

**MEETING OF THE COUNCIL ON STUDENT AFFAIRS
AND LEADERSHIP ACADEMY FORUM
732 Riversport Drive, Oklahoma City, OK 73129
UCO Boathouse, OKC**

**Joshua Busby, Chair, Presiding
July 7, 2022
10:00 a.m.**

MINUTES

1. Welcome and Introductions – Joshua Busby

The meeting was called to order at 10 a.m. Joshua thanked Christopher Lynch, University of Central Oklahoma, for allowing COSA to use the UCO Boathouse for today's meetings. Joshua welcomed new COSA member Dr. Keila Manos, Western Oklahoma State College.

2. Approval of June 9, 2022 Minutes – Joshua Busby

Upon motion duly made and seconded, the minutes were approved as written.

INFORMATION OF INTEREST TO THE COUNCIL

3. Follow Up on Badging with Career Services –

Brittany Blake, Coordinator for Academic Affairs Initiatives, OSRHE

Brittany gave a recap of the June 23rd Zoom meeting held by Brad Griffith, Director for Online Learning Initiative, OSRHE. This meeting was to discuss micro-credentialing, earning badges through career development and leadership roles and the Upskill OK initiative. Brittany asked the council to contact the State Regent's staff, Brad Griffith bgriffith@osrhe.edu, Tracey Romano tromano@osrhe.edu or herself bblake@osrhe.edu, if they would like to learn more about developing badges or need help brainstorming how to use badging at their institution. She also mentioned the inbox specifically for badging and micro-credentials badges@osrhe.edu.

Debbie Blanke (OSRHE) said badges can be created to incentivize students to do what you want them to do and can be credit or non-credit. Brittany stated the State Regents would like to see badges earned for career development, leadership roles or projects. Debbie asked the council if there is a need to start one-on-one groups. Joshua said Langston's Career Services office is under Academic Affairs, and he has already had conversations with his Vice President of AA. Debbie mentioned 370 badges are allotted per institution through the State Regents for free. Brittany said one earner can earn any number of badges. She said an institution may choose to use their allotment with OSRHE but must go through the badging approval process and must have an assessment. Institutions wishing to issue their own badges can purchase the affiliate account at a cost of \$1,000, which allows them to create their own platform and issue badges at a cost of \$1 per earner in areas such as employee recognition and volunteer activities. All state institutions may submit badges for approval to be hosted on the State Regent's centralized platform completely free, up to their annual allotment.

COUNCIL BUSINESS

4. Oklahoma College Student Personnel Association (OCSPA) Nominations for Planning Committee – Joshua Busby

Joshua reminded the council establishing a nomination committee is a follow up from the June 9th COSA meeting in an effort to revive OCSPA. He suggested Leadership Academy fellows volunteer for this committee. Dr. Bill Knowles (SSC), Dr. Doug Hallenbeck (OSU), Dr. Jerrett Phillips (CU), Monica Trevino (USAO) and Dr. Brandon Hill (ECU) volunteered to serve on the committee.

5. Discuss the Individual Career Academic Planning (ICAP) System and Impact on Admissions –

Amy Ishmael, Vice President for Student Affairs and Enrollment Management, Northeastern Oklahoma A&M College

Dr. Rick Edgington, Vice President Enrollment Management; Registrar, Northern Oklahoma College

Dr. Edgington said he was asked by NOC's Vice President of Academic Affairs what their institution was doing in regard to ICAP. He said he was not aware of anything specific and then reached out to Amy Ishmael at NEO A&M College. Amy said she felt this was something COSA needed to discuss. Rick said a report with the following two questions is due by June 30, 2022 to the State Regents:

1. How can institutions assist and/or collaborate with K12 in the use of ICAP to ensure students complete the appropriate high school courses to ensure college readiness?
2. How is a student's ICAP being used to advise students in correlation to career/degree pathways?

Amy asked the council what institutions are doing, and if there are any best practices available. Rick said he thought Calleb Mosberg (NWOSU) and Dr. Manos (WOSC) have very robust uses of the ICAP in their academic planning. Calleb said they have worked with their local middle schools talking to students about the cost of college, general information about college and opportunities they will encounter very soon. He said NWOSU uses a program called My Majors. Rick said NOC has done specific presentations to high school students on concurrent enrollment but have not referenced ICAP. He said the high school counsellors did not reference ICAP either. Dr. Manos said WOSC has hosted an event on campus rotating high schools throughout the day teaching students about different career paths.

Colbi Beam (OSRHE) advised the council that she works with the State Department of Education on some of the ICAP initiatives and is happy to present ways to engage with ICAP to COSA or individual institutions. She shared her email address in the chat. cbeam@osrhe.edu

Dr. Brandon Hill (ECU) said academic advising falls under both Academic Affairs and Student Affairs. He suggested a combined meeting of AA, SA, career and advising personnel. He said he had not heard of ICAP prior to this meeting. Rick suggested including Oklahoma Association of Collegiate Registrars and Admission Officers (OACRAO) in this meeting. Colbi said individuals from the State Regents and State Department of Education have presented at OACRAO about ICAP, but the meeting was competing against other sessions. She said she could look at standalone meetings. Rick said he will be happy to reach out to his colleagues at OACRAO and

make sure ICAP can be included in the fall session. Colbi will reach out to Rick after the COSA meeting.

