

## **2.29 CAREER SERVICES COUNCIL**

### **Mission**

The Career Services Council (“CSC”) shares best practices, promotes institutional collaboration, and identifies actions that provide high-quality career services to all students in the State System. The CSC serves as an advisory body to the OSRHE, the Council of Presidents, and other state officials.

### **Bylaws**

The CSC is organized through the following rules governing:

#### **A. Membership**

The CSC shall be comprised of the principal career services professional, as designated by the President, from each of the higher education institutions within the State System. Representatives from each of the other State Regents’ councils consisting of the Economic Development Council, the Council on Instruction, the Council on Student Affairs, the Communicators Council, and a distance education professional may participate as ex officio (non-voting) members.

Members will have one vote per institution, and only CSC members are eligible to vote. Voting privileges cannot be transferred to an assigned delegate should the principal member be unable to attend CSC meetings.

A quorum at CSC meetings will consist of a majority of the voting membership of the CSC.

Guests are welcome to attend CSC meetings, but discussion of issues before the council will be limited to council members.

#### **B. Committees**

The CSC may appoint ad-hoc committees to study issues affecting career services or workforce development. Each working committee will be chaired by a member of the CSC. Membership on committees may be members of CSC, as well as non-members deemed necessary in providing aid.

#### **C. Meetings**

The OSRHE shall present an annual calendar of meeting dates and locations for the CSC. Meetings will be held quarterly in September, December, March, and May. Meeting dates will be presented to the full council for approval.

CSC meetings may be attended via video conference and teleconference.

The council will generally follow Robert’s Rules of Order (current edition), but strict adherence is not required.

#### **D. Amendments**

These provisions may be amended by a majority vote of the CSC and subject to ratification by the State Regents.