



Minutes

2012 Fall Meeting

November 1, 2012

9:00 a.m. – 1:15 p.m.

Human Environmental Sciences Building, Virginia Lamb Living Room, University of Central Oklahoma

Attendees: Nancy Alexander (Langston), Betty Beall (UCO), Paul Buntz (SEOSU), Cheryl Chanslor (Northern OK College), Scott Davis (OUHSC), Beverly Endicott (UCO), Susan Evans (NSU), Nora Finnegan (NSU), Blair Goforth (UCO), Ardenna Harris (Langston), Debbie Hickman (OSU), Mary Huffman (UCO), Tamra Kitsmiller (UCO), Daniel Marangoni (Rogers), Linda Mason (OSRHE), Pam McDown (UCO), Liliana Renteria (UCO), Gladys Skinner (SEOSU), Jennifer Snell (ECU), D. J. Swepston (NSU), Curtis Cook (NWOSU), Nancy Thomason (ECU), Bethany Walling (ECU), Melissa White (UCO), Tiffany Wika (NSU), Beth Wild (TCC), Greg Wilson (UCO), Tony Wohlers (CU).

9:00 am - 9:30 am	Networking and Coffee
9:30 am - 11:30 am	Business Meeting
11:30 am - 12:30 pm	Lunch
12:30 pm – 1:15 pm	Forensic Science Institute Tour (Optional)

The seventeenth semi-annual meeting of the Council on Grantsmanship and Research was held in the Human Environmental Sciences Building, Virginia Lamb Living Room on the campus of University of Central Oklahoma, Edmond, OK. The meeting was called to order at 9:33 am by Dr. Tony Wohlers, Chair.

- I. Opening Remarks – Dr. Tony Wohlers, Chair
- II. Welcome from Host Campus
 - a. Dr. William Radke, Provost and Vice President, Academic Affairs was unable to attend due to scheduling conflict.
 - b. Dr. Greg Wilson, Assistant Vice President of Research & Grants welcomed the group to UCO, and thanked those who helped organize and plan the meeting.
- III. Self Introductions – Council on Grantsmanship and Research Members and Guests; Review and edit membership list.
- IV. Voting for Approval of Minutes from Fall 2011
 - a. Approved

- V. Old Business
 - a. Data Collection (Undergraduate Research, Retention, and Graduation) – Tony Wohlers
 - i. Tony is working on a report on the relationship between student research involvement and retention rates, graduation rates, etc. More data is needed. Tony should have more access to data in his new position as Director of Academic Enrichment and Academic Research. Please continue to share data with Tony. This can be generic; no personal identifiers are needed. Per Linda Mason, beginning next fiscal year, allocations will be based on completion/retention. Oklahoma is #1 in Complete College America

- VI. New Business
 - a. State of Oklahoma Grants Funding – Linda Mason
 - i. Linda Mason shared an unofficial report of appropriations, grants, etc. There has been an 8.4% reduction in appropriations over a 5-year period.
 - b. Vision and Change in Undergraduate Biology Education – Linda Mason
 - i. Linda provided copies of this report, which was published by NSF and American Association for the Advancement of Science. It deals with learning style effectiveness data. NSF will be very responsive to the use of data provided in this report. It was produced in 2009, but will be accepted by NSF when referenced in proposals.
 - c. Designation of Computer Equipment (Leased/Purchased) – Susan Evans
 - i. NSU is moving to a computer lease program (\$960/year, new computers every 3 years). No maintenance will be provided for computers that are not on this lease program. Funding agencies will not like that, but it is expensive for a grant program to operate under this lease program – ideas for how this should be written into proposals? It was suggested to talk to the funding agency, NSF engineering, and the Regents Help desk. Could computers be provided as in-kind on proposals (not sure university will approve that)? Tony asked for Susan to share any info with the listserv.
 - d. New CGR Initiatives – Tony Wohlers
 - i. Strategic Plan
 - ii. Membership has grown.
 - iii. A reviewer/evaluator database has been created.
 - iv. Discussion of expansion of CGR to include all institutions of higher education in the state.
 - v. Could a website be created to make CGR more prominent? Perhaps a site within the OSRHE website. Updates would need to go through OSRHE tech staff.
 - vi. Student involvement: ECU will have a research administration intern this summer, and Linda Mason always has space for an intern. Linda Mason has three grant-writing courses available for credit. Perhaps these could be added to Reach Higher.
 - e. Informal Discussion
 - i. Faculty training is very important for motivation and understanding regarding the need to work with Research Administration office. The Regents' grant writing institute will continue to be provided. OSU provides mandatory once-monthly training for new faculty. UCO has a grant council comprised of

faculty from each college that meets at least twice each semester. They act as liaisons between faculty and the grants office, which has increased communication.

- ii. Compliance issues
- iii. Please send further ideas to Tony
- f. Election of New Officers
 - i. Tony Wohlers is willing to continue serving as chair
 - ii. Tiffany Wika is ready to step down as secretary
 - iii. Approved for 2-year term: Tony Wohlers - chair, Liliana Renteria (UCO) - secretary.
- g. Professional Development Session Review – Linda Mason
 - i. The Current Health and Future Well-Being of the American Research University (www.researchuniversitiesfutures.org). Data could be used to enhance job descriptions, budgets, reports, etc. Helps refute negative beliefs about higher education.
 - ii. Textbook – *Grant Seeking in Higher Education*. This is a good book to recommend to faculty, for training classes, etc. Available on Amazon.
 - iii. Promoting Undergraduate Research Conference is in the planning stages, date TBA. Let Linda know if you would like to be involved with the planning.
 - iv. Dr. Blake Sonobe will be the new Vice Chancellor for Academic Affairs at OSRHE. He has served as senior vice president and provost for academic and student affairs at Southwestern Oklahoma State University.
- h. Discussion of IACUC, and how to establish. Curtis Cook has been asked to develop IACUC for Northwestern. Southwestern has a successful committee, as does OSU. Contact Debbie Hickman (deberah.hickman@okstate.edu) for information about OSU's committee.

VII. CGR Meetings

- a. April 24, 2013, in conjunction with NCURA Region V Meeting at the Sheraton in Oklahoma City. Scott Davis will coordinate the details of the CGR meeting. Please let him know if you would like to present at NCURA (scott-davis@ouhsc.edu)
- b. Fall 2013 – Northwestern Oklahoma State University (Enid campus)

VIII. News and Events

- a. Oklahoma Research Day – March 8, 2013 at UCO. Not in fall, due to UCO's Higher Learning Commission accreditation. Registration will be up after January 1, 2013. UCO wants to develop stability to assist the transition to different institutions. May be held at Cox Convention Center in future years.
 - i. Hiring website company, which will handle abstract submission
 - ii. Logo with state colors to be used each year
- b. Oklahoma Research Day at the Capitol – February 26, 2013

IX. Meeting adjourned at 11:30 a.m. for lunch at Buddy's, followed by optional tour of the Forensic Science Institute.