

Council on Grantsmanship and Research

Minutes

2010 Spring Meeting

April 1, 2010

9:00-2:00 p.m.

CETES Conference Center, Cameron University

Attendees: Tony Wohlers (CU), Ma Fields (ECU), Norma Stettler (ECU), Nancy Thomason (ECU), Vivian Whitney (ECU), Nora Finnegan (NSU), Susan Foster (NSU), Kathi Schoonover (NSU), D. J. Swepston (NSU), Tiffany Wika (NSU), Camille Holt (NWOSU), Linda Mason (OSRHE), Anita Blankenship (SWOSU), Gladys Skinner (SWOSU), Betty Beall (UCO), Gerry Cherry (UCO), Julie Dearing (UCO), Beverly Endicott (UCO), Pamela McDown (UCO), Gregory Wilson (UCO), Melissa Howe (USAO)

9:00 a.m.-9:30 a.m. Networking and Coffee
9:30 a.m.-12:00 p.m. Business Meeting
12:00 p.m.-1:00 p.m. Lunch
1:00 p.m.-2:00 p.m. Closing Remarks

The twelfth semi-annual meeting of the Council on Grantsmanship and Research was held in the CETES Conference Center on the campus of Cameron University, Lawton, OK. The meeting was called to order by Greg Wilson, Chair.

- I. **Opening Remarks** - Words of welcome were given by Ms. Susan Foster CRA and Dr. Gregory Wilson.
- II. **Welcome from Host Campus** - Dr. Tony Wohlers, Secretary introduced CU VP for Academic Affairs Dr. McArthur who emphasized the importance of grant writing by faculty and the critical role the administrators in the sponsored research officers across the state play to support individual and collaborative grant writing.
- III. **Self Introduction** - Attendees self-introduced and stated their university position.
- IV. **Approval of Minutes** -Attendees approved the minutes from the Fall 2009 meeting with minor corrections.

V. Old Business

- a. Network of External Evaluators:
 - i. Discussion: Dr. Vivian Whitney explained the need for a network of external grant reviewers drawn from volunteering faculty within the regional universities. Detailed references were made to the approach taken at UCO. Based on the UCO model, the evidence so far suggests positive outcomes and attempts should be made to duplicate the approach across the state to achieve collaboration among the regional universities and build capacity in terms of reviewing the research component of RFPs.
 - ii. Actions:
 - 1. Dr. Linda Mason suggested that we relate the practical implications of this Network of External Evaluators to the Undergraduate Research Conference.
 - 2. An email sent via the listserv will explain the endeavor and build the basis for the identification of faculty willing to serve as external evaluators. In addition to coordinating this effort, Dr. Gregory Wilson will collect the names of faculty and the list of external reviewers will be made available on the respective CGR and OSRHE websites.

VI. New Business

- a. Dr. John Barthell (UCO) presented an overview of the Center for Undergraduate Research and Education in Science, Technology, Engineering, and Mathematics (CURE-STEM). Based on a comprehensive strategic plan and the Nelson Model, the approach taken by UCO has been very successful.
- b. Dr. Vivian Williamson Whitney CRA (ECU) discussed the pre-award/post-award grant management computer system. Following an internal discussion at ECU that compared infoEd and Information Technology Works, ECU selected the latter management software. Based on a presentation, the accompanying handout provided an overview of Information Technology Works in terms of the tools it provides and the different kind of reports it can generate.
- c. Dr. Linda Mason (OSRHE) shared some highlights from “Reframing Research Administration” by Sharon Stewart Cole published in the Journal of Research Administration.
- d. Corrections and edits were made to the CGR Membership List.
- e. Following a brief discussion, Camille Holt (NWOSU) was selected to maintain both the CGR Membership List and the Minutes Book.

- VII. Fall Meeting - The Fall 2010 CGR Meeting will be held on the campus of Northeastern Oklahoma State University in October. The specific date and location will be provided as we get closer to the meeting.

VIII. News and Events

- a. Dr. Tony Wohlers (CU) updated the CGR members about the planning for the Oklahoma Research Day 2010. Set for Friday, November 12th, 2010, the Oklahoma Research Day will be held at Cameron University.
- b. Following a short introduction by Dr. Linda Mason, retirement gifts, consisting of cups that represent the member campuses of the CGR, were presented to both Anita Blankenship (SWOSU) and Gerry Cherry (UCO). Together with Dr. Linda Mason (OSRHE), the CGR members wished them the very best and expressed their hope that they will stay in touch with the members of the CGR. Anita and Gerry will be surely missed at future CGR meetings.