed below:

- Certificate in Insurance (096)

Oklahoma State University-Institute of Technology (OSUIT) requested authorization to suspend the program listed below:

- Associate in Applied Science in Office Information Systems Technology (039)

Rose State College (RSC) requested authorization to suspend the program listed below:

- Associate in Applied Science in EMT/Paramedic (115)

POLICY ISSUES:

Suspending programs is consistent with the State Regents' Academic Program Review policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

ANALYSIS:

OCCC requested authorization to suspend the Certificate in Insurance (096):

- OCCC reports declining enrollment and no graduates over the last three years.
- OCCC indicates that in preparation for reaccreditation for the Division of Business the faculty are working with the Institutional Effectiveness Department and advisory committee members to determine the viability of the program.
- OCCC will reinstate or delete the program by June 30, 2018.

OSUIT requested authorization to suspend the Associate in Applied Science in Office Information Systems Technology (039):

- OSUIT reports the program has experienced low enrollment and does not meet the Higher Learning Commission's requirements for cooperative agreements and will take time to review the viability of the program.

- OSUIT will reinstate or delete the program by June 30, 2018.

RSC requested authorization to suspend the Associate in Applied Science in EMT/Paramedic (115):

- RSC reports the program does not meet the Higher Learning Commission's requirements for cooperative agreements and will take time to review the viability of the program.
- RSC will reinstate or delete the program by June 30, 2018.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.

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June 25, 2015

AGENDA ITEM #21-a (3):

Programs.

SUBJECT: Ratification of approved institutional request to reinstate a suspended degree program.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional request to reinstate a suspended academic program, as described below.

BACKGROUND:

Oklahoma State University (OSU) requested authorization to reinstate the Graduate Certificate in Family Financial Planning (441) which was suspended May 27, 2011.

In accordance with policy, no students were recruited or admitted to the program during suspension, and the program was not listed in the college catalog.

POLICY ISSUES:

This action is consistent with the State Regents' Academic Program Review policy, which stipulates that suspended degree programs must be reinstated or deleted within three years or other specified time period designated at the time of suspension.

ANALYSIS:

The Graduate Certificate in Family Financial Planning (441) was suspended May 27, 2011 due to low enrollment and time needed to evaluate the viability of the program. The faculty at OSU assessed the program and modified the curriculum to create a seamless matriculation of students from the certificate program to the associated Master of Science in Human Sciences in Family Financial Planning (427) . Reinstatement of the program will meet student needs and adhere to the intentions of OSU for the program.

It is understood that with this action, OSU is authorized to advertise, recruit, and admit students to the program. Consistent with its classification and status, this program will be placed on the regular program review cycle.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-b:

Reconciliation.

SUBJECT: Approval of an institutional request for degree program inventory reconciliation.

RECOMMENDATION:

It is recommended that the State Regents approve a request for degree program inventory reconciliation as described below.

BACKGROUND:

Oklahoma State University (OSU) requested a program modification change for the Master of Athletic Training in Athletic Training (498) to reconcile institutional practice with the official degree program inventory.

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Approval policy.

ANALYSIS:

OSU requested a change for the Master of Athletic Training in Athletic Training (498). This program was approved at the March 16, 2014 State Regents' meeting. When OSU submitted the proposal for the program, it was requested to be included in the degree inventory for the OSU-Stillwater campus. Due to the allied health care related nature of the curriculum and with changes in the field and accreditation requirements, OSU has determined that students would be better served if the program was placed under OSU Center for Health Sciences' in Tulsa degree inventory. This action will reconcile institutional practice with the official degree inventory.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-c (1):

Electronic Media.

SUBJECT: Tulsa Community College. Approval of request to offer existing degree program through online delivery.

RECOMMENDATION:

It is recommended that the State Regents approve Tulsa Community College's request to offer the existing Associate in Science in Computer Information Systems (255) via online delivery.

BACKGROUND:

Tulsa Community College (TCC) is currently approved to offer the following degree programs via electronic media:

- Associate in Applied Science in Accounting (017);
- Associate in Applied Science in Business (153);
- Associate in Applied Science in Child Development and Family Relations (200);
- Associate in Applied Science in Computer Information Systems (133);
- Associate in Applied Science in Electronics Technology (031);
- Associate in Applied Science in Information Technology (098);
- Associate in Applied Science in Management (093);
- Associate in Applied Science in Telecommunications (230);
- Associate in Applied Science in Telecommunications Management (248);
- Associate in Applied Science in Transportation Management (242);
- Associate in Arts in Communications (005);
- Associate in Arts in Enterprise Development (675);
- Associate in Arts in International Studies (213);
- Associate in Arts in Liberal Arts (009);
- Associate in Arts in Pre-Education (006);
- Associate in Arts in Social Science (015);
- Associate in Science in Business Administration (003);
- Associate in Science in Child Development and Family Relations (246);
- Associate in Science in Enterprise Development (676);
- Associate in Science in Health and Human Performance (256);
- Associate in Science in International Business (236);
- Associate in Science in Marketing (222);
- Certificate in Accounting (173);
- Certificate in Business (241);

- Certificate in Child Development (206);
- Certificate in Computer Information Systems (133);
- Certificate in Emergency and Community Preparedness (258);
- Certificate in Information Technologies Convergence (232);
- Certificate in Hospitality Management (257);
- Certificate in Management (193);
- Certificate in Marketing (207);
- Certificate in Telecommunications Information Security Essentials (259); and
- Certificate in Transportation Management (243).

TCC's governing board approved offering the existing degree program through online delivery on June 11, 2015 and TCC requests authorization to offer the existing certificate program via online delivery, as outlined below.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education's Electronic Media and Traditional Off-Campus Courses and Programs policy. This policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the president to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and demand, and 5) cost and financing.

ANALYSIS:

TCC satisfactorily addressed the policy requirements in the Electronic Media and Traditional Off-Campus Courses and Programs policy as summarized below.

Associate in Science in Computer Information Systems

Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects look favorable with a faster than average growth rate for entry-level positions in computer information systems. Through 2022, the OESC projects a 16.92 percent increase and the BLS projects a 20.2 percent increase.

Delivery method. For the existing degree program, TCC will use the Blackboard learning management system (LMS) to deliver engaging content and activities to students in online courses. Blackboard is a fully supported LMS that allows for asynchronous and synchronous learning activities that enhance teaching and learning.

Program Cost. The existing degree program will be funded through existing allocations and the tuition and fee structure and no new funding will be required from the State Regents to deliver the existing program via online delivery.

The Associate in Science in Computer Information Systems has met or exceeded minimum program productivity requirements and TCC seeks to continue meeting student demand by offering the existing degree program via online delivery. TCC will meet the needs of its students who have time management constraints and will provide its students with an option that will give them skills and the broad knowledge base necessary to understand the complex context in which they work or will work. These skill sets will enable students to become more valuable employees and provide advancement opportunities.

A systemwide letter of intent was distributed electronically to presidents on April 14, 2015 and Oklahoma Panhandle State University, Oklahoma State University and the University of Oklahoma requested a copy of the proposal for online delivery; however, a protest was not received.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve TCC's request to offer the existing Associate in Science in Computer Information Systems through online delivery, as described above.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-c (2):

Electronic Media.

SUBJECT: Eastern Oklahoma State College. Approval of request to offer existing degree programs through online delivery.

RECOMMENDATION:

It is recommended that the State Regents approve Eastern Oklahoma State College's request to offer the existing Associate in Arts in General Studies (044), Associate in Arts in Psychology or Sociology (042), Associate in Science in Business Administration (007), Associate in Science in Computer Information Systems (011), and Associate in Science in Criminal Justice (062) through online delivery.

BACKGROUND:

Eastern Oklahoma State College (EOSC) is currently not approved to offer degree programs through online delivery. EOSC requests authorization to offer the existing Associate in Arts in General Studies (044), Associate in Arts in Psychology or Sociology (042), Associate in Science in Business Administration (007), Associate in Science in Computer Information Systems (011), and Associate in Science in Criminal Justice (062) through online delivery, as outlined below. EOSC's governing board approved offering the program through online delivery at their June 4, 2015 meeting.

POLICY ISSUES:

This action is consistent with the State Regents' Electronically Delivered and Traditional Off-Campus Courses and Programs policy. For institutions without approval to deliver online degree programs, the process calls for the President to send a letter of intent to the Chancellor along with a request to deliver an existing degree program via online delivery that addresses how the institution will meet the academic standards specified in policy and the following criteria: 1) centrality to the institution's mission, 2) academic standards, 3) method of delivery, 4) duplication, 5) demand, and 6) program cost.

ANALYSIS:

EOSC satisfactorily addressed the policy requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Centrality of the Proposed Online Delivered Program to the Institution's Mission. These degree programs are consistent with EOSC's mission, which is to generate student learning through its associate degrees and other academic programs which effectively prepare graduates to complete baccalaureate degrees, obtain productive employment and lead enriched lives of learning.

Academic Standards. The academic standards meet State Regents' policy requirements listed in section 3.16.5. The proposals provided adequate detail regarding faculty, academic integrity, learning resources, admission, retention, assessment, student services, and technical support systems.

Associate in Arts in General Studies
Associate in Arts in Psychology or Sociology
Associate in Science in Business Administration
Associate in Science in Computer Information Systems
Associate in Science in Criminal Justice

Method of Delivery. EOSC will utilize the Blackboard Learn 9 course management system to deliver and support the program. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. Blackboard permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among and between students and faculty.

Duplication. The table below lists the institutions that offer related programs.

| School | Program Name | Degree Type |
|--|-----------------|----------------------|
| Carl Albert State College | General Studies | Associate in Arts |
| Northeastern Oklahoma A&M College | General Studies | Associate in Arts |
| Oklahoma Panhandle State University | General Studies | Associate in Arts |
| Redlands Community College | General Studies | Associate in Arts |
| Seminole State College | General Studies | Associate in Arts |
| Southwestern Oklahoma State University | General Studies | Associate in Science |

| School | Program Name | Degree Type |
|-----------------------------------|---|-------------------|
| Carl Albert State College | Sociology/Psychology | Associate in Arts |
| Connors State College | Sociology | Associate in Arts |
| Connors State College | Psychology | Associate in Arts |
| Northeastern Oklahoma A&M College | Psychology or Sociology | Associate in Arts |
| Oklahoma City Community College | Sociology | Associate in Arts |
| Oklahoma City Community College | Psychology | Associate in Arts |
| Rose State College | Sociology | Associate in Arts |
| Rose State College | Psychology | Associate in Arts |
| Tulsa Community College | Social Science with options in Psychology and Sociology | Associate in Arts |

| School | Program Name | Degree Type |
|-----------------------------------|-------------------------|------------------------------|
| Cameron University | Business | Associate in Science |
| Carl Albert State College | Business Administration | Associate in Arts |
| Connors State College | Business Administration | Associate in Science |
| Murray State College | Business | Associate in Science |
| Northern Oklahoma College | Business Management | Associate in Applied Science |
| Northeastern Oklahoma A&M College | Business Administration | Associate in Science |
| Oklahoma City Community College | Business | Associate in Science |
| Oklahoma State University | Business | Associate in Science |

| | | |
|--|-------------------------|------------------------------|
| Institute of Technology | | |
| Redlands Community College | Business Administration | Associate in Applied Science |
| Rogers State University | Business Administration | Associate in Science |
| Rose State College | Business | Associate in Science |
| Seminole State College | Business | Associate in Science |
| Southwestern Oklahoma State University | General Business | Associate in Science |
| Tulsa Community College | Business | Associate in Applied Science |
| Western Oklahoma State College | Business | Associate in Science |

| School | Program Name | Degree Type |
|---------------------------|------------------------------|----------------------|
| Carl Albert State College | Computer Information Systems | Associate in Arts |
| Tulsa Community College | Computer Information Systems | Associate in Science |

| School | Program Name | Degree Type |
|--|---------------------------------|----------------------|
| Langston University | Criminal Justice | Associate in Science |
| Murray State College | Criminal Justice | Associate in Science |
| Northeastern Oklahoma A&M College | Criminal Justice | Associate in Arts |
| Northern Oklahoma College | Criminal Justice Administration | Associate in Arts |
| Redlands Community College | Criminal Justice | Associate in Arts |
| Rogers State University | Criminal Justice Studies | Associate in Arts |
| Southwestern Oklahoma State University | Criminal Justice | Associate in Science |

A system wide letter of intent was distributed electronically to presidents on June 4, 2014 and no institution requested a copy of the proposal to deliver online the existing Associate in Arts in General Studies (044), Associate in Arts in Psychology or Sociology (042), Associate in Science in Business Administration (007), Associate in Science in Computer Information Systems (011), and Associate in Science in Criminal Justice (062).

Demand. For the Associate in Arts in General Studies (044) degree program, approval for online delivery of the degree program will enable EOSC to deliver quality education to its service area. The general studies degree program will allow students to position themselves for changes in job market demands. The degree program can be designed based on the immediate employment needs or transferability into a four-year degree program and the general studies degree program will enable students to position themselves favorably in a competitive job market.

For the Associate in Arts in Psychology or Sociology (042), the Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in child, family, social worker, and community and social service related occupations look favorable with about as fast as to faster than average growth rate for entry level positions. Through 2022, the OESC projects a 4.38 percent increase and the BLS projects a 19 percent increase.

For the Associate in Science in Business Administration (007), the OESC and the BLS indicate job prospects in business and financial operation related occupations look favorable with about as fast as average growth rate for entry level positions. Through 2022, the OESC projects a 9 percent increase and the BLS projects a 7.4 percent increase. A study by the Georgetown University Center on Education and

the Workforce projects that approximately 10,000 new jobs will be created in managerial and professional office occupations across Oklahoma through 2020.

For the Associate in Science in Criminal Justice (062), the OESC and the BLS indicate job prospects in criminal justice related occupations look favorable with about a faster than average growth rate for entry level positions. Through 2022, the OESC projects a 15.80 percent increase and the BLS projects a 14.9 percent increase.

For the Associate in Science in Computer Information Systems (011), the OESC and the BLS indicate job prospects look favorable with a faster than average growth rate for entry-level positions in computer information systems. Through 2022, the OESC projects a 16.92 percent increase and the BLS projects a 20.2 percent increase.

EOSC's adult students have time management constraints based on the need to balance work, home, and family while completing a higher education degree. EOSC will help alleviate these time management constraints by offering the degree programs in an online format.

Curriculum. The existing degree programs to be delivered online will consist of 62-65 total credit hours from the following areas:

| | Content Area | Credit Hours |
|--------------------------------------|---------------------|---------------------|
| Associate in Arts in General Studies | General Education | 40 |
| | Core/Major Option | 21 |
| | Orientation | 1 |
| | Total | 62 |

| | Content Area | Credit Hours |
|--|---------------------|---------------------|
| Associate in Arts in Psychology or Sociology | General Education | 40 |
| | Core/Major Option | 18 |
| | Orientation | 1 |
| | Guided Electives | 3-4 |
| | Total | 62-63 |

| | Content Area | Credit Hours |
|---|---------------------|---------------------|
| Associate in Science in Business Administration | General Education | 40 |
| | Core/Major Option | 12 |
| | Orientation | 1 |
| | Guided Electives | 9 |
| | General Electives | 3 |
| | Total | 65 |

| | Content Area | Credit Hours |
|--|---------------------|---------------------|
| Associate in Science in Computer Information Systems | General Education | 40 |
| | Core | 12 |
| | Major Option | 12-14 |
| | Orientation | 1 |
| | Guided Electives | 1-3 |
| | Total | 65-70 |

| | Content Area | Credit Hours |
|--|---------------------|---------------------|
| Associate in Science in Criminal Justice | General Education | 40 |
| | Core/Major Option | 12 |
| | Orientation | 1 |
| | Guided Electives | 12 |
| | Total | 65 |

Faculty and Staff. Existing and adjunct faculty will teach the existing degree programs online.

Support Services. The library, facilities and equipment are adequate.

Program Cost. These degree programs will be offered on a self-supporting basis and the current tuition and fee structure adequately funds the programs.

Based on staff review of EOSC's proposal, it is recommended that the State Regents approve the request to deliver online the existing Associate in Arts in General Studies (044), Associate in Arts in Psychology or Sociology (042), Associate in Science in Business Administration (007), Associate in Science in Computer Information Systems (011), and Associate in Science in Criminal Justice (062).

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-d:

Cooperative Agreement Program.

SUBJECT: Ratification of institutional requests regarding cooperative agreements.

RECOMMENDATION:

It is recommended that the State Regents ratify institutional requests to modify, suspend or delete cooperative agreements, as described below.

BACKGROUND:

In 1988, the State Regents approved the Cooperative Alliances Between Higher Education Institutions and Technology Centers policy. The policy was designed to expand Oklahomans' educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma's colleges and technology centers.

At the February 12, 2009 meeting, the State Regents adopted revisions to the policy including the title of the policy; outlined the rationale behind the formation of Cooperative Alliances; and added definitions pertinent to the policy and requirements for cooperative agreement programs regarding curriculum, quality assurance, criteria for admission, student support services, marketing and outreach, institutional reporting, and financial arrangements. There were also revisions to the reporting requirements for alliances.

In February 2013, State Regents' staff had meetings with the Higher Learning Commission (HLC) staff in Chicago which directed changes to cooperative agreement programs (CAP) to align with HLC criteria and assumed practices. At the January 29, 2015 meeting, the State Regents approved policy revisions to the Contractual Arrangements Between Higher Education Institutions and Other Entities, and the Credit for Prior Learning policies to ensure alignment with HLC standards. As a result of these accreditation and policy changes, institutions submitted requests to modify, suspend, or delete each CAP.

POLICY ISSUES:

These actions are consistent with the State Regents' Academic Program Review, Contractual Arrangements Between Higher Education Institutions and Other Entities, and Credit for Prior Learning policies.

ANALYSIS:

Based on changes directed by HLC, the institutions submitted requests to modify or delete CAPs with one or more technology centers as noted in the attached charts (Attachments A and B).

Approval was granted by the Chancellor. State Regents' ratification is requested.

CAP Modifications

Attachment A

| Institution | Prog Code | Program Name | Career Tech Center | Contract Hours | PLA Hours | Delete CAP |
|--------------------|------------------|-------------------------------|-------------------------------------|-----------------------|------------------|-------------------|
| CSC* | 164 | OCCUPATIONAL THERAPY ASST-AAS | Indian Capitol Technology Center | 26 | 0 | No |
| MSC | 060 | APPLIED TECH - AAS | Kiamichi Technology Center | 0 | Yes(21-32) | No |
| MSC | 060 | APPLIED TECH - AAS | Mid-America Technology Center | 0 | Yes(21-32) | No |
| MSC | 060 | APPLIED TECH - AAS | Pontotoc Technology Center | 0 | Yes(21-32) | No |
| MSC | 060 | APPLIED TECH - AAS | Red River Technology Center | 0 | Yes(21-32) | No |
| MSC | 060 | APPLIED TECH - AAS | Southern Oklahoma Technology Center | 0 | Yes(21-32) | No |
| MSC | 028 | BUSINESS/OFFICE TECH | Kiamichi Technology Center | 0 | Yes(15-26) | No |
| MSC | 028 | BUSINESS/OFFICE TECH | Mid-America Technology Center | 0 | Yes(15-26) | No |
| MSC | 028 | BUSINESS/OFFICE TECH | Pontotoc Technology Center | 0 | Yes(15-26) | No |
| MSC | 028 | BUSINESS/OFFICE TECH | Red River Technology Center | 0 | Yes(15-26) | No |
| MSC | 028 | BUSINESS/OFFICE TECH | Southern Oklahoma Technology Center | 0 | Yes(15-26) | No |
| MSC | 045 | COMPUTER INFO SYSTEMS | Kiamichi Technology Center | 0 | Yes(19-30) | No |
| MSC | 045 | COMPUTER INFO SYSTEMS | Mid-America Technology Center | 0 | Yes(19-30) | No |
| MSC | 045 | COMPUTER INFO SYSTEMS | Pontotoc Technology Center | 0 | Yes(19-30) | No |
| MSC | 045 | COMPUTER INFO SYSTEMS | Red River Technology Center | 0 | Yes(19-30) | No |
| MSC | 045 | COMPUTER INFO SYSTEMS | Southern Oklahoma Technology Center | 0 | Yes(19-30) | No |

*Contractual Arrangement documentation included in supplement for ratification.

CAP Deletions**Attachment B**

| Institution | Prog Code | Program Name | Career Tech Center | Delete CAP | Delete AAS Degree Program |
|--------------------|------------------|------------------------|----------------------------------|-------------------|----------------------------------|
| OCCC | 158 | DIESEL TECHNICIAN-CERT | Francis Tuttle Technology Center | Yes | Yes |

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-e:

Scholarship Program.

SUBJECT: 2015-2016 Scholarship Awards.

RECOMMENDATION:

It is recommended that the State Regents approve the individual listed below as a Brad Henry International Scholarship Program Awardee for the 2015-2016 academic year and ratify payment of the scholarship award.

BACKGROUND:

The Brad Henry International Scholarship Program was established by the Oklahoma State Regents for Higher Education in June 2008 and provides tuition and fees, plus a \$1,500 stipend for students to participate in a semester-long study abroad program at Swansea University in Swansea, Wales. Academic credit for this program is awarded by Oklahoma regional universities, and students are nominated by their institution.

POLICY:

The Brad Henry International Scholarship Program policy requires the recipients to: (1) be an undergraduate student from an Oklahoma regional university; (2) be an Oklahoma resident; (3) be enrolled full time; (4) be in good academic standing; and (5) have completed at least 30 hours of college coursework/credits.

The nominees are required to submit an application, a resume, a transcript of all college or university work, a typewritten essay explaining their academic and/or professional goals and how their experience as a Brad Henry International Scholar will advance those goals, and two letters of recommendation. Individuals chosen as a Brad Henry International Scholar have excellent academic performance, outstanding writing and communication skills, exemplary character and exceptional leadership, maturity and judgement.

ANALYSIS:

It is recommended that the State Regents approve the following 2015-2016 Brad Henry International Scholars recipient:

Spring 2016

Ms. D'Andrael Ware – Langston University

Ms. Ware will receive a scholarship in the amount of \$13,000 for the spring 2016 semester.

Ten other students were approved to receive the Brad Henry International Scholarship for the 2015-16 academic year at the May 29, 2015 State Regents meeting. Due to pending medical documentation to clear Ms. Ware for international travel, approval of her scholarship award was not included on the May

29, 2015 State Regents meeting agenda. Ms. Ware has now submitted all necessary documentation and meets the eligibility requirements to receive the Brad Henry International Scholarship.

The total amount for all 11 Brad Henry International Scholarships for the 2015-16 academic year is \$140,500.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-f (1):

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of \$25,000 but not in excess of \$100,000 between May 2, 2015 and June 3, 2015.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000.

ANALYSIS:

For the time period between May 2, 2015 and June 3, 2015 there are 3 purchases in excess of \$25,000 but not in excess of \$100,000.

Purchases Between \$25,000.01 and \$99,999.99

OnetNet

- 1) My Consulting Group in the amount of \$85,000.00 for enhancements to OneNet's newly designed customer billing system. These enhancements will improve OneNet's receivable/billing system utilized for customer accounts, tracking collections, processing delinquencies, running income projections, and performing day to day accounts. (Funded from 718-OneNet).

- 2) Approved Networks, Incorporated in the amount of \$45,756.00 for additional bandwidth upgrades to multiple higher education institutions, which include Redlands Community College located in El Reno, Oklahoma City University located in Oklahoma City, Southwestern Oklahoma State University located in Weatherford, Cameron University located in Lawton, and University of Central Oklahoma located in Edmond. The cost of this upgrade will be recovered through user fees. (Funded from 718-OneNet).

GEAR UP

- 3) Xcalibur in the amount of \$30,000.00 for an external evaluation to assess project impact and the attainment of the stated goals for the Oklahoma GEAR UP program. The evaluation will provide an independent researcher to evaluate GEAR UP's impact on the 24 schools districts, teachers, students and parents at the mid-grant cycle. (Funded from 730-GEAR UP).

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-f (2):

Agency Operations.

SUBJECT: Approval of restatements of plan documents for agency retirement plans; and amendment of plan document for agency Retiree Medical Plan, authorization to establish trust, and appointment of trustee.

RECOMMENDATION:

It is recommended (a) that the State Regents approve restatements of plan documents for agency retirement plans made necessary by changes in applicable federal tax laws and regulations, and (b) that the State Regents approve an amendment to the plan document for the agency Retiree Medical Plan, authorize establishment of a trust to implement the agency Retiree Medical Plan, and appoint TIAA-CREF as trustee.

BACKGROUND:

(a) The agency has several tax-qualified retirement plans for agency employees. Outside tax counsel has advised that federal tax law and regulations now require that, in order for these retirement plans to maintain their tax-qualified status, the plan documents for these retirement plans must, at least every five years, be re-stated so as to comply with any changes in federal tax law and regulations which are applicable to the retirement plans and be resubmitted to the Internal Revenue Service for re-approval. Outside tax counsel has advised that the required amendments in the attached restatements of the plan documents are technical only, and do not affect eligibility or the amount of benefits available under any of the retirement plans, nor have any fiscal impact on the funding or administration of any of the retirement plans.

(b) At their October 16, 2014 meeting, the State Regents approved the plan document for the agency Retiree Medical Plan. The plan document was prepared by outside tax counsel. Outside tax counsel has advised that, in order to implement the Retiree Medical Plan, a trust can be established and a trustee can be appointed. The attached amendment to the plan document will clarify that a trust can be established. TIAA-CREF has been identified by agency staff as an appropriate entity to serve as trustee.

POLICY ISSUES:

This action is consistent with State Regents' policy.

ANALYSIS:

On the advice of outside tax counsel, it is recommended (a) that the attached restatements of plan documents for agency retirement plans be approved, so that the agency's retirement plans can maintain their tax-qualified status; and (b) that the attached amendment to the plan document for the agency Retiree Medical Plan be approved, that establishment of a trust to implement the agency Retiree Medical Plan be authorized, and that TIAA-CREF be appointed as trustee.

**SUPPLEMENTAL RETIREMENT PLAN FOR
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**

(Amended and Restated Effective July 1, 2014)

**SUPPLEMENTAL RETIREMENT PLAN FOR
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**

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SUPPLEMENTAL RETIREMENT PLAN FOR OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

The Oklahoma State Regents for Higher Education (“OSRHE”) do hereby adopt this retirement plan entitled the “SUPPLEMENTAL RETIREMENT PLAN FOR OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION” upon the following terms and conditions. This instrument is an amendment, restatement, and continuation of the “Predecessor Plan” (as defined in Subsection 2.1(s) herein).

The effective date of this Plan is July 1, 2014, except as otherwise stated in the Plan. No employee of OSRHE hired on or after March 12, 1999 shall be eligible to participate in this Plan.

ARTICLE I.

Name and Purpose of Plan

1.1 Name of Plan. This Plan shall be hereafter known as the RETIREMENT PLAN FOR THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION.

1.2 Purpose. The purpose of the Plan is to provide retirement benefits for the Eligible Employees who become Participants in the Plan, and to distribute the funds accumulated in the Trust, in accordance with the Plan, to the Participants and/or their Surviving Spouse.

1.3 Exclusive Benefit of Participants. This Plan and the related Trust hereto shall be maintained for the exclusive benefit of the Participants and their Surviving Spouse.

ARTICLE II.

Definitions and Construction

2.1 Definitions. Where the following capitalized words and phrases appear in this instrument, they shall have the respective meanings set forth below unless a different context is clearly expressed herein.

(a) Actuarial Equivalent: The words “Actuarial Equivalent” or “Actuarial Equivalence” shall be based on the factors used to make an equivalent determination based upon factors described below:

“Applicable Mortality Table” means the table specified in Rev. Rul. 2001-62 or any subsequent table specified by the Secretary of the Treasury.

“Interest Rate” means 7.5%.

The amount of any form of benefit under the Plan will be the Actuarial Equivalent of the Participant’s OSRHE Benefit payable as a Normal Form, as defined in Section 5.2, beginning at the Participant’s Normal Retirement Date or actual retirement date if later. The Actuarial Equivalent of an OSRHE Benefit will be determined as of the applicable date on the basis of the payee’s actual age (or nearest age in years or in years and months), consistently determined by OSRHE.

(b) Actuary: The word “Actuary” shall mean an actuary selected by OSRHE to provide actuarial services for the Plan.

(c) Average Compensation: The words “Average Compensation” means the average three high years of Compensation earned while employed by OSRHE and while participating in OTRS. For purposes of calculating the OSRHE Benefit of a Participant, “Average Compensation” shall include the applicable statutory Employer contribution percentage up to a maximum of seven and 5/100ths percent (7.05%).

(d) Beneficiary: The word “Beneficiary” means the surviving spouse designated as a beneficiary who would be entitled to the Participant’s OSRHE Benefit in the event of his death as provided in Section 5.5 herein.

(e) Board: The word “Board” shall mean the Board of Regents of the Oklahoma State Regents for Higher Education that is the governing entity of OSRHE.

(f) Code: The word “Code” shall mean the Internal Revenue Code of 1986, as amended from time to time.

(g) Compensation: The word “Compensation” shall mean:

(i) (1) Wages, salary plus fringe benefits paid or provided by the Participant’s employer while participating in OTRS, and shall include all normal periodic payments as provided in subsection D of Section 17-116.2 of Title 70, Oklahoma Statutes. Wages and fringe benefits for purposes of this Plan are defined as normal periodic payment for service, the right to which accrues on a regular basis in proportion to the service performed. Fringe benefits shall include employer-paid group health and disability insurance premiums or their equivalent, group term life insurance premiums, OSRHE annuities, contributions and pension contributions. Reimbursement for travel, housing or other expenses are not fringe benefits and do not qualify as regular annual compensation. Payment for unused vacation or sick leave, retirement bonuses or any other payment when made for reason of termination or retirement shall not be included as regular annual compensation. Contributions will only be made on actual wages and fringe benefits. Except as modified in this Subsection (g) and Subsection (o), “Compensation” shall be calculated in the same manner that “compensation” is calculated by OTRS;

(2) Any amounts deferred by the Participant pursuant to Section 401(k), Section 125, Section 132(f), Section 457, Section 402(e)(3), Section 402(h) or Section 403(b) of the Code with respect to employee benefit plans sponsored by OSRHE.

(3) For Plan Years beginning after December 31, 2008, (i) an individual receiving a differential wage payment, as defined by Code Section 3401(h)(2), shall be treated as an employee of the OSRHE making the payment, (ii) the differential wage payment shall be treated as Compensation, and (iii) the Plan shall not be treated as failing to meet the requirements of any provision described in Code Section 414(u)(1)(C) by reason of any contribution or benefit which is based on the differential wage payment.

(ii) The annual Compensation of the Participant taken into account in determining allocations for any Plan Year beginning after December 31, 2001, shall not exceed \$200,000, as adjusted for cost-of-living increases in accordance with Section 401(a)(17)(B) of the Code. For 2008, the annual Compensation limit is \$230,000. The cost-of-living adjustment in effect for a calendar year applies to annual Compensation for the determination period that begins with or within such calendar year; and

(iii) If Compensation for any prior determination period is taken into account in determining an employee's benefits accruing in the current Plan Year, the Compensation for that prior determination period is subject to the Omnibus Budget Reconciliation Act of 1993 ("OBRA '93") annual compensation limit in effect for that prior determination period. For this purpose, for determination periods beginning before the first day of the first Plan Year beginning on or after January 1, 1994, the OBRA '93 annual compensation limit is \$150,000.

(h) Contribution: The word "Contribution" shall mean contributions to the Trust by OSRHE pursuant to Section 4.1 herein.

(i) Effective Date: The words "Effective Date" shall mean the 1st day of July, 2014.

(j) Eligible Employee: The words "Eligible Employee" shall mean an employee of OSRHE who has met the requirements to become a Participant.

(k) Normal Retirement Date: The words "Normal Retirement Date" shall mean the date the Participant retires from employment with OSRHE with 10 years of Credited Service with OSRHE and is eligible for and begins receiving unreduced, monthly retirement benefit ("normal retirement income") from OTRS. An employee is not eligible for a retirement income if he or she receives reduced retirement benefits (early retirement) from OTRS, and in the event a Participant terminates employment not meeting the requirements for commencement of such benefit from OTRS, any benefit under this Plan shall be forfeited in its entirety.

(l) OSRHE: The acronym "OSRHE" shall mean the Oklahoma State Regents for Higher Education.

(m) OSRHE Benefit: The words "OSRHE Benefit" shall mean an annual pension benefit paid by OSRHE described in Section 5.1 hereof.

(n) OTRS: The acronym "OTRS" shall mean the Oklahoma Teachers' Retirement System, which is a retirement system sponsored by the State of Oklahoma and in which the Participant has been and is a participant.

(o) OTRS Offset: The words "OTRS Offset" shall mean the benefit which the Participant has earned at any point in time pursuant to the terms of OTRS payable in the form of a life annuity calculated as follows:

- 1) Number of creditable OTRS years prior to 1985 times 2% times \$8,900 (include OTRS sick leave, military, out of state and two-tier years of OTRS creditable service in Oklahoma).

- 2) The next 10 years (1985-1995) of OTRS creditable service years times 2% times \$40,000.
- 3) For each year thereafter, each additional year times 2% times the compensation amount provided by OTRS for that fiscal year.

“Compensation” for purposes of calculating the OTRS Offset, shall mean “compensation” as defined by OTRS.

(p) Participant: The word “Participant” shall mean an Eligible Employee who meets the requirements for participation in the Plan. Notwithstanding any other provisions of this Plan to the contrary, no Eligible Employee shall enter this Plan after March 12, 1999.

(q) Plan: The word “Plan” shall mean the “Supplemental Retirement Plan for Oklahoma State Regents for Higher Education” as set forth in this instrument, and as hereafter amended from time to time. The Plan shall be an amendment and restatement of the Predecessor Plan as defined in Subsection 2.01(s).

(r) Plan Year: The word “Plan Year” shall mean the annual period beginning on the first day of July and ending the last day of June of each calendar year.

(s) Predecessor Plan: The words “Predecessor Plan” should mean the prior version of the Supplemental Retirement Plan for Oklahoma State Regents for Higher Education.

(t) Qualified Domestic Relations Order (QDRO): The words “Qualified Domestic Relations Order” (“QDRO”) shall have the meaning set forth in Section 8.3 hereof.

(u) Social Security Offset: The words “Social Security Offset” means the estimated benefit which will be provided to the Participant under Social Security (for the Participant only) either at age 62 or the Participant’s age at retirement, as applicable. For purposes of calculating the Social Security Offset, one-half (1/2) of the benefit estimate provided by the Social Security Administration will be utilized. If the Participant is retiring prior to age 62, one-half (1/2) of the estimated benefit at age 62 will be utilized.

If the Participant is retiring on or after his or her 62nd birthday, one-half (1/2) of the benefit estimate provided by the Social Security Administration as of his or her age at retirement will be utilized.

(v) Social Security Supplement: The words “Social Security Supplement” shall mean an additional benefit which may be paid to the Participant pursuant to this Plan, and if paid, it shall be paid at the same time and in the same manner as the OSRHE Benefit. The Social Security Supplement shall be paid if the Participant retires and has at least 25 years of credited service under OTRS and meets the OTRS “rule of 80” (for employees who became members of OTRS before July 1, 1992) or “rule of 90” (for employees who became members of OTRS after June 30, 1992). If the retirement of the Participant occurs prior to age 62, then, 100% of the amount of Social Security benefit to which the Participant would otherwise have been entitled (for the Participant only) at age 62 shall be paid to the Participant as a Social Security Supplement only until age 62.

(w) Surviving Spouse: The words “Surviving Spouse” shall mean the surviving spouse at the time of the Participant’s death or at the time of the Participant’s retirement, if earlier. A Participant who is unmarried at retirement shall not have a Surviving Spouse and may not elect a joint and survivor distribution option.

(x) TIAA-CREF Offset: The words “TIAA-CREF Offset” shall mean the annuity provided by amounts contributed by OSRHE to an account established by OSRHE for the Participant pursuant to Section 403(b) of the Code including earnings on such account in accordance with paragraph (x)(2) below, and such account will be converted at any point in time to a single-life annuity payable at the age when the Participant is first eligible to retire from OTRS.

The following factors and assumptions will be used for purposes of calculating the TIAA-CREF Offset:

- 1) For the traditional annuity income (TIAA) calculation, the contractual (guaranteeing) benefit method will be utilized using the guaranteed settlement rates provided under the TIAA annuity contract that provides the individual Participant’s benefit.
- 2) TIAA-CREF will calculate the asset accumulation available to fund a single life annuity. Accumulation calculation will assume all contributions by OSRHE on behalf of the Participant were allocated 100% to TIAA.

(y) Trustees, Trust, Trust Agreement, Trust Assets and Trust Fund: The word “Trustees” shall mean the Trustees, or their successors, named in that certain trust agreement (the “Trust Agreement”), dated as of January 1, 2007, which governs the “Trust” styled: “Retirement Trust for Oklahoma State Regent for Higher Education Regents,” being the trust which, in conjunction with this Plan, shall hold and invest the Contributions made under the Plan for the exclusive benefit of the Participant; and, the words “Trust Assets” and “Trust Fund” shall mean the assets held in the Trust. Provided, however, that the benefits payable under this Plan may instead be provided pursuant to an annuity or insurance contract (“Contract”) without a trust in accordance with Section 401(f) of the Code and Treas. Reg. § 1.401(a)-3(a).

(z) Valuation Date: The words “Valuation Date” shall mean the date(s) on which the assets and liabilities in the Trust Fund shall be valued by the Trustee or the annuity or Contract is valued by the insurance company or annuity provider.

(aa) Year of Credited Service: The words “Year of Credited Service” or “Years of Service” shall mean all years of service which have been credited to the Participant under OTRS for purposes of calculating benefits under that retirement system.

ARTICLE III.

Participation

3.1 Eligibility for Participation. The Eligible Employees hired by OSRHE prior to March 12, 1999 and who were employed by OSRHE on such date shall participate in the Plan. No other individual shall ever become eligible to participate herein. As of July 1, 2008, the only Participants in the Plan are listed on Exhibit “A” attached hereto.

3.2 Special Rules for Participation. Eligible Employees participate in the Plan if they have been:

- 1) a member of OTRS for a minimum of ten years and meet the OTRS requirements for normal retirement from OTRS;
- 2) a full time permanent employee of OSRHE for at least ten years; and
- 3) employed by OSRHE on or before March 12, 1999 and are continuously employed. Employees of OSRHE whose employment date or re-employment date is after March 12, 1999 are not eligible to participate in the Plan.

3.3 Former Employees: Employees of OSRHE who have previously retired and are currently receiving benefits under the Predecessor Plan will continue to receive such benefits in accordance with the calculation and criteria in place at the time of retirement under this Plan or the Predecessor Plan.

ARTICLE IV.

Contributions

4.1 Contributions by OSRHE. The Contributions required to fund cost of pension and other benefits provided by the Plan shall be made solely by OSRHE. OSRHE shall contribute to the Plan from time to time such sums as are required by the Actuary to pay benefits from the Plan, in accordance with actuarial practices acceptable to the Internal Revenue Service. Actual payment of a Contribution may be made at any time permitted by law and regulations.

4.2 Contributions by the Participant

. Contributions by the Participant are neither permitted nor required under this Plan.

4.3 Contributions Under Mistake of Fact. In the event that any Contribution to the Plan by OSRHE is determined to have been made due to a mistake of fact existing at the time such Contribution was made, such Contribution shall be returned to OSRHE, except as otherwise provided by the Code.

4.4 Payments to Plan. All payments made pursuant to this Article shall be paid to the Plan. All such payments and increments thereon shall be held and disbursed in accordance with the provisions of the Plan. No person shall have any interest in, or right to, any part of the funds, so held in the Plan, except as expressly provided in the Plan.

4.5 Use of Plan Assets. Except as provided by law or in the Plan, the assets of the Plan shall never inure to the benefit of OSRHE and shall be held for the exclusive purposes of providing benefits to the Participant or his or her Surviving Spouse, and for defraying the reasonable expenses of administering the Plan. Provided, however, upon termination of the Plan, any balance in the Trust remaining in excess of the amount required to fund the Participant's OSRHE Benefit will be transferred to any other retirement plan qualified under Section 401(a) of the Code and will be used in that plan to reduce future contributions by OSRHE to that plan.

ARTICLE V.

OSRHE Benefit

5.1 OSRHE Benefit.

(a) The Plan is a defined benefit plan that may provide an OSRHE Benefit for the Participant for the life of the Participant and his Surviving Spouse if the spouse is designated as the Beneficiary by the Participant and the Participant chooses a joint and survivor distribution option. The retirement benefit which is to be provided to the Participant will be a guaranteed amount, calculated on a single life basis, not to exceed 60% of the Participant's Average Compensation when considering the OTRS Offset, the Social Security Offset, the TIAA-CREF Offset, and OSRHE Benefit. Only the OSRHE Benefit will be paid under the Plan, if required. Attached as Exhibit "B" is an illustration of the benefit calculation under this Plan.

(b) The OSRHE Benefit is the annual benefit which will be paid by the Plan to the Participant on his or her Normal Retirement Date which is calculated as follows:

First: Calculate the Average Compensation of the Participant.

Second: Determine the Participant's total number of Years of Service.

Third: Multiply the Years of Service by 2% (not to exceed 60%).

Fourth: Multiply the Participant's Average Compensation by the product of **Third**, above.

Fifth: Subtract from **Fourth** the following:

- 1) the Participant's OTRS Offset, 2) the Participant's Social Security Offset, and 3) the Participant's TIAA-CREF Offset.

Sixth: After the computations in **Fifth** above have been completed, if there is a difference (but not less than zero) this shall equal the OSRHE Benefit.

Seventh: If the participant has elected a survivor annuity, apply the applicable percentage reduction.

Eighth: Add to the amount in Seventh above, the Social Security Supplement, if applicable.

Provided, however, for a Participant who was eligible to retire from OSRHE and receive benefits under this Plan on or after December 3, 1999 but before June 30, 2003 but for the fact that the Participant had not retired from OSRHE, the Participant's TIAA-CREF Offset and OTRS Offset will be calculated by reducing the applicable offset by the applicable survivor annuity distribution election made by the Participant for the Participant's OTRS benefit. Provided further, for a Participant who was eligible to retire from OSRHE and receive benefits under this Plan on or after December 3, 1999 but before June 4, 2003, or who actually did retire from OSRHE and elected to receive benefits during these dates, the Participant's OSRHE benefit shall be payable in the Normal Form; however, the OSRHE Benefit shall be guaranteed for a period of 20 years from the date that benefits commenced. For purposes of **Seventh** above, the OSRHE Benefit for the Participant who was eligible to retire on or after December 3, 1999 but before June 30, 2003 shall be calculated as a single life annuity and an amount equal to 100% of the OSRHE Benefit shall be paid to the Surviving Spouse, if applicable, for the life of the Surviving Spouse.

5.2 **Payment of Benefits.** The Participant is eligible to receive an OSRHE Benefit only if he or she retires from employment of OSRHE and is eligible for and begins receiving a regular monthly retirement benefit from OTRS. For purposes of this Plan, the Participant would be eligible to retire and receive an unreduced "normal retirement benefit" upon meeting the Rule of 80 where the Participant's Years of Credited Service with OTRS and age equal 80 (for employees who became members of OTRS before July 1, 1992) or 90 (for employees who became members of OTRS after June 30, 1992) or attaining age 62 with at least 10 Years of Credited Service at OSRHE. The OSRHE Benefit which will be paid to the Participant is a single-life benefit for the life of the Participant (the "Normal Form"). The Participant may also elect at the time of retirement to have the actuarially reduced OSRHE Benefit paid for his or her life and the same amount of benefit (100% Survivor Benefit) paid for the life of his or her Surviving Spouse at Participant's death, or the Participant may elect to receive an actuarially reduced benefit for the life of the Participant, and 50% of such amount payable for the life of his or her Surviving Spouse at Participant's death (50% Survivor Benefit). The 100% Survivor Benefit and the 50% Survivor Benefit shall be the Actuarial Equivalent of the Normal Form. See Section 5.5(d) for the benefit to be paid to the Surviving Spouse in the event that the Participant dies while actively employed by OSRHE and after having otherwise met the age and service requirements for retirement under OTRS.

Except as provided to Participants who retired or were eligible to retire on or after December 3, 1999 but prior to June 30, 2003 with respect to the guaranteed payout, after the death of the Participant and the Surviving Spouse, no further benefits will be paid from the Plan. The Participant is not eligible for an OSRHE Benefit if he or she receives reduced retirement benefits (early retirement) from OTRS. A Participant will be able to commence benefits under the Plan as of the first day of the month next following his Normal Retirement Date.

For any distribution notice issued in Plan Years beginning after December 31, 2006, any reference to the 90-day maximum notice period prior to distribution in applying the notice requirements of Code §§ 402(f) (the rollover notice), or 411(a)(11) (Participant's consent to distribution) will become 180 days.

5.3 Cooperation of the Participant. In order to be eligible for an OSRHE Benefit under this Plan, the Participant must cooperate with OSRHE. In this regard the Participant must provide to OSRHE all information as may be reasonably required concerning the Participant's OTRS Offset, the TIAA-CREF Offset, the Social Security Offset, and OSRHE Benefit or as otherwise required by the Actuary, whether or not the information is in the possession of the Participant.

5.4 Social Security Supplement. If the Participant retires before age 62 and is eligible to receive an OSRHE Benefit, the Social Security Supplement calculated by the Social Security Administration for retirement at age 62 will become a part of the Participant's OSRHE Benefit to be paid by OSRHE, and such Social Security Supplement will cease upon the Participant attaining age 62 or the date the Participant would have attained age 62 if the Participant died after becoming eligible for the Social Security Supplement but before age 62. In such case, the Social Security Supplement will be paid only to the Surviving Spouse.

5.5 Designated Beneficiary.

(a) The Participant's OSRHE Benefit will be paid to the Participant for life. The Participant may, at the time he or she retires or earlier, designate his or her Surviving Spouse as the Beneficiary to the OSRHE Benefit. No other Beneficiary may be designated by the Participant other than his or her Surviving Spouse. This designation cannot be changed under any circumstances after the date of retirement. At the death of the Participant, payments will be made to the Surviving Spouse during his or her lifetime in the same amount as were paid to the Participant unless the 50% Survivor Benefit is selected. At the death of both the Participant and the Surviving Spouse, the OSRHE Benefit will cease.

(b) The Participant may select either the 100% Survivor Benefit or the 50% Survivor Benefit at the time of retirement. The Participant's election of a Surviving Spouse as Beneficiary will reduce the Participant's OSRHE Benefit at the actuarial rates specified herein.

(c) If the Surviving Spouse designated as a Beneficiary dies at any time after the Participant's Normal Retirement Date, but before the death of the Participant, the Participant's OSRHE Benefit shall revert to the OSRHE Benefit amount calculated prior to the selection of either the 100% Survivor Benefit or the 50% Survivor Benefit. The increase in the Participant's monthly OSRHE Benefit after retirement becomes effective the first day of the month following the date of the death of the designated Surviving Spouse as Beneficiary, and shall be payable for the remainder of the Participant's life.

It is incumbent on the Participant to inform the OSRHE Human Resources Office of the death of the designated Surviving Spouse as Beneficiary, in writing, and provide a certified copy of the Beneficiary's death certificate. In the absence of timely notice, OSRHE will make retroactive OSRHE Benefit payments to the Participant, not to exceed six (6) months from the time the Participant first became eligible for increased benefits to the date the notification is received.

(d) The Surviving Spouse of the Participant after the Participant's death and before actual retirement of the Participant from OSRHE, after he or she has met the age and service requirements for retirement under OTRS and under this Plan on or before his or her date of death, is eligible to receive 100% Survivor Benefit under this Plan based upon the OSRHE Benefit the Participant would have received had he or she retired on the date of death assuming the Participant elected a 100% Survivor Benefit distribution option.

5.6 Vesting. Except as provided in Section 5.5(d) herein, with regard to the death of a Participant who is in the active employment of OSRHE but is otherwise eligible to retire and commence a normal retirement benefit from OTRS, the Participant's OSRHE Benefit shall at all times be fully forfeitable until the Participant actually retires from employment of OSRHE and is eligible for and begins receiving a regular monthly normal retirement benefit from OTRS. In the event that the Participant terminates employment for any reason whatsoever (except as provided above) and is not otherwise eligible to commence an OSRHE Benefit from OTRS, any benefit provided under this Plan shall be forfeited, and no Benefit under this Plan shall become vested in the Participant and/or his or her Beneficiary.

5.7 Minimum Distribution Requirements.

(a) General Rules.

(i) Effective Date. The provisions of this Section will apply for purposes of determining required minimum distributions for calendar years beginning with the 2003 calendar year.

(ii) Precedence. The requirements of this Section will take precedence over any inconsistent provisions of the Plan.

(iii) Requirements of Treasury Regulations Incorporated. All distributions required under this Section will be determined and made in accordance with the Treasury regulations under Section 401(a)(9) of the Internal Revenue Code.

(iv) TEFRA Section 242(b)(2) Elections. Notwithstanding the other provisions of this Section, other than Subsection (iii), distributions may be made under a designation made before January 1, 1984, in accordance with Section 242(b)(2) of the Tax Equity and Fiscal Responsibility Act (TEFRA) and the provisions of the Plan that relate to Section 242(b)(2) of TEFRA.

(b) Time and Manner of Distribution.

(i) Required Beginning Date. The participant's entire interest will be distributed, or begin to be distributed, to the participant no later than the participant's required beginning date.

(ii) Death of Participant Before Distributions Begin. If the participant dies before distributions begin, the participant's entire interest will be distributed, or begin to be distributed, no later than as follows:

(1) If the participant's surviving spouse is the participant's sole designated beneficiary, then, except as provided in the adoption agreement, distributions to the surviving spouse will begin by December 31 of the calendar year immediately following the calendar year in which the participant died, or by December 31 of the calendar year in which the participant would have attained age 70½, if later.

(2) If the participant's surviving spouse is not the participant's sole designated beneficiary, then, distributions to the designated beneficiary will begin by December 31 of the calendar year immediately following the calendar year in which the participant died.

(3) If there is no designated beneficiary as of September 30 of the year following the year of the participant's death, the participant's entire interest will be distributed by December 31 of the calendar year containing the fifth anniversary of the participant's death.

(4) If the participant's surviving spouse is the participant's sole designated beneficiary and the surviving spouse dies after the participant but before distributions to the surviving spouse begin, this Subsection (b)(ii), other than Subsection (b)(ii)(1), will apply as if the surviving spouse were the participant.

For purposes of this Subsection (ii) and Subsection (vi), distributions are considered to begin on the participant's required beginning date (or, if Subsection (b)(ii)(4) applies, the date distributions are required to begin to the surviving spouse under Subsection (b)(ii)(1)). If annuity payments irrevocably commence to the participant before the participant's required beginning date (or to the participant's surviving spouse before the date distributions are required to begin to the surviving spouse under Subsection (b)(ii)(1), the date distributions are considered to begin is the date distributions actually commence.

(iii) Form of Distribution. Unless the participant's interest is distributed in the form of an annuity purchased from an insurance company or in a single sum on or before the required beginning date, as of the first distribution calendar year distributions will be made in accordance with Subsections (c), (d) and (e) of this Section. If the participant's interest is distributed in the form of an annuity purchased from an insurance company, distributions thereunder will be made in accordance with the requirements of Section 401(a)(9) of the Code and the Treasury regulations. Any part of the participant's interest which is in the form of an individual account described in Section 414(k) of the Code will be distributed in a manner satisfying the requirements of Section 401(a)(9) of the Code and the Treasury regulations that apply to individual accounts.

(c) Determination of Amount to be Distributed Each Year.

(i) General Annuity Requirements. If the participant's interest is paid in the form of annuity distributions under the Plan, payments under the annuity will satisfy the following requirements:

(1) the annuity distributions will be paid in periodic payments made at intervals not longer than one year;

(2) the distribution period will be over a life (or lives) or over a period certain not longer than the period described in Section (d) or (e);

(3) once payments have begun over a period certain, the period certain will not be changed even if the period certain is shorter than the maximum permitted;

(4) payments will either be nonincreasing or increase only as follows:

a by an annual percentage increase that does not exceed the annual percentage increase in a cost-of-living index that is based on prices of all items and issued by the Bureau of Labor Statistics;

b to the extent of the reduction in the amount of the participant's payments to provide for a survivor benefit upon death, but only if the beneficiary whose life was being used to determine the distribution period described in Section (d) dies or is no longer the participant's beneficiary pursuant to a qualified domestic relations order within the meaning of Section 414(p);

c to provide cash refunds of employee contributions upon the participant's death; or

d to pay increased benefits that result from a plan amendment.

(ii) Amount Required to be Distributed by Required Beginning Date.

The amount that must be distributed on or before the participant's required beginning date (or, if the participant dies before distributions begin, the date distributions are required to begin under Subsection (b)(ii)(1) or (2)) is the payment that is required for one payment interval. The second payment need not be made until the end of the next payment interval even if that payment interval ends in the next calendar year. Payment intervals are the periods for which payments are received, e.g., bi-monthly, monthly, semi-annually, or annually. All of the participant's benefit accruals as of the last day of the first distribution calendar year will be included in the calculation of the amount of the annuity payments for payment intervals ending on or after the participant's required beginning date.

(iii) Additional Accruals After First Distribution Calendar Year. Any additional benefits accruing to the participant in a calendar year after the first distribution calendar year will be distributed beginning with the first payment interval ending in the calendar year immediately following the calendar year in which such amount accrues.

(d) Requirements For Annuity Distributions That Commence During Participant's Lifetime.

(i) Joint Life Annuities Where the Beneficiary Is Not the Participant's Spouse. If the participant's interest is being distributed in the form of a joint and survivor annuity for the joint lives of the participant and a nonspouse beneficiary, annuity payments to be made on or after the participant's required beginning date to the designated beneficiary after the participant's death must not at any time exceed the applicable percentage of the annuity payment for such period that would have been payable to the participant using the table set forth in Q&A-2 of Section 1.401(a)(9)-6T of the Treasury regulations. If the form of distribution combines a joint and survivor annuity for the joint lives of the participant and a nonspouse beneficiary and a period certain annuity, the requirement in the preceding sentence will apply to annuity payments to be made to the designated beneficiary after the expiration of the period certain.

(ii) Period Certain Annuities. Unless the participant's spouse is the sole designated beneficiary and the form of distribution is a period certain and no life annuity, the period certain for an annuity distribution commencing during the participant's lifetime may not exceed the applicable distribution period for the participant under the Uniform Lifetime Table set forth in Section 1.401(a)(9)-9 of the Treasury regulations for the calendar year that contains the annuity starting date. If the annuity starting date precedes the year in which the participant reaches age 70, the applicable distribution period for the participant is the distribution period for age 70 under the Uniform Lifetime Table set forth in Section 1.401(a)(9)-9 of the Treasury regulations plus the excess of 70 over the age of the participant as of the participant's birthday in the year that contains the annuity starting date. If the participant's spouse is the participant's sole designated beneficiary and the form of distribution is a period certain and no life annuity, the period certain may not exceed the longer of the participant's applicable distribution period, as determined under this Section (d)(ii), or the joint life and last survivor expectancy of the participant and the participant's spouse as determined under the Joint and Last Survivor Table set forth in Section 1.401(a)(9)-9 of the Treasury regulations, using the participant's and spouse's attained ages as of the participant's and spouse's birthdays in the calendar year that contains the annuity starting date.

(e) Requirements For Minimum Distributions Where Participant Dies Before Date Distributions Begin.

(i) Participant Survived by Designated Beneficiary. If the participant dies before the date distribution of his or her interest begins and there is a designated beneficiary, the participant's entire interest will be distributed, beginning no later than the time described in Subsection (b)(ii)(1) or (2), over the life of the designated beneficiary or over a period certain not exceeding:

(1) unless the annuity starting date is before the first distribution calendar year, the life expectancy of the designated beneficiary determined using the beneficiary's age as of the beneficiary's birthday in the calendar year immediately following the calendar year of the participant's death; or

(2) if the annuity starting date is before the first distribution calendar year, the life expectancy of the designated beneficiary determined using the beneficiary's age as of the beneficiary's birthday in the calendar year that contains the annuity starting date.

(ii) No Designated Beneficiary. If the participant dies before the date distributions begin and there is no designated beneficiary as of September 30 of the year following the year of the participant's death, distribution of the participant's entire interest will be completed by December 31 of the calendar year containing the fifth anniversary of the participant's death.

(iii) Death of Surviving Spouse Before Distributions to Surviving Spouse Begin. If the participant dies before the date distribution of his or her interest begins, the participant's surviving spouse is the participant's sole designated beneficiary, and the surviving spouse dies before distributions to the surviving spouse begin, this Section (e) will apply as if the surviving spouse were the participant, except that the time by which distributions must begin will be determined without regard to Subsection (b)(ii)(1).

(f) Definitions.

(i) Designated Beneficiary. The individual who is designated as the beneficiary under Section 6.4 of the Plan and is the designated beneficiary under Section 401(a)(9) of the Internal Revenue Code and Section 1.401(a)(9)-4, of the Treasury regulations.

(ii) Distribution Calendar Year. A calendar year for which a minimum distribution is required. For distributions beginning before the participant's death, the first distribution calendar year is the calendar year immediately preceding the calendar year which contains the participant's required beginning date. For distributions beginning after the participant's death, the first distribution calendar year is the calendar year in which distributions are required to begin pursuant to Subsection (b)(ii).

(iii) Life Expectancy. Life expectancy as computed by use of the Single Life Table in Section 1.401(a)(9)-9 of the Treasury regulations.

(iv) Required Beginning Date. Effective for calendar years commencing after December 31, 1996, for purposes of this Section, the "Required Beginning Date" of a Participant (except for a Participant who is a 5-Percent Owner) is the April 1 of the calendar year following the later of the April 1 of the calendar year following the calendar year in which the Participant attains age 70½ or retires. For calendar years commencing prior to January 1, 1997, the Required Beginning Date of a Participant shall be determined under the terms of the Predecessor Plan. The Required Beginning Date of a Participant who is a 5-Percent Owner is the April 1 following the calendar year in which the Participant attains age 70½, without regard to whether he has terminated employment.

5.8 Additional OSRHE Retirement Programs. In the event that OSRHE establishes other retirement programs for the Participant, which are not in existence as of July 1, 2005, and if OSRHE is required to make contributions on behalf of the Participant to such additional plan, then, OSRHE contributions to such plan(s) will be applied in a manner which is an “offset” in the calculation of the OSRHE Benefit as provided in Sections 5.1 and 5.2. Any calculation offset shall be made by the Actuary and shall consider actuarial factors and assumptions which are reasonable considering all relevant facts and circumstances.

5.9 Direct Rollovers. The Plan does not allow a form of distribution that is an Eligible Rollover Distribution so rollovers to an Eligible Retirement Plan as defined in Section 402(c) of the Code are not allowed.

ARTICLE VI.

Death of the Participant

6.1 Death After Commencement of Benefits. In the event the Participant’s death occurs after he has commenced receipt of his or her OSRHE Benefit, the sole benefit payable to the Surviving Spouse shall be the remaining payments due, if any, under the method of payment of pension benefits set forth in Sections 5.1, and 5.2 herein.

6.2 Distribution Beginning After Death. If the Participant dies before distribution of his or her benefit begins, distribution of the OSRHE Benefit shall be completed in accordance with Section 5.5(d). Distributions required to begin in accordance with Section 5.2 above shall commence the first day of the month next following the date of death of the Participant.

6.3 HEART Act Provision. In the case of a death occurring on or after January 1, 2007, if the Participant dies while performing qualified military service (as defined in Code §414(u)), the survivors of the Participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan as if the Participant had resumed and then terminated employment on account of death.

ARTICLE VII.

Limitation on Benefits

7.1 General. This Section, except for Subsection (b) below, applies regardless of whether the Participant is or ever has been a participant in another qualified defined benefit plan maintained by OSRHE.

(a) The Annual Benefit otherwise payable to the Participant at any time will not exceed the Maximum Permissible Amount as defined in Section 7.2(f). If the benefit the Participant would otherwise accrue in a Limitation Year would produce an Annual Benefit in excess of the Maximum Permissible Amount, the rate of accrual under this Plan will be reduced so that the Annual Benefit will equal the Maximum Permissible Amount. The benefit earned by the Participant in this Plan for each applicable Limitation Year will never exceed the limits of Code Section 415(b).

(b) The limitation in Subsection (a) above is deemed satisfied if the Annual Benefit payable to the Participant is not more than \$1,000 multiplied by the Participant's number of Years of Credited Service or parts thereof (not to exceed 10) with OSRHE.

(c) If the Participant is, or has ever been, covered under more than one defined benefit plan maintained by OSRHE, the sum of the Participant's Annual Benefits from all such plans may not exceed the Maximum Permissible Amount. Provided, however, any reduction in the Participant's Annual Benefits from all such plans will be made from this Plan and not from any other plan.

Effective for plan years beginning after December 31, 2003, and before 2006, for plan benefits subject to Section 417(e)(3), the equivalent annual straight life annuity is equal to the greater of the equivalent annual benefit computed using the interest rate and mortality table, or tabular factor, specified in the plan for actuarial equivalence for the particular form of benefit payable, and the equivalent annual benefit computed using 5.5% and the applicable mortality table.

7.2 Definitions. For purposes of calculating the limitations which are otherwise applicable to the Participant pursuant to Section 415 of the Code and this Plan, the following definitions shall apply.

(a) Annual Benefit: A benefit that is payable annually in the form of a straight life annuity. Except as provided below, where a benefit is payable in a form other than a straight life annuity, the benefit shall be adjusted to an actuarially equivalent straight life annuity that begins at the same time as such other form of benefit and is payable on the first day of each month before applying the limitations of this Article. For a Participant who has or will have distributions commencing at more than one annuity starting date, the Annual Benefit shall be determined as of each such annuity starting date (and shall satisfy the limitations of this Article as of each such date), actuarially adjusting for past and future distributions of benefits commencing at the other annuity starting dates. For this purpose, the determination of whether a new starting date has occurred shall be made without regard to Treas. Reg. Section 1.401(a)-20. Q&A 10(d), and with regard to Treas. Reg. Section 1.415(b)-1(b)(1)(iii)(B) and (C). No actuarial adjustment to the benefit shall be made for (a) survivor benefits payable to a surviving spouse under a qualified joint and survivor annuity to the extent such benefits would not be payable if the Participant's benefit were paid in another form; (b) benefits that are not directly related to retirement benefits (such as a qualified disability benefit, preretirement incidental death benefits, and postretirement medical benefits); or (c) the inclusion in the form of benefit of an automatic benefit increase feature, provided the form of benefit is not subject to Code Section 417(e)(3) and would otherwise satisfy the limitations of this Article, and the Plan provides that the amount payable under the form of benefit in any Limitation Year shall not exceed the limits of this Article applicable at the annuity starting date, as increased in subsequent years pursuant to Code Section 415(d). For this purpose, an automatic benefit increase feature is included in a form of benefit if the form of benefit provides for automatic, periodic increases to the benefits paid in that form.

The determination of the Annual Benefit shall take into account Social Security supplements described in Code Section 411(a)(9) and benefits transferred from another defined benefit plan, other than transfers of distributable benefits pursuant to Treas. Reg. Section 1.411(d)-4, Q&A-3(c), but shall disregard benefits attributable to employee contributions or rollover contributions.

Effective for distributions in Plan Years beginning after December 31, 2003, the determination of actuarial equivalence of forms of benefit other than a straight life annuity shall be made in accordance with Section 7.2(a)(1) or Section 7.2(a)(2).

(1) Benefit Forms Not Subject to §417(e)(3): The straight life annuity that is actuarially equivalent to the Participant's form of benefit shall be determined under this Section 7.2(a)(1) if the form of the Participant's benefit is either (1) a nondecreasing annuity (other than a straight life annuity) payable for a period of not less than the life of the Participant (or, in the case of a qualified pre-retirement survivor annuity, the life of the surviving spouse), or (2) an annuity that decreases during the life of the Participant merely because of (a) the death of the survivor annuitant (but only if the reduction is not below 50% of the benefit payable before the death of the survivor annuitant), or (b) the cessation or reduction of Social Security supplements or qualified disability payments (as defined in Code Section 401(a)(11)).

(i) Limitation Years beginning before July 1, 2007. For Limitation Years beginning before July 1, 2007, the actuarially equivalent straight life annuity is equal to the annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit computed using whichever of the following produces the greater annual amount: (I) the interest rate specified in Section 2.01(a) of the Plan and the mortality table (or other tabular factor) specified in Section 2.01(a) of the Plan for adjusting benefits in the same form; and (II) a 5 percent interest rate assumption and the applicable mortality table defined in Section 2.01(a) of the Plan for that annuity starting date.

(ii) Limitation Years beginning on or after July 1, 2007. For Limitation Years beginning on or after July 1, 2007, the actuarially equivalent straight life annuity is equal to the greater of (1) the annual amount of the straight life annuity (if any) payable to the Participant under the Plan commencing at the same annuity starting date as the Participant's form of benefit; and (2) the annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit, computed using a 5 percent interest rate assumption and the applicable mortality table defined in Section 2.01(a) of the Plan for that annuity starting date.

(2) Benefit Forms Subject to Code Section 417(e)(3): The straight life annuity that is actuarially equivalent to the Participant's form of benefit shall be determined under this paragraph if the form of the Participant's benefit is other than a benefit form described in Section 7.2(a)(1). In this case, the actuarially equivalent straight life annuity shall be determined as follows:

(i) Annuity Starting Date in Plan Years Beginning After 2005. Except as provided in Section 7.2(a)(2)(iii), if the annuity starting date of the Participant's form of benefit is in a Plan Year beginning after December 31, 2005, the actuarially equivalent straight life annuity is equal to the greatest of:

a) The annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit, computed using the interest rate and the mortality table (or other tabular factor) specified in the Plan for adjusting benefits in the same form;

b) The annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit, computed using a 5.5 percent interest rate assumption and the applicable mortality table for the distribution under Regulations Section 1.417(e)-1(d)(2) (determined in accordance with Section 7.2(a)(2)(v) for Plan Years after the effective date specified below); and

c) The annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit, computed using the applicable interest rate for the distribution under Regulations Section 1.417(e)-1(d)(3) (determined in accordance with Section 7.2(a)(2)(v) for Plan Years on or after January 1, 2008 and the applicable mortality table for the distribution under Regulations Section 1.417(e)-1(d)(2) (determined in accordance with Section 7.2(a)(2)(v) for Plan Years after the effective date specified below), divided by 1.05.

The effective date of the applicable mortality table above is for years beginning after December 31, 2008.

(ii) Annuity Starting Date in Plan Years Beginning in 2004 or 2005. If the annuity starting date of the Participant's form of benefit is in a Plan Year beginning in 2004 or 2005, the actuarially equivalent straight life annuity is equal to the annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit, computed using whichever of the following produces the greater annual amount: (I) the interest rate specified in Section 2.01(a) of the Plan and the mortality table (or other tabular factor) specified in Section 2.01(a) of the Plan for adjusting benefits in the same form; and (II) a 5.5 percent interest rate assumption and the applicable mortality table for the distribution under Treas. Reg. Section 1.417(e)-1(d)(2).

However, this Section does not supersede any prior election to apply the transition rule of section 101(d)(3) of PFEA as described in Notice 2004-78.

(iii) Annuity Starting Date in small plans for Plan Years Beginning in 2009 and later. If the annuity starting date of the Participant's form of benefit is in a Plan Year beginning in or after 2009, and if the Plan is maintained by an eligible employer as defined Code Section 408(p)(2)(C)(i), the actuarially equivalent straight life annuity is equal to the annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the Participant's form of benefit, computed using whichever of the following produces the greater annual amount:

(a) The interest rate and the mortality table (or other tabular factor) specified in the Plan for adjusting benefits in the same form; and

(b) A 5.5 percent interest rate assumption and the applicable mortality table described in Section 7.2(a)(2)(iv).

(iv) Definition of “Applicable Mortality Table.” Effective for annuity starting dates in a Plan Year beginning on or after January 1, 2008, for purposes of this Article, the “applicable mortality table” means the applicable mortality table within the meaning of Code Section 417(e)(3)(B) as described in Revenue Ruling 2007-67.

(v) Applicable interest rate. For purposes of the Plan’s provisions relating to the calculation of the present value of a benefit payment that is subject to Code Section 417(e), as well as any other Plan provision referring directly or indirectly to the “applicable interest rate” or “applicable mortality table” used for purposes of Code Section 417(e), any provision prescribing the use of the annual rate of interest on 30-year U.S. Treasury securities shall be implemented by instead using the rate of interest determined by applicable interest rate described by Code Section 417(e) after its amendment by PPA. Specifically, the applicable interest rate shall be the adjusted first, second, and third segment rates applied under the rules similar to the rules of Code Section 430(h)(2)(C) for the calendar month (lookback month) before the first day of the Plan Year in which the annuity starting date occurs (stability period). For this purpose, the first, second, and third segment rates are the first, second, and third segment rates which would be determined under Code Section 430(h)(2)(C) if:

a) Code Section 430(h)(2)(D) were applied by substituting the average yields for the month described in the preceding paragraph for the average yields for the 24-month period described in such section, and

b) Code Section 430(h)(2)(G)(i)(II) were applied by substituting “Section 417(e)(3)(A)(ii)(II) for “Section 412(b)(5)(B)(ii)(II),” and

c) The applicable percentage under Code Section 430(h)(2)(G) is treated as being 20% in 2008, 40% in 2009, 60% in 2010, and 80% in 2011.

(b) Compensation: Compensation is defined as wages, salaries, and fees for professional services and other amounts received (without regard to whether or not an amount is paid in cash) for personal services actually rendered in the course of employment with the employer maintaining the Plan to the extent that the amounts are includible in gross income (including, but not limited to, commissions paid salespersons, compensation for services on the basis of a percentage of profits, commissions on insurance premiums, tips, bonuses, fringe benefits, and reimbursements, or other expense allowances under a nonaccountable plan (as described in Treas. Reg. Section § 1.62-2(c), and excluding the following:

(i) Employer contributions (other than elective contributions described in Code Sections 402(e)(3), 408(k)(6), 408(p)(2)(A)(i), or 457(b)) to a plan of deferred compensation (including a simplified employee pension described in Code Section 408(k) or a simple retirement account described in Code Section 408(p), and whether or not qualified) to the extent such contributions are not includible in the employee’s gross income for the taxable year in which contributed, and any distributions (whether or not includible in gross income when distributed) from a plan of deferred compensation (whether or not qualified);

(ii) Amounts realized from the exercise of a nonstatutory stock option (that is, an option other than a statutory stock option as defined in Treas. Reg. Section 1.421-1(b)), or when restricted stock (or property) held by the employee either becomes freely transferable or is no longer subject to a substantial risk of forfeiture:

(iii) Amounts realized from the sale, exchange or other disposition of stock acquired under a statutory stock option;

(iv) Other amounts that receive special tax benefits, such as premiums for group-term life insurance (but only to the extent that the premiums are not includible in the gross income of the employee and are not salary reduction amounts that are described in Code Section 125);

(v) Other items of remuneration that are similar to any of the items listed in (i) through (iv).

For Limitation Years beginning more than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the Plan that begins on or after July 1, 2007, compensation for a Limitation Year shall also include compensation paid by the later of 2½ months after an employee's severance from employment with the employer maintaining the Plan or the end of the Limitation Year that includes the date of the employee's severance from employment with the employer maintaining the Plan, if the payment is regular compensation for services during the employee's regular working hours, or compensation for services outside the employee's regular working hours (such as overtime or shift differential), commissions, bonuses, or other similar payments, and, absent a severance from employment, the payments would have been paid to the employee while the employee continued in employment with the employer.

Any payments not described above shall not be considered compensation if paid after severance from employment, even if they are paid by the later of 2½ months after the date of severance from employment or the end of the Limitation Year that includes the date of severance from employment, except, payments to an individual who does not currently perform services for the employer by reason of qualified military service (within the meaning of Code Section 414(u)(1)) to the extent these payments do not exceed the amounts the individual would have received if the individual had continued to perform services for the employer rather than entering qualified military service.

Back pay, within the meaning of Treas. Reg. Section 1.415(c)-2(g)(8), shall be treated as compensation for the Limitation Year to which the back pay relates to the extent the back pay represents wages and compensation that would otherwise be included under this definition.

For Limitation Years beginning after December 31, 1997, or Compensation paid or made available during such Limitation Year shall include amounts that would otherwise be included in compensation but for an election under Code Sections 125(a), 402(e)(3), 402(h)(1)(B), 402(k), or 457(b).

For Limitation Years beginning after December 31, 2000, Compensation shall also include any elective amounts that are not includible in the gross income of the employee by reason of Code Section 132(f)(4).

For Limitation Years beginning after December 31, 2001, Compensation shall also include deemed Code Section 125 Compensation. Deemed Code Section 125 compensation is an amount that is excludable under Code Section 106 that is not available to a Participant in cash in lieu of group health coverage under a Code Section 125 arrangement solely because the Participant is unable to certify that he or she has other health coverage. Amounts are deemed Code Section 125 compensation only if the employer does not request or otherwise collect information regarding the Participant's other health coverage as part of the enrollment process for the health plan.

(c) **Defined Benefit Dollar Limitation:** Effective for Limitation Years ending after December 31, 2001, the Defined Benefit Dollar Limitation is \$160,000, automatically adjusted under Code Section 415(d) for increases in the cost-of-living, effective January 1 of each year, as published in the Internal Revenue Bulletin, and payable in the form of a straight life annuity. The new limitation shall apply to Limitation Years ending with or within the calendar year of the date of the adjustment, but a Participant's benefits shall not reflect the adjusted limit prior to January 1 of that calendar year.

(d) **Employer:** For purposes of this Article, employer shall mean the employer that adopts this plan, and all members of a controlled group of corporations, as defined in Code Section 414(b), as modified by Code Section 415(h)), all commonly controlled trades or businesses (as defined in Code Section 414(c), as modified, except in the case of a brother-sister group of trades or businesses under common control, by Code Section 415(h)), or affiliated service groups (as defined in Code Section 414(m)) of which the adopting employer is a part, and any other entity required to be aggregated with the employer pursuant to Code Section 414(o).

(e) **Formerly Affiliated Plan of the Employer:** A plan that, immediately prior to the cessation of affiliation, was actually maintained by the employer and, immediately after the cessation of affiliation, is not actually maintained by the employer. For this purpose, cessation of affiliation means the event that causes an entity to no longer be considered the employer, such as the sale of a member controlled group of corporations, as defined in Code Section 414(b), as modified by Code Section 415(h), to an unrelated corporation, or that causes a plan to not actually be maintained by the employer, such as transfer of plan sponsorship outside a controlled group.

(f) **Limitation Year: The Plan Year.** All qualified plans maintained by the employer must use the same Limitation Year. If the Limitation Year is amended to a different 12-consecutive month period, the new Limitation Year must begin on a date within the Limitation Year in which the amendment is made.

(g) **Maximum Permissible Benefit:** The Defined Benefit Dollar Limitation (adjusted where required, as provided below).

(1) **Adjustment for Less Than 10 Years of Participation or Service:** If the Participant has less than 10 years of participation with the Employer, the Defined Benefit Dollar Limitation shall be multiplied by a fraction -- (i) the numerator of which is the number of Years (or part thereof, but not less than one year) of Participation in the Plan, and (ii) the denominator of which is 10.

(2) **Adjustment of Defined-Benefit-Dollar Limitation for Benefit Commencement Before Age 62 or after Age 65:** Effective for benefits commencing in Limitation Years ending after December 31, 2001, the Defined Benefit Dollar Limitation shall be adjusted if the annuity starting date of the Participant's benefit is before age 62 or after age 65. If the annuity starting date is before age 62, the Defined Benefit Dollar Limitation shall be adjusted under Subsection (g)(2)(i), as modified by (g)(2)(iii). If the annuity starting date is after age 65, the Defined Benefit Dollar Limitation shall be adjusted under Subsection (g)(2)(ii), as modified by, Subsection (g)(2)(iii),

(i) **Adjustment of Defined Benefit Dollar Limitation for Benefit Commencement Before Age 62.**

I. **Limitation Years Beginning Before July 1, 2007.** If the annuity starting date for the Participant's benefit is prior to age 62 and occurs in a Limitation Year beginning before July 1, 2007, the Defined Benefit Dollar Limitation for the Participant's annuity starting date is the annual amount of a benefit payable in the form of a straight life annuity commencing at the Participant's annuity starting date that is the actuarial equivalent of the Defined Benefit Dollar Limitation (adjusted under Subsection (g)(1) above for years of participation less than 10, if required) with actuarial equivalence computed using whichever of the following produces the smaller annual amount:

(1) the interest rate specified in Section 2.01(a) of the Plan and the mortality table (or other tabular factor) specified in Section 2.01(a) of the Plan; or (2) a 5-percent interest rate assumption and the applicable mortality table as defined in Section 2.01(a) of the Plan.

II. Limitation Years Beginning on or After July 1, 2007.

A. Plan Does Not Have Immediately Commencing Straight Life Annuity Payable at Both Age 62 and the Age of Benefit Commencement. If the annuity starting date for the Participant's benefit is prior to age 62 and occurs in a Limitation Year beginning on or after July 1, 2007, and the Plan does not have an immediately commencing straight life annuity payable at both age 62 and the age of benefit commencement, the Defined Benefit Dollar Limitation for the Participant's annuity starting date is the annual amount of a benefit payable in the form of a straight life annuity commencing at the Participant's annuity starting date that is the actuarial equivalent of the Defined Benefit Dollar Limitation (adjusted under Section 7.2(g)(1) for years of participation less than 10, if required) with actuarial equivalence computed using a 5 percent interest rate assumption and the applicable mortality table for the annuity starting date as defined in Section 2.01(a) of the Plan (and expressing the Participant's age based on completed calendar months as of the annuity starting date).

B. Plan Has Immediately Commencing Straight Life Annuity Payable at Both Age 62 and the Age of Benefit Commencement. If the annuity starting date for the Participant's benefit is prior to age 62 and occurs in a Limitation Year beginning on or after July 1, 2007, and the Plan has an immediately commencing straight life annuity payable at both age 62 and the age of benefit commencement, the Defined Benefit Dollar Limitation for the Participant's annuity starting date is the lesser of the limitation determined under Section 7.2(g)(2)(i)(II)(A), and the Defined Benefit Dollar Limitation (adjusted under Section 7.2(g)(1) for years of participation less than 10, if required) multiplied by the ratio of the annual amount of the immediately commencing straight life annuity under the Plan at the Participant's annuity starting date to the annual amount of the immediately commencing straight life annuity under the Plan at age 62, both determined without applying the limitations of this Article.

(ii) Adjustment of Defined Benefit Dollar Limitation for Benefit Commencement After Age 65:

I. Limitation Years Beginning Before July 1, 2007. If the annuity starting date for the Participant's benefit is after age 65 and occurs in a Limitation Year beginning before July 1, 2007, the Defined Benefit Dollar Limitation for the Participant's annuity starting date is the annual amount of a benefit payable in the form of a straight life annuity commencing at the Participant's annuity starting date that is the actuarial equivalent of the Defined Benefit Dollar Limitation (adjusted under subsection (g)(1) above for years of participation less than 10, if required) with actuarial equivalence computed using whichever of the following produces the smaller annual amount: (1) the interest rate specified in Section 2.01(a) of the Plan and the mortality table (or other tabular factor) specified in Section 2.01(a) of the Plan; or (2) a 5-percent interest rate assumption and the applicable mortality table as defined in Section 2.01(a) of the Plan.

II. Limitation Years Beginning On or After July 1, 2007.

A. Plan Does Not Have Immediately Commencing Straight Life Annuity Payable at Both Age 65 and the Age of Benefit Commencement. If the annuity starting date for the Participant's benefit is after age 65 and occurs in a Limitation Year beginning on or after July 1, 2007, and the Plan does not have an immediately commencing straight life annuity payable at both age 65 and the age of benefit commencement, the Defined Benefit Dollar Limitation at the Participant's annuity starting date is the annual amount of a benefit payable in the form of a straight life annuity commencing at the Participant's annuity starting date that is the actuarial equivalent of the Defined Benefit Dollar Limitation (adjusted under Subsection (g)(1) for years of participation less than 10, if required), with actuarial equivalence computed using a 5 percent interest rate assumption and the applicable mortality table for that annuity starting date as defined in Section 2.01(a) of the Plan (and expressing the Participant's age based on completed calendar months as of the annuity starting date).

B. Plan Has Immediately Commencing Straight Life Annuity Payable at Both Age 65 and the Age of Benefit Commencement. If the annuity starting date for the Participant's benefit is after age 65 and occurs in a Limitation Year beginning on or after July 1, 2007, and the Plan has an immediately commencing straight life annuity payable at both age 65 and the age of benefit commencement, the Defined Benefit Dollar Limitation at the Participant's annuity starting date is the lesser of the limitation determined under Subsection (g)(2)(ii)II.A., and the Defined Benefit Dollar Limitation (adjusted under Subsection (g)(1) for years of participation less than 10, if required) multiplied by the ratio of the annual amount of the adjusted immediately commencing straight life annuity under the Plan at age 65, both determined without applying the limitations of this Article. For this purpose, the adjusted immediately commencing straight life annuity under the Plan at the Participant's annuity starting date is the annual amount of such annuity payable to the Participant, computed disregarding the Participant's accruals after sixty-five (65) years of age but including actuarial adjustments even if those actuarial adjustments are used to offset accruals; and the adjusted immediately commencing straight life annuity under the Plan at sixty-five (65) years of age is the annual amount of such annuity that would be payable under the Plan to a hypothetical member who is sixty-five (65) years of age and has the same accrued benefit as the Participant.

(iii) Notwithstanding the other requirements of this Subsection (g)(2), in adjusting the Defined Benefit Dollar Limitation for the Participant's annuity starting date under Subsections (g)(2)(i)I. and (g)(2)(i)II.A., (g)(2)(ii)I., (g)(2)(ii)II.A., no adjustment shall be made to the Defined Benefit Dollar Limitation to reflect the probability of a Participant's death between the annuity starting date and age 62, or between age 65 and the annuity starting date, as applicable, if benefits are not forfeited upon the death of the Participant prior to the annuity starting date. To the extent benefits are forfeited upon death before the annuity starting date, such an adjustment shall be made. For this purpose, no forfeiture shall be treated as occurring upon the Participant's death if the Plan does not charge Participants for providing a qualified preretirement survivor annuity, as defined in Code Section 417(c), upon the Participant's death.

(iv) Notwithstanding any other provision to the contrary, for limitation years beginning on or after January 1, 1997, if payment begins before the Participant reaches sixty-two (62) years of age, the reductions in the limitations in this subsection shall not apply to a Participant who is a "qualified participant" as defined in Section 415(b)(2)(H) of the Code.

(2) Minimum benefit permitted: Notwithstanding anything else in this section to the contrary, the benefit otherwise accrued or payable to a Participant under this plan shall be deemed not to exceed the Maximum Permissible Benefit if:

(i) the retirement benefits payable for a Limitation Year under any form of benefit with respect to such Participant under this plan and under all other defined benefit plans (without regard to whether a plan has been terminated) ever maintained by the employer do not exceed \$10,000 multiplied by a fraction — (I) the numerator of which is the Participant's number of Years (or part thereof, but not less than one year) of Service (not to exceed 10) with the employer, and (II) the denominator of which is 10; and

(ii) the employer (or a predecessor employer) has not at any time maintained a defined contribution plan in which the Participant participated (for this purpose, mandatory employee contributions under a defined benefit plan, individual medical accounts under Code Section 401(h), and accounts for postretirement medical benefits established under Code Section 419A(d)(1) are not considered a separate defined contribution plan).

(4) For limitation years beginning on or after January 1, 1995, subsection (g)(1) of this Section, subsection (g)(1)(i) of this Section, and the proration provided under subsection (g)(3)(i) of this Section, shall not apply to a benefit paid under the Plan as a result of the Participant becoming disabled by reason of personal injuries or sickness or amounts received by the beneficiaries, survivors or estate of the Participant as a result of the death of the Participant.

(5) Effective for years beginning after December 31, 1997, if a member repays to the Plan any amounts received because of the Participant's prior termination pursuant to Section 7.11 of this Plan, such repayment shall not be taken into account for purposes of Section 415 of the Code pursuant to Code Section 415(k)(3).

7.3 More Than One Plan. This Section 7.3 and the following Subsection apply if the Participant is covered, or has ever been covered, by another qualified plan or a welfare benefit fund, as defined in Section 419(e) of the Code, maintained by OSRHE.

(a) If the Participant is, or has ever been, covered under more than one defined benefit plan maintained by OSRHE, then, the sum of the Participant's Annual Benefits from all such plans may not exceed the Maximum Permissible Amount. If such excess does occur, then, in such event, the Normal Retirement Income earned under this Plan shall be automatically deemed not to have accrued beyond such limit and such benefit shall be deemed reduced in order that the benefit to be paid to the Participant under both plans does not exceed the Maximum Permissible Amount. Any such reduction shall be earned in and credited under the Supplemental Plan as described in Section 7.1(a).

(b) For purposes of the limitations contained in this Article VII, all defined benefit plans of OSRHE (whether or not terminated) shall be treated as one defined benefit plan for these purposes.

(c) The benefits which the Participant earns under any defined contribution plan sponsored by OSRHE will not be aggregated with the Normal Retirement Income (or other benefits) earned under this Plan. Therefore, all defined contribution plans sponsored by OSRHE will be considered as one defined contribution plan and all defined benefit plans sponsored by OSRHE will be considered as one defined benefit plan for purposes of Section 415 of the Code and all defined contribution plans and all defined benefit plans shall be considered as separate and independent plans from each other and shall not be considered for purposes of determining the Maximum Permissible Amount or any other limitations on benefits as provided under Section 415 of the Code applicable to the aggregation of such plans.

ARTICLE VIII.

Provisions Relating to the Participant

8.1 Participant's Right in the Plan. Neither the Participant nor any other person shall have any interest in, or right to, any part of the earnings of the Plan or any part of the assets thereof, except as and to the extent expressly provided in the Plan.

8.2 Conditions of Employment Not Affected by Plan. The establishment and maintenance of the Plan shall not be construed as conferring any legal rights upon the Participant to the continuation of employment with OSRHE, nor shall the Plan interfere with the rights of OSRHE to discharge the Participant with or without cause.

8.3 Payments Under a Qualified Domestic Relations Order.

(a) General. OSRHE shall follow the terms of any "qualified domestic relations order" as defined in Subsection (b) below ("QDRO") issued with respect to the Participant where such QDRO grants to an "Alternate Payee" rights in the benefit of the Participant. An Alternate Payee includes any spouse, former spouse, child, or other dependent of the Participant who is recognized by a QDRO as having a right to receive all, or a portion of the benefits payable under the Plan with respect to the Participant. OSRHE shall only follow QDROs which meet all of the requirements of this Section.

(b) Definition of QDRO. A QDRO defined under Section 414(p) of the Code is any judgment, decree or order, including the approval of a property settlement agreement, provided that the QDRO must create or recognize the existence of the Alternate Payee's rights to receive all or a portion of the benefits payable to the Participant under the Plan. Further, since the Plan is a governmental plan, as defined in Section 414(d) of the Code, a distribution or payment from the Plan will be treated as made pursuant to a QDRO if it is made pursuant to a domestic relations order which meets the requirements of Section 414(p)(1)(A)(i) of the Code which creates or recognizes the existence of an Alternate Payee's right to, or assigns to an Alternate Payee the right to, receive all or a portion of the benefits payable with respect to the Participant under the Plan. Effective on or after April 6, 2007, a domestic relations order that otherwise satisfies the requirements for a QDRO will not fail to be a QDRO: (i) solely because the order is issued after, or revises, another domestic relations order or QDRO; or (ii) solely because of the time at which the order is issued, including issuance after the annuity starting date.

(c) Time for Payment of Benefits Under a QDRO. In the event that OSRHE is in receipt of a QDRO which requires that OSRHE make such distribution, and such QDRO otherwise satisfies the provisions of this Section and Section 414(p)(1)(A)(i) of the Code, then, OSRHE shall make the distribution to the Alternate Payee within a reasonable time following the date on which OSRHE has (1) received the QDRO and (2) determined that the QDRO satisfies the requirements of this Section and Section 414(p)(1)(A)(i) of the Code unless the Alternate Payee elects otherwise. Distributions will be made in the manner as provided in the Plan.

The failure of an Alternate Payee to submit an application for a distribution shall be deemed an election to defer commencement of benefits under this Plan. Provided, for purposes of determining the value of the Participant's benefit which is to be distributed pursuant to such QDRO, OSRHE shall determine the Participant's benefit as of the valuation date specified in the QDRO or, if no date is so specified, then as of the Valuation Date coinciding with or first preceding the payment date specified in the QDRO. Provided further, any distribution made pursuant to this Section shall be deemed to be made pursuant to the occurrence of a "stated event." OSRHE shall not treat any judgment, order or decree as a QDRO unless it meets all of the requirements set forth in Subsection (b) and this Subsection (c) hereof and is sufficiently precise and unambiguous so as to preclude any interpretative disputes. If the QDRO meets these requirements, OSRHE shall follow the terms of the QDRO whether or not this Plan has been joined as a party to the litigation out of which the QDRO arises.

ARTICLE IX.

Administration

9.1 **Other OSRHE Powers and Duties.** OSRHE in its sole discretion shall have such duties and powers as may be necessary to discharge its duties hereunder, including, but not by way of limitation, the following:

(a) to construe and interpret the Plan, decide all questions of eligibility and determine the amount, manner and time of payment of any pension benefits hereunder;

(b) to prescribe procedures to be followed by the Participant or his or her Surviving Spouse filing applications for pension benefits;

(c) to prepare and distribute, in such manner as OSRHE determines to be appropriate, information explaining the Plan;

(d) to receive from Participant and his or her Surviving Spouse such information as shall be necessary for the proper administration of the Plan;

(e) to receive, review and keep on file (as it deems convenient or proper) reports of the financial condition, and of the receipts and disbursements, of the Plan from the Trustees;

(f) to appoint and employ individuals and any other agents it deems advisable, including legal counsel, to assist in the administration of the Plan and to render advice with respect to any fiduciary responsibility of OSRHE under the Plan; and

(g) to appoint or employ investment advisors.

ARTICLE X.

Amendment and Termination

10.1 **Right to Amend or Terminate Plan.** The Plan may be amended or terminated by OSRHE. Upon termination of the Plan or complete discontinuance of contributions under the Plan, the rights of all employees to benefits accrued to the date of such termination or discontinuance, to the extent then funded, or the amounts credited to the employees' accounts, are non-forfeitable.

10.2 Rollover to Another Plan or IRA. Notwithstanding any provision of the Plan to the contrary that would otherwise limit a Distributee's election under this Section, a Distributee may elect, at the time and in the manner prescribed by the OSRHE, to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover. The OSRHE shall establish procedures for implementing such Direct Rollover distribution. For purposes of this Section 10.2, the following definitions shall apply:

(a) "Eligible Rollover Distribution": An "Eligible Rollover Distribution" is any distribution of all or any portion of the balance to the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the Distributee or the joint lives (or joint life expectancies) of the Distributee and the Distributee's designated Beneficiary, or for a specified period of ten years or more; any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; and the portion of any distribution that is not includable in gross income. With respect to distributions made after December 31, 2001, a portion of a distribution shall not fail to be an eligible rollover distribution merely because the portion consists of after-tax employee contributions which are not includable in gross income. However, such portion may be paid only to an individual retirement account or annuity described in Section 408(a) or (b) of the Code, or to a qualified defined contribution plan described in Section 401(a) or 403(a) of the Code that agrees to separately account for amounts so transferred, including separately accounting for the portion of such distribution which is includable in gross income and the portion of such distribution which is not so includable.

(b) "Eligible Retirement Plan": An "Eligible Retirement Plan" is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, an annuity plan described in Section 403(a) of the Code, a qualified trust described in Section 401(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan, or, effective January 1, 2008, a Roth IRA described in Code Section 408A(b), that accepts the Distributee's Eligible Rollover Distribution. However, in the case of an Eligible Rollover Distribution to the surviving spouse or the Participant's surviving Beneficiary, an Eligible Retirement Plan is an individual retirement account or individual retirement annuity. The definition of Eligible Retirement Plan shall also apply in the case of a distribution to a surviving spouse, or to a spouse or former spouse who is the alternate payee under a qualified domestic relation order, as defined in Section 414(p) of the Code. If any portion of an Eligible Rollover Distribution is attributable to payments or distributions from a designated Roth account, an Eligible Retirement Plan with respect to such portion shall include only another designated Roth account of the individual from whose account the payments or distributions were made, or a Roth IRA of such individual. In the case of a nonspouse beneficiary, the direct rollover may be made only to an individual retirement account or annuity described in Code Section 408(a) or 408(b) ("IRA") that is established on behalf of the designated Beneficiary and that will be treated as an inherited IRA pursuant to the provisions of Code Section 402(c)(ii). Further, the determination of any required minimum distribution under Code Section 401(a)(9) that is ineligible for rollover shall be made in accordance with IRS Notice 2007-7, Q&A 17 and 18, 2007-5 I.R.B. 395.

(c) **“Distributee”**: A “Distributee” includes the Participant or former Participant. In addition, the Participant’s spouse or former Participant’s surviving spouse or surviving Beneficiary (effective January 1, 2007) and the Participant’s or former Participant’s spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.

(d) **“Direct Rollover”**: A “Direct Rollover” is a payment by the Plan directly to the Eligible Retirement Plan specified by the Distributee.

ARTICLE XI.

Miscellaneous Provisions

11.1 **Articles and Section Titles and Headings**. The titles and headings at the beginning of each Article and Section shall not be considered in construing the meaning of any provisions in this Plan.

11.2 **Laws of Oklahoma to Govern**. The provisions of this Plan shall be construed, administered and enforced according to the Laws of the State of Oklahoma. All Contributions to the Plan shall be deemed to take place in the State of Oklahoma.

11.3 **Internal Revenue Service Approval**. This Plan is made on the condition that the Plan shall be approved and qualified by the Internal Revenue Service as meeting the requirements of the Code, and the regulations issued thereunder. In the event qualification is not obtained, or cannot be obtained by amendment, this Plan shall become null and void and of no effect.

11.4 **Not a Contract of Employment**. The Plan shall not be deemed to constitute a contract between OSRHE and the Participant, nor shall anything in this Plan be deemed to give the Participant any right to be retained in the employ of OSRHE, or to interfere with the right of OSRHE to discharge the Participant at any time, and to treat him without regard to the effect such treatment might have upon him as the Participant in the Plan.

EXECUTED this ____ day of _____, 2015.

OKLAHOMA STATE REGENTS FOR HIGHER
EDUCATION

By: _____

Name: _____

Title: _____

“OSRHE”

| Calculation Worksheet and Instructions for State Regents' Supplemental Retirement Benefits Adopted December 4, 2003 | | | | | | |
|--|--|--|--------------------------|--------------------|-----|---------------------------|
| Name: | Retirement Date: | | Birthday (Age): | | | |
| Guaranteed Annual Retirement Benefit Calculation: | | | | | | |
| 1. Avg High-3-Yrs Compensation (use OTRS high 3-yrs comp, each year compensation increased by statutory %) | | | | | | \$0 |
| 2. Creditable Years Service (creditable years service is provided by OTRS) | | | | | | |
| 3. Total % of Average High 3-Yrs Compensation (maximum 60%) | | | | | | 0% |
| (2% X creditable years of service, not to exceed 60%) | | | | | | 0 |
| 4. Total Guaranteed Annual Retirement Benefit | (line 3 times line 1) | | | | | \$0 |
| Calculation of Funding Sources: | | | | | | |
| Section 1 - Teachers Retirement Allowance: | | | | | | 0 |
| Yr. | Avg. High 3-Yrs. | (Years worked prior to 1985. Include OTRS extra service years for sick leave, military, out-of-state here) | X | 2% | X | \$8,900 = \$0 |
| | 0 | (Years between 1985 through 1995) | X | 2% | X | \$40,000 = \$0 |
| | 0 | (FY96 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY97 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY98 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY99 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY2000 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| Statutory Percentage | 0 | (FY2001 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| FY 1995 - FY2000 = 4.8% | 0 | (FY2002 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| FY2001 = 5.8% | 0 | (FY2003 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| FY2002 = 6.8% | 0 | (FY2004 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| FY 2003 & after = 7.05% | 0 | (FY2005 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY2006 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY2007 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | 0 | (FY2008 compensation provided by OTRS) | X | 2% | X | \$0 = \$0 |
| | | (Each year thereafter X 2% x OTRS compensation for that fiscal year) | | | | |
| 5. Total OTRS Allowance (sum of above) | | | | | | \$0 |
| Section 2 - Social Security Retirement Allowance: | | | | | | |
| Use 1/2 of the Social Security Benefit supplied by the Social Security Administration (if employee retires before age 62, use retirement benefit at age 62; if after age 62, use retirement benefit as of age at retirement.) | | | | | | |
| 6. Total Social Security Benefit Allowance | | | | | | 0 |
| Section 3 - TIAA-CREF Annuity Allowance: | | | | | | |
| - TIAA-CREF will calculate the asset accumulation, assuming all Regents' premiums were allocated to TIAA - For TIAA, the contractual (guaranteed) benefit method will be used. - Letter from TIAA-CREF setting forth offset amount must be attached. | | | | | | |
| 7. Total TIAA-CREF Annuity Allowance | | | | | | 0 |
| Section 4 - Regents' Supplement: | | | | | | |
| 8. | \$0 - | 0 - | 0 - | 0 - | 0 = | \$0 |
| | (Guaranteed annual base retirement - line 4) | (OTRS - line 5) | (Social Security-line 6) | (TIAA-CREF-line 7) | | (Retirement Supplement) |
| | If OTRS joint survivor Option 2 (full-survivor) or Option 3 (half-survivor) is selected, apply OTRS % of maximum for Option 2 or 3 to the total retirement supplement. | | | | | 0.0% (Option 2 or 3 %) |
| 9. Adjusted Regents' Supplement with Option 2 or Option 3 | | | | | | \$0 |
| 10. Add Full Social Security Supplement | | | | | | \$0 |
| If retiree has 25 years of service and meets OTRS rule of 80 or 90 (if OTRS membership began after June 30, 1992), and is not 62 years of age, add full Social Security benefit at age 62 provided by the Social Security Administration, until retiree reaches at 62. | | | | | | |
| 11. Total Regents' Supplement | | | | | | \$0 |
| Prepared by: Payroll/Benefits Manager | | | Approved by: Chancellor | | | |

**OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION
Actuarial Figures for FY Ending 6/30/2014**

| Name | FRST RETIREMENT DATE |
|------|----------------------------|
|------|----------------------------|

Core**2014 0 YEARS**

| | |
|-------------------|------|
| DILBECK, MARION | 2006 |
| FERGUSON, KENNETH | 2006 |
| MCMURRY, KERMIT | 2007 |
| SEAGRAVES, JACK | 2008 |
| CRAM, JACKIE | 2009 |
| ELLINGTON, MARTHA | 2010 |
| BOZARTH, ROGER | 2011 |
| QUINN, KATHY | 2011 |
| MCDANIEL, GLENDA | 2013 |
| STUART, DEBRA | 2014 |

TOTAL**2015-2016 1-2 YEARS**

| | |
|--------------------|------|
| FERGUSON, CONNIE | 2015 |
| COCKLIN, LINDA | 2015 |
| HAIRRELL, LAURA | 2015 |
| ROY, DAVID | 2015 |
| BERRY, ALETA | 2016 |
| CHRISTOPHER, TONII | 2016 |
| FAIR, BRYCE | 2016 |

TOTAL**2017-2019 3-5 YEARS**

| | |
|------------------|------|
| MCCRARY, RANDALL | 2017 |
| MCCRARY, BARBARA | 2017 |
| ROYAL, VONLEY | 2018 |
| HULSE, MELODY | 2018 |
| SPENGLER, KATHY | 2018 |
| BATTLES, THERESA | 2019 |
| OTWELL, BRENDA | 2019 |
| STRAWN, TAMMY | 2019 |

TOTAL**2020-2024 6-10 YEARS**

| | |
|-----------------|------|
| MANN, DEBRA | 2020 |
| CASTEEL, BRANDI | 2020 |
| LAYMAN, AMI | 2021 |

236(a)

| | |
|----------------|------|
| POULTON, CINDY | 2022 |
| CROSBY, RANDY | 2023 |
| STEELE, RICKY | 2023 |
| LAKE, CONNIE | 2024 |
| HUMDY, MARGIE | 2024 |
| TOTAL | |

| | |
|---------------------|--------------------|
| 2025-2029 | 11-15 YEARS |
| RAY, MARY | 2025 |
| THROWER, EDRA | 2025 |
| JENSEN, CHERI | 2025 |
| MAUCK, SHERI | 2026 |
| ALEXANDER, CAROL | 2026 |
| HAMLIN, PAYTON | 2026 |
| COLLIER, YOLENDA | 2027 |
| RICHARDSON, REBECCA | 2028 |
| BOWERS, RACHELL | 2028 |
| CADDELL, ANGELA | 2029 |
| TOTAL | |

| | |
|-------------------|--------------------|
| 2030-2032 | 16-18 YEARS |
| DEATON, JAMES | 2030 |
| SANDERSON, SHELLY | 2030 |
| FUSTON, CHAD | 2032 |
| EVANS, CHRIS | 2032 |
| TOTAL | |

TOTAL CORE

OGSLP

| | |
|----------------|----------------|
| 2014 | 0 YEARS |
| ANDERSON, JEFF | 2012 |
| SYKORA, RICK | 2013 |
| TOTAL | |

| | |
|------------------|------------------|
| 2015-2016 | 1-2 YEARS |
| ROBINS, BETTY | 2015 |
| GANDY, PENNY | 2015 |
| HETZLER, KIM | 2015 |
| WOODRUFF, VICKI | 2016 |
| SPARKS, WAYNE | 2016 |
| HEID, MARY JANE | 2016 |
| WEISS, LAURA | 2016 |
| TOTAL | |

| | |
|------------------|------------------|
| 2017-2019 | 3-5 YEARS |
| BURKE, SUSAN | 2017 |
| ZVERK, DAWNA | 2018 |
| LEE, CHRISTIE | 2019 |

236(b)

| | | |
|--------------------------|-------------|---------------------------------------|
| | | TOTAL |
| 2020-2024 | | 6-10 YEARS TOTAL |
| 2025-2029 | | 11-15 YEARS 2027 TOTAL |
| WINEBERRY, SANDRA | | |
| | 2030 | 16-17 YEARS TOTAL |
| | | TOTAL OGSLP |
| | | Total |

236(c)

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
SPECIAL INCENTIVE PLAN**

(Adopted Effective: January 1, 2015)

(Execution Date: _____, 2015)

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
SPECIAL INCENTIVE PLAN**

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**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
SPECIAL INCENTIVE PLAN**

The Oklahoma State Regents for Higher Education do hereby adopt this retirement plan entitled the “OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION SPECIAL INCENTIVE PLAN” upon the following terms and conditions. This instrument is an amendment, restatement and continuation of the “Predecessor Plan” (as defined in Subsection 2.18 herein).

The effective date of this amendment and restatement of the Plan is January 1, 2015, except as otherwise stated in the Plan.

NAME AND PURPOSE OF PLAN

Name of Plan. This Plan shall be hereafter known as the OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION SPECIAL INCENTIVE PLAN.

Purpose. The purpose of the Plan is to provide retirement benefits for the Participant, and to distribute the funds accumulated in the Trust, in accordance with the Plan, to the Participant or his Beneficiaries.

Exclusive Benefit of Participant. This Plan and the related Trust hereto shall be maintained for the exclusive benefit of the Participant.

DEFINITIONS

The words and phrases defined in this Article have the following meanings throughout this plan document:

Accumulation Account. “Accumulation Account” means the separate account established for the Participant. The current value of the Accumulation Account includes all Plan Contributions, less expense charges, and reflecting credited investment experience.

Anniversary _____ Date.

The words “Anniversary Date” shall mean the last day of each Plan Year.

Annual Additions. “Annual Additions” means the sum of the following amounts credited to the Participant’s Accumulation Account for the limitation year:

- (a) Contributions deemed to be made by the Regents;
- (b) All nondeductible employee contributions;
- (c) Forfeitures;
- (d) Amounts allocated to an individual medical account, as defined in Section 415(1)(2) of the Code, which is part of a pension or annuity plan maintained by the Regents; and
- (e) Amounts derived from Contributions to this Plan or other tax qualified defined contribution plans, which are attributable to postretirement medical benefits, allocated to the separate account of a key employee, as defined in Section 419(A)(d)(3) of the Code, under a welfare benefit fund, as defined in Section 419(e) of the Code. This Plan does not accept nondeductible employee contributions or provide for forfeitures.

Beneficiary. “Beneficiary” means the individual, trustee, or estate designated by the Participant to receive the Participant’s Benefit in the event of his death.

Benefit. “Benefit” means the balance in the Participant’s Accumulation Account.

Code. “Code” means the Internal Revenue Code of 1986, as amended. Reference to a specific section of the Code includes not only the section but any comparable section or sections of any future legislation that amends, supplements, or supersedes the section.

Compensation. The word “Compensation” shall mean:

- (1) “Actual Compensation” paid to the Participant by the Employer during a Plan Year as defined in Section 415(c)(3) of the Code; and
- (2) Any amounts deferred by the Participant pursuant to Section 401(k), Section 125, Section 132(f)(4), Section 402(e)(3), Section 402(h) or Section 403(b) of the Code with respect to employee benefit plans sponsored by the Employer.

The annual Compensation of the Participant taken into account under the Plan shall not exceed \$225,000 (for 2007), as adjusted by the Commissioner for increases in the cost of living in accordance with Section 401(a)(17)(B). The cost-of-living adjustment in effect for a calendar year applies to any period, not exceeding 12 months, over which compensation is determined (determination period) beginning in such calendar year.

For Plan Years beginning after December 31, 2008, (i) an individual receiving a differential wage payment, as defined by Code Section 3401(h)(2), shall be treated as an employee of the Employer making the payment, (ii) the differential wage payment shall be treated as Compensation, and (iii) the Plan shall not be treated as failing to meet the requirements of any provision described in Code Section 414(u)(1)(C) by reason of any contribution or benefit which is based on the differential wage payment.

Effective Date. “Effective Date” means January 1, 2015, or as otherwise provided herein, which is the effective date of this instrument, which is an amendment, restatement and continuation of the Predecessor Plan.

Fund Sponsors. “Fund Sponsors” means an insurance, variable annuity or investment company that provides Funding Vehicles available to the Participant under this Plan.

Funding Vehicles. “Funding Vehicles” means the financial instruments issued for the purpose of funding accrued benefits under this Plan and specifically approved by the Regents for use under this Plan.

Normal Retirement Age. “Normal Retirement Age” shall mean the sixty-fifth (65th) birthday of the Participant.

Normal Retirement Date. The words “Normal Retirement Date” shall mean the first day of the month coinciding with or next following the Participant’s Normal Retirement Age regardless of whether the Participant has actually terminated employment with the Regents.

Participant. “Participant” shall mean the current Chancellor of the Oklahoma State Regents for Higher Education. In the event that an individual ceases to be employed as Chancellor of the Oklahoma State Regents for Higher Education during any Plan year and a successor is appointed as Chancellor, then both individuals shall be considered as a Participant for the Plan and shall both be eligible to receive an allocation for the portion of the Plan Year in which the individual is serving as Chancellor of the Oklahoma State Regents for Higher Education

Plan. “Plan” means the Oklahoma State Regents for Higher Education Special Incentive Plan.

Plan Contributions. “Plan Contributions” or “Contributions” means contributions by the Regents under this Plan, as required by Article IV.

Plan Entry Date. “Plan Entry Date” means the date of hire of the Participant.

Plan Year. “Plan Year” means the 12-consecutive-month period beginning on January 1 and ending on December 31 of each calendar year. The initial Plan Year shall be a short Plan Year beginning January 17, 2007.

Predecessor Plan. The words “Predecessor Plan” shall mean the terms and provisions in the prior instruments governing the Regent’s qualified defined contribution retirement plan and restated trust, and applying before the Effective Date hereof, which prior instruments are amended, restated and superceded by this instrument and the accompanying Trust Agreement.

Qualified Domestic Relations Order (QDRO). The words “Qualified Domestic Relations Order” (“QDRO”) shall have the meaning set forth in Section 8.2 hereof.

Regents. “Regents” means the Oklahoma State Regents for Higher Education.

Trustees, Trust, Trust Agreement, Trust Assets and Trust Fund. The word “Trustees” shall mean the Trustees, or their successors, named in that certain trust agreement (the “Trust Agreement”), dated effective as of January 1, 2007, which governs the “Trust” styled: “Oklahoma State Regents for Higher Education Special Incentive Trust,” being the trust that, in conjunction with this Plan, shall hold and invest the Contributions made under the Plan for the exclusive benefit of the Participant; and, the words “Trust Assets” and “Trust Fund” shall mean the assets held in the Trust. Provided, however, that the benefits payable under this Plan may instead be provided pursuant to an annuity or insurance contract (“Contract”) without a trust in accordance with Section 401(f) of the Code and Treas. Reg. § 1.401(f)-1.

Valuation Date. The words “Valuation Date” shall mean the date(s) on which the assets and liabilities in the Trust Fund are valued by the Trustee or the annuity or Contract is valued by the insurance company or annuity provider.

Year of Credited Service. The words “Year of Credited Service” shall mean any completed Plan Year beginning with January 1, 2007 during which the Participant is employed by the Regents on the last day of the applicable Plan Year.

ELIGIBILITY FOR PARTICIPATION

Participation. The only individual who shall be eligible for participation in the Plan shall be the Participant. The Participant must earn a Year of Credited Service for the applicable Plan Year to be eligible to receive a Plan Contribution for such Plan Year.

Cessation of Participation. The Participant shall not be eligible to participate in the Plan if he is no longer employed by the Regents as the Regents’ Chancellor.

CONTRIBUTIONS

Contributions by the Regents. All Plan Contributions shall be made solely by the Regents. The amount of Plan Contribution to be made, if any, shall be discretionary as determined by the Regents. Each Participant shall be deemed to be in his or her own class for Plan Contribution allocation purposes. All Plan Contributions for a Plan Year shall be allocated to the Participant's Accumulation Account when made in amounts determined by the Regents. Plan Contributions will cease when the Participant is no longer eligible to participate in the Plan as provided in Section 3.2 herein. Provided, however, the Regents may make, but are not required to make, a Plan Contribution for a Plan Year during which the Chancellor does not earn a Year of Credited Service if the Chancellor terminates employment due to his death, disability, or retirement, or for other special circumstances as determined by the Regents.

Limitations. Notwithstanding anything to the contrary contained in this Plan, the obligation of the Regents to make Contributions is subject to the provisions relating to the amendment and termination of the Plan; provided that no amendment or termination will affect any obligation of the Regents to make Plan Contributions with respect to Plan Years before or after the date of amendment or termination.

No Reversion. Under no circumstances or conditions will any Plan Contribution of the Regents revert to, be paid to, or inure to the benefit of, directly or indirectly, the Regents. Notwithstanding anything herein to the contrary, Plan Contributions will be returned to the Regents within one year after (i) the date of denial of the initial qualification of the Plan or (ii) the payment of a Plan Contribution by mistake of fact.

Limitation on Allocation of Plan Contributions. The following provisions will be applicable in determining if the Plan and the Plan Contributions thereto satisfy the requirements of Section 415 of the Code and the regulations thereunder. The Annual Additions that may be contributed or allocated to a Participant's Accounts under the Plan for any limitation year shall not exceed the Maximum Permissible Amount.

Definitions. For the purposes of this Section the following definitions shall be applicable:

(i) Annual Additions: For purposes of the Plan, "Annual Additions" shall mean the amount allocated to a Participant's Account during the Limitation Year that constitutes:

Contributions by the Regents,
Employee deferrals under Code Section 401(k),
After tax contributions,
Forfeitures, and

Amounts allocated to an individual medical account, as defined in Section 415(1)(2) of the Code, which is part of a pension or annuity plan maintained by the Regents are treated as annual additions to a defined contribution plan; and amounts derived from contribution plans or accrued after December 31, 1985, and taxable years ending after such date, which are attributable to post-retirement medical benefits, allocated to the separate account of a key employee, as defined in Section 419(A)(d)(3) of the Code, under a welfare benefit fund, as defined in Section 419(e) of the Code, maintained by the Regents are treated as annual addition to a defined contribution plan.

Annual additions for purposes of Code § 415 shall not include restorative payments. A restorative payment is a payment made to restore losses to a Plan resulting from actions by a fiduciary for which there is reasonable risk of liability for breach of a fiduciary duty under federal or state law, where participants who are similarly situated are treated similarly with respect to the payments. Generally, payments are restorative payments only if the payments are made in order to restore some or all of the plan's losses due to an action (or a failure to act) that creates a reasonable risk of liability for such a breach of fiduciary duty (other than a breach of fiduciary duty arising from failure to remit contributions to the Plan). This includes payments to a plan made pursuant to a court-approved settlement, to restore losses to a qualified defined contribution plan on account of the breach of fiduciary duty (other than a breach of fiduciary duty arising from failure to remit contributions to the Plan). Payments made to the Plan to make up for losses due merely to market fluctuations and other payments that are not made on account of a reasonable risk of liability for breach of a fiduciary duty are not restorative payments and generally constitute contributions that are considered annual additions.

Annual additions for purposes of Code § 415 shall not include: (1) the direct transfer of a benefit or employee contributions from a qualified plan to this Plan; (2) rollover contributions (as described in Code §§ 401(a)(31), 402(c)(1), 403(a)(4), 403(b)(8), 408(d)(3), and 457(e)(16)); (3) repayments of loans made to a participant from the Plan; and (4) repayments of amounts described in Code § 411(a)(7)(B) (in accordance with Code § 411(a)(7)(C)) and Code § 411(a)(3)(D), as well as employer restorations of benefits that are required pursuant to such repayments.

If a Participant is covered under another qualified defined contribution plan maintained by the Regents, Annual Additions which may be credited to the Participant's Account under this Plan for a Limitation Year will be limited in accordance with the provisions of this Section 4.5 as though the other plan were a part of this Plan.

If, in addition to this Plan, the Participant is covered under another qualified plan which is a defined contribution plan maintained by the Regents, a welfare benefit fund, as defined in Section 419(e) of the Code maintained by the Regents, or an individual medical benefit account, as defined in Section 415(1)(2) of the Code maintained by the Regents, which provides for Annual Additions during any Limitation Year, then the Annual Additions which may be credited to a Participant's Account under this Plan for any such Limitation Year will not exceed the Maximum Permissible Amount reduced by the Annual Additions credited to a Participant's Account under the other plans and welfare benefit funds for the same Limitation Year. If the Annual Additions with respect to the Participant under other defined contribution plans and welfare benefit plans maintained by the Regents are less than the Maximum Permissible Amount and the Regents contribution that would otherwise be contributed or allocated to the Participant's Account under this Plan would cause the Annual Additions for the Limitation Year to exceed this limitation, the amount contributed or allocated will be reduced so that the Annual Additions under all such plans and funds for the Limitation Year will equal the Maximum Permissible Amount. If the Annual Additions with respect to the Participant under such other defined contribution plans and welfare benefit funds in the aggregate are equal to or greater than the Maximum Permissible amount, no amount will be contributed or allocated to a Participant's Account under this Plan for the Limitation Year.

(ii) Actual Compensation:

a) General. The words "Actual Compensation" shall mean a Participant's wages, salaries, and fees for professional services and other amounts received without regard to whether or not an amount is paid in cash for personal services actually rendered in the course of employment with the Regents, to the extent that the amounts are includible in gross income (or to the extent amounts deferred at the election of the Employee would be includible in gross income but for the rules of Sections 125, 132 (for limitation years beginning after December 31, 2001), 402(e)(3) 402(h)(1)(B), 402(k), or 457(b) of the Code). These amounts include, but are not limited to commissions on insurance premiums, tips, bonuses, fringe benefits, and reimbursements or other expense allowances under a nonaccountable plan as described in Treas. Reg. §1.62-2(c)). Actual Compensation shall be modified as provided below:

(1) Employer contributions to a plan of deferred compensation which are not includable in the employee's gross income for the taxable year in which contributed, or employer contributions under a "simplified employee pension plan" to the extent such contributions are deductible by the employee, or any distributions from a plan of deferred compensation. Additionally, any distributions from a plan of deferred compensation (whether or not qualified) are not considered as compensation for purposes of this Section and Section 415 of the Code, regardless of whether such amounts are includible in the gross income of the Employee when distributed; and

(2) Other amounts which received special tax benefits, or contributions made by the employer (whether or not under a salary reduction agreement) towards the purchase of an annuity described in Section 403(b) of the Code (whether or not the amounts are actually excludable from the gross income of the employee).

For purposes of applying the limitations described in Section 4.5 of the Plan, compensation paid or made available during such limitation years shall include elective amounts that are not includable in the gross income of the employee by reason of Code Section 132(f)(4).

Actual Compensation shall be adjusted, as set forth herein, for the following types of compensation paid after a Participant's severance from employment with the employer maintaining the Plan (or any other entity that is treated as the employer pursuant to Code § 414(b), (c), (m) or (o)). However, amounts described in subsections (a) and (b) below may only be included in Actual Compensation to the extent such amounts are paid by the later of 2½ months after severance from employment or by the end of the limitation year that includes the date of such severance from employment. Any other payment of compensation paid after severance of employment that is not described in the following types of compensation is not considered Actual Compensation within the meaning of Code § 415(c)(3), even if payment is made within the time period specified above.

b) Regular Pay. Actual Compensation shall include regular pay after severance of employment if:

(1) The payment is regular compensation for services during the Participant's regular working hours, or compensation for services outside the Participant's regular working hours (such as overtime or shift differential), commissions, bonuses, or other similar payments; and

(2) The payment would have been paid to the Participant prior to a severance from employment if the Participant had continued in employment with the employer.

c) Leave Cashouts and Deferred Compensation. Leave cashouts shall not be included in Actual Compensation. In addition, deferred compensation shall not be included in Actual Compensation if the compensation would have been included in the definition of Actual Compensation if it had been paid prior to the Participant's severance from employment, and the compensation is received pursuant to a nonqualified unfunded deferred compensation plan, but only if the payment would have been paid at the same time if the Participant had continued in employment with the Employer and only to the extent that the payment is includible in the Participant's gross income.

d) Salary Continuation Payments for Military Service Participants. Actual Compensation does not include payments to an individual who does not currently perform services for the Employer by reason of qualified military service (as that term is used in Code § 414(u)(I)) to the extent those payments do not exceed the amounts the individual would have received if the individual had continued to perform services for the employer rather than entering qualified military service.

e) Salary Continuation Payments for Disabled Participants. Actual Compensation does not include compensation paid to a Participant who is permanently and totally disabled (as defined in Code § 22(e)(3)).

(iii) Excess Amount: The words “Excess Amount” shall mean the excess of the Participant’s Annual Additions for the applicable Limitation Year over the Maximum Permissible Amount.

(iv) Limitation Year: The words “Limitation Year” shall mean the calendar year. All qualified plans maintained by the Regents must use the same limitation year. If the Limitation Year is amended to a different 12 consecutive month period, the new Limitation Year must begin on a date within the Limitation Year in which the amendment is made. If a short Limitation Year is created because of an amendment changing the Limitation Year to a different 12 consecutive month period, the Maximum Permissible Amount will not exceed the Defined Contribution Dollar Limitations multiplied by the following fraction (number of months in the short Limitation Year/12).

(v) Maximum Permissible Amount: The words “Maximum Permissible Amount” shall mean for the applicable Limitation Year, the “maximum permissible amount” which may be contributed or allocated to or made with respect to any Participant which amount shall be the lesser of:

(1) \$40,000, as adjusted for cost-of-living under Code Section 415(d) (the “Defined Contribution Dollar Limitation”), or

(2) 100% of the Participant’s Actual Compensation for the Limitation Year.

The compensation limitation referred to above shall not apply to: any contribution for medical benefits (within the meaning of Section 419A(f)(2) of the Code) after separation from service which is otherwise treated as an Annual Addition, or any amount otherwise treated as an Annual Addition under Section 415(1)(1) of the Code.

Determination of Excess. If an excess amount was allocated to a Participant on an Allocation Date of this Plan which coincides with an allocation date of another plan, the excess amount attributed to this Plan will be the product of (1) the total excess amount allocated as of such date times (2) the ratio of (i) the Annual Additions allocated to the Participant for the Limitation Year as of such date under this Plan to (ii) the total Annual Additions allocated to the Participant for the Limitation Year as of such date under this and all other qualified plans which are defined contribution plans.

Treatment of Excess. Notwithstanding any provision of the Plan to the contrary, if the annual additions (within the meaning of Code § 415) are exceeded for any participant, then the Plan may only correct such excess in accordance with the Employee Plans Compliance Resolution System (EPCRS) as set forth in Revenue Procedure 2006-27 or any superseding guidance, including, but not limited to, the preamble of the final § 415 regulations.

Aggregation and Disaggregation of Plans. For purposes of applying the limitations of Code § 415, all defined contribution plans (without regard to whether a plan has been terminated) ever maintained by the Employer (or a “predecessor employer”) under which the participant receives annual additions are treated as one defined contribution plan. The “Employer” means the employer that adopts this Plan and all members of a controlled group or an affiliated service group that includes the Employer (within the meaning of Code §§ 414(b), (c), (m) or (o)), except that for purposes of this Section, the determination shall be made by applying Code § 415(h), and shall take into account tax-exempt organizations under Regulation Section 1.414(c)-5, as modified by Regulation Section 1.415(a)-1(f)(1). For purposes of this Section:

(1) A former employer is a “predecessor employer” with respect to a participant in a plan maintained by an employer if the employer maintains a plan under which the participant had accrued a benefit while performing services for the former employer, but only if that benefit is provided under the plan maintained by the employer. For this purpose, the formerly affiliated plan rules in Regulation Section 1.415(f)-1(b)(2) apply as if the employer and predecessor employer constituted a single employer under the rules described in Regulation Section 1.415(a)-1(f)(1) and (2) immediately prior to the cessation of affiliation (and as if they constituted two, unrelated employers under the rules described in Regulation Section 1.415(a)-1(f)(1) and (2) immediately after the cessation of affiliation) and cessation of affiliation was the event that gives rise to the predecessor Employer relationship, such as a transfer of benefits or plan sponsorship.

(2) With respect to an employer of a participant, a former entity that antedates the employer is a “predecessor Employer” with respect to the participant if, under the facts and circumstances, the Employer constitutes a continuation of all or a portion of the trade or business of the former entity.

Break-up of an affiliate employer or an affiliated service group. For purposes of aggregating plans for Code § 415, a “formerly affiliated plan” of an employer is taken into account for purposes of applying the Code § 415 limitations to the employer, but the formerly affiliated plan is treated as if it had terminated immediately prior to the “cessation of affiliation.” For purposes of this paragraph, a “formerly affiliated plan” of an employer is a plan that, immediately prior to the cessation of affiliation, was actually maintained by one or more of the entities that constitute the employer (as determined under the employer affiliation rules described in Regulation Section 1.415(a)-1(f)(1) and (2)), and immediately after the cessation of affiliation, is not actually maintained by any of the entities that constitute the employer (as determined under the employer affiliation rules described in Regulation Section 1.415(a)-1(f)(1) and (2)). For purposes of this paragraph, a “cessation of affiliation” means the event that causes an entity to no longer be aggregated with one or more other entities as a single Employer under the Employer affiliation rules described in Regulation Section 1.415(a)-1(f)(1) and (2) (such as the sale of a subsidiary outside a controlled group), or that causes a plan to not actually be maintained by any of the entities that constitute the Employer under the Employer affiliation rules of Regulation Section 1.415(a)-1(f)(1) and (2) (such as a transfer of plan sponsorship outside of a controlled group).

Midyear Aggregation. Two or more defined contribution plans that are not required to be aggregated pursuant to Code § 415(f) and the Regulations thereunder as of the first day of a limitation year do not fail to satisfy the requirements of Code § 415 with respect to a participant for the limitation year merely because they are aggregated later in that limitation year, provided that no annual additions are credited to the participant’s account after the date on which the plans are required to be aggregated.

Rollover to Another Plan or IRA. Notwithstanding any provision of the Plan to the contrary that would otherwise limit a Distributee’s election under this Section, a Distributee may elect, at the time and in the manner prescribed by the Regents to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover. The Regents shall establish procedures for implementing such Direct Rollover distribution.

(a) Definitions. For purposes of this Section 4.5, the following definitions shall apply:

(i) “Eligible Rollover Distribution”: An “Eligible Rollover Distribution” is any distribution of all or any portion of the balance to the credit of the Distributee, except that an Eligible Rollover Distribution does not include: any distribution that is one of a series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the Distributee or the joint lives (or joint life expectancies) of the Distributee and the Distributee’s Beneficiary, or for a specified period of 10 years or more; any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; any amount that is distributed on account of hardship; and the portion of any distribution that is not includable in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to employer stock).

(ii) “Eligible Retirement Plan”: An “Eligible Retirement Plan” is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, an annuity plan described in Section 403(a) of the Code, a qualified trust described in Section 401(a) of the Code, an annuity contract described in Section 403(b) of the Code and an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan; or, effective January 1, 2008, a Roth IRA described in Code Section 408A(b), that accepts the Distributee’s Eligible Rollover Distribution. However, in the case of an Eligible Rollover Distribution to the surviving spouse or a Participant’s surviving Beneficiary, an Eligible Retirement Plan is an individual retirement account or individual retirement annuity. The definition of Eligible Retirement Plan shall also apply in the case of a distribution to a surviving spouse, or to a spouse or former spouse who is the alternate payee under a qualified domestic relation order, as defined in Section 414(p) of the Code. If any portion of an Eligible Rollover Distribution is attributable to payments or distributions from a designated Roth account, an Eligible Retirement Plan with respect to such portion shall include only another designated Roth account of the individual from whose account the payments or distributions were made, or a Roth IRA of such individual. In the case of a nonspouse beneficiary, the direct rollover may be made only to an individual retirement account or annuity described in Code Section 408(a) or 408(b) (“IRA”) that is established on behalf of the designated Beneficiary and that will be treated as an inherited IRA pursuant to the provisions of Code Section 402(c)(ii). Further, the determination of any required minimum distribution under Code Section 401(a)(9) that is ineligible for rollover shall be made in accordance with IRS Notice 2007-7, Q&A 17 and 18, 2007-5 I.R.B. 395.

(iii) “Distributee”: A “Distributee” includes a Participant or former Participant. In addition, the Participant’s spouse or former Participant’s surviving spouse or surviving Beneficiary and the Participant’s or former Participant’s spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.

(iv) “Direct Rollover”: A “Direct Rollover” is a payment by the Plan directly to the Eligible Retirement Plan specified by the Distributee.

Qualified Military Service. Notwithstanding any provision of this Plan to the contrary, Contributions, benefits and service credit with respect to qualified military service will be provided in accordance with Section 414(u) of the Code.

FUND SPONSORS/FUNDING VEHICLES

Fund Sponsors/Funding Vehicles. Plan Contributions are invested in one or more Funding Vehicles available to the Participant under this Plan. The Fund Sponsors and their Funding Vehicles shall be determined by the Regents.

Fund Transfers. At any time before retirement benefits begin, and subject to a Funding Vehicle's rules for transfers and in accordance with the provisions of the Code for maintaining the tax deferral of the Accumulation Account(s), the Participant may transfer funds accumulated under the Plan among the Plan's approved Funding Vehicles.

Valuation of Plan Assets. The Plan assets shall be properly valued on each Valuation Date, and the Participant's Accumulation Account shall be adjusted accordingly.

VESTING

Vesting. The Participant shall have 100% immediately vested and nonforfeitable rights in all of his Benefit. In the case of a death occurring on or after January 1, 2007, if a Participant dies while performing qualified military service (as defined in Code § 414(u)), the survivors of the Participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan as if the Participant had resumed and then terminated employment on account of death.

Designation of Beneficiary. The Participant may complete a form provided by the Regents to name a Beneficiary under the Plan. If the Participant is married at the time of his or her death, the Beneficiary shall be the Participant's surviving spouse unless the Participant has named a non-spouse beneficiary with the Participant's spouse's consent. If the Participant is not married at his or her death, the benefit shall be paid to the Participant's estate if no Beneficiary has been named. The provisions of this Section shall apply to Participants dying on or after the Effective Date.

BENEFITS

Retirement Benefits. Following retirement on his Normal Retirement Date or earlier termination of employment, the Participant, or the Beneficiary in the event of the death of the Participant, may elect to receive his Benefit in either (a) a single lump sum payment as soon as administratively possible following the Participant's retirement on his Normal Retirement Date or earlier termination of employment; or (b) substantially equal payments in monthly, quarterly, semi-annual or annual installments; provided, an installment election must be for a period less than the life expectancy of the Participant or his Beneficiary. All benefits are subject to the applicable Distribution Requirements of Section 7.4.

Death Benefits. In the event the Participant dies before commencement of retirement benefit payments, the full current value of the vested amount in the Accumulation Account(s) is then payable to the Participant's surviving spouse or other Beneficiary or Beneficiaries named by the Participant. If there is no surviving spouse or other Beneficiary, the current value of the Benefits will be paid to the deceased Participant's estate. Benefits payable under this Section are subject to the minimum distribution rules of Code Section 401(a)(9), as described in Section 7.4.

Application for Benefits. Procedures for receipt of benefits are initiated by writing directly to the Fund Sponsors. Benefits will be payable by the Fund Sponsors upon receipt of a satisfactorily completed application for benefits and supporting documents. The necessary forms will be provided to the Participant, the surviving spouse, or the Beneficiary by the Fund Sponsors. For any distribution notice issued in Plan Years beginning after December 31, 2006, any reference to the 90-day maximum notice period prior to distribution in applying the notice requirements of Code §§402(f) (the rollover notice), or 411(a)(11) (Participant's consent to distribution), if applicable, will become 180 days.

Required Minimum Distributions.General Rules.Precedence. The requirements of this Section will take precedence over any inconsistent provisions of the Plan.

(i) Requirements of Treasury Regulations Incorporated. All distributions required under this Section will be determined and made in accordance with the Treasury regulations under Section 401(a)(9) of the Internal Revenue Code.

(b) Time and Manner of Distribution.

(i) Required Beginning Date. The Participant's entire interest will be distributed, or begin to be distributed, to the Participant no later than the Participant's Required Beginning Date.

(ii) Death of Participant Before Distributions Begin. If the Participant dies before distributions begin, the Participant's entire interest will be distributed, or begin to be distributed, no later than as follows:

If the Participant's surviving spouse is the Participant's sole Beneficiary, then, distributions to the surviving spouse will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died, or by December 31 of the calendar year in which the Participant would have attained age 70½, if later.

If the Participant's surviving spouse is not the Participant's sole Beneficiary, then, distributions to the Beneficiary will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died.

If there is no Beneficiary as of September 30 of the year following the year of the Participant's death, the Participant's entire interest will be distributed by December 31 of the calendar year containing the fifth anniversary of the Participant's death.

If the Participant's surviving spouse is the Participant's sole Beneficiary and the surviving spouse dies after the Participant but before distributions to the surviving spouse begin, this Subsection (ii), other than Subsection (ii)(1), will apply as if the surviving spouse were the Participant.

For purposes of this Subsection (ii) and Subsection (d), unless Subsection (ii)(4) applies, distributions are considered to begin on the Participant's Required Beginning Date. If Subsection (ii)(4) applies, distributions are considered to begin on the date distributions are required to begin to the surviving spouse under Subsection (ii)(4). If distributions under an annuity purchased from an insurance company irrevocably commence to the Participant before the Participant's Required Beginning Date (or to the Participant's surviving spouse before the date distributions are required to begin to the surviving spouse under Section (ii)(4)), the date distributions are considered to begin is the date distributions actually commence.

(c) Required Minimum Distributions During Participant's Lifetime.

(i) Amount of Required Minimum Distribution For Each Distribution Calendar Year. During the Participant's lifetime, the minimum amount that will be distributed for each distribution calendar year is the lesser of:

(1) the quotient obtained by dividing the Participant's Account Balance by the distribution period in the Uniform Lifetime Table set forth in Section 1.401(a)(9)-9 of the Treasury regulations, using the Participant's age as of the Participant's birthday in the distribution calendar year; or

if the Participant's sole Beneficiary for the distribution calendar year is the Participant's spouse, the quotient obtained by dividing the Participant's Account Balance by the number in the Joint and Last Survivor Table set forth in Section 1.401(a)(9)-9 of the Treasury regulations, using the Participant's and spouse's attained ages as of the Participant's and spouse's birthdays in the distribution calendar year.

(ii) Lifetime Required Minimum Distributions Continue Through Year of Participant's Death. Required minimum distributions will be determined under this Subsection (c) beginning with the first distribution calendar year and up to and including the distribution calendar year that includes the Participant's date of death.

(d) Required Minimum Distributions After Participant's Death.

(i) Death On or After Date Distributions Begin.

Participant Survived by Beneficiary. If the Participant dies on or after the date distributions begin and there is a Beneficiary, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account Balance by the longer of the remaining life expectancy of the Participant or the remaining life expectancy of the Participant's Beneficiary, determined as follows:

a. The Participant's remaining Life Expectancy is calculated using the age of the Participant in the year of death, reduced by one for each subsequent year.

b. If the Participant's surviving spouse is the Participant's sole Beneficiary, the remaining Life Expectancy of the surviving spouse is calculated for each distribution calendar year after the year of the Participant's death using the surviving spouse's age as of the spouse's birthday in that year. For distribution calendar years after the year of the surviving spouse's death, the remaining life expectancy of the surviving spouse is calculated using the age of the surviving spouse as of the spouse's birthday in the calendar year of the spouse's death, reduced by one for each subsequent calendar year.

c. If the Participant's surviving spouse is not the Participant's sole Beneficiary, the Beneficiary's remaining life expectancy is calculated using the age of the Beneficiary in the year following the year of the Participant's death, reduced by one for each subsequent year.

No Beneficiary. If the Participant dies on or after the date distributions begin and there is no Beneficiary as of September 30 of the year after the year of the Participant's death, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account Balance by the Participant's remaining life expectancy calculated using the age of the Participant in the year of death, reduced by one for each subsequent year.

(ii) Death Before Date Distributions Begin.

(1) Participant Survived by Beneficiary. If the Participant dies before the date distributions begin and there is a Beneficiary, the minimum amount that will be distributed for each distribution calendar year after the year of the Participant's death is the quotient obtained by dividing the Participant's Account Balance by the remaining life expectancy of the Participant's Beneficiary, determined as provided in Subsection (c).

No Beneficiary. If the Participant dies before the date distributions begin and there is no Beneficiary as of September 30 of the year following the year of the Participant's death, distribution of the Participant's entire interest will be completed by December 31 of the calendar year containing the fifth anniversary of the Participant's death.

Death of Surviving Spouse Before Distributions to Surviving Spouse Are Required to Begin. If the Participant dies before the date distributions begin, the Participant's surviving spouse is the Participant's sole Beneficiary, and the surviving spouse dies before distributions are required to begin to the surviving spouse under Subsection (b)(ii)(1), this Section 7.4 will apply as if the surviving spouse were the Participant.

(e) Definitions.

(i) Beneficiary. The individual who is designated as the Beneficiary under Section 6.2 of the Plan and is the Beneficiary under Section 401(a)(9) of the Internal Revenue Code and Section 1.401(a)(9)-4 of the Treasury regulations.

(ii) Distribution Calendar Year. A calendar year for which a minimum distribution is required. For distributions beginning before the Participant's death, the first Distribution Calendar Year is the calendar year immediately preceding the calendar year which contains the Participant's Required Beginning Date. For distributions beginning after the Participant's death, the first Distribution Calendar Year is the calendar year in which distributions are required to begin under Subsection (b)(ii). The Required Minimum Distribution for the Participant's first distribution calendar year will be made on or before the Participant's Required Beginning Date. The Required Minimum Distribution for other Distribution Calendar Years, including the Required Minimum Distribution for the distribution calendar year in which the Participant's Required Beginning Date occurs, will be made on or before December 31 of that distribution calendar year.

(iii) Life Expectancy. Life Expectancy as computed by use of the Single Life Table in Section 1.401(a)(9)-9 of the Treasury regulations.

(iv) Participant's Account Balance. The Account Balance as of the last Valuation Date in the calendar year immediately preceding the distribution calendar year (valuation calendar year) increased by the amount of any Contributions made and allocated or forfeitures allocated to the Account Balance as of dates in the valuation calendar year after the Valuation Date and decreased by distributions made in the valuation calendar year after the Valuation Date. The Account Balance for the valuation calendar year includes any amounts rolled over or transferred to the Plan either in the valuation calendar year or in the distribution calendar year if distributed or transferred in the valuation calendar year.

(v) Required beginning date. The Required Beginning Date shall be the April 1 following the later of (i) the date the Participant turns 70½, or (ii) the date the Participant terminates employment with the Regents.

(f) Waiver of 2009 Required Distributions. Notwithstanding the preceding subsections of Section 7.4 of the Plan, a Participant or Beneficiary who would have been required to receive Required Minimum Distributions for 2009 but for the enactment of Section 401(a)(9)(H) of the Code ('2009 RMDs'), and who would have satisfied that requirement by receiving distributions that are (1) equal to the 2009 RMDs or (2) one or more payments in a series of substantially equal distributions (that include the 2009 RMDs) made at least annually and expected to last for the life (or life expectancy) of the Participant, the joint lives (or joint life expectancy) of the Participant and the Participant's designated Beneficiary, or for a period of at least 10 years ('Extended 2009 RMDs'), will receive those distributions for 2009 unless the Participant or Beneficiary chooses not to receive such distributions. Participants and Beneficiaries described in the preceding sentence will be given the opportunity to elect to stop receiving the distributions described in the preceding sentence. A direct rollover will be offered only for distributions that would be eligible rollover distributions without regard to Section 401(a)(9)(H).

GENERAL PROVISIONS AND LIMITATIONS REGARDING BENEFITS

Non-Alienation of Retirement Rights or Benefits. No benefits or beneficial interests provided for hereunder shall be subject in any manner to garnishment, attachment, anticipation, alienation, sale, transfer, assignment, pledge, encumbrance, levy, execution or the claims of creditors, either voluntarily or involuntarily, and any attempt to so garnish, attach, anticipate, alienate, sell, transfer, assign, pledge, encumber, levy or execute on the same shall be null and void, and neither shall such benefits or beneficial interests be liable for or subject to the debts, contracts, liabilities, engagements or torts of any person to whom such benefits or funds are payable. The preceding provisions shall also apply to the creation, assignment, or recognition of a right to any benefit payable with respect to the Participant pursuant to a domestic relations order, unless such order is determined to be a qualified domestic relations order, as defined in Section 414(p) of the Code, or any domestic relations order entered before January 1, 1985.

Payments Under a Qualified Domestic Relations Order.

(a) General. The Regents shall follow the terms of any “qualified domestic relations order” as defined in Subsection (b) below (“QDRO”) issued with respect to the Participant where such QDRO grants to an “Alternate Payee” rights in the benefit of the Participant. An Alternate Payee includes any spouse, former spouse, child, or other dependent of the Participant who is recognized by a QDRO as having a right to receive all, or a portion of the benefits payable under the Plan with respect to the Participant. The Regents shall only follow QDROs that meet all of the requirements of this Section.

(b) Definition of QDRO. A QDRO defined under Section 414(p) of the Code is any judgment, decree or order, including the approval of a property settlement agreement, provided that the QDRO must create or recognize the existence of the Alternate Payee’s right to receive all or a portion of the benefits payable to the Participant under the Plan. Further, since the Plan is a governmental plan, as defined in Section 414(d) of the Code, a distribution or payment from the Plan will be treated as made pursuant to a QDRO if it is made pursuant to a domestic relations order that meets the requirements of Section 414(p)(1)(A)(i) of the Code, which creates or recognizes the existence of an Alternate Payee’s right to, or assigns to an Alternate Payee the right to, receive all or a portion of the benefits payable with respect to the Participant under the Plan. Effective on or after April 6, 2007, a domestic relations order that otherwise satisfies the requirements for a QDRO will not fail to be a QDRO: (i) solely because the order is issued after, or revises, another domestic relations order or QDRO; or (ii) solely because of the time at which the order is issued, including issuance after the annuity starting date or after the Participant’s death.

(c) Time for Payment of Benefits Under a QDRO. In the event that the Regents are in receipt of a QDRO that requires that the Regents make such distribution, and such QDRO otherwise satisfies the provisions of this Section and Section 414(p)(1)(A)(i) of the Code, then, the Regents shall make the distribution to the Alternate Payee within a reasonable time following the date on which the Regents have (1) received the QDRO and (2) determined that the QDRO satisfies the requirements of this Section and Section 414(p)(1)(A)(i) of the Code unless the Alternate Payee elects otherwise. The failure of an Alternate Payee to submit an application for a distribution shall be deemed an election to defer commencement of benefits under this Plan. In any event, payment to the Alternate Payee shall commence no later than the time provided in Subsection 7.4(b) herein. Provided, for purposes of determining the value of the Participant’s benefit that is to be distributed pursuant to such QDRO, the Regents shall determine the Participant’s benefit as of the Valuation Date specified in the QDRO or, if no date is so specified, then as of the Valuation Date coinciding with or first preceding the payment date specified in the QDRO. Provided further, any distribution made pursuant to this Section shall be deemed to be made pursuant to the occurrence of a “stated event.” The Regents shall not treat any judgment, order or decree as a QDRO unless it meets all of the requirements set forth in Subsection (b) and this Subsection (c) hereof and is sufficiently precise and unambiguous so as to preclude any interpretative disputes. If the QDRO meets these requirements, the Regents shall follow the terms of the QDRO whether or not this Plan has been joined as a party to the litigation out of which the QDRO arises.

ADMINISTRATION

Plan Administrator. Oklahoma State Regents for Higher Education located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma 73104, (405) 225-9100, is the Administrator of this Plan, and is responsible for performing duties required for the operation of the Plan.

Authority of the Regents. The Regents have all the powers and authority expressly conferred upon them herein and further shall have discretionary and final authority to determine all questions concerning eligibility and Contributions under the Plan, to interpret and construe all terms of the Plan, including any uncertain terms, and to determine any disputes arising under and all questions concerning administration of the Plan. Any determination made by the Regents shall be given deference, in the event it is subject to judicial review, and shall be overturned only if it is arbitrary or capricious. In exercising these powers and authority, the Regents will at all times exercise good faith, apply standards of uniform application, and refrain from arbitrary action. The Regents may employ attorneys, agents, and accountants as the Regents find necessary or advisable to assist them in carrying out their duties. The Regents may designate a person or persons other than the Regents to carry out any of their powers, authority, or responsibilities. Any delegation will be set forth in writing.

Action of the Regents. Any act authorized, permitted, or required to be taken by the Regents under the Plan, which has not been delegated in accordance with Section 9.2, may be taken by a majority of the members of the Regents, either by vote at a meeting, or in writing without a meeting. All notices, advice, directions, certifications, approvals, and instructions required or authorized to be given by the Regents under the Plan will be in writing and signed by either (i) a majority of the members of the Regents, or by any member or members as may be designated by an instrument in writing, signed by all members, as having authority to execute the documents on its behalf, or (ii) a person who becomes authorized to act for the Regents in accordance with the provisions of Section 9.2. Any action taken by the Regents that is authorized, permitted, or required under the Plan and is in accordance with Fund Sponsors' contractual obligations are final and binding upon the Regents, and all persons who have or who claim an interest under the Plan, and all third parties dealing with the Regents.

AMENDMENT AND TERMINATION

Amendment and Termination. While it is expected that this Plan will continue indefinitely, the Regents reserve the right at any time to amend, otherwise modify, or terminate the Plan, or to discontinue any further Contributions or payments under the Plan, by resolution of the
Regents.

In the event of a termination of the Plan or complete discontinuance of Plan Contributions, the Regents will notify the Participant of the termination. Upon termination of the Plan or complete discontinuance of contributions under the Plan, the rights of all employees to benefits accrued to the date of such termination or discontinuance, to the extent then funded, or the amounts credited to the employees' accounts, are non-forfeitable.

Limitation. Subject to the provisions of Section 10.1, the following conditions and limitations apply:

(a) No amendment will be made that will operate to recapture for the Regents any Plan Contributions previously made under this Plan. However, Plan Contributions made in contemplation of approval by the Internal Revenue Service may be returned to the Regents if the Internal Revenue Service fails to approve the Plan with respect to its initial qualification. In addition, a Plan Contribution made based on a mistake of fact may be returned to the Regents within one year of the date on which the Plan Contribution was made. Notwithstanding anything herein to the contrary, Plan Contributions which may be returned to the Regents in accordance with this Section 10.2 must be returned within one year after (i) the date of denial of the initial qualification of the Plan or (ii) the payment of a Plan Contribution by mistake of fact.

(b) No amendment will deprive, take away, or alter any then vested Benefit of the Participant insofar as Plan Contributions are concerned. Any determination or recommendation by the Internal Revenue Service or Regents' counsel will be sufficient as to the necessity of the amendment.

MISCELLANEOUS

Plan Non-Contractual. Nothing contained in this Plan will be construed as a commitment or agreement on the part of any person to continue his or her employment with the Regents, and nothing contained in this Plan will be construed as a commitment on the part of the Regents to continue the employment or the rate of Compensation of any person for any period, and all employees (including the Participant) of the Regents will remain subject to discharge to the same extent as if the Plan had never been put into effect.

Claims of Other Persons. The provisions of the Plan will in no event be construed as giving the Participant or any other person, firm, or corporation, any legal or equitable right against the Regents, the Regents' officers, employees, or directors, except the rights as are specifically provided for in this Plan or created in accordance with the terms and provisions of this Plan.

Governing Law. Except as provided under federal law, the provisions of the Plan are governed by and construed in accordance with the laws of the State of Oklahoma.

Merger, Consolidation, or Transfers of Plan Assets. The Plan will not be merged or consolidated with any other Plan, nor will any of its assets or liabilities be transferred to another Plan, unless, immediately after a merger, consolidation, or transfer of assets or liabilities, the Participant would receive a benefit under the Plan that is at least equal to the benefit he or she would have received immediately prior to a merger, consolidation, or transfer of assets or liabilities (assuming in each instance that the Plan had then terminated).

Finality of Determination. All determinations with respect to the crediting of Years of Credited Service under the Plan are made on the basis of the records of the Regents, and all determinations made are final and conclusive upon employees, former employees, and all other persons claiming a benefit interest under the Plan. There will be no duplication of Years of Credited Service credited to an employee for any one period of his employment.

EXECUTED this ____ day of _____, 2015.

OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION, a governmental entity

By: _____

Name: _____

Title: _____

**FIRST AMENDMENT TO THE
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
RETIREE MEDICAL PLAN**

Pursuant to the authority vested in the undersigned, Section 5.01 of the State Regents for Higher Education Retiree Medical Plan (the “Plan”) is hereby amended to read as follows:

“5.01 Benefits under this Plan are paid from the assets of the Employer or from a trust established to fund this Plan.”

Except as otherwise provided in this First Amendment to the Oklahoma State Regents for Higher Education Retiree Medical Plan (“Amendment”), the Plan is hereby ratified and confirmed in all respects. This Amendment shall be effective as of October 1, 2014.

EXECUTED as of the ____ day of _____, 2015.

OKLAHOMA STATE REGENTS FOR HIGHER
EDUCATION

By: _____
Name: _____
Title: _____

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #21-g:

Resolutions.

This item will be available at the meeting.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 25, 2015

AGENDA ITEM #22-a:

Programs.

SUBJECT: Current Status Report on Program Requests.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2014 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents' Academic Program Approval policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2014-2015).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Sixty-Sixth Meeting



May 29, 2015

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Sixty-Sixth Meeting
May 29, 2015

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

**Minutes of the Seven Hundred Sixty-Sixth Meeting
of the
Oklahoma State Regents for Higher Education
May 29, 2015**

- 0. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9:00 a.m. on Friday, May 29, 2015, in the State Regents' Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on Friday, October 10, 2014. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
- 1. CALL TO ORDER.** Regent Toney Stricklin called the meeting to order and presided. Present for the meeting were State Regents Ron White, Jody Parker, Ann Holloway, Ike Glass and Jimmy Harrel. Regent Jay Helm joined the meeting at 9:20 a.m.
- 2. MINUTES OF THE PREVIOUS MEETINGS.** Regent Parker made a motion, seconded by Regent Harrel, to approve the minutes of the State Regents' regular meeting on April 9, 2015. Voting for the motion were Regents White, Parker, Holloway, Glass, Harrel and Stricklin. Voting against the motion were none.
- 3. REPORT OF THE CHAIRMAN.** Regent Stricklin made no comments.
- 4. REPORT OF THE CHANCELLOR.** Chancellor Glen Johnson provided Regents with a summary of engagements that he attended on behalf of the State Regents. He also stated that the Oklahoma State Regents for Higher Education received a 2.4 percent budget cut which is less than the average cuts to other state agencies. Chancellor Johnson thanked the State Regents, presidents and Governor Mary Fallin for their hard work to ensure students in Oklahoma can receive a quality education at an affordable cost.

5. **STATE REGENTS.** Regent Stricklin introduced Oklahoma Supreme Court Justice Steven Taylor, who was present to administer the oath of office. Justice Taylor administered the oath of office to Regent Ann Holloway, who was appointed to a nine-year term by Governor Mary Fallin. All Regents congratulated Regent Holloway.
6. **STUDENT ADVISORY BOARD.**
 - a. Regent Parker made a motion, seconded by Regent Holloway, to approve the resolutions of appreciation to the outgoing Student Advisory Board (SAB) members. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Harrel, Stricklin and White. Voting against the motion were none. Additionally, Justice Taylor administered the oath of office to incoming members of the SAB. Members of the SAB are elected to serve a one-year term by delegates to the Oklahoma Student Government Association at their annual meeting.
 - b. Dr. Kermit McMurry, Vice Chancellor for Student Affairs, introduced Mr. Sean Baser, President of the Student Advisory Board, who provided Regents with an overview of the SAB annual report and recommendations. Recommendations included encouraging institutions to improve academic advising, making campus safety a top priority, recommending that all public colleges and universities actively promote diversity, increasing library hours, support Reach Higher, banning all firearms on campus and improving WiFi on campus.
7. **E&G BUDGET.** Regent White made a motion, seconded by Regent Helm, to approve the allocation of FY2016 state appropriations to colleges, universities, constituent agencies, centers, Regents' operations and other special programs and to approve the FY2016 Budget Principles and Guidelines. Voting for the motion were Regents Parker, Holloway, Glass, Harrel, Stricklin, White and Helm. Voting against the motion were none.
8. **TUITION AND FEE GUIDELINES.** Regent White made a motion, seconded by Regent Holloway, to approve the FY2016 Tuition and Fee Approval Guidelines for dissemination to state

system presidents and governing boards. Voting for the motion were Regents Holloway, Glass, Harrel, Stricklin, White, Helm and Parker. Voting against the motion were none.

9. POLICY. Regents reviewed revisions to the Chapter Four Fiscal Policies of the State Regents Policy Manual. This item was for posting only and did not require State Regents' action.

10. CONTRACTS AND PURCHASES.

a. Regent White made a motion, seconded by Regent Helm, to approve the following purchases for amounts in excess of \$100,000 for FY2015:

- (1) GrayBar in the amount of \$162,000 for the purchase of Ethernet testing equipment.
- (2) KPMG LLP in the amount of \$350,000 to perform a financial and operational review of the Oklahoma Community Anchor Network.
- (3) An increase in the amount of \$15,000 is needed for the American Institute for Research purchase order, which was originally approved at the October 16, 2014 State Regents' meeting, for the amount of \$92,412. Additional funds are needed for this purchase in order due to unexpected issues with collecting data. The new total of this purchase order will be \$107,412.

Voting for the motion were Regents Glass, Harrel, Stricklin, White, Helm, Parker and Holloway. Voting against the motion were none.

b. Regent White made a motion, seconded by Regent Holloway, to approve the following purchases for amounts in excess of \$100,000 for FY2016:

- (1) Schnake Turbo Frank in the amount of \$100,000 to implement a statewide communications effort designed to increase the number of students who are enrolled in the Reach Higher program.
- (2) United States Postmaster in the amount of \$130,000 to cover the OSRHE annual postage charges for FY16.
- (3) Ellucian in the amount of \$134,736 to provide the Oklahoma State Regents for

Higher Education with telephone support and upgrades to our Banner software.

- (4) Xerox Corporation in the amount of \$142,704.32 for the FY16 lease on the production copiers in Central Services.
- (5) University of Missouri, Great Plains Network in the amount of \$162,577 to purchase annual membership fees, network fees and Internet II connection fees.
- (6) XAP in the amount of \$300,000 to exercise the option to renew our agreement with XAP Corporation for the operation and maintenance of the Student Portal also referred to as OKcollegestart.org.
- (7) Dobson Technologies Transport and Telecom Solutions in the amount of \$125,000 for FY16 fiber maintenance of the Oklahoma Community Anchor Network.
- (8) Cross Cable Television, LLC in the amount of \$168,000 for circuits to provide services to OneNet customers.
- (9) Pioneer Long Distance Incorporated in the amount of \$251,200 for circuits to provide services to OneNet customers.
- (10) Dobson Technologies Transport in the amount of \$500,700 for circuits to provide services to OneNet customers.
- (11) Panhandle Telecom Cooperative Inc. in the amount of \$167,575 for circuits to provide services to OneNet customers.
- (12) American Telephone and Telegraph Corporation in the amount of \$7,318,500 for circuits to provide services to OneNet customers.
- (13) Indian Nations Fiber Optics in the amount of \$718,000 for circuits to provide services to OneNet customers.
- (14) Cox Communications in the amount of \$1,474,100 for circuits to provide services to OneNet customers.
- (15) MBO Networks, LLC in the amount of \$711,000 for circuits to provide services

to OneNet customers.

- (16) Windstream Oklahoma, LLC in the amount of \$451,800 for circuits to provide services to OneNet customers.
- (17) University of Indiana in the amount of \$300,000 for network monitoring services provided by the Global Research Network Operating Center.
- (18) Rural Broadband Services Corporation in the amount of \$109,000 for circuits to provide services to OneNet customers.
- (19) Presidio in the amount of \$330,000 for SMARTnet maintenance to provide support for Cisco network equipment that is integrated into the OneNet network.
- (20) ePlus in the amount of \$150,000 for maintenance of video servers and endpoints which provides video switching capabilities for distance learning, video conferences, and meetings.
- (21) Pine Telephone in the amount of \$132,000 for circuits to provide services to OneNet customers.
- (22) Skyrider in the amount of \$260,000 for circuits to provide services to OneNet customers.
- (23) Sudden Link in the amount of \$137,000 for circuits to provide services to OneNet customers.
- (24) Mercer in the amount of \$390,000 for FY16 investment consulting services.
- (25) University of Oklahoma Health Science Center in the amount of \$1,093,236 for the FY16 lease of office space located at 655 Research Parkway, Suite 200 and 840 Research Parkway, Suite 450, Oklahoma City, Oklahoma. Included in this amount is the cost of employee and visitor parking.

Voting for the motion were Regents Harrel, Stricklin, White, Helm, Parker, Holloway and Glass. Voting against the motion were none.

11. DELETED ITEM.

12. NEW PROGRAMS.

- a. Regent Helm made a motion, seconded by Regent White, to approve the request from Oklahoma State University to offer the Graduate Certificate in International Disaster and Emergency Management. Voting for the motion were Regents Stricklin, White, Helm, Parker, Holloway, Glass and Harrel. Voting against the motion were none.
- b. Regent Helm made a motion, seconded by Regent Holloway, to approve the request from East Central University to offer the Graduate Certificate in Psychological Services-School Psychologist and the Graduate Certificate in Psychological Services in School Psychometrist. Voting for the motion were Regents White, Helm, Parker, Holloway, Glass, Harrel and Stricklin. Voting against the motion were none.
- c. Regent Helm made a motion, seconded by Regent Parker, to approve the request from the University of Central Oklahoma to offer the Bachelor of Arts in Arts Entrepreneurship and the Certificate in Accounting. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Harrel, Stricklin and White. Voting against the motion were none.
- d. Regent Helm made a motion, seconded by Regent Holloway, to approve the request from Tulsa Community College to offer the Certificate in Manufacturing Production Technician, the Certificate in Early Childhood, the Certificate in Infant Toddler, and the Certificate in Hospitality Management. Voting for the motion were Regents Parker, Holloway, Glass, Harrel, Stricklin, White and Helm. Voting against the motion were none.

13. PROGRAM DELETIONS. Regent Helm made a motion, seconded by Regent Glass, to approve the following request for program deletions:

- Cameron University requested to delete the Certificate in Counseling Proficiency, the Bachelor of Science in Biology Education and the Bachelor of Arts in Romance Languages Education.

- Langston University requested to delete the Bachelor of Arts in Theatre Arts and the Bachelor of Arts in History.
- University of Central Oklahoma requested to delete the Bachelor of Science in Clinical Lab Science/Medical Technology.
- Eastern Oklahoma State College requested to delete the Associate in Applied Science in Technical Studies.
- Western Oklahoma State College requested to delete the Associate in Arts in Art.

Voting for the motion were Regents Holloway, Glass, Harrel, Stricklin, White, Helm and Parker.

Voting against the motion were none.

14. INTENSIVE ENGLISH PROGRAMS.

- a. Regent Helm made a motion, seconded by Regent Harrel, to approve The Language Company in Ada, Oklahoma to offer Intensive English Programs. Voting for the motion were Regents Glass, Harrel, Stricklin, White, Helm, Parker and Holloway. Voting against the motion were none.
- b. Regent Helm made a motion, seconded by Regent Holloway, to approve Educational and Cultural Interactions, Inc., in Oklahoma City, Oklahoma to offer Intensive English Programs. Voting for the motion were Regents Harrel, Stricklin, White, Helm, Parker, Holloway and Glass. Voting against the motion were none.

15. TEACHER EDUCATION.

- a. Regents reviewed revisions to the *Oklahoma Teacher Connection* policy. This item was for posting only and did not require State Regents' action.
- b. Regent Helm made a motion, seconded by Regent Parker, to accept the Elementary and Secondary Education Act, Improving Teacher Quality, Title II, Part A supplemental allocation of the State Grant Program funds from the United States Department of Education. The FY2015 grant funds total \$273. Voting for the motion were Regents

Stricklin, White, Helm, Parker, Holloway, Glass and Harrel. Voting against the motion were none.

16. ACADEMIC POLICY.

a. Regent Helm made a motion, seconded by Regent Glass, to approve revisions to the *In-State/Out-of-State Status of Enrolled Students* policy. Voting for the motion were Regents White, Helm, Parker, Holloway, Glass, Harrel and Stricklin. Voting against the motion were none.

b. Regent Helm made a motion, seconded by Regent White, to approve revisions to the *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Harrel, Stricklin and White. Voting against the motion were none.

17. STATE AUTHORIZATION RECIPROCITY AGREEMENT. Regent Helm made a motion, seconded by Regent Parker, to approve Oklahoma's participation in the State Authorization Reciprocity Agreement. Voting for the motion were Regents Parker, Holloway, Glass, Harrel, Stricklin, White and Helm. Voting against the motion were none.

18. PRIOR LEARNING ASSESSMENT. Regent Helm made a motion, seconded by Regent White, to approve the prior learning assessment matrix for technical education. Voting for the motion were Regents Holloway, Glass, Harrel, Stricklin, White, Helm and Parker. Voting against the motion were none.

19. SCHOLARS FOR EXCELLENCE IN CHILD CARE.

a. Regent Helm made a motion, seconded by Regent White, to approve contract modifications between the Oklahoma Department of Human Services and the Oklahoma State Regents for Higher Education to continue the Scholars for Excellence in Child Care program. Voting for the motion were Regents Glass, Harrel, Stricklin, White, Helm, Parker and Holloway. Voting against the motion were none.

- b. Regent Helm made a motion, seconded by Regent White, to approve the allocation of funds to Oklahoma community colleges participating in the Scholars for Excellence in Child Care Program pursuant to the contract with the Oklahoma Department of Human Services. Voting for the motion were Regents Harrel, Stricklin, White, Helm, Parker, Holloway and Glass. Voting against the motion were none.
- 20. TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF).** Regent Helm made a motion, seconded by Regent Glass, to the contract with the Department of Human Services to fund the job readiness TANF program at Oklahoma State University – Oklahoma City. Voting for the motion were Regents Stricklin, White, Helm, Parker, Holloway, Glass and Harrel. Voting against the motion were none.
- 21. OKLAHOMA TUITION AID GRANT.** Regent Helm made a motion, seconded by Regent Harrel, to approve the proposed 2015-2016 award schedule for the Oklahoma Tuition Aid Grant program. Voting for the motion were Regents White, Helm, Parker, Holloway, Glass, Harrel and Stricklin. Voting against the motion were none.
- 22. COMMENDATIONS.** Regent Harrel made a motion, seconded by Regent Helm, to recognize State Regents’ staff for their service and recognitions on state and national projects. Voting for the motion were Regents Helm, Parker, Holloway, Glass, Harrel, Stricklin and White. Voting against the motion were none.
- 23. EXECUTIVE SESSION.** Mr. Robert Anthony, General Counsel for the Oklahoma State Regents for Higher Education, advised Regents that there was not a need to go into executive session.
- 24. CONSENT DOCKET.** Regent Holloway made a motion, seconded by Regent Parker, to approve the following consent docket items.
- a. Programs.
- (1) Program Modifications. Approval of institutional requests.
 - (2) Program Reconciliation. Approval of institutional requests.

- b. Electronic Media.
 - (1) Approval of Carl Albert State College's request to offer existing degree programs via electronic media.
 - (2) Approval of Tulsa Community College's request to offer existing degree programs via electronic media.
- c. Cooperative Agreement Programs (CAP). CAP modifications, suspensions, and deletions.
- d. GEAR UP. Ratification of partnership funding.
- e. Scholarship Program. Ratification of the Brad Henry International Scholarship Program 2015-2016 Awards.
- f. Agency Operations.
 - (1) Ratification of purchases over \$25,000.
 - (2) Ratification of contract with the Attorney General's Office for legal services.
- g. Non-Academic Degrees.
 - (1) Ratification of a request from OU to award an honorary degree.
 - (2) Ratification of a request from OU to award a posthumous degree.
 - (3) Ratification of a request from SWOSU to award an honorary degree.

Voting for the motion were Regents Parker, Holloway, Glass, Harrel, Stricklin, White and Helm.

Voting against the motion were none.

25. REPORTS. Regent Parker made a motion, seconded by Regent Helm, to approve the following reports:

- a. Programs. Status report on program requests.
- b. Annual Reports.
 - (1) Chiropractic Education Scholarship Program 2014-2015 Year End Report.
 - (2) Future Teachers Scholarship Program 2014-2015 Year End Report.

- (3) William P. Willis Scholarship 2014-2015 Year End Report.
- (4) George and Donna Nigh Scholarship 2014-2015 Year End Report.
- (5) Tulsa Reconciliation Education and Scholarship Program-Year End Report for 2014-15.
- (6) Seventeenth Teacher Education Annual Report.
- (7) National Guard Tuition Waiver 2014-15 Year-End Report and Institutional Reimbursement.
- (8) Current Income and Expenditures Report, FY2014.

Voting for the motion were Regents Holloway, Glass, Harrel, Stricklin, White, Helm and Parker. Voting against the motion were none.

26. REPORT OF THE COMMITTEES.

- a. Academic Affairs and Social Justice and Student Services Committees. The Academic Affairs and Social Justice and Student Services Committees had no additional items for Regents' action.
- b. Budget and Audit Committee. The Budget and Audit Committee had no additional items for Regents' action.
- c. Strategic Planning and Personnel and Technology Committee. The Strategic Planning and Personnel and Technology Committee had no additional items for Regents' action.
- d. Investment Committee. The Investment Committee had no additional items for Regents' action.

27. ANNOUNCEMENT OF NEXT REGULAR MEETING. Regent Stricklin announced that the next regular meetings are scheduled to be held on Wednesday, June 24, 2015 at 10:30 a.m. and Thursday, June 25, 2015 at 9 a.m. at the State Regents Office in Oklahoma City.

28. ADJOURNMENT. With no additional items to address, the meeting was adjourned.

ATTEST:

Michael C. Turpen, Chairman

Toney Stricklin, Secretary

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Research Park, Oklahoma City

MINUTES OF THE COMMITTEE-OF-THE-WHOLE

Thursday, May 28, 2015

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Committee-of-the-Whole met at 11:30 a.m. on Thursday, May 28, 2015, in the Regents Conference Room at the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on October 10, 2014 and amended on May 14, 2015. A copy of the agenda had been posted as required by the Open Meeting Act.
2. **CALL TO ORDER.** Participating in the meeting were Regents Toney Stricklin, Ron White, Jody Parker, Ann Holloway, Ike Glass and Jimmy Harrel. Regent Stricklin called the meeting to order and presided.
3. **EXECUTIVE SESSION.** Mr. Robert Anthony, General Counsel for the Oklahoma State Regents' for Higher Education, advised Regents that there was not a need to go into executive session.
4. **COMPLETE COLLEGE AMERICA.** Chancellor Glen Johnson stated that all institutions have been asked to give a brief presentation on their 2014-2015 Institutional Degree Completion plans at the spring 2015 Committee-of-the-Whole meetings. The institutions presenting at the May meeting were: Northeastern State University, Langston University, Northern Oklahoma College and Western Oklahoma State College.
 - a. Northeastern State University (NSU). President Steve Turner gave a brief presentation on NSU's Complete College America (CCA) initiatives. President Turner began by stating that NSU kicked off the CCA initiative in March 2012 with a one-day forum with NSU employees to discuss how to improve internal processes without additional revenue to enhance services to students. One of the ideas produced was the "I Complete" program. This program eliminates impediments for students such as, parking fines on their record prohibiting them from enrolling for the next semester. Another effort is the "NSU Destination 2023," a ten-year roadmap to meeting CCA's degree completion goals. This program focuses on investing and maintaining facilities, anticipating regional population trends, expanding international student recruitment strategies, increasing funding for scholarships and providing intrusive advisement. President Turner finished by stating that NSU is part of a real solution for struggling students.
 - b. Langston University (LU). President Kent Smith gave a brief presentation on LU's CCA initiatives. President Smith began by stating that to meet their CCA goals, LU has been working on better understanding their student needs, reviewing institutional practices, redefining the university brand, and updating the recruitment process with an online application and a cell phone application. President Smith stated that currently, one-third of the applications they receive are submitted via cell phone. In 2015, LU received over 10,000 college applications, the highest ever in the history of the university, as well as the highest freshman class of 629 students. President Smith finished by stating that LU is also working on early assessment strategies, modifications to math coursework and how students remediate and updating their mission statement to include degree completion.

- c. Northern Oklahoma College (NOC). President Cheryl Evans gave a brief presentation on NOC's CCA initiatives. President Evans began by stating that NOC has been working on updating their mission and unifying the university branding. NOC is Oklahoma's oldest college and is a land grant institution with three campuses in Tonkawa, Enid and Stillwater. NOC was chosen as one of the top 150 community colleges in the nation by The Aspen Institute and also ranked #2 in the nation by SmartAsset for their graduation and transfer rates. President Evans stated that NOC has 42 degree options and partners with Northwestern Oklahoma State University, Oklahoma State University, high schools and career technology centers. NOC has an increased emphasis on remediation, intrusive academic advising, enhanced advisor training and promotion of reverse transfer. President Evans finished by stating that NOC's CCA goal is to add an additional 21 degrees each year and they are right on track to meet that goal.
- d. Western Oklahoma State College (WOSC). President Phil Birdine gave a brief presentation on WOSC's CCA initiatives. President Birdine began by stating that WOSC is focused on improving math outcomes, investigating the need for adult education, working on remediation strategies with revised courses and alternative formats, and working one-on-one with students who need remedial courses. WOSC is also focused on increasing the number of students in both their Nursing and Aviation programs by building cooperative agreements with technology centers, identifying the Reach Higher target population, reviewing all online classes and improving retention rates.

5. **ACADEMIC STANDARDS.** Dr. Bill Radke, Executive Director of Oklahoma Standards Setting Steering Committee, gave a brief update on the Oklahoma academic standards. Dr. Radke began by stating that the steering committee composition is a broad representation of the state including state agencies, parents and teachers. The committee has created their "Guiding Assumptions" to lead the group, including the assumption that the standards must meet the mandates of HB 3399 and must have certain characteristics and outcomes. The committee created two groups, English and math, and the members of each group were appointed by Superintendent Joy Hofmeister and Chancellor Johnson. Each group should have their first draft of the standards completed by June 2015.

Dr. Radke stated that so far, the English group has created eight overarching standards: 1) speaking and listening, 2) reading process/writing process, 3) vocabulary, 4) critical reading/critical writing, 5) language, 6) research, 7) multiple literacies, and 8) independent reading /independent writing. Individual standards will then be created for each grade level building upon these. The math group is still working on their report, which be submitted in June.

Dr. Radke stated that the stakeholder groups include the PTA and other parent organizations, teacher organizations, the Legislature, the Governor's Office, the Oklahoma State Department of Education and the Oklahoma State Regents for Higher Education (OSRHE). The first draft of the standards will be available in June for the stakeholders to review and the second draft will be available July 7th for review at the EngageOK conference.

6. **LEGISLATIVE UPDATE.** Chancellor Johnson stated that it was a very good legislative session and he distributed the general appropriations bill. The OSRHE received a 3.5 percent cut overall but did receive the \$8.6 million debt service funds, bringing the total cumulative cut to 2.4 percent.

Ms. Hollye Hunt, Vice Chancellor for Governmental Relations, stated that the only remaining legislation regarding higher education was HB 2180 dealing with Oklahoma's Promise and it has been sent to the Conference Committee on Higher Education and CareerTech.

Ms. Hunt also announced that the Distinguished Service Award for Senator Don Barrington will be held on June 12, 2015 at Cameron University and for Senator Mike Schulz at the Quartz Mountain Resort and Conference Center the same day.

7. **BUDGET.** Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance, Information Technology, Telecommunications, and OneNet, provided Regents with an overview of the higher education appropriation for FY2016. Ms. Paliotta reviewed the allocations and stated that they closely align with the legislative appropriation. She noted one change regarding the OSRHE's longstanding commitment to Langston University (LU) to give \$2 million each year to build their endowment to \$30 million. Last year, LU only needed \$880,000 to reach the \$30 million goal and this year that money has been reallocated to concurrent enrollment, the Oklahoma Tuition Aid Grant Program and the Oklahoma Tuition Equalization Program (OTEG).

Ms. Paliotta also stated that the OSRHE has \$3 million in one-time funds that is being allocated to concurrent enrollment, Summer Academies, OTEG, Higher Education Telecommunication User Fees, National Guard Tuition Waiver, The University of Science and Arts of Oklahoma's mission enhancement plan, Quartz Mountain and Academic Library databases.

8. **ANNUAL REPORT.** Ms. Angela Caddell, Associate Vice Chancellor for Communications, gave a brief update on the 2014 Annual Report. The report contains an overview of public higher education, the OSRHE public agenda, key initiatives and outlines programs and services in several areas. The report also includes a profile for every public higher education institution in the state and lists some of the most popular fields of study. Ms. Caddell stated that the report also details the cost of tuition and mandatory fees for Oklahoma institutions and shows Oklahoma ranking third lowest for average student cost at a public four-year institution in the nation.

9. **TASKFORCE REPORTS.**

- a. **Online Education Task Force.** Dr. Blake Sonobe gave a brief update on the work of the State Regents' Online Education Task Force. Dr. Sonobe stated that at the next meeting the committee will be reviewing the request to participate in the State Authorization Reciprocity Agreement.

Dr. Sonobe also stated that an RFP has been sent out for online education consulting services to create a faculty development program for online education. This consultant would help the OSRHE create the program and identify low cost or no cost resources for students, for example low cost text books.

- b. **State Regents' Campus Safety and Security Task Force.** Ms. Caddell, gave a brief update on the work of the State Regents' Campus Safety and Security Task Force. Ms. Caddell stated that in July, the State Regents will sponsor a mental health first aid instructor training resulting in a national certification. The training is sponsored by the Oklahoma Department of Mental Health and Substance Abuse Services and is five day training at no cost.

Additionally, Oklahoma State University – Oklahoma City will host a Title IX Training for Campus Professionals on June 2-4, 2015. This training will be a three-day boot camp covering the Clery Act, student conduct, Title IX investigations and will be CLEET accredited.

10. “BEST OF HIGHER EDUCATION” REPORT. Regents received the May 2015 update on institutional activities.

11. CALENDAR OF EVENTS. Chancellor Johnson discussed several upcoming events this spring:

June 4, 2015 – Employee Recognition Event – 3:30 p.m. – Jim Thorpe Museum and Conference Center

June 24, 2015 – State Regents Committee-of-the-Whole Meeting – 10:30 a.m. at State Regent’s Office in Oklahoma City.

June 25, 2015 – State Regents Regular Meeting – 9 a.m. at the State Regent’s Office in Oklahoma City.

June 25, 2015 – Online Education Task Force – 11:30 a.m. at the State Regent’s Office in Oklahoma City.

No State Regent’s Meetings in July or August.

September 2, 2015 – State Regents Committee-of-the-Whole Meeting – 10:30 a.m. at State Regent’s Office in Oklahoma City.

September 3, 2015 – State Regents Regular Meeting – 9 a.m. at the State Regent’s Office in Oklahoma City.

September 3, 2015 – Online Education Task Force – 11:30 a.m. at the State Regent’s Office in Oklahoma City.

12. ADJOURNMENT. With no other items to discuss, the meeting was adjourned.

ATTEST:

Michael C. Turpen, Chairman

Toney Stricklin, Secretary