Debbie Blanke said the ICAP began when the current senior high students were in the ninth grade. Students are encouraged to use OKCollegeStart to create a portfolio and also OKCareerGuide as a helpful tool. These were added to the academic plan request in 2020. Debbie said there is a pdf document on the State Regents website from the 2021 submissions that can be viewed and may be helpful. Debbie said a working group meeting can be held in the fall. She thanked Rick and Amy for bringing up this discussion. She said she had no idea that so many did not know about ICAP. Rick said he knew of ICAP's existence but thought it was geared more towards K12 doing things to prepare students for college. He asked if other states use ICAP. Debbie said she believes other states have a similar process. She emphasized there is no expectation to do anything, record or have any role in creating or maintaining the ICAP. She said it would be very helpful if students would share their ICAP and show what they have been doing over the past four years and what their interests are, as well as feeder schools sharing information.

Rick said it would be beneficial to have students do the assessment with My Majors and compare the data against their ICAP to see how they correlate. Debbie said she sees these all as helpful tools that complement each other.

Stephanie Beauchamp (OSHRE) shared a link <https://www.okhighered.org/complete-college-america/degree-completion-plans.shtml> in the chat for 2021-2022 complied documents for academic plans and degree completion plans. She said the degree completion plan document includes the ICAP questions. Stephanie also said My Majors and ICAP can be helpful working with concurrent students to ensure they are taking the correct math and science courses while they are a junior or senior in high school.

Colbi mentioned ICAP was created as an equity initiative, amongst other reasons, and that all Oklahoma students do not receive the same college preparation conversation. She said K12 partners are trying to make seamless transitions for students who have been underserved to attend college.

6. Campus Hunger Pilot Program Update – Lindsay Echols, Executive Director of Campus Compact and Director of Student Affairs and Diversity, OSRHE

Lindsay reminded the council of the Hunger-Free Campus Act. She said Oklahoma has the fourth highest food insecurity rate in the United States. The program will pilot two four-year institutions, two regional colleges and universities, and four two-year or community institutions. Awardees must be public institutions. Lindsay said institutions that participate in the pilot must report data and outcomes to the State Regents. The grant matches up to \$25,000 each to four-year universities and colleges and up to \$15,000 each to two-year institutions. There will be an application process for the funds. Lindsay asked the council when would be a good time to start the application process. Joshua Busby (LU) said later in September would be more realistic for him. Other council members agreed with this timeframe.

7. State Regents' Update – Debbie Blanke

- Debbie said the State Regents met yesterday to make final approval on tuition and fee rates and state system budgets. She said the State Regents had to reconsider five institution's submissions, and this has not happened in the last 22 years she has been with the agency. The budgets were approved with some adjustments.
- The Policy Workshop will be held online on July 21, 2022. There will be Coursera and Reach Higher breakouts at the end of the workshop.
- A new teacher scholarship of \$1,000 for freshmen, sophomores and juniors majoring in education is available. Recipients will be awarded \$2,500 in their senior year and \$4,000 awarded after one year of teaching in Oklahoma and can be awarded every five years.

8. Oklahoma Student Government Association Update – Tyler Owens, OSGA President

Tyler mentioned the OSGA State Secretary position has recently been vacated and needs to be filled and the Student Advisory Board still needs two students at two-year colleges, two students from research universities and one student from a private institution. The regional institution SAB positions have been filled. Lindsay asked the council to recommend students that can serve on the SAB in an effort to fill the positions. Dr. Brandon Hill (ECU) asked what are the requirements to serve. Tyler said graduate or undergraduate students must be enrolled in at least 12 credit hours with a cumulative grade point average of 2.8 to serve on the SAB. The OSGA secretary position requires full-time enrollment with some GPA leniency.

Tyler reminded the council that Camp OSGA will be held September 24-25, 2022. They are finalizing a host and registration should be open early September. He said Fall Congress is still in need of a host and will be held November 12-13, 2022. Tyler can be reached at president@osga.org.

Tyler also said the annual OSGA membership dues are \$250 and due by September 30, 2022. Paid membership dues ensure students receive lower registration fees to OSGA events and also allows students to run for positions on the board of directors or student advisory board.

9. Special Recognition – Joshua Busby

Joshua thanked Dr. Doug Hallenbeck for serving as the 2021-2022 COSA chair. Doug was presented a token of appreciation.

Joshua also thanked the State Regents' staff for their support of the council.

10. Announcements – Joshua Busby

Joshua announced the Leadership Academy awards and luncheon will begin at 12 pm.

11. Adjournment

There being no further business to come before the council, the meeting was adjourned at 11:02 a.m.

Upcoming Events of Interest to the Council

August 5, 2022 – Oklahoma LGBTQ2+ Convening 2022, Rose State College, Midwest City

September 16, 2022 – Student Leadership Retreat, Rose State College, Midwest City

September 26-30, 2022 – Crisis Intervention Team (CIT) Training for Campus Law Enforcement
Personnel, University of Central Oklahoma, Edmond

October 18, 2022 – Oklahoma Statewide Transfer Student Success Conference, Oklahoma State
University, Student Union Ballroom, Stillwater