

Council on Grantsmanship and Research

Minutes from Spring 2018 Meeting

May 17, 2018, 9:00 – 11:30 AM

CHK/Central Boathouse
732 Riversport Dr.
Oklahoma City, OK 73129

In Attendance: Susan Evans; DJ Swepston; Sheri Shatswell; Tina Medlock; Kathi Schoonover; Jacqueline Watson; Tiffany Biggers; Beverly Endicott; Gena Ford; Kerry Polley; Gladys Skinner; Kasady Hoffman; Tiffany Hendricks; Veronica McGowan; Emma Pankratz; Nick Chan; Jerod Kersey; Deanna Brandt; Greg Wilson; Regina Gordon

1. Beverly Endicott opened meeting, each table introduced themselves.
2. Kathi Schoonover facilitated a Group Activity – Ice Breaker
PERSONALLY/PROFESSIONALLY SHARE'S
 - a. Jerod Kersey, Certified Research Associate – taking test, headed to Florida for 10-day vacation the next week.
 - b. DJ Swepston, married 28 years, NSU Grants for 12 years – Post Award
 - c. Gena Ford – 2 children, @ UCO for 2 years
 - d. Tiffany Biggers – needs 10-day vacation; NSU for undergrad – still teaches, works in Pre-Award
 - e. Kerry Polley, from Ohio, CA, NC, OK – military; has been at UCO for 2 years
 - f. Deanna Brandt, 3 kids, 5 grandkids, 3 dogs; 15 years in Common Ed as the Budget/Grant Director, 4 years at UCO as Director Finance/Grants & Contracts & Accounts Payable
3. Deanna Brandt motion to approve minutes from Fall 2017 meeting; Susan Evans second
4. New Business
 - a. Updates from each campus:
 - Beverly Endicott – UCO - Math & Science Update – INBRE grants
 - Kathi Schoonover – NSU – No significant awards, several INBRE – 4 summer mentor and continuation of RPI's; no update on the Collaboration Teacher Connection Grants. Mitze (NSU) former Grant writer now works for University of Texas in Arlington. Jacqueline is the new development writer.
 - Gladys Skinner – SE – New AVP for Business Affairs, Marti Phillips; SE has 7 Trio Grants – 3 new Program Directors (4 retired directors); Chickasaw Native American Institute Grant very proud to have this funding. SBDC renewed, Michelle Campbell has taken over as statewide Director. SE does not have a Grant Writer.
 - Kasady Hoffman – UCO Grant Accountant – Karen Howard move to Finance, we now have Tiffany Hendricks, Tiffany has the SSS grants, Kasady works with Math & Science grants, McNair and DOE Talent Search

- Greg Wilson – UCO – NCUR Event – 4211 participants, Undergrad from around the world. Many thanks to the volunteers from this Group – Kathi Schoonover & Susan Evans. NSF Award; Computer/Forensic Science Award and introduced Dr. Gordon that has been with ORSP for one year.
- Veronica – SWOSU is the Interim Director, Emma is the Grant Accountant, their Associate Provost position is open; lots of activity on INBRE, Gear Up, EPSCoR. Research Day – will still host & Director will lead.

- b. Personally Identifiable Information. NSF-Handout, what is your policy and how will you address?

Re: John Hopkins & State of Washington; Kathi will share on listserv

Beverly Endicott will share UCO response

NSF – public access; Research.gov a place for PI's to upload their research NSFPAR

- c. UG – Uniform Guidance – Kathi Schoonover – brought attention to:

The threshold for NSF \$10,000 micro purchase

- d. Gladys Skinner – Grants.gov workspace

Has anyone submitted using this site?

Tiffany Biggers – easy to use; each funding agency different, this is easy to edit, hard copy with the PI's, Final review or you can upload documents.

Tip: **Write number & Title**

- e. Gena Ford – CGR Facebook

Post Awards, CRA Exam, keep another 6 months

- f. Nominated:

Gladys Skinner, Chair

Deanna Brandt, Secretary

2 year terms, all – Yes, 0 – No

5. Other Business:

Make sure you signed in on the sign in sheet, go to Facebook, private group, depository for documents.

Host for Fall meeting – Southeastern

6. Motion to Adjourn: Kathi Schoonover 2nd Susan Evans

Thank you all, see you in October